



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
December 5, 2017  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Rick Boehm**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 5. APPROVAL OF MINUTES**

A. Minutes from the November 21, 2017 City Commission meeting will be available at the January 2, 2018 City Commission meeting.

**6. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2017-225** : A RESOLUTION AUTHORIZING THE EXECUTION OF A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION, REGARDING DESIGN ENGINEERING SERVICES FOR THE REHABILITATION OF RUNWAY 8/26, AT THE ORMOND BEACH MUNICIPAL AIRPORT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Joe Mannarino, Economic Development Director  
(386-676-3266) **APPROVED***

- B. **RESOLUTION NO. 2017-226** : A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NUMBER ONE (1) TO THAT CONTRACT AWARDED TO DBE MANAGEMENT, INC. D/B/A DBE UTILITY SERVICES, REGARDING THE WATERMAIN REPLACEMENT (PENINSULA, PHASE III) PROJECT, BY INCREASING THE CONTRACT PRICE BY \$154,422.00; INCREASING THE CONTRACT TIME BY 30 DAYS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** John Noble, City Engineer (386-676-3269)

**APPROVED**

- C. **RESOLUTION NO. 2017-227** : A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE DAYTONA BEACH RACING AND RECREATIONAL FACILITIES DISTRICT FOR FUNDING ASSISTANCE REGARDING THE EXPANSION OF THE GIRLS' SOFTBALL FIELD (#7) AT THE ORMOND BEACH SPORTS COMPLEX; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Loretta Moisiso, Grants Coordinator/PIO (386-676-3315) **APPROVED**

- D. **RESOLUTION NO. 2017-228** : A RESOLUTION AUTHORIZING THE EXECUTION OF A COMMUNITY DEVELOPMENT SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND HALIFAX URBAN MINISTRIES, INC. REGARDING HOMELESSNESS PREVENTION SERVICES PROVIDED AT HOPE PLACE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Loretta Moisiso, Grants Coordinator/PIO (386-676-3315) **APPROVED**

- E. **RESOLUTION NO. 2017-229** : A RESOLUTION APPOINTING A MEMBER OF THE PLANNING BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Scott McKee, City Clerk (386-676-3340) **APPROVED**

- F. **RESOLUTION NO. 2017-230** : A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF TWO 2018 FORD F350 PICK UP TRUCKS, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 17-VEH 15.0; DECLARING VEHICLES #357 & #374 TO BE SURPLUS PROPERTY, AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3522) **APPROVED**

- G. **RESOLUTION NO. 2017-231** : A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE 2018 FORD F550 PICK UP TRUCK, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 17-VEH 15.0; DECLARING VEHICLE #358 TO BE SURPLUS PROPERTY, AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3522) **APPROVED**

- H. **RESOLUTION NO. 2017-232** : A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE 2018 PETERBILT 337 WITH PETERSEN TL3 LIGHTNING LOADER, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 17-VEH 15.0; DECLARING VEHICLE #260 TO BE SURPLUS PROPERTY, AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3522) **APPROVED**

- I. **RESOLUTION NO. 2017-233** : A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE 2018 MITSUBISHI CUSHION TIRE FORKLIFT, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 16-VEH 14.0; DECLARING VEHICLE #313 TO BE SURPLUS PROPERTY, AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3522) **APPROVED**

- J. **RESOLUTION NO. 2017-234** : A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF A TOWING RELATED SERVICES CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND J&A BALBOA ENTERPRISES, INC. D/B/A ARROW SERVICE & TOWING; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Jesse Godfrey, Police Chief (386-676-3525) **APPROVED**

- K. **RESOLUTION NO. 2017-235** : A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF A TOWING RELATED SERVICES CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND JON HALL CHEVROLET, INC. D/B/A DAYTONA WRECKER SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Jesse Godfrey, Police Chief (386-676-3525) **APPROVED**

- L. **RESOLUTION NO. 2017-236** : A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF A TOWING RELATED SERVICES CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND UNIVERSAL TOWING, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Jesse Godfrey, Police Chief (386-676-3525)*  
**APPROVED**

- M. **RESOLUTION NO. 2017-237** : A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF PUMPING AND CONTROLS EQUIPMENT AND REPAIR SERVICES FROM XYLEM WATER SOLUTIONS USA, INC. FOR THE CITY'S WASTEWATER COLLECTION SYSTEM LIFT STATIONS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Dave Ponitz, Utilities Manager (386-676-3305)*  
**APPROVED**

- N. **RESOLUTION NO. 2017-238** : A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF VARIOUS REPLACEMENT AND REPAIR PARTS FROM ALPHA GENERAL SERVICES, INC. FOR THE CITY'S PRETREATMENT EFFLUENT PUMPING TANKS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Dave Ponitz, Utilities Manager (386-676-3305)*  
**APPROVED**

- O. **Uniform Rental and Cleaning Contract Renewal**

**Staff Contact:** *Kevin Gray, Public Works Operations Manager (386-676-3522)*

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017. **APPROVED**

- P. **Auto Renew Contract - Water Meter Purchasing Agreement (Sole Source)**

**Staff Contact:** *Dave Ponitz, Utilities Manager (386-676-3305)*

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017. **APPROVED**

- Q. **RFP Miscellaneous Crafts and Trades**

**Staff Contact:** *Robert Carolin, Leisure Services Director (386-676-3279)*

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017. **APPROVED**

- R. **Auto Renew Contracts - Four Sports Agreements**

**Staff Contact:** *Robert Carolin, Leisure Services Director (386-676-3279)* **APPROVED**

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017.

**S. Janitorial Services RFP**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017. **APPROVED**

**T. 2018 Tomoka Marathon Sponsorship**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017. **APPROVED**

**U. Approval of Travel for City Commission, City Manager & City Attorney**

**Staff Contact:** Joyce Shanahan, City Manager (386-676-3200)

**Disposition:** Approve as recommended in the City Manager memorandum dated December 5, 2017. **APPROVED**

**7. PUBLIC HEARINGS**

**A. ORDINANCE NO. 2017-39 : AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 8.729-ACRES LOCATED AT 1 SOUTH OLD KINGS ROAD (PARCEL ID NUMBER: 4241-01-09-0180), NO ADDRESS, SOUTH OLD KINGS ROAD (PARCEL ID NUMBER: 4241-01-11-0130), NO ADDRESS, WEST GRANADA BOULEVARD (PARCEL ID NUMBER: 4241-01-09-0170), AND NO ADDRESS, WEST GRANADA BOULEVARD (PARCEL ID NUMBER: 4241-01-11-0120) FROM B-9 (BOULEVARD) TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)****

**Staff Contact:** Ric Goss, Planning Director (386-676-3238)  
**APPROVED ON SECOND READING**

- B. **ORDINANCE NO. 2017-40** : AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS “ORMOND CENTRAL”, AUTHORIZING THE DEVELOPMENT OF COMMERCIAL USES ON 8.729 ACRES TO BE LOCATED AT 1 SOUTH OLD KINGS ROAD (PARCEL ID NUMBER: 4241- 01-09-0180), NO ADDRESS, SOUTH OLD KINGS ROAD (PARCEL ID NUMBER: 4241-01-11-0130), NO ADDRESS, WEST GRANADA BOULEVARD (PARCEL ID NUMBER: 4241-01-09-0170), AND NO ADDRESS, WEST GRANADA BOULEVARD (PARCEL ID NUMBER: 4241-01-11-0120); AUTHORIZING A MASTER DEVELOPMENT PLAN, HISTORIC TREES REMOVAL, IMPACT FEE CREDITS, AND ACCEPTING CERTAIN PUBLIC BENEFITS; ESTABLISHING CONDITIONS AND EXPIRATIONS OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Ric Goss, Planning Director (386-676-3238)

**APPROVED AS AMENDED ON SECOND READING**

- C. **ORDINANCE NO. 2017-41** : AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF ONE (1) PARCEL OF REAL PROPERTY TOTALING 0.65± ACRES LOCATED AT 692 SOUTH YONGE STREET, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL ID NUMBER 4242-20-30-0260 FROM VOLUSIA COUNTY “COMMERCIAL” TO ORMOND BEACH “LOW INTENSITY COMMERCIAL”; PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Ric Goss, Planning Director (386-676-3238)

**APPROVED ON FIRST READING**

## 8. REPORTS, SUGGESTIONS, REQUESTS

## 9. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



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