

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 9, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with HR Director and Risk Manager

Spoke to, attended and/or met with:

- Individual agenda discussion meetings with the Mayor and Commissioners.
- Rotary meeting
- City Commission CIP workshop
- City Commission meeting
- Claims Committee meeting
- Maryam Ghyabi, various topics

2. Community Development: **Pages 1-2**

- Staff met with the property owner of 54 Vining Court regarding a potential Building Improvement Grant for awnings, building façade work, roofing, landscaping and handicapped access improvements. The potential grant is scheduled to be discussed at the June 12, 2017, Ormond MainStreet Design Committee meeting.
- A neighborhood meeting has been scheduled for 1245 West Granada Boulevard, Ormond Beach Medical Office Building. The development project proposes to construct a single story, 5,285 square foot medical office building with associated site improvements. The neighborhood meeting shall be held at the Sanctuary of the Church of the Holy Child, located at 1225 West Granada Boulevard, Ormond Beach, on Wednesday, June 21, 2017 between 6:00 pm and 7:00 pm.
- A neighborhood meeting has been scheduled for 600 West Granada Boulevard, Granada Pointe. The application proposes commercial uses on 19.48 acres south of Granada Boulevard with the realignment of the Tomoka Avenue right-of-way, installation of a traffic signal at West Granada Boulevard and Tomoka Avenue and associated roadway improvements, an interconnected wet detention stormwater pond. The property on the north side of West Granada Boulevard is proposed to be utilized for a 3.05 acre commercial development and 10.06 acres utilized for tree protection and wetland conservation. The project is proposing a Planned Business Development rezoning that is required to be reviewed as a public hearing by the City's Planning Board and reviewed and acted upon by the City Commission. The neighborhood meeting will be held at the Providence Church, Café/Coffee Shop, 1151 West Granada Boulevard, Ormond Beach on Thursday, June 22, 2017, from 5:00 p.m. to 6:00 p.m.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**
 - Significant Incidents **Page 5**
 - 6/3/17, 7:14 PM: Shockney Dr. – Brush Fire – Provided assistance to Volusia County – Fire located in Tomoka Estates within 200' of homes – two acre fire was contained to marsh area.
 - 6/6/17, 2:27 AM: Wilmette Ave. / FEC Railroad Tracks – Motor Vehicle Accident – Responded to a possible crash heard by resident a few blocks away – a single vehicle was located upside down in water in heavily wooded area – vehicle was pulled from water – one fatality recovered.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - Seawall Repair at Ames and Riviera Parks – a Notice to Proceed was issued for June 26.
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 16**
 - Breakaway Utilities Yard Electrical & Pump Upgrades – Consultant was provided City's standard specifications. Awaiting proposal for additional design services to add VFDs to the irrigation pumps as an additive alternate. Awaiting receipt of FPL invoice to convert power from 208V to 480V.
 - Elevated Storage Tank Repairs & Maintenance – Bids received for project design scope well exceeded project budget. Staff received confirmation from Florida Dept. of Health indicating they have no objections to demolition of the existing water plant elevated storage tank. Obtained design information for monopole communications towers as alternate for SCADA and other antenna considerations with 1,500 feet setback requirement considered from other tower sites.
12. Support Services/City Clerk **Page 19**