

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 10, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Public Works Director, IT Manager, and Economic Development Director
- Field Day with Water Distribution crew

Spoke to, attended and/or met with:

- Individual agenda review meetings with Mayor Partington, Commissioner Boehm and Commissioner Littleton
- Rotary Board meeting
- City Commission workshop and City Commission meeting
- Phone call to Mr. Baumer regarding window tint concerns
- Held Meeting with the Manager at the Environmental Discovery Center
- Economic Prosperity Hour
- Discussion with Maryam Ghyabi regarding transportation projects
- Veterans Day luncheon at the Senior Center

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

- Notable Events: Superior system annual upgrade. Staff worked on the upgrade Friday evening through Saturday morning. Only minor issues discovered and handled with vendor support. **Page 6**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 13**

- Engineering: **Page 13**
 - South Peninsula Reclaimed Expansion – The South Halifax Drive/Riverside Drive loop is anticipated to be on-line for customer use by the end of November, staff is preparing a notice to outline the process and invite them to connect. Service boxes are being installed in this area. The Contractor is currently working to install mains for Ocean Village Villas and the Gardens of New Britain. Staff met with both these multi-family communities to ensure service locations are properly installed.
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 17**
- Fleet Operations: **Page 17**
- Utilities: **Page 17**

12. Support Services/City Clerk **Page 20**