

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 14, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Utilities Manager, City Attorney, HR Director, Economic Development Director
- Prep work for July 25 City Commission Operating Budget Workshop

Spoke to, attended and/or met with:

- Ribbon cutting at Ghyabi and Associates
- Rotary meeting
- Sign code meeting with Legal Department staff
- Police Department Crime View meeting
- Budget Advisory Board meeting
- Quarterly meeting with senior staff, Brown and Brown representatives, and Florida Health Care and Blue Cross/Blue Shield representatives, ongoing healthcare.
- Budget review meeting with Mayor
- FDOT Bike Trail Meeting
- Jonathon Root regarding city technology
- Ormond Beach to Go! scheduled for 7/14 at The Casements just prior to the Summer Sounds concert (rain date 7/21).

2. Community Development: **Page 1**

- Wal-Mart Stores East, LP, proposes to construct an additional 5,002 sq. ft. to the existing building located at 1521 W. Granda Boulevard, Ormond Beach, FL 32174 to add a liquor box. The neighborhood meeting will be held on **Thursday, August 3, 2017 at 6:00 p.m.** at the Hampton Inn located at 155 Interchange Blvd, Ormond Beach, FL 32174. The meeting space is located on the first floor and the hotel has surface parking. The project team members will be there to explain the project and answer any questions attendees may have.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**

- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Police Department Sally Port – The Contractor completed installing the new door unit and has only minor punch-list items to complete.
 - Police Department Fence – The Contractor completed installing the fence panels and gates. Two combination locks and panels have been ordered and will be installed once they are delivered to the site.
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**
 - Consumer Confidence Report (CCR) – Staff received approval of the final version of the CCR from the Volusia County Health Department. The 2016 report is posted on the City's website at www.ormondbeach.org/ccr. A note will be contained on customer utility bills during June through August referencing the web address for accessing the report. Printed copies are also available upon request or at the Finance Dept. Additionally, printed copies were delivered to the City's bulk water customers such as apartment complexes and nursing homes. The CCR provides the City's annual water quality sampling and testing results for the potable water system for all customers. **Page 19**

12. Support Services/City Clerk **Page 19**