

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 18, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting

Spoke to, attended and/or met with:

- Individual agenda review meetings with Mayor Partington, Commissioner Boehm and Commissioner Littleton
- Rotary meeting
- City Commission meeting
- Florida League of Cities Annual Conference

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

Ormond Crossings

- Staff meets weekly with the consultants representing Security First Managers office project planned for Tract 18 in the Ormond Crossings Commerce Park. SFM's objective is to begin construction in November of 2017.

Airport Business Park

- Prime Global Group, located at 3 Aviator Way, purchased the property in 2016 and is in the process of having plans approved to expand the building to facilitate their manufacturing operation.

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**

- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 13**
 - CDBG 2017 Trail & Sidewalk – The Contractor is working in Central Park grading, forming, and pouring the concrete trail. The project is 45% complete.
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**

12. Support Services/City Clerk **Page 19**