

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 25, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with City Attorney, HR Director, Economic Development Director, and Fire Chief
- Streetlight discussion with senior staff
- Field Day with Wastewater crew – installation of a pep tank in Breakaway Trails

Spoke to, attended and/or met with:

- United Way Board meeting
- Beachside Redevelopment Committee meeting
- General discussion meetings with Mayor and Commissioner Littleton
- Shade Meeting
- Monthly meeting with Waste Pro and City staff
- Managers' meeting, Senator Nelson was guest speaker
- Crime View meeting at PD
- Chamber of Commerce Board meeting
- Claims Committee meeting

2. Community Development: **Page 1**

- The Department received a number of complaints from unincorporated neighbors in Plantation Bay north of Destination Daytona concerning a college party of 200-300 people playing outdoor music at 1845 US 1 North. This property is unincorporated but within the City's ISBA agreement jurisdiction. No permit was obtained for this unauthorized event. Destination Daytona called in the VCSO and OBPD to remove unauthorized vehicles parked on Destination Daytona's property at 1635 US 1 North.

3. Economic Development: **Page 2**

- Prospective Business Attraction/Retention/Expansion
 - Staff met with representatives of Super Petrel in the planning for their open house event scheduled for October 10. More detail will be provided in the next week.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents **Page 5**
 - 8/20/17, 4:50 PM: 1360 Ocean Shore Blvd. – Structure Fire – Assisted Volusia County with a small commercial fire – upon arrival found smoke and fire visible on roof – crews quickly opened up roof and extinguished.

- 8/22/17, 3:18 PM: 340 Endora St. – Structure Fire – Assisted Volusia County – upon arrival found a single wide mobile home fully involved – 3,000 gallons of water used to extinguish – no injuries – State Fire Marshal on-scene for investigation.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

- Notable Events: IT Manager represented the Florida Local Government Association (FLGISA) at the Florida League of Cities (FLC) Resolutions and Legislative Committee meeting during the FLC Annual conference in Orlando. An FLC Super Priority was established and approved seeking to oppose any legislation impeding Local Self-Government, municipal Home Rule, which was added to the Florida Constitution more than 40 years ago. Mayor Partington was directly mentioned as a leader in this effort. **Page 6**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - 2017 Roadway Resurfacing – The Contractor has addressed resident concerns on Amsden Road and will be striping Amsden Road and Bosarvey Drive in the next 2-3 weeks.
 - Cassen Park Public Dock – Staff has received the FDEP permit and has received the ACOE permit. City received notice from FIND that the City's application has made the funding list. FIND will meet on September 27 to determine funding award amounts for the various projects that were submitted. The City received a ranking of 62 for the FWC FBIG grant application. Although no official notice has yet to be received, the grant guidelines state that applicants must score above 65 to be eligible for funding. In discussion with FWC personnel, day docks typically do not score high with their grant program. They prefer to fund transient docks that allow overnight docking. Staff met with Julia Trullio to discuss if Mainstreet would approve of an additional \$400,000 coming from the CRA Fund reserves be used to support the project construction. Assuming FIND funds the full amount that was requested. Julia indicated she was in favor of doing this but also was wondering if Mainstreet might be able to apply to the Racing District for a grant. She said she would look into this and get back with staff. **Page 13**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 16**
 - Monitoring Sewer Collection System – Staff is monitoring select locations throughout the collection system to ensure the industrial facilities are in compliance with Local Limits for

Honorable Mayor and City Commissioners
August 25, 2017
Page 3

the contaminants in the Sewer Use Ordinance. The limits help protect the WWTF and assist in the compliance of the effluent discharge from the WWTF to the Halifax. **Page 18**

12. Support Services/City Clerk **Page 19**