

CITY OF ORMOND BEACH

FLORIDA

PLANNING

MEMORANDUM

TO: Chairman Shapiro, and Historic Landmark Preservation Board
(HLPB) Members

FROM: S. Lauren Kornel, AICP, Senior Planner

DATE: December 5, 2017

SUBJECT: December 2017 HLPB Meeting Cancelled

Attached to this Memorandum is the tentative 2018 Calendar of HLPB meeting dates for your reference. Typically meetings are held every 3rd Monday of the month. However, City Hall will be closed in observance of Martin Luther King Day on Monday, January 15, 2018. As such, the next regularly scheduled meeting will be held **Monday, January 8, 2018**, at 4:00 p.m. in the Training Room at City Hall.

The HLPB meeting scheduled for December 18, 2017, has been **CANCELLED**. There have been no requests for new agenda items, and staff has not received any new cases that warrant a public hearing at this time. To date there have been no other public inquiries regarding requests for Certificates of Appropriateness. Should you have any questions, I may be reached at 386-676-3345 or at lauren.kornel@ormondbeach.org.

cc: Ann-Margret Emery, Deputy City Attorney
Ric Goss, AICP, Planning Director
Melanie Nagel, Office Manager

HISTORIC LANDMARK PRESERVATION BOARD – 2018 CALENDAR

Submittal Deadlines (4 weeks prior on Monday)	Legal Notification* (2 weeks prior on Tuesday)	Board Meeting Date
December 11, 2017	December 26	January 8 (Moved due to MLK holiday)
January 22	February 6	February 19
February 19	March 6	March 19
March 19	April 3	April 16
April 23	May 8	May 21
May 21	June 5	June 18
June 18	July 3	July 16
July 23	August 7	August 20
August 20	September 4	September 17
September 17	October 2	October 15
October 22	November 6	November 19
November 19	December 4	December 17

* Note: All legal notification will be done by City staff. Legal notification consists of a legal ad in the newspaper and a letter to the property owner.