

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 15, 2017

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with PW Director, Risk Manager, HR Director, Economic Development Director and IT Manager.
- Discussion with senior staff on Tymber Creek utilities

Spoke to, attended and/or met with:

- Rotary meeting
- United Way board meeting
- General discussion meeting with Mayor Partington
- Crime View meeting
- DARE graduation
- PAL Christmas party
- PACE board meeting
- Leisure Services Director and Florida Elite Soccer Academy representatives regarding soccer recreational programs
- Holidays at The Casements

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

- Ormond Crossings
  - Staff meets weekly with the consultants representing Security First Managers office project planned for Tract 18 in the Ormond Crossings Commerce Park. SFM's objective is to begin construction in November of 2017. This week the plat is under review by the SPRC. Final comments regarding the site plan were resolved, which will allow the site plan to be approved and land clearing to begin in mid-December. A conference call with FDOT was conducted to discuss proposed roadway improvements to US1.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents **Page 5**
  - 12/5/17, 1:24 PM: 400 N. US-1 – Motor Vehicle Accident – Motor vehicle crash heard from Fire Station 93 – single vehicle vs tree at Wilmette Ave. and US1 – two patients, one heavily entrapped and one ejected from vehicle – roof of vehicle was cut off to remove patient – a firefighter assisted EVAC during transport.

- 12/9/17, 4:20 PM: S. Atlantic Ave./Vining Ct. – Motor Vehicle Accident – Responded to a motorcycle and truck collision – one patient found lying in roadway – a firefighter assisted EVAC during transport.
- 1/30/17, 4:05 PM: 950 N. US Hwy 1 – Motor Vehicle Accident – Dispatched to a two vehicle accident with rollover and entrapment – one vehicle found lying upside down – two patients transported – a firefighter paramedic assisted EVAC during transport.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
  - South Peninsula Reclaimed Expansion – A final walkthrough took place on the first completed zone for the properties surrounding the loop made by South Halifax Drive, Riverside Drive, Casements Drive, and Fluhart Drive. Notification is being prepared to advise residents they can connect to the system.
  - Ormond Sports Complex Field 4-10 Lighting – The Contractor ordered all project materials and is working on-site to install required electrical system.
  - CDBG (canoe kayak launches) – Both installations are scheduled to begin in January 2018.
- Environmental Management Division: **Page 15**
  - Street Maintenance/Asphalt/Concrete. **Page 15**
  - Forestry. **Page 15**
  - Stormwater Maintenance. **Page 16**
  - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**

12. Support Services/City Clerk **Page 19**