



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
June 6, 2017  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Rick Boehm**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
  - A. Proclamation for Lois Towey
  - B. Civil Air Patrol Amelia Earhart Award - Shane L. Fitzgerald
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – May 16, 2017 **APPROVED**
- 7. COMMUNITY REDEVELOPMENT AGENCY**
  - A. **RESOLUTION NO. 2017-101** : A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, AUTHORIZING THE EXECUTION OF A BUILDING IMPROVEMENT GRANT AGREEMENT BETWEEN THE AGENCY AND HULL'S SEAFOOD, INC.; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**

**Staff Contact:** *Ric Goss, Planning Director (386-676-3238)*

**APPROVED**

## 8. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2017-101** : A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, AUTHORIZING THE EXECUTION OF A BUILDING IMPROVEMENT GRANT AGREEMENT BETWEEN THE AGENCY AND HULL'S SEAFOOD, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Ric Goss, Planning Director (386-676-3238)

**APPROVED**

- B. **RESOLUTION NO. 2017-102** : A RESOLUTION AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED IN FAVOR OF PADWELL HOLDINGS, LLC, A FLORIDA LIMITED LIABILITY COMPANY RELEASING A TWENTY-FOOT PUBLIC DRAINAGE, UTILITY AND ACCESS EASEMENT TOTALING 5,509 SQUARE FEET LOCATED ON LOT 3 AND 4, AIRPORT BUSINESS PARK TOWER CIRCLE EXTENSION (15 WEST TOWER CIRCLE); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Ric Goss, Planning Director (386-676-3238)

**APPROVED**

- C. **RESOLUTION NO. 2017-103** : A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PUBLIC UTILITY, DRAINAGE ACCESS AND MAINTENANCE EASEMENT DEED FROM PADWELL HOLDINGS, LLC., A FLORIDA LIMITED LIABILITY COMPANY, AND MORTGAGEE CONSENT TO EASEMENT FROM GATEWAY BANK OF FLORIDA, A FLORIDA BANKING CORPORATION, SATISFYING A CONDITION OF THE SITE PLAN REVIEW COMMITTEE ON PROPERTY LOCATED ON LOT 3 AND 4, AIRPORT BUSINESS PARK TOWER CIRCLE EXTENSION (15 WEST TOWER CIRCLE); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Ric Goss, Planning Director (386-676-3238)

**APPROVED**

- D. **RESOLUTION NO. 2017-104** : A RESOLUTION ACCEPTING A PROPOSAL FROM ZEV COHEN & ASSOCIATES, INC. FOR DESIGN, BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES REGARDING THE ORMOND CROSSINGS UTILITY EXTENSION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** John Noble, City Engineer (386-676-3269)

**APPROVED**

- E. **RESOLUTION NO. 2017-105** : A RESOLUTION ACCEPTING A BID FROM MCMAHAN CONSTRUCTION CO., INC. FOR CONSTRUCTION SERVICES REGARDING THE WATERMAIN REPLACEMENT PROJECT (MAINLAND, PHASE III), UNDER BID NO. 2017-13; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *John Noble, City Engineer (386-676-3269)*

**APPROVED**

- F. **RESOLUTION NO. 2017-106** : A RESOLUTION ACCEPTING A BID FROM DBE MANAGEMENT, INC. D/B/A DBE UTILITY SERVICES FOR CONSTRUCTION SERVICES REGARDING THE WATERMAIN REPLACEMENT (PENINSULA, PHASE III) PROJECT, UNDER BID NO. 2017-09; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *John Noble, City Engineer (386-676-3269)*

**APPROVED**

- G. **RESOLUTION NO. 2017-107** : A RESOLUTION ACCEPTING A PROPOSAL FROM MCKIM & CREED, INC. FOR DESIGN ENGINEERING SERVICES REGARDING THE SECONDARY RAW WATER TRANSMISSION MAIN; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *John Noble, City Engineer (386-676-3269)*

**APPROVED**

- H. **RESOLUTION NO. 2017-108** : A RESOLUTION ACCEPTING A PROPOSAL FROM REISS ENGINEERING, INC. FOR DESIGN ENGINEERING SERVICES REGARDING THE WATER TREATMENT PLANT UPGRADES PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *John Noble, City Engineer (386-676-3269)*

**APPROVED**

- I. **RESOLUTION NO. 2017-109** : A RESOLUTION ACCEPTING A PROPOSAL FROM QUENTIN L. HAMPTON ASSOCIATES, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE SOUTH PENINSULA 2" RECLAIMED WATER EXPANSION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *John Noble, City Engineer (386-676-3269)*

**APPROVED**

- J. **RESOLUTION NO. 2017-110** : A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACT EXTENSIONS TO CONSTRUCTION MANAGEMENT SERVICES CONTRACTS WITH THREE PROFESSIONAL SERVICES FIRMS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *John Noble, City Engineer (386-676-3269)*

**APPROVED**

- K. **RESOLUTION NO. 2017-111** : A RESOLUTION AUTHORIZING THE EXECUTION OF A INTERLOCAL AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF FLAGLER FOR AIRPORT PROTECTION REGULATIONS AS REQUIRED UNDER CHAPTER 333, FLORIDA STATUTES; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Ann-Margret Emery, Deputy City Attorney (386-676-3218)* **APPROVED**

- L. **RESOLUTION NO. 2017-112** : A RESOLUTION AUTHORIZING THE EXECUTION OF A INTERLOCAL AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF VOLUSIA FOR AIRPORT PROTECTION REGULATIONS AS REQUIRED UNDER CHAPTER 333, FLORIDA STATUTES; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Ann-Margret Emery, Deputy City Attorney (386-676-3218)* **APPROVED**

- M. **RESOLUTION NO. 2017-113** : A RESOLUTION AUTHORIZING THE EXECUTION OF A JOINT PARTICIPATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE FLORIDA DEPARTMENT OF TRANSPORTATION REGARDING THE DESIGN PHASE OF THE TAXIWAY A HELIPORT IMPROVEMENTS PROJECT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Joe Mannarino, Economic Development Director (386-676-3266)* **APPROVED**

- N. **RESOLUTION NO. 2017-114** : A RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE OF A SPECIAL MAGISTRATE ADMINISTRATIVE FINE/LIEN FOR CODE VIOLATION ON PROPERTY LOCATED AT 145 MARVIN ROAD, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4224-01-04-0030); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Chris Mason, Neighborhood Improvement Manager (386-676-3352)* **APPROVED**

- O. **RESOLUTION NO. 2017-115** : A RESOLUTION PURSUANT TO SECTION 14-98, LIENS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES AUTHORIZING THE IMPOSITION OF A LIEN AGAINST THE REAL PROPERTY OWNED BY GREEK TEDDY BEAR, INC., A FLORIDA CORPORATION, LOCATED AT 1140 WEST GRANADA BOULEVARD, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4220-21-00-00C1) FOR COSTS INCURRED BY THE CITY TO TERMINATE OR ABATE A SITE MAINTENANCE VIOLATION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Chris Mason, Neighborhood Improvement Manager (386-676-3352) **APPROVED**

- P. **RESOLUTION NO. 2017-116** : A RESOLUTION ACCEPTING A BID FROM ZOLL MEDICAL CORPORATION REGARDING THE PURCHASE OF CARDIAC MONITORS, UNDER BID NO. 2017-10; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Bob Mandarin, Fire Chief (386-676-3333) **APPROVED**

- Q. **RESOLUTION NO. 2017-117** : A RESOLUTION ACCEPTING THE EXTENSION OF THE GENERAL LIABILITY INSURANCE COVERAGES; AUTHORIZING THE EXECUTION OF DOCUMENTS RELATIVE THERETO; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Human Resources Director (386-676-3202) **APPROVED**

- R. **RESOLUTION NO. 2017-118** : A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A CONTRACT WITH BROWN & BROWN OF FLORIDA, INC. REGARDING BROWN AND BROWN PROVIDING INSURANCE CONSULTING SERVICES AS THE AGENT OF RECORD FOR PROPERTY AND CASUALTY INSURANCE, AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Human Resources Director (386-676-3202) **APPROVED**

- S. **RESOLUTION NO. 2017-119** : A RESOLUTION AUTHORIZING EXECUTION OF A COMMUNITY DEVELOPMENT BLOCK GRANT COOPERATION AGREEMENT FOR FISCAL YEAR 2017-2018 BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF VOLUSIA; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Loretta Moisis, Grants Coordinator/PIO (386-676-3315) **APPROVED**

- T. **RESOLUTION NO. 2017-120** : A RESOLUTION APPOINTING A MEMBER TO SERVE ON THE VOLUSIA GROWTH MANAGEMENT COMMISSION; ESTABLISHING TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Scott McKee, City Clerk (386-676-3340) **MOTION TO APPOINT GERALD BRANDON FAILED;**  
**MOTION TO APPOINT HAROLD BRILEY PASSED**

- U. **Sandpiper Lane Drainage Improvement**

**Staff Contact:** John Noble, City Engineer (386-676-3269)

**Disposition:** Approve as recommended in the City Manager memorandum dated June 6, 2017. **APPROVED**

- V. **Melrose Avenue Outfall Replacement**

**Staff Contact:** John Noble, City Engineer (386-676-3269)

**Disposition:** Approve as recommended in the City Manager memorandum dated June 6, 2017. **APPROVED**

- W. **Water and Wastewater Chemical Purchases**

**Staff Contact:** Dave Ponitz, Utilities Manager (386-676-3305)

**Disposition:** Approve as recommended in the City Manager memorandum dated June 6, 2017. **APPROVED**

- X. **Budget Status Report for October 2016 -December 2016**

**Staff Contact:** Chris Byle, Assistant Finance Director (386-676-3265)

**Disposition:** Approve as recommended in the City Manager memorandum dated June 6, 2017. **APPROVED**

## 9. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2017-14** : AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, APPROVING A FIRST AMENDED DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND TOMOKA HOLDINGS, LLC, AS OWNER AND DEVELOPER; PROVIDING FOR THE DEVELOPMENT OF A 2,924 ACRE MIXED-USE DEVELOPMENT ON PROPERTY LOCATED ON THE SOUTH SIDE OF THE FLORIDA EAST COAST RAILROAD, SPANNING BOTH SIDES OF I-95 AND NORTH OF THE ORMOND BEACH MUNICIPAL AIRPORT WITHIN THE CITY OF ORMOND BEACH TO BE KNOWN AS "ORMOND CROSSINGS"; AUTHORIZING EXECUTION OF THE FIRST AMENDED DEVELOPMENT AGREEMENT; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact:* Ric Goss, Planning Director (386-676-3238)

**APPROVED**

## 10. STAFF ACTION ITEMS

- A. **Florida League of Cities Voting Delegate**

*Staff Contact:* Scott McKee, City Clerk (386-676-3340) **MOTION TO**

**APPOINT MAYOR PARTINGTON PASSED**

## 11. DISCUSSION ITEMS

- A. **MacDonald House Renaming**

*Staff Contact:* Ric Goss, Planning Director (386-676-3238)

- B. **First Step Shelter Appointment**

*Staff Contact:* Theodore MacLeod, Assistant City Manager (386-676-3200)

## 12. REPORTS, SUGGESTIONS, REQUESTS

## 13. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.