

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 27, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with HR Director and Economic Development Director
- Discussion with senior staff regarding US1/I-95 interchange
- City Engineer, PW Director and Acting Assistant City Manager on Cassen Park Dock and Floating Dock damage and replacement options.

Spoke to, attended and/or met with:

- ICMA annual conference
- Chamber of Commerce Board meeting
- PD swearing in ceremony of new officers

2. Community Development: **Page 2**

- The Planning Director sits on the TPO Board as a non-voting member because he is the Chairman of the Technical Coordinating Committee (TCC). The major issue of the TPO meeting was a proposal to increase the 10% match to 25% for planning studies and design/construction projects and provide an incentive of up to 20 points if 30% to 50% match was provided. The TCC recommended that the 10% match be retained but provide an incentive up to 20 points if a 20% to 50% match was provided. The direction to TPO staff was voted on with Volusia County and larger cities voting “yea” and smaller cities voting “nay.”

Match	TCC Proposal	Match	TPO Board Proposal
10%	0	10%	0
11% - 20%	5	20%	0
21%-30%	10	25%	5
31% - 40%	15	30%	10
41%-50%	20	40%	15
		50%	20

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents
 - 10/19/17, 2:18 AM: I-95, Mile Marker 272 – Motor Vehicle Accident – Responded to a single motorcycle crash – motorcyclist fell over while driving and was ejected – patient transported as a trauma alert.

- 10/22/17, 10:59 PM: 1898 N. US-1 – Motor Vehicle Accident – Provided assistance to Volusia County – responded to a single vehicle rollover into ditch – one occupant found in vehicle – crews assisted with stabilizing vehicle – patient transported to hospital.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
 - South Peninsula Reclaimed Expansion – The Contractor is finalizing the pressure testing and tying-in of the South Halifax Drive/Riverside Drive loop. Service boxes are being installed in this area. The Contractor is currently working to install mains for Ocean Village Villas and the Gardens of New Britain. Staff met with both these multi-family communities to ensure service locations are properly installed.
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 17**
 - Lead and Copper Triennial Report – Staff mailed letters to the residents who participated in the lead and copper study. The letter updates the residents who collected samples from their homes for this study informing them of their individual results. The report affirms the systems corrosion control efforts. All of the results were below the EPA action level. **Page 19**

12. Support Services/City Clerk **Page 19**