

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 11, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

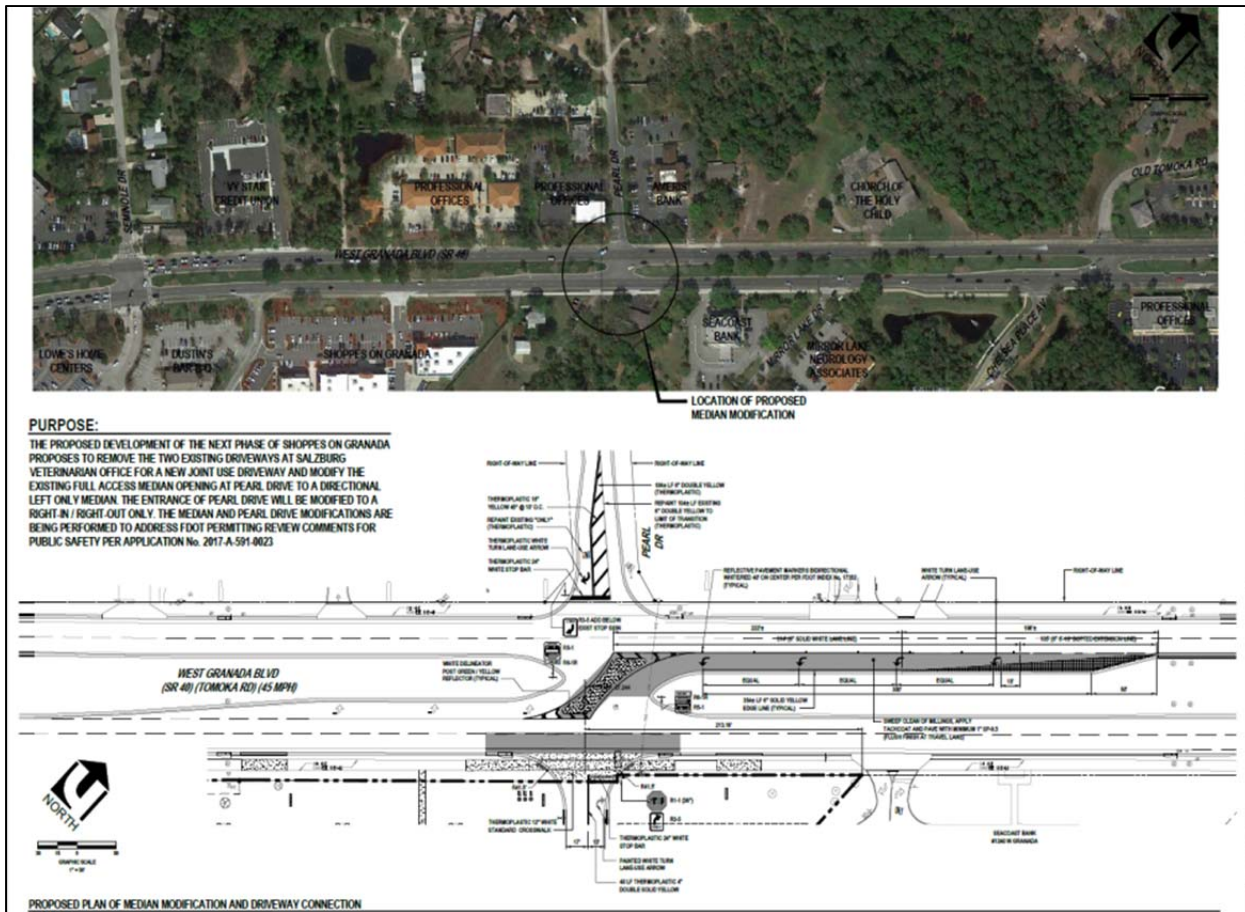
- Staff meeting
- General discussion meetings with IT Manager, HR Director, Economic Development Director and Finance Director

Spoke to, attended and/or met with:

- General discussion meeting with the Mayor
- Commissioner Selby, senior staff, and St. Johns River Water Management District staff regarding the north peninsula septic tanks
- HR Director, Cathy Curry regarding Oakridge Cemetery
- Crime view meeting at PD
- Eggs & Issues, Congressman DeSantis was the guest speaker
- South Daytona City Manager Joe Yarbrough, discussed various topics
- General discussion meeting with senior staff and Debbie Cotton, CEO/President Ormond Beach Chamber

2. Community Development: **Page 1**

- Shoppes on Granada, Phase 2 has contacted the affected landowners by certified mail return receipt for the intersection modification (full median opening to be converted to a bi-directional median) at SR40 and Pearl Drive. This safety modification is required by FDOT due to the number of vehicle conflicts resulting from U-turns, left turns, and right turns at a 4-way stop controlled intersection. The project's driveway fails at Pearl for a stop control intersection due to the delay from the projected westbound left turn/thru/right turn volume exiting the project and the delay from southbound left turn volume exiting Pearl Drive. A copy of proposed sketch depicting the median modification is shown below:



3. Economic Development: **Page 3**
4. Airport: **Page 3**
5. Finance: **Page 4**
6. Fire: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
 - Notable Events: Assisted with the configuration of the Police Department's new phone system to deliver voicemail messages to email, eliminating the need to be at a physical phone to retrieve messages.
9. Leisure Services: **Page 7**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**

- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Ormond Crossings Utility Extensions – CC approved a request for a Work Authorization for design services associated with extending utilities to serve the first development project of Ormond Crossings. A design kick-off meeting was held. Consultant is coordinating the FEC Railroad permit. **Page 13**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 16**
 - Wetlands Monitoring Report – Staff is finalizing the Wetlands monitoring report for the submission to the SJRWMD. The report is required by the Consumptive Use Permit (CUP) issued by the District. The report summarizes the health of the wetlands adjacent to the City's potable water production wells in the Rima Ridge Wellfield. **Page 19**

12. Support Services/City Clerk **Page 19**