

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: June 30, 2017

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney and IT Manager
- Staff meeting
- Interviewed three candidates for Public Works Director
- Continued budget review meetings with departments
- Emergency preparedness discussion with senior staff

Spoke to, attended and/or met with:

- Rotary meeting
- Ormond Crossings utilities meeting with City staff and Zev Cohen representatives
- General discussion meetings with Mayor Partington, Commissioner Boehm and Commissioner Littleton
- Phone discussion with citizen Mr. Stottle regarding development near the Aberdeen subdivision
- TVEDC Board of Directors meeting
- City Managers meeting
- Crime view meeting at the police department
- Beachside Redevelopment Committee meeting
- Claims Committee meeting
- General discussion meeting with Suzanne Hirt, News-Journal reporter recently assigned to Ormond Beach.

Community Development

Planning

- The Department has begun to compare the City's current small cell amendments to its Rights-of-Way Ordinance to the Advanced Wireless Infrastructure Deployment Act that was approved by the Governor. Many of the requirements in the statute have been addressed in the City's small cell pole attachment amendments to Chapter 8.1 of the City Code of Ordinances. Tweaks will be required. For example, the state amendment regarding small cell pole attachments for existing utility poles is 55 feet and 50 feet for new utility poles. The City's small cell pole attachment height requirements are 55 feet for existing utility poles and 45 feet for new poles. Amendments will be needed to ensure the following statute requirements:
 - The City cannot require placement of small wireless facilities on any specific utility pole or category of poles or require multiple antenna systems on a single utility pole.
 - The City cannot limit the placement of small wireless facilities by minimum separation distances, but may request that the proposed location of a small wireless facility be moved to another location in the right-of-way, placed upon an alternative utility pole or support structure, or placed upon a new utility pole.
 - A small wireless facility can be no higher than 10 feet above the utility pole or structure upon which the facility is to be collocated. A new utility pole can be no higher than the tallest

existing utility pole located in the right-of-way within 500 feet of the proposed location, or, if there is no utility pole within 500 feet, it can be no higher than 50 feet.

- An applicant seeking to collocate small wireless facilities within the jurisdiction of the City may file a consolidated application and receive a single permit for the collocation of no more than 30 small wireless facilities.
 - The City has 14 days after receiving an application to determine whether the application is complete and notify the applicant by electronic mail. If the City deems an application incomplete, the City must specifically identify the missing information. If the City fails to provide notification to the applicant within the 14 days, the application is deemed complete.
 - If the City fails to approve or deny a complete application within 60 days after receipt of the application, the application is deemed approved.
 - The City must approve a complete application unless it does not meet the City's applicable codes.
 - An applicant may request a waiver of these design standards upon a showing that the design standards are not reasonably compatible for the particular location of a small wireless facility or that the design standards impose an excessive expense, and the waiver must be granted or denied within 45 days after the date of the waiver request. If an authority denies an application, the City must specify in writing the basis for denial, including the specific code provisions on which the denial was based, and the applicant has 30 days after notice of the denial to cure the identified deficiencies and resubmit the application. The City must approve or deny the revised application within 30 days after receipt or the application will be deemed approved.
 - The collocation fee cannot exceed \$150 per year.
- Staff has completed the analysis for the Floor Area Ratio needed in the downtown to permit redevelopment to medium and higher density mix use developments. The proposed FAR that staff will be proposing for the Comprehensive Plan amendment is 2.0.

Building Inspections, Permitting & Licensing

- 8 new business tax receipts issued
- 434 inspections (72 by Private Provider)
- 153 permits valued at \$3,468,721.00

Development Services

- No applicants were scheduled to meet with the SPRC this reporting period.
- Projects receiving Building Permits and percent completed are provided below.

Project	% Complete	
146 North Orchard Street	95%	CO contingent upon site completion (landscaping)
783 North US 1	30%	
Antares of Ormond Beach	0%	Building Permit issued on March 21, 2017
McDonald's, 1530 North US 1	98%	Construction completed. Waiting on As-builds.
McDonald's, 105 Interchange Boulevard	98%	Construction completed. Waiting on As-builds.
Pet Street Vet, 240 South Nova Road	5%	
Realty Pros	82%	
Specialty Surgery Center	60%	

Valiant Diners, Phase 2	5%	
Huntington Villas, Phase 1B	50%	
Ormond Renaissance Condo	65%	
Plantation Oaks Phase 1 Utilities	15%	

Economic Development/Airport

- Ormond Crossings
 - Staff met with the consultants representing Security First Managers office project planned for Tract 18 in the Ormond Crossings Commerce Park. The company has decided to construct a fourth story to the original concept plan, which enlarges the building by an additional approximate 33,000 square feet. The additional office floor will be part of phase 2 of the development project and will require additional traffic analysis and permitting. Staff conducts a weekly meeting to discuss site planning, architectural design plans, and utility extension planning. SFM's objective is to begin construction in the fall of 2017.
 - The City Commission has approved the first reading of the Ordinance for the first amendment to Ormond Crossings Development Agreement to modify the timing for the installation of a signal at Broadway Avenue and Hull Road. The second reading will be at the July 25 City Commission meeting.

Airport Business Park

- Staff is working with SKYO and the Florida Department of Economic Opportunity in monitoring of the 2016 job creation data and the facilitation with Career Source for training grants.
- Staff met with representatives of the Maxton Group, located along Sunshine Blvd., to approve a new loading dock project.

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff is working with the economic development service providers on renewal of their service contracts for Fiscal 2018.

Prospective Business Attraction/Retention/Expansion

- Staff continues the ongoing outreach to Ormond Beach businesses to assist with expansion opportunities. Staff conducted business visits with Commissioner Littleton to Microflex, SKYO Industries, and SR Perrott.
- Staff is working with Edgewell in their continued capital investment and infrastructure upgrades to improve the US1 manufacturing plant including fire pump system, storage tanks, underground drains, and roadway egress points on US1.
- Staff met with a potential restaurateur who visited several available sites in the City. The company continues to review the alternative sites in Ormond Beach.

Airport Operation and Development

- The Evaluation Committee for RFQ 2017-27 met this week to score the three responses received for the RFQ and select a consultant to receive a recommendation to award a contract for this project. Staff has requested quotes for an independent fee estimate for the project, and will negotiate a proposed contract with the selected consultant. Staff anticipates that the proposed contract and the recommendation to award will be presented to the City Commission for approval at their meeting on August 2nd. This RFQ pertains to design services for the Runway 8/26 Rehabilitation and Extension Project.
- Staff participated in the final meeting of the Florida Department of Transportation's (FDOT) Florida Aviation System Plan (FASP) 2035 Update Comprehensive Review Team (CRT). As an active member of the CRT, staff was able to help analyze Florida's system of airports collectively (statewide and by region) over the past year in order to understand the relationships of these facilities and surrounding demographics in comparison to the current and future needs of the

users of the system. This understanding aids FDOT in implementing strategic plans, policies, and priorities that enhance the Florida aviation system.

- Staff has been advised that the Federal Aviation Administration (FAA) has completed its review of the draft environmental assessment (EA) for the Runway 8/26 Rehabilitation and Extension Project and agreed to publication of the draft EA. The public comment period for the EA will be open for 30 days. The draft EA will be posted to the airport page of the City's website and paper copies will be available for review in the City Clerk's office.
- Staff is in receipt of an updated Airport Layout Plan (ALP) for the airport. The updated ALP reflects the recently completed Taxiway Golf project. A copy of the updated ALP has been provided to the Federal Aviation Administration.
- Staff completed efforts to prepare a work authorization to commence the design phase of the Heliport Improvements Project. This project will produce the necessary design and permitting documents required to construct adequate aircraft, ground vehicle and walkway access to the existing public use heliport. The work authorization will be presented to the City Commission for approval at their meeting on July 25th.
- Weather conditions continue to prevent commencement of the FAA's plans to pressure clean and repaint the FAA's VORTAC facility. Staff has been advised that the project will proceed when weather conditions improve. The VORTAC is a navigational aid for aircraft pilots consisting of a co-located VHF omnidirectional range (VOR) beacon and a tactical air navigation system (TACAN) beacon. Cleaning and repainting the VORTAC is the final stage of the FAA's complete rehabilitation of this facility.

Finance/Budget/Utility Billing Services/Grants/PIO

Finance

- On-going Projects
 - FEMA reimbursement preparations are in progress.
 - Phase 2 of the Tyler Munis Enterprise Resource Planning system consisting of Payroll/HR is underway.
- Completed Projects - Weekly
 - Processed 32 Journal Entry Batches.
 - Approved 33 Purchase Requisitions totaling \$643,356.83.
 - Issued 41 Purchase Orders totaling \$482,915.36.
 - Prepared 129 Accounts Payable checks totaling \$781,196.60 and 29 Accounts Payable EFT payments totaling \$155,179.18.
 - Issued 113 past due notices on utility accounts.
 - Auto-called 147 utility customers regarding receipt of a past due notice.
 - Processed 269 payments through Interactive Voice Response System totaling \$22,780.73.

Grants/PIO

- Public Information
 - Press Releases
 - Summer Sounds Concert Series (July 14, 21, and 28, The Casements)
 - Summer Open Gym (July 6, 11, 13, 18, and 20 – Tuesday and Thursdays)
 - Open Gym (July 7, 14, and 21 - Fridays)
 - Florida Licensing on Wheels (7/12)
 - The Casements App
- Other
 - Citizen Contacts
 - Media Contacts
 - Added to and updated items in News & Announcements and other pages on the City's website.
 - Attended weekly staff meeting.
 - Completed weekly events calendar ad for Ormond Observer.

- Completed Employee Newsletter for July 2017.
- Staff meetings regarding State of the City event.
- Grants
 - Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.
 - Revisions to the City's VOCA application for FY 17-18 as requested by the Attorney General's Office.

Fire Department

- Weekly Statistics
 - Fires: 3
 - Fire Alarms: 7
 - Hazardous: 3
 - EMS: 82
 - Motor Vehicle Accidents: 11
 - Public Assists: 71
 - TOTAL CALLS: 177
- Aid provided to other agencies: 23 Calls – Daytona Beach (7), Holly Hill (2), Volusia County (14)
- Total staff hours provided to other agencies: 18
- # of overlapping calls: 64
- # of personnel sent with EVAC to assist with patient care during hospital transport: 1
- Total EMS patients treated: 62
- Keetch-Byram Drought Index (KBDI) East Coast Volusia: 145
- Training Hours
 - NFPA 1001: Firefighting 13
 - NFPA 1002: Driver 10
 - NFPA 1021: Officer 3
 - NFPA 1500: Safety/Equipment 10
 - NFPA 1620: Preplanning 3
 - EMT/Paramedic 18
 - TOTAL TRAINING HOURS: 57
- Station Activities
 - Updated 12 pre-fire plans
 - Conducted 4 fire inspections
 - Held a badge pinning ceremony at Fire Station 92 to honor Firefighter Joe Dupree and Firefighter Patrick Soard for promotion to Driver Engineer and Firefighter Ray Cardona for completion of one year probation.

Human Resources

- Staffing Update
 - Requisitions
 - Firefighter/EMT (Fire)
 - Part Time Maintenance Worker II (Athletic Fields/Leisure Services)
- Approved/Active Recruitment
 - Police Officer (Police) open 6-8-17 until filled. Advertised on City web site, governmentjobs.com, indeed.com, and internally.
 - Maintenance Worker II (Stormwater Drainage Maintenance/Public Works) re-advertised 6-15-17 until 6-30-17. Advertised on City web site, governmentjobs.com, Indeed, and internally.

- Part Time Maintenance Worker II (Athletic Fields) open 6-16-17 until 6-30-17. Advertised on City web site, governmentjobs.com, Indeed, and internally.
- Part Time Recreation Leader (Gymnastics/Leisure Services) re-advertised 6-9-17 until 7-7-17. Advertised on City web site, governmentjobs.com, and internally.
- Part Time Community Events Technician (Leisure Services) re-advertised 6-6-17 until 7-7-17. Advertised on City web site, governmentjobs.com, and internally.

- Applications Under Review
 - Part Time Recreation Leader (Nova/Leisure Services)

- Interviews Scheduled
 - Public Works Director (Public Works)
 - Firefighter/EMT (Fire)
 - Maintenance Worker II (Wastewater Collection Reuse Distribution/Public Works)

- Background/Reference Checks/Job Offers
 - Police Officer (Police)
 - Maintenance Worker II (Water Distribution/Public Works)

- Separations
 - Assistant City Clerk (Support Services)
 - Assistant City Manager/Public Works Director
 - Maintenance Worker II (Streets/Public Works)

- Employee Events
 - Skin cancer screening for HSA contributions continues until December 31
 - Police Corporal and Sergeant promotional testing July 7
 - Sam's Club will be here July 24

- Risk Management Projects
 - Met with liability attorney.
 - Managed liability and workers' compensation claim files.
 - Attended Claims Committee meeting.
 - Conducted random drug and alcohol testing.

Information Technology (IT)

- Information Systems (IS)
 - Work Plan Projects
 - Tyler Munis Phase 2 - Human Resources/Payroll. Onsite training for Finance, HR, and IT.
 - Police Department – Network fileserver replacement and reorganization of storage hierarchy. Ongoing discussions.
 - IT Strategic Plan – Draft documentation review.

- Enterprise Infrastructure
 - iSeries system (HTE Sungard Naviline): None
 - Windows Servers: None
 - Networking System: None

- Work Orders
 - New: 12
 - Completed: 43
 - In progress: 53

- Barracuda Email Security cloud service statistics

- Total Inbound E-Mails: 38,981
- Inbound E-Mails Blocked: 12,952
- Delivered Inbound E-Mails: 20,189
- Quarantined Messages: 2,196
- Percentage Good Email: 51.8%
- Virus E-Mails Blocked: 0

- Notable Events: None

- Geographical Information Systems (GIS)
 - Addressing
 - Additions: 182
 - Changes: 4
 - Corrections: 9
 - Map/Information Requests: 11
 - Information Requests from External Organizations: 3
 - CIP Related Projects (pavement management, project tracking map): 0
 - Reclaim Connections Located this week: 0: Total in system = 1,314
 - Meters GPS Located this week: 0: Total in system = 23,459; 22,716 potable, 732 Irrigation, 11 Effluent
 - Notable Events: None

Leisure Services

Administration

- Supervisory Staff Meeting
- Public Works Meeting
- Janitorial Services Meeting
- Met with Landscape Contractor for Weekly Updates
- Park Visits
- Public Works Director Interviews
- Tennis Center Meeting
- FPL Solar Meeting
- River Area Cleanup Event Meeting
- Lions Club Meeting
- Budget Meeting

Contract Manager – Grounds and Athletic Maintenance

- Operations meeting with Grounds Maintenance account manager
- Operations meeting with Athletic Maintenance account manager
- Public Works meeting
- Site inspections of Grounds Maintenance service areas
- Site inspections of Athletic Maintenance service areas
- Site visits with account managers
- Conduct over-site of enhancement, trimming, install and application projects
- Follow-up to concerns, issues and questions within scope of work
- Weekly administrative assignments and activities

Environmental Discovery Center

- Social media updates
- City website updates
- Community Garden updates
- Summer camp surveys
- EDC Weekly Attendance 6/17 to 6/23: 28

Athletics

- The Ormond Beach Shuffleboard Club continued to hold their weekly play on Monday, Wednesday and Friday at 1 pm at the Sports Complex.
- Lady Renegades are holding practices for their three teams on Tuesday and Thursday nights at 6 pm at the Sports Complex on the Softball Quads.
- Louis Camacho is once again renting Soccer Fields 2 and 9 for 6-a-side Soccer on Monday nights.

Athletic Field Maintenance

- Cleaned park, tennis and basketball courts at South Ormond
- Tended to the infields, tennis and handball courts at Osceola Elementary School
- Cleaned Skateboard Park, handball, tennis, and basketball courts at Nova
- Cleaned Magic Forest and the common area of Nova Park
- Daily cleanup of Limitless Playground by the softball Quad
- Cleaned all sports parks daily of debris/trash from the events during the week
- Prepped fields at Softball Quad for LR practices
- Dragged infields/sprayed weeds/weedwacked at Osceola Elementary and South Ormond
- Blew out batting cages and dugouts at Wendelstedt, Kiwanis, and Softball Quad Fields
- Painted/prepped Soccer 2 and 9 for 6-a-side soccer games on Monday night at 5pm
- Added clay and rebuilt bullpen mounds at Wendelstedt Fields
- Laid out carpet on Championship Field 7 to mark sprinkler heads on carpet to cutout and allow sprinklers to pop up if carpet is out for football games
- Continued to paint soccer corners so they are visible for fall field setup
- Moved bleachers from racquetball courts to Skateboard Park
- Repainted soccer parking lot
- Cleaned mold off of goal posts
- Pulled out Pride football training equipment onto Soccer Field 12

Senior Center

- Tomoka Duplicate Bridge was held Saturday from 11 am to 5 pm
- King Jesus Ministries was held on Sunday from 9 am to 1 pm
- King Jesus Ministries was held on Monday from 6:30 pm to 9 pm

Performing Arts Center

- The Performing Arts Center hosted the following classes throughout the week as part of its regular operations:
 - CMT Dance Camp was held Monday through Friday
 - Ormond Church, Sunday from 8:30 am to 12:30 pm
- The Performing Arts Center hosted the following events:
 - Wyotech Graduation, Tuesday, 10:00 am-11:00 am

South Ormond Neighborhood Center

- Splash pad open through November 31
- Open park and playground sunrise to 11 pm daily
- Fitness room
- Open gym
- Summer camp Monday-Friday
- Volusia County Summer Food Program Monday-Friday
- Basketball practice Tuesday/Thursday
- Pavilion rental Sunday

Community Events

- Weekly administrative tasks, office work, meetings and activities
- Assisting Senior Games tasks
- Tracking of July 4th sponsorships (ongoing)

- Start decorating for July 4th celebration
- Planning and assistance with 2017 events through August
 - Independence Day Celebration – July 4
 - Summer Sounds Concert Series – July 14, 21 & 28
 - National Night Out – August 1

Gymnastics

- June session in progress
- Registration is open for July session
- Planning summer Open Gym and clinics
- Trial classes are being offered to attract potential students
- Open Gym 6/29, 6/30

Nova Community Center and Special Populations

- FitGyms conducted their personal training and tennis lessons.
- Open Play took place various times during the week for basketball, pickleball, ping pong, the game room and the exercise room.
- Adult Jazzercise continued to meet at various times throughout the week.
- Camp T-Rec continues. They will meet Monday through Friday from 8:30 am-2:30 pm for six weeks.
- Summer Basketball League, for players ages 12-18 years old, continues this week. Each day two teams in the same age group will be given the time to play each during the summer.
- Free breakfast and lunch will be offered through the County Summer Food Program Monday – Friday for children 18 and younger.
- Coed Youth Volleyball League continues. They will meet Tuesday and Thursday until the beginning of August.

The Casements

- Reduced summer tour hours began on June 1. Guild tours are given on the hour Monday through Friday with the first tour at 1:00 p.m. and the last tour at 3:00 p.m. Saturday tours were given at 10:00 a.m. and 11:00 a.m.
- A baby shower was held at Bailey Riverbridge on Saturday.
- Creekside Preserve HOA held a meeting at Bailey Riverbridge on Tuesday.
- The fourth week of Enviro Camp was held at the EDC. Camp was full with 16 campers.
- The Casements Guild Crafters met on Monday from 12:30 p.m. to 3:30 p.m. in Room 203.
- Pilates Classes met Wednesday and Friday at The Casements.
- Zumba class met on Thursday at Bailey Riverbridge.
- Yoga Class met on Tuesday at The Casements.

Parks Maintenance

- Citywide inspection of parks
- Inspected and posted for reservations at pavilions
- Cassen Park – replaced two barbeque grills
- Riviera Park – replaced two barbeque grills
- Joyce Ebbets Pier – replaced two broken boards
- Nova Community Park – replaced missing roof shingles on pavilion
- Magic Forest Playground – raised benches up to top of new mulch
- Central Park I – repaired swing
- Limitless Playground – repaired top caps
- Cassen Park – installed missing mister
- Sanchez Park – repaired split board

Building Maintenance

- Preventative maintenance of City vehicles and equipment as necessary

- Weekly maintenance of fountains at PAC, Bailey Riverbridge, Arroyo, Riviera, Hospital Park, Fortunato and City Hall
- Weekly inspection of the water wheel and sump pumps at The Casements
- Tri-weekly inspection of DOT and facility lighting at various City locations
- Tri-weekly lighting inspection of airfield runways, taxiways and signage
- Continuing quarterly preventative maintenance on 188 A/C systems citywide
- Continued refurbishing snowflakes
- Checked water leak in the utility room at Fire Station 92
- Cleaned the chiller condensate coils at the Police Department
- Met the contractor for main gate repair at WWTP
- Replaced the garden hose and hanger at the Police Department
- Repaired the fire switch form the gate controller at WTP
- Hung pictures in the hallway at the Police Department
- Replaced deck boards at Emmons Cottage
- Replaced the fountain filter cartridge at Riviera Fountain
- Replaced the waterfall pump lid gasket at Museum
- Painted the new outside deck railing at Ames House
- Repaired the men's room toilet at Cassen Park
- Repaired the outside men's room toilet at Nova
- Checked alarm panel at MacDonald House
- Repaired outside restroom door lock at The Casements
- Installed the fire warning sign at Fire Station 93
- Caulked the ladies restroom window at WWTP
- Installed bunting at City Hall
- Repaired sensor in #5 toilet at Andy Romano Beachfront Park
- Replace the sloan diaphragm in the ladies room at the Police Department
- Serviced the A/C unit at the Police Department
- Replaced the burned out bulb in Gymnastics
- Replaced the ladies room toilet handle at Ames Park

Police Department

Administrative Services

- Hosted Weekly Staff Meeting.
- Staff attended a meeting regarding Coke Zero Race Planning/Coordination.
- Staff attended the Strategic Planning Meeting.

Community Outreach

- Twelve members of the Youth Director's Council met to practice their skit for the upcoming Youth Directors Conference. The youths selected their conference classes and reviewed the schedule for the event.
- Approximately 28 parents and children attended the fourth *Monday Morning with a Cop* on June 26 at the Ormond Beach Public Library. Officer Dovine read the book *The Empty Pot* by Demi to our family audience. The library offered a chance for participants to make flower bracelets after Officer Dovine answered questions about the book and being a police officer.
- The OBPAL summer program partnership with the Department of Leisure Services continues at the South Ormond Neighborhood Center. Approximately 50 children ages 5 to 8 attended the educational programs on Monday, Tuesday, Wednesday and Thursday from 11:00 am – 4:00 pm
- OBPAL partnered with the Department of Leisure Services Enviro Camp on Thursday June 22. Sixteen children were led by Community Program Coordinator Lisa Messersmith though a lesson on the life cycle of the Monarch butterfly and a butterfly watercolor painting workshop using salt and resist techniques.
- The second field trip offered by OBPAL in the program partnership was on June 22 to the Brevard Zoo. Ninety-three (93) children enjoyed visiting the zoo and seeing the animals.

- Members of the OBPAL boys' basketball teams continue to practice at the South Ormond Neighborhood Center on Tuesdays, Wednesdays and Saturdays. Practices will continue through the end of July. Approximately thirty-three (33) youths attend the practices each day.

Community Services & Animal Control

- Animal Calls responded to: 43
- Animal Reports: 6
- Animals to Human Society: 3
- Trap Neuter Release: 1
- Pet Vaccination Clinic: 12

Criminal Investigations

- Cases Assigned: 36
- Cases Cleared by Arrest/Complaint Affidavit: 3
- Cases Exceptionally Cleared: 5
- Inactive: 14
- Fraud: 6
- Burglary Residential: 3
- Grand Theft: 6
- Auto Theft: 4
- Suspicious Incident: 2
- Sex Offense/Rape: 2
- Police Information: 2

Records

- Walk - Ins / Window 87
- Phone Calls 93
- Arrest / NTA'S 21
- Citations Issued 69
- Citations Entered 152
- Reports Generated 162
- Reports Entered 120
- Mail / Faxes / Request 42

Patrol

- Total Calls: 1,283
- Total Traffic Stops: 125

Operations

Crime Opportunity Report Forms: 86

- 06/21/17
 - Stolen Vehicle, 96 Bramblewood Lane. Unlocked with keys in the vehicle.
 - Carbreak, 100 Bramblewood Lane. Unlocked vehicle, nothing taken, papers collected for evidence.
 - Stolen Vehicle, 520 Scott Drive. Unlocked with keys in the vehicle.
 - Stolen Vehicle, 923 Village Drive. Unlocked with keys in the vehicle.
 - Theft, 500 Sterthaus Drive (YMCA.) Items stolen out of locker.
 - Battery Arrest, A1A and Cardinal Avenue. Two transients were in a physical altercation. While investigating that incident, a patrol car window was possibly shot out.
 - Burglary Residence, 134 Hand Avenue. Duffle bag containing a watch was taken.
 - Theft, 353 West Granada Boulevard (Winn-Dixie), Employee theft of money over the past two months.
 - Theft, 43 South Saint Andrews Drive. Air conditioning unit parts stolen.
 - Burglary Business (Courteaux Electric Warehouses), multiple storage units entered overnight.

- Theft, 1 Fox Hollow Drive. Mail stolen out of mailbox.
- Theft, 80 Jill Alison Circle. Mail stolen out of mailbox.
- Battery Domestic Violence Arrest, 1009 Ocean Shore Boulevard (Coral Sand's Inn.) Subject battered his wife by punching her, pulling her hair, and pulling her arm.
- Battery on Law Enforcement Arrest, 657 South Atlantic Avenue (Driftwood Beach Motel.) Officers responding to a 911 hang up call made contact with a male who pushed an officer down and fled onto the beach. He was apprehended and treated for minor injuries and high level of intoxication.
- Warrant Arrest, 36 Plaza Grande Avenue. Subject was contacted at his residence due to having open warrants for his arrest.
- 06/22/17
 - Grand Theft, 32 North Saint Andrews Drive. Bicycle taken from the side of the home.
 - Violation of Probation Arrest, 612 Johnson Drive. Contact was made with a subject at this address who was found to be in violation of his probation.
 - Narcotics Arrest, 3 North Young Street (Sunoco). A tip came in stating "I am with the person who shot at the cop." A description was obtained and the subject was contacted and arrested for possession of narcotics.
 - Shoplifting Arrest, 1458 West Granada Boulevard (Bealls). Subject was detained after concealing items and leaving the store without paying for them.
 - Carbreak, 725 West Granada Boulevard (Ormond Pediatrics). Driver side front window broken, purse with wallet, credit cards, cash, and checkbook stolen.
 - Warrant Arrest, 425 Pine Road #A. Brevard County Sheriff's Office requested officers attempt to make contact with a subject due to having an open warrant.
 - Battery Domestic Violence Arrest, 31 Bellewood Circle. Juvenile daughter arrested for battering her mother.
- 06/23/17
 - Grand Theft, 714 Alcazar Avenue. Subject stole the victims Wii gaming console and pawned it. The subject is also connected to another case involving dealing in stolen property.
 - Sex Offense, 19 North Yonge Street #1. Subject was treated at Halifax Hospital and reported a sexual assault.
 - Battery Domestic Violence Arrest, 1055 Southern Parkway. Subject reported that he was battered during an attempted child exchange.
 - Theft, 904 Oleander Avenue. Subject called to report the theft of his floating pool light.
 - Violation of Injunction Arrest, 855 South Nova Road #4. Subject was arrested for violation of injunction after he made repeated threatening phone calls to the protected party on the injunction.
- 06/24/17
 - Carbreak, 511 Harbour Lights Drive. The headlights and speedometer was removed from the victim's Harley-Davidson motorcycle. The saddle bags were also entered and the victim is missing a tool kit, hunting knife and a Genie garage door opener.
 - Carbreak, 839 South Atlantic Avenue (Andy Romano Beachfront Park). Credit cards and \$40 cash were missing from the vehicle. Victim advised that two \$1,000 transactions were made at Target (possibly in Daytona Beach).
 - Burglary, 846 South Beach Street. Unknown suspect(s) entered the vacant residence through an unsecured side window. A small amount of property was located within the residence.
 - Strong Armed Robbery, 1400 Block West Granada Boulevard. A subject battered her grandmother during an argument and when the grandmother told her to get out of the vehicle; she took the grandmother's purse which contained \$200 cash as well as prescription medicines.
 - Battery Domestic Violence Arrest, 707 South Atlantic Avenue #321(Makai Beach Lodge.) Subject was arrested after pushing his daughter down during an argument.
 - Driving Under the Influence Arrest, Palmetto Avenue/Benjamin Drive. Subject was stopped for a traffic violation and found to be driving under the influence.
 - Sexual Assault, 170 North Nova Road. Subject was found walking behind the Trails Shopping Center who advised of a sexual assault in a park.

- 06/25/17
 - Carbreak, 415 Parque Drive #C (Igloo Air & Heating Inc.). Two work vans were entered by forced entry to the rear doors. Miscellaneous tools and copper were stolen from the vans.
 - Carbreak, 383 Riverside Drive. A blower and a weed-eater were taken from the bed of a truck.
 - Carbreak, 5 Maplewood Trail. Unlocked vehicle with nothing missing. Victim found an iPhone 4 left behind. iPhone 4 was submitted as evidence.
 - Narcotics Arrest, 269 Northshore Drive. Officers were flagged down reference to a vehicle blocking the roadway. Narcotics were located during the investigation.
- 06/26/17
 - Carbreak, 450 Parque Drive #5 (Koehler Pest Solutions). Forced entry made into a utility trailer and a Stihl backpack blower was taken.
 - Theft, 71 Rosewood Avenue (Salem Villages). Unknown suspect stole the company credit card from a locked case.
 - Theft, 1521 West Granada Boulevard (Walmart). The Victim's son left his iPad near the self-check-out. When they went to retrieve it, it was missing.
 - Theft, 465 Bryant Street. The victim suspects that a known subject took her Florida driver license and \$80 from her purse.
 - Trespassing Arrest, 145 East Granada Boulevard (Granada Plaza). A transient was arrested for trespassing after warning.
 - Warrant Arrest, 700 South Nova Road (Speed Way). An arrest warrant was obtained for the attempted robbery at the Tropic Sun Towers (591 South Atlantic Ave) on 6/5/17. The subject was contacted by officers at this location and taken into custody.
 - Theft, 1521 West Granada Boulevard (Walmart). Victim was shopping and noticed that her purse was unzipped and discovered her wallet missing. Money, debit cards, credit cards, driver license, and military ID taken.
 - Battery Domestic Violence Arrest, 200 Oak Grove Street. Subject was arrested after battering her father.
- 06/27/17
 - Theft, 260 Pine Street. Mail was taken from the mail box.
 - Theft, 515 Fred Gamble Way. Mail was taken from the mail box.
 - Carbreak, 1501 Oak Forest Drive. Unsecured vehicle was entered and a semiautomatic weapon was taken.
 - Residential Burglary, 28 Indian Springs Drive. Forced entry through a broken window, jewelry missing.
 - Stolen Decal, 560 South Beach Street. Decal was removed from a vehicle.
 - Sex Offense Arrest, 300 Block West Granada Boulevard. Officers responded to a report of a subject exposing himself and urinating at the bus stop.
 - Driving Under the Influence Arrest, South Nova Road and Fleming Avenue. Officers observed a vehicle drive into a utility pole. An investigation revealed that the subject showed significant signs of impairment.

Traffic Unit

- Traffic Enforcement Stats:
 - Number of Traffic Stops: 11
 - Number of Uniform Traffic Citations Issued: 21
- Traffic Crash Reports
 - Number of Crashes without Injuries: 11
 - Number of Crashes with Injuries: 2
 - Number of Crashes with Serious Bodily Injury: 1

Neighborhood Improvement

Weekly inspection statistics by Commissioner Zones

- Zone 1: 1 Case initiated
- Zone 2: 3 Cases initiated

- Zone 3: 0 Cases initiated
- Zone 4: 6 Cases initiated
- 3 signs have either been removed or sign cases created.
- 8 tree removal permit requests.
- Administrative staff assisted with zero (0) walk-ins and one hundred one (101) telephonic inquiries.

Public Works

Engineering

- Projects Summaries
 - Construction Projects:
 - Police Department Sally Port –The Contractor completed installing the new door unit and has only minor punch-list items to complete.
 - Police Department Fence – The Contractor completed installing the fence panels and gates. Two combination locks and panels have been ordered and will be installed once they are delivered to the site.
 - 2017 Storm Drain Pipe Lining – The Contractor is scheduled to be on-site installing the liners the week of July 10.
 - Seawall Repair at Ames and Riviera Parks – Contractor is scheduled to be onsite the week of July 10.
 - Sanitary Sewer Inspection – A progress meeting was held June 29. Project is approximately 75% complete.
 - 2017 Roadway Resurfacing – The contractor will pave Lakebridge the week of July 10 and quickly move to Bosarvey Avenue and Amsden Road.
 - South Peninsula Reclaimed Expansion – Contractor continues installation of pipe along South Halifax Drive, as well as installation of check valves on water services throughout the project area.
 - CDBG 2017 Trail & Sidewalk – Pre-construction meeting was held on June 21. Tentative construction start date is July 10.
 - Ph III 2-Inch Water Main Replacement – Peninsula – The contracts have been transmitted to the contractor for execution.
 - Ph III 2-Inch Water Main Replacement – Mainland – The contractor is signing the contracts and preparing the bonds.
 - CDBG - Huguenot Park – Pre-construction meeting was held on June 21. Tentative construction start date is July 10.
 - Design Projects:
 - Ormond Crossings Utility Extensions – CC approved a request for a Work Authorization for design services associated with extending utilities to serve the first development project of Ormond Crossings. A design kick-off meeting was held.
 - West Ormond Community Center – The last day for citizens to answer the on-line questionnaire was Friday, May 19th. Consultant has submitted a draft report that staff is reviewing and once a final draft is completed this will be presented to the City Commission at an upcoming workshop.
 - Ormond Sports Complex Field 9/10 Lighting – Staff is finalizing the LED lighting designs of soccer fields 4-6 (Hurricane Matthew Damage – Insurance and FEMA funded) and multi-use fields 9 & 10. In an attempt to have the fields ready for the fall season staff has requested a turn-key installation proposal from one of our Construction Management firms under continuing contract. However, the design for the replacement lighting will not be complete until the end of the month so final costs from the Construction manager will not be received until later next month. As such, the lights will not be in place for fall soccer season and the Leisure Services Director is looking into temporary lighting for several of the fields.
 - WTP Sludge Residuals Facility Improvements – Met with Consultant to kick-off the design phase of the project. Design is underway. 60% plan submittal was received and

is being reviewed. Staff has asked the engineer to look into the screw press design technology for sludge dewatering. Screw presses could save the City up to \$60,000 per year in operating costs in comparison with the continued use of centrifuges. Andritz has arrived on site to perform a pilot test of their screw pump to confirm its ability to dewater the lime sludge. Once the results are in staff can decide if this technology is preferred over the centrifuge technology.

- Cassen Park Public Dock – Staff has received the FDEP permit and has sent that to the ACOE in order for them to be able to issue their permit. Staff submitted the grant application for resubmittal to FIND and FFWC for grant funding for construction costs. Presentations to FIND occurred on June 16th. The FIND Commissioners expressed their support for the project and staff is hopeful that construction funding will be made available. Staff should know sometime in September if grant funding will be provided.
- WWTP Sludge Dewatering Improvements – Design kick-off meeting was held. Consultant is proceeding with design.
- Effluent Outfall Replacement – Two bids for the project were received. The bids were above the engineer's estimate and the budgeted amount. Staff is investigating alternative repair options. The outfall pipe was televised with an underwater camera along the 1,000 feet of outfall pipe. The report indicated there were 3 locations where the pipe joints were leaking and the diffuser at the end of the outfall was missing. The good news was that the pipe was in overall good shape. Staff has rejected the bids received and will be rebidding the work with a revised scope of work that they believe will be able to be constructed under budget.
- Forest Hills Connector Trail – The City has responded to comments from the 90% review by FDOT; Zev Cohen is finalizing threatened and endangered species report for transmittal to FDOT.
- CDBG (canoe kayak launches) – Staff is soliciting written installation proposals to complete the installation of both stored launches. The FDEP Permit has been received and construction can occur.
- Downtown Stormwater Phase 2 – Zev Cohen and Associates are finalizing 60% plans for City review; City staff met with Mainstreet to discuss plans and schedule. The plans will be presented to the Mainstreet Design Committee the week of August 14, for review and input.
- Fleming Ave Stormdrain Improvements – Consultant has completed the preliminary Engineering and cost estimate. Staff is proposing to apply for HMGP funding for this project available through Hurricane Matthew. The project estimated cost is \$650,000 and if an HMGP grant is approved it would fund 75% of the project's cost.
- Wilmette Avenue Pumping – Staff has submitted a FEMA HMGP grant for this project as Tier 1 funding is expected to be made available following the disaster declaration for Hurricane Matthew. A Volusia County Local Mitigation Strategy has included this project on their priority list for FEMA funding.
- Laurel Creek Stream Gauges – Staff is working with a stream gauge supplier to prepare a scope of needs and proposal to monitor Laurel Creek and the Central Park Lakes at five locations.
- Cassen Park Restroom Replacement – Conceptual design was submitted and is under review.
- Rockefeller Gardens Shade Screen – Conceptual design was submitted and is under review.
- Hurricane Matthew Damage Repairs at the WTP and WWTP – Roof repairs at the Water and Wastewater plants are nearly complete.
- OBSC Improvements – Field 3 Lighting – Staff is working with the Consultant on final plans for bidding, grant submission and FAA review of pole height and location.
- OBSC Improvements – Championship Field 7 – Staff is working with the Consultant on final plans for bidding and grant submission.
- North US1 Landscaping Ph II – 2nd round of design plans were submitted to FDOT for review and permit.

- Sandpiper Lane Drainage Improvements – A pre-bid meeting was held July 29. Bid opening is scheduled for July 11.
- Water Plant Upgrades – The consultants are preparing 30% plans for review.
- Secondary Raw Water Main – The survey for the proposed raw water main route is underway.
- Wastewater Plant Influent Pump Station – Consultants collected electrical information in the field and are analyzing the data.
- Departmental Activities
 - Reviewed plans and created approved Work-in-the-Right-of-Way permits for 195-205 Ormond Parkway, and 931-937 Northbrook Drive for directional bores, per Brighthouse request.
 - Reviewed plans and created approved Work-in-the-Right-of-Way permits for 930 Arroyo Parkway spot pole installation, per AT&T request.
 - Reviewed plans and created approved Work-in-the-Right-of-Way permits for Riverside Drive/Palmetto Avenue and Cardinal Drive/Flamingo Avenue intersections splice box installations, per FPL request.
 - Updated the Forest Hills Connector Trail construction plan set, per FDOT comments.
 - Meeting with Broadwater Subdivision HOA President to discuss drainage improvement options for problem areas.
 - SWMP meeting with 930 Arroyo Parkway Contractor and Engineer to discuss options to bring lot into compliance.
 - Researched old Ormond Green Subdivision files to determine Right-of-Way maintenance responsibilities per Neighborhood Improvement Division request.
 - Researched and provided files relating to the Old Tomoka Avenue ownership and maintenance responsibilities, per Legal Department request.
 - Created sketch and legal description for 97 Doug Thomas Way utility easement, per FPL request.
 - Completed property line/corner stakeout at the old Briggs Water Tank site for proposed fence installation, per Utilities Division request.
 - Researched files and completed property line/corner stakeout at 220 and 240 Rockefeller Drive, per Neighborhood Improvement Division request.

Environmental Management

Street Maintenance - Asphalt/Concrete

- Mixed and poured DOT sidewalk on 800 block of N Ocean Shore Blvd; pulled forms and cleaned job
- Grind trip hazard at CP2 – Hammock Ln
- Cut out and removed broken sidewalk on Thomas St; mixed and poured section of sidewalk
- Reset pavers on street scape and near Parks at SR40 and Fortunato

Forestry

- Trimmed and cleaned up at City yards and City Hall (incl. Corbin Ave parking lot at school)
- Trimmed at various bus stop benches
- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Ground stumps citywide
- Trimming on W & E Tower Cir, Booth Rd, Ormond Lakes
- Assist Wastewater with bucket truck – antenna repair on Hunters Ridge

Maintenance

- Rotated Special Event Bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.

- Picked up litter at various bus stops in the City, on DOT roads, at Orchard and Wilmette and on the Tomoka River Bridge
- Weed control on streetscape and FDOT areas
- Cleaned benches citywide
- Picked up sand in South Daytona
- Trimming in various areas Citywide
- Shovel sand off of walkway at A1A & Seminole Ave
- Streetscape pavers across City Hall by Cassen Park

Sign Shop

Repaired, replaced or installed signs at the following locations and other jobs:

- Citywide locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs
- Washed & cleaned signs in various locations
- Ordered Sign Shop materials
- Straighten signs Citywide
- Preparing signs for 4th of July event
- Installed (2) new character residential 25 mph Speed Limit signs on Melrose Ave

Stormwater Maintenance

- Pond maintenance on Timberlake Ln, Airport
- Pipe inspection on Dormont Dr and John Anderson Dr
- Carp gate/pump stations inspected
- Locates Citywide
- Basins inspected/cleaned Citywide
- Pipe repair on Tomoka Ave/Grove; Loyola

Vactor

- Orchard St

Mowing

- Reach-out FDOT ponds; Nova Rec & Old Kings Pond
- Slope mower/Reach-out on Arroyo Parkway
- Bus Hog mowing on US1

Street Sweeping/Streetsweeper

- 112 miles of road cleaned
- 20 cubic yards of debris removed

Fleet

- Mileage traveled by all departments for the week: 64,627
- PM Services completed for the week
 - Emergency Vehicles and Equipment: 2
 - Non-Emergency Vehicles and Equipment: 8
- Road Calls for the week: 2
- Quick Fleet Facts:
 - Fuel on hand: 14,417 gallons unleaded, 7,544 gallons diesel
 - Fuel used in one week: 2,256 gallons of unleaded and 1,132 gallons of diesel.
 - Fleet completed 50 work orders this week.

Utilities

- Projects Summary
 - Breakaway Utilities Yard Electrical & Pump Upgrades – FPL mailed the invoice information and easement request for the 480 Volt line and transformer. The mechanical engineer requested some additional specifications.
 - Water & Wastewater Chemical Purchases – Addendum 1 was prepared to address various questions received from potential bidders.
 - Fire Hydrant Replacement Program – Received an executed FDOT permit application and reviewed and commented upon a set of plans for hydrant replacement at 442 and 711 S Atlantic. Received plans addressing the fire hydrant comments.
 - Lift Station 8M1 – Legal Department is preparing a City Commission memo for vacating the existing easement and providing a replacement easement for the Lift Station 8M1 site.
 - Lift Station 10M & 12M Rehabilitation: Requested a proposal for construction administration services from the consultant.
 - Sanitary Sewer Piping Video Investigation & Engineering Report Project – Televising is 75% completed.
 - Secondary Raw Water Main – Survey is being performed.
 - Shadow Crossings Force Main Improvements – As-built drawings are being reviewed.
 - Sodium Bisulfite Tank Replacement – A disposition memo was prepared for the July 25, 2017 City Commission meeting.
 - Elevated Storage Tank Repairs & Maintenance – staff evaluating project alternatives - bids received well exceeded project budget.
 - South Peninsula Reclaimed Expansion – Reclaimed water main is being installed along South Halifax. Dual check valves are being installed on water services.
 - Water Plant Aerator Housing Rehabilitation (CIP) – Vendor is continuing to rehabilitate the 2nd aerator structure.
 - Water Plant Lime Sludge Dewatering Improvements – The Andritz screw press pilot study is rescheduled to test its efficiency in dewatering lime sludge.
 - Water Plant Upgrades – Thirty percent plans are being prepared for review.
 - WWTP Influent Pump Station VFD Replacement – Electrical system information is being evaluated and monitored to determine influent pump station power conditions.
 - WWTP Outfall Pipe Replacement – Project is being redesigned to repair rather than replace the outfall pipe.
 - WWTP Sludge Dewatering Improvements – Met with design engineer to review proposed plans and discuss the screw pump sludge thickener option. Pilot testing of Andritz screw press is being performed this week.
 - Utilities SCADA Upgrades – The results of the additional radio survey to determine feasibility of using the Leeway Tank to enhance radio transmission capabilities is being reviewed.
 - SPRC Projects (Utilities Review)
 - Celedine – Water flow model results and assumptions were received for review along with revised plans for subdivision.
 - Huntington Villas, Phase 1B – Final inspection needs to be performed on the utilities and a clearance form received. Record drawings were requested to perform a final inspection on the utilities.
 - Ormond Gateway PBD – 1670 N US 1 – Plans are being reviewed.
 - Pet Smart – A meeting was held with the design engineer to resolve construction conflicts between a proposed manhole and an existing building.
 - Plantation Oaks – Reviewed as-built drawings and provided comments concerning water main clearance activities.
 - Security First – Met with engineer to discuss utility main sizes and ownership of the proposed lift station for the project.
 - Spinnaker Condo – Received revised plans for review.

- Water Treatment
 - Delivered 38.00 million gallons for the week ending June 23, 2017 (5.43 MGD).
 - Backwashed 11 filters for a total of 563,000 gallons backwash water.
 - Raw water average daily withdrawal rate from all wells through May 31, 2017 @ 6.527 MGD, SJRWMD 2017 allocation @ 7.321 MGD.
 - Produced & hauled 67.5 wet tons of dewatered sludge (65 - 70% solids).
 - Operated north & south plant generators for routine PM.

- Waste Water Treatment
 - Domestic and Industrial Wastewater flow was 31.91 Million Gallons.
 - Influent flows average for week @ 4.56 MGD, plant designed for 8 MGD.
 - Produced 23.44 Million Gallons of Reuse.
 - Produced 8.47 Million Gallons of Surface Water Discharge.
 - Annual Average (Jun 01, 2016 – May 31, 2017) for Surface Water Discharge 0.868 MGD.
 - Hauled 91.49 tons of dewatered residual solids (14%-18% Solids).
 - Completed Chlorine Contact and Equalization Basin tank cleaning activity.

- Water Distribution
 - Responded to and/or repaired 12 water leaks.
 - Performed accuracy testing of 2-4", 3-3" per meter testing program on commercial properties.
 - Installed 4 new residential water meters.
 - Installed 1½" water service in a 4" casing for new home site at 850 John Anderson Dr.
 - Replaced or repaired 15 water meter boxes.
 - Replaced 10 water services due to low flow or leaks.
 - Performed pressure testing of 12 City owned backflow preventers.
 - Repaired a broken and leaking 2" water main blow off on Magnolia Ave.
 - Responded to 8 reports of customer concerns regarding low pressure, cloudy water or assistance with other plumbing needs.
 - Performed Inspection/maintenance on 12 fire hydrants located in Ormond Airport Complex.
 - Locate & exercise 9 valves.
 - Performed a water service upgrade from ¾" to 1" at 664 John Anderson Dr.
 - Assisted Hazen Construction by shutting the 10" master meter to Bear Creek subdivision for private water main connection activities.
 - Located valve boxes and installed leak detection loggers in Brookwood & Sawtooth subdivisions.
 - Rescinded all outstanding boil water notices.
 - Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 125 regular and 0 emergency utility locates for the previous week.

- Wastewater Collection – Reuse
 - Crews responded to 4 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 3 in the conventional system service area. Responded to 4 reuse trouble calls.
 - Responded to 3 Request for Utility Verifications for residential and commercial properties.
 - Installed new PEP tank at 82 Tomoka Ridge Way
 - Rehabbed 3 PEP tanks & rewired 4 additional PEP tanks
 - Assisted Water Distribution in repair at 100 Magnolia Ave.
 - Repaired broken force main 103 Tomoka Ridge Way.
 - Televised 8 sewer laterals.
 - Locating sanitary services on Halifax for support of S. Peninsula Reuse Expansion project.
 - Repaired broken reuse service at 37 Circle Creek Way.
 - Replaced reuse services on Amsden in preparation for road rehabilitation project.
 - Locating sewer and reuse valves in phase 1 of Breakaway. Marking and testing valves. Will replace or adjust to grade as needed.
 - Checked force main pressure on Ocean Shore Blvd.AM/PM Spanish Waters @ 20/20 psi, Ocean Mist Hotel @ 19/16 psi, Ormond Mall @ 0/0 psi.

- Low pressure sewer gauge readings: AM/PM Foxhunters Flat (4 inch) 8/10 psi, Westland Run 1/12 psi & Shadow Crossing Blvd. (4 inch) 0/2 psi.
- Wastewater Plant – Lift Stations
 - Ormond Green, high run hours at on site time clocks, deragged both check valves, ok.
 - Call-out 6/24 WWTP Lift Station server locked up, restarted, ok.
 - Influent Room, oversaw transfer of pump positioning status, ok.
 - Influent Odor Control Unit, main shaft carrier bearing non-functional, disassembled for replacement of carrier, currently out of service.
 - Chlorine Dosage Meter, repaired mounting bar for hoses, ok.
 - Il Villagio: Replaced 3305 RTU with new Control Wave Micro RTU, made necessary programing changes in SCADA and Win911, ok.
 - Ashton Look, assisted Economy Electric with installing new antenna and antenna cable, radio signal not within operational tolerance.
 - Forest Quest strapped and secured antenna cable at pole, ok.
 - 8M3, installed new antenna and cable, now reporting back to SCADA, ok.
 - McDonalds, weekly odor control and wet well cleaning.
 - WIN911 monitor/response: none to report.
 - SCADA monitor/response: 8P, high starts, clean probe, ok; Laurel Oaks, no starts #1, reset motor starter, reversed pump to clear blockage at volute, ok; Il Villagio, no starts #1, found wiring issue at Controller/Probe, repaired, will monitor, ok; Breakaway Trails, no starts #2, replace non-functioning soft start, will continue monitoring; 7M1, uneven starts, reboot VFD; 8M3, no starts #2, reset starter; 8M, no starts #2, pull pump to repair impeller, ok.
 - SCADA technician activities: Friday end of shift Test of Win911 @ WWTP; Repaired 1 Control Wave Micro comm card, returned to stock.
 - Weekly Plant PM's: Grit Snail; Poly Blends, #1, #2; Clarifiers, #1, #2, #3, #4; Digester Blowers, #1, #2, #3; Bar Screens, #1, #2.
 - Monthly Plant PM's: Carrousel Surface Aerators, #1S, #1N;
 - Quarterly Plant PM's: Reaeration Blowers, #1, #2;
 - Semiannual Plant PM's: Carrousel Surface Aerators, #1N, #2N
 - Annual Plant PM's: Fermentation Submersible Mixer #6
 - Lift Station PM's: 26 monthly performed and 1 annual.
 - 62 work orders completed and closed for this section for this week.
- Water Plant – Well Fields – Booster Stations – Reuse System
 - Server #2 (trending server) - TDB database glitch during power flicker and disabled all analog signals, re-enabled signals individually, ok.
 - Shadow crossing, realignment of SCADA antenna, new readings of -94dbm.
 - Breakaway trails, confirmed wiring from RTU terminal block to MOV valve, in process of checking wiring at the valve.
 - Andritz, support pilot screw press operation and set-up.
 - Lime Slaker #1, replace water spray jet manifold and jets, feed belt jammed with debris near top of chute, clear and return to service.
 - Hudson wells, replace inoperable panel indicator lights.
 - PM's: Hudson wells 22, 23, 24, 29, 30, 31, 32.
- Wastewater Collection/Treatment/Disposal Regulatory Activities
 - Local Limits Evaluation – Staff submitted the requested new Local Limits to the FDEP. The new limits are very similar to the existing limits as the limits are found to protect the WWTF while providing appropriate capability for users to discharge contaminants to the sanitary sewer system. The FDEP Local Limits Development System (LLIDS) program was used to evaluate, update and establish new local limits standards, a primary component of the City's Industrial Pretreatment Program promoting reliability of the waste water treatment facility. Staff awaiting response from the FDEP concerning the local limits evaluation submittal.

- SERC-Hazardous Substances Storage Report – The Tier 2 SERC Report allows first responders to be aware of hazardous chemical located at the WWTF, WTF and the Fleet maintenance departments. The information is stored in a national database for future use.
- Special Disposal Application – Staff applied and received approval for special disposal of waste from the WWTF from the Volusia County Solid Waste. The waste is related to the carousel cleaning project.
- Water Supply/Treatment and Distribution System Regulatory Activities
 - Consumer Confidence Report (CCR) – Staff received approval of the final version of the CCR from the Volusia County Health Department. The 2016 report is posted on the City’s website at www.ormondbeach.org/ccr. A note will be contained on customer utility bills during June through August referencing the web address for accessing the report. Printed copies are also available upon request or at the Finance Dept. Additionally; printed copies were delivered to the City’s bulk water customers such as apartment complexes and nursing homes. The CCR provides the City’s annual water quality sampling and testing results for the potable water system for all customers.
 - Wetlands Monitoring Report – Staff is finalizing the Wetlands Monitoring Report for the submission to the SJRWMD. The report is required by the Consumptive Use Permit (CUP) issued by the District. The report summarizes the health of the wetlands adjacent to the City’s potable water production wells in the Rima Ridge Wellfield.

Support Services/City Clerk

In addition to routine departmental activities such as public records requests, updating insurance information for City contracts, maintaining the City website, records management, document imaging, proclamations, assisting citizens and directing calls at City Hall, phone requests/repairs, and research projects; the following activities are underway or have been completed:

- City Clerk attended weekly meeting with Assistant City Manager
- City Clerk and Assistant City Clerk attended Tyler (Enterprise Resource System) training
- City Clerk attended weekly City Manager Staff Meeting
- City Clerk attended Land Development Code review meeting
- City Clerk attended Claims Committee Meeting
- Agenda packet preparation for July 25, 2017, City Commission Meeting