



**ACTION REPORT
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION MEETING
July 25, 2017
7:00 PM**

Mayor Bill Partington

Zone 1 – Commissioner Dwight Selby

Zone 3 – Commissioner Rick Boehm

Zone 2 – Commissioner Troy Kent

Zone 4 – Commissioner Rob Littleton

COMMISSION CHAMBERS

22 South Beach Street, Ormond Beach, FL 32174

Phone: 386-677-0311

Web: www.ormondbeach.org

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPTION OF FY 2017-2018 TENTATIVE MILLAGE RATE**
 - A. RESOLUTION NO. 2017-121 : A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2017-2018 FISCAL YEAR; ESTABLISHING THE DATE, TIME AND PLACE FOR THE FIRST PUBLIC HEARING ON THE PROPOSED MILLAGE RATES AND THE TENTATIVE BUDGET; DIRECTING COMMUNICATION; EXPRESSING LEGISLATIVE INTENT; AND SETTING FORTH AN EFFECTIVE DATE.**

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)

APPROVED

- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting – June 6, 2017 **APPROVED****
- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2017-122** : A RESOLUTION APPOINTING A REPRESENTATIVE TO SERVE AS A MEMBER OF THE VOLUSIA COUNTY BEACHSIDE REDEVELOPMENT COMMITTEE; ESTABLISHING TERM AND CONDITIONS OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Scott McKee, City Clerk (386-676-3340)*

APPROVED

- B. **RESOLUTION NO. 2017-124** : A RESOLUTION AUTHORIZING THE EXECUTION OF TWO UNDERGROUND EASEMENT DEEDS IN FAVOR OF FLORIDA POWER & LIGHT COMPANY GRANTING EASEMENTS FOR UTILITIES LOCATED ON HARMONY AVENUE AND DOUG THOMAS WAY AT THE ORMOND BEACH SPORTS COMPLEX; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *John Noble, City Engineer (386-676-3269)*

APPROVED

- C. **RESOLUTION NO. 2017-125** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL OF LEASE AND USE AGREEMENT BETWEEN THE CITY AND COUNCIL ON AGING OF VOLUSIA COUNTY, INC. FOR THE MANAGEMENT AND OPERATION OF THE ORMOND BEACH SENIOR CENTER; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Robert Carolin, Leisure Services Director (386-676-3279)* **APPROVED**

- D. **RESOLUTION NO. 2017-126** : A RESOLUTION AUTHORIZING THE EXECUTION OF AN ASSIGNMENT OF A LEGISLATIVE SERVICES AGREEMENT EXPIRING SEPTEMBER 30, 2017 BETWEEN THE CITY OF ORMOND BEACH AND BUCHANAN INGERSOLL & ROONEY, P.C. TO METZ, HUSBAND & DAUGHTON, P.A.; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Joe Mannarino, Economic Development Director (386-676-3266)* **APPROVED**

- E. **RESOLUTION NO. 2017-127** : A RESOLUTION AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION WITH HOYLE, TANNER & ASSOCIATES, INC., REGARDING DESIGN SERVICES FOR THE HELIPORT IMPROVEMENTS PROJECT AT THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING PAYMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Joe Mannarino, Economic Development Director (386-676-3266)* **APPROVED**

- F. **RESOLUTION NO. 2017-128** : A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL BETWEEN THE CITY OF ORMOND BEACH AND COMMUNITY CHAMPIONS CORPORATION, A FLORIDA CORPORATION REGARDING ABANDONED REAL PROPERTY REGISTRY SERVICES; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Chris Mason, Neighborhood Improvement Manager
(386- 676-3352) **APPROVED**

- G. **RESOLUTION NO. 2017-129** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE OF A SPECIAL MAGISTRATE ADMINISTRATIVE FINE/LIEN FOR CODE VIOLATIONS ON PROPERTY LOCATED AT 104 WILLOW BEND LANE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 3242-15-05-0300); AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Chris Mason, Neighborhood Improvement Manager
(386-676-3352) **APPROVED**

- H. **RESOLUTION NO. 2017-130** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE OF A SPECIAL MAGISTRATE ADMINISTRATIVE FINE/LIEN FOR CODE VIOLATIONS ON PROPERTY LOCATED AT 156 MELROSE AVENUE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4240-01-06-0200); AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Chris Mason, Neighborhood Improvement Manager
(386-676-3352) **APPROVED**

- I. **RESOLUTION NO. 2017-131** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE OF A SPECIAL MAGISTRATE ADMINISTRATIVE FINE/LIEN FOR CODE VIOLATIONS ON PROPERTY LOCATED AT 277 WILLOW PLACE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4241-09-00-0290); AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Chris Mason, Neighborhood Improvement Manager
(386-676-3352) **APPROVED**

- J. **RESOLUTION NO. 2017-132** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE OF A SPECIAL MAGISTRATE ADMINISTRATIVE FINE/LIEN FOR CODE VIOLATIONS ON PROPERTY LOCATED AT 775 CANDLEWOOD CIRCLE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 3242-15-05-0300); AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Chris Mason, Neighborhood Improvement Manager
(386-676-3352) **APPROVED**

- K. **RESOLUTION NO. 2017-133** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE OF A SPECIAL MAGISTRATE ADMINISTRATIVE FINE/LIEN FOR CODE VIOLATIONS ON PROPERTY LOCATED AT 904 NORTH HALIFAX DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4203-00-04-0111); AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Chris Mason, Neighborhood Improvement Manager (386-676-3352)* **APPROVED**

- L. **RESOLUTION NO. 2017-134** : A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR SERVICES BETWEEN THE CITY AND HALIFAX HUMANE SOCIETY, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Jesse Godfrey, Police Chief (386-676-3525)*
APPROVED

- M. **RESOLUTION NO. 2017-135** : A RESOLUTION ACCEPTING A BID FROM UTILITY TECHNICIANS, INC. FOR CONSTRUCTION SERVICES REGARDING THE LIFT STATIONS 10M AND 12M REHABILITATION IMPROVEMENTS PROJECT, UNDER BID NO. 2017-20; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Dave Ponitz, Utilities Manager (386-676-3305)*
APPROVED

- N. **Construction Management at Risk Services, RFQ No. 2017-26**

Staff Contact: *John Noble, City Engineer (386-676-3269)*

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

- O. **Melrose Avenue Outfall Repair - Bid No, 2017-28**

Staff Contact: *John Noble, City Engineer (386-676-3269)*

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

- P. **Sodium Bisulfite Storage Tank Replacement**

Staff Contact: *Dave Ponitz, Utilities Manager (386-676-3305)*

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

- Q. **Elevated Storage Tank Rehab Project Bid No. 2017-14 - Reject Bids**

Staff Contact: *Dave Ponitz, Utilities Manager (386-676-3305)*

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

R. RFP - Property, Casualty, Workers' Compensation, General Liability Insurance

Staff Contact: Claire Whitley, Human Resources Director (386-676-3202)

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

S. RFP 2017-22 Employee Group Health Insurance

Staff Contact: Claire Whitley, Human Resources Director (386-676-3202)

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

T. RFP Legislative Services

Staff Contact: Joe Mannarino, Economic Development Director (386-676-3266)

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

U. RFP 2017-31 Management and Operation of Ormond Beach Tennis Center

Staff Contact: Robert Carolin, Leisure Services Director (386-676-3279)

Disposition: Approve as recommended in the City Manager memorandum dated July 25, 2017. **APPROVED**

8. PUBLIC HEARINGS

A. ORDINANCE NO. 2017-14 : AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, APPROVING A FIRST AMENDED DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND TOMOKA HOLDINGS, LLC, AS OWNER AND DEVELOPER; PROVIDING FOR THE DEVELOPMENT OF A 2,924 ACRE MIXED-USE DEVELOPMENT ON PROPERTY LOCATED ON THE SOUTH SIDE OF THE FLORIDA EAST COAST RAILROAD, SPANNING BOTH SIDES OF I-95 AND NORTH OF THE ORMOND BEACH MUNICIPAL AIRPORT WITHIN THE CITY OF ORMOND BEACH TO BE KNOWN AS "ORMOND CROSSINGS"; AUTHORIZING EXECUTION OF THE FIRST AMENDED DEVELOPMENT AGREEMENT; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED ON SECOND READING

- B. **ORDINANCE NO. 2017-15** : AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A SECOND AMENDED DEVELOPMENT ORDER FOR “STRASSER MPUD” PLANNED BUSINESS DEVELOPMENT LOCATED WEST OF INTERSTATE 95, NORTH OF DESTINATION DAYTONA, PHASE I, AND ALONG DESTINATION USA CIRCLE, BY ALLOWING CUSTOM VAN CONVERSIONS, SALES, SERVICE, AND RENTALS AS A PERMITTED USE; RATIFYING AND AFFIRMING ORMOND BEACH ORDINANCE 2015-48, THE FIRST AMENDED DEVELOPMENT ORDER, ORDINANCE 2015-14 WHICH ADOPTED DEVELOPMENT AGREEMENTS APPROVED BY VOLUSIA COUNTY RESOLUTION 2003-65, THE “JACK KNAP TRUSTEE IPUD”, AND VOLUSIA COUNTY RESOLUTION 2006-91, THE “STRASSER MPUD”, AS A PLANNED BUSINESS DEVELOPMENT ZONING DISTRICT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Ric Goss, Planning Director (386-676-3238)

APPROVED ON FIRST READING

9. RESOLUTIONS

- A. **RESOLUTION NO. 2017-138** : A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA FINDING A NEED FOR A PUBLIC DOG PARK; MAKING LEGISLATIVE FINDINGS; APPROVING, SUBJECT TO CERTAIN CONDITIONS: (A) A NON-EXCLUSIVE PUBLIC PARK EASEMENT, (B) A PUBLIC DOG PARK AGREEMENT, AND (C) A LICENSE AGREEMENT BETWEEN THE CITY AND VOLUSIA/FLAGLER FAMILY YOUNG MEN’S CHRISTIAN ASSOCIATION, INC. (YMCA); PROVIDING AUTHORITY FOR THE EXECUTION OF THE AFOREMENTIONED DOCUMENTS UPON THE SATISFACTION BY YMCA OF CERTAIN CONDITIONS; ESTABLISHING A PUBLIC PURPOSE FOR THE EXPENDITURE OF PUBLIC FUNDS RELATIVE THERETO; AND PROVIDING AN EFFECTIVE DATE.

Staff Contact: Randal Hayes, City Attorney (386-676-3217)

Joyce Shanahan, City Manager (386-676-3200)

APPROVED

10. STAFF ACTION ITEMS

- A. **RESOLUTION NO. 2017-136** : A RESOLUTION APPOINTING A REPRESENTATIVE TO SERVE AS A MEMBER OF THE BOARD OF DIRECTORS OF FIRST STEP SHELTER, INC.; ESTABLISHING TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Scott McKee, City Clerk (386-676-3340) **APPROVED**

- B. **RESOLUTION NO. 2017-137** : A RESOLUTION APPROVING FINANCIAL SUPPORT AND AUTHORIZING A FUNDING CONTRIBUTION TO FIRST STEP SHELTER, INC.; AUTHORIZING THE EXECUTION OF A LETTER OF COMMITMENT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Joyce Shanahan, City Manager (386-676-3200)

APPROVED

11. REPORTS, SUGGESTIONS, REQUESTS

12. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-677-0311



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In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.