

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 19, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Police Chief, Finance Director, and HR Director
- Prep work for QLB meeting
- SJRWMD cost share grant discussion with senior staff

Spoke to, attended and/or met with:

- Celebration breakfast to honor Martin Luther King, Jr.
- As requested, agenda discussion meetings with Mayor Partington, Commissioner Boehm and Commissioner Littleton
- City Commission meeting
- Crime view meeting at police department
- Ormond Beach Chamber strategic planning session
- Arbor Day ceremony
- Meeting with Kay Burniston and Steve Wonderly regarding Mayors for 100% Clean Energy Endorsement
- General discussion meeting with senior staff and Ormond Beach Chamber President
- Meeting with senior staff and Mr. Calamis regarding Stratford Place drainage

2. Community Development: **Page 1**

- Planning staff meet with a business owner who is interested in demolishing the former Julian's building at 88 South Atlantic Avenue and developing a gift shop and associated site improvements. The project would require a neighborhood meeting and may require a rezoning to Planned Business Development

3. Economic Development: **Page 2**

- Airport Business Park
 - Staff prepared 2 applications to the Florida Department of Economic Opportunity's Florida Job Growth Grant Fund. One is for the construction of Business Park Way, which will connect the northerly section of the Airport Business Park to Pineland Trail. This grant application also covers construction cost for proposed roadways within the Southwest Quad at the Airport. A second grant application was prepared for the water and sewer line extensions for the north US1 area of the City, which will benefit Ormond Crossings and other development projects in the US1 corridor. The State is beginning to fund some of the projects. Staff and the City's legislative lobbyist will be monitoring the status of the grant applications.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - Ph III 2-Inch Water Main Replacement – Peninsula – All reclaimed water main has been installed, the Contractor is preparing to install water main on Valencia Drive. A field meeting was held to discuss connection of cleared water mains.
 - Ph III 2-Inch Water Main Replacement – Mainland – The Contractor has pressure tested the water main on East River Oak and Woodbourne Lane, bacteriological clearance is scheduled. **Page 13**
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Breakaway Trails Yard Electrical and Pump Upgrades – A revised proposal to separate the lift station improvements from the project is pending. A meeting to discuss available funding for the amended project scope is being scheduled.
 - Leeway Tank – Scheduled a site meeting with consultant to finalize the project scope. **Page 17**
12. Support Services/City Clerk **Page 20**