

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 6, 2017

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Planning Director, Fire Chief, Police Chief, HR Director and Finance Director.
- Final prep work with staff for State of the City event

Spoke to, attended and/or met with:

- Individual agenda review meetings with Mayor Partington, Commissioner Boehm and Commissioner Littleton
- City Commission Healthcare Plan Update Workshop and Commission Meeting
- Team Volusia Executive Committee Meeting
- Phone discussion with Lewis Heaster on various topics
- FCCMA Webinar to retain ICMA credentialing
- Quality of Life Board Meeting
- Held Walk with the Manager in the Bear Creek community
- GFOA project – reviewed budget for Town of North Andover, MA

2. Community Development: **Page 1**

- The State Department of Economic Opportunity and VGMC have officially informed the Department that the City's Floor Area Ratio amendment to the Comprehensive Plan for the downtown area is approved. The amendment will support increased heights along East Granada Boulevard.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
  - CDBG 2017 Trail & Sidewalk – The Contractor is working in Central Park grading, forming, and pouring the concrete trail. The project is 70% complete.
  - Cassen Park Public Dock – Staff received notice of FIND grant awards for this year. The City had requested \$422,439 from FIND and was awarded \$200,000. This leaves \$644,878 of the construction cost estimate of \$844,878 needing to be funded. Finance has identified approximately \$400,000 as being available in the TIF reserves. An option may be to delete the breakwater from the project which would reduce the project cost by around \$200,000 and thus result in the project being constructed through the use of the TIF reserves. Staff will look into this and other options and make a recommendation for CC approval. **Page 13**
- Environmental Management Division: **Page 14**
  - Street Maintenance/Asphalt/Concrete. **Page 14**
  - Forestry. **Page 14**
  - Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 15**

12. Support Services/City Clerk **Page 18**