

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: December 8, 2017

- City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- Discussion with senior staff on Stratford Place drainage
- Discussion of emergency response data and information with Fire Chief and Acting Assistant City Manager

Spoke to, attended and/or met with:

- Agenda review meetings with Mayor Partington, Commissioner Boehm, and Commissioner Littleton
- City Commission Sign Code Amendment Workshop and City Commission Meeting
- Rotary meeting
- United Way Executive Committee meeting
- Team Volusia Executive Committee meeting
- UCF School of Public Administration Committee conference call
- Florida League of Cities Legislative Conference

- Community Development: **Page 1**

- Economic Development: **Page 2**

- Ormond Crossings
 - Staff meets weekly with the consultants representing Security First Managers office project planned for Tract 18 in the Ormond Crossings Commerce Park. This week the plat was reviewed by the SPRC. Comments are due in mid-December. The final comments regarding the site plan were resolved and the site plan is being approved, which will allow land clearing to begin in mid-December.

- Airport: **Page 3**

- Finance: **Page 3**

- Fire: **Page 4**

- Significant Incidents
 - 11/30/17, 4:05 PM: 950 N. US Hwy 1 – Motor Vehicle Accident – Dispatched to a two vehicle accident with rollover and entrapment – one vehicle found lying upside down – two patients transported – a firefighter paramedic assisted EVAC during transport.

- Human Resources **Page 4**

- Separations **Page 5**
 - Planning Director (Planning)

- Information Technology: **Page 5**
- Leisure Services: **Page 6**
 - Athletics Field Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
- Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
- Public Works **Page 12**
 - Engineering: **Page 12**
 - Ph III 2-Inch Water Main Replacement – Peninsula – The contractor has finished pressure testing, disinfecting, and sampling the water mains on the initial streets north of Granada Blvd.; work continues through the South Peninsula.
 - Ph III 2-Inch Water Main Replacement – Mainland – Work is nearly complete on East River Oak Drive, and Wildwood Trail. Work continues on Fir and Pine Street.
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
- Support Services/City Clerk **Page 19**