

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 13, 2017

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Utilities Manager, IT Manager, Public Works Director, Risk Manager, HR Director, Finance Director, and Economic Development Director
- Agenda packed review
- Worked with senior staff on the online utility billing software

Spoke to, attended and/or met with:

- Volusia County Elected Officials Roundtable Meeting
- State of the City of Ormond Beach
- Super Petrel ribbon cutting/open house
- CFOB annual dinner
- Senior staff, Rob Merrell and his representatives regarding Mintos development

2. Community Development: **Page 1**

- The Planning Board conducted one public hearing which was for Ormond Central. The City Commission chamber was filled to capacity established by the Fire Marshall. Approximately 30 people spoke, not including the applicant. The meeting lasted 3½ hours. The Planning Board recommended approval 4-0. The convenience store/gas station was withdrawn by the applicant and in return drive-thru Type C restaurants will be recommended as a by-right use. Reflections Village, which has the potential for experiencing the most impact of the project, seemed satisfied by the deletion of the convenience store/gas station. There was a substantial minority of the crowd that did not appear satisfied with the project. Zone Four Commissioner Rob Littleton was present.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents **Page 5**

- 10/6/17, 11:02 AM: 278 S. Ridgewood Ave. – Structure Fire – Upon arrival found a grease fire on stove – fire was contained to the kitchen – all occupants exited home safely with no injuries – four dogs and a cat were safely removed from the home.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
  - South Peninsula Reclaimed Expansion – The Contractor has completed installation of all pipes on South Halifax Drive, and is finalizing the pressure testing, and connection of these pipes. Work is continuing at the south end of the job, as the Contractor works his way north.
  - North US1 Water Main Improvements – Staff has completed modeling for improvements to improve reliability to the single water main that extends north US1 to the City Limits. Staff has identified a two phase approach. Phase 1 will be to loop the main that feeds Security first in Ormond Crossing this will provide a redundant loop for US1 along the length and will also bolster water pressures needed for the fire flow demand to the proposed four story Security First building. The design engineer for the water extension to Security First will add the additional work to their contract to allow the loop to be installed in time to meet building schedule needs of Security First. The second Phase will be to extend a new 12-inch water main from Airport Road South along US1 to “Double Barrel” the existing single 12-inch Water Main. **Page 13**
- Environmental Management Division: **Page 14**
  - Street Maintenance/Asphalt/Concrete. **Page 14**
  - Forestry. **Page 14**
  - Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 15**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**

12. Support Services/City Clerk **Page 19**