

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: January 12, 2018

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with City Attorney, Economic Development Director, IT Manager, Risk Manager, HR Director,
- Interviewed Planning Director candidates
- Agenda packet review
- Prep work for speaking engagement at Tomoka Oaks HOA meeting

Spoke to, attended and/or met with:

- Elected Officials Roundtable meeting
- General discussion with Mayor Partington
- Team Volusia Annual meeting
- Conference call with Oracle representatives regarding citizen engagement

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

- Tyler Munis Phase 2 - Human Resources/Payroll, first live payroll began on the new system.

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
  
- Environmental Management Division: **Page 14**
  - Street Maintenance/Asphalt/Concrete. **Page 14**
  - Forestry. **Page 14**
  - Stormwater Maintenance. **Page 15**
  
- Fleet Operations: **Page 15**
  
- Utilities: **Page 16**

12. Support Services/City Clerk **Page 18**