

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 19, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Police Chief, Planning Director, Utilities Manager, Finance Director
- Discussion with senior staff regarding trees on Old Tomoka Road
- Discussion with senior staff and City Attorney's office regarding sidewalk maintenance
- Continued CIP meetings with departments
- Prepared for Ted MacLeod Building Dedication Ceremony

Spoke to, attended and/or met with:

- Individual meetings with Mayor Partington, Commissioner Boehm, and Commissioner Selby
- United Way Executive Committee meeting
- City Commission meeting
- Police Department Awards Ceremony
- Discussion with Erin O'Donoghue regarding potential article on Ormond Crossings in Business View electronic magazine

2. Community Development: **Page 1**

- The Planning Director and Landscape Architect met with City Administration to discuss tree harvesting in an IL zoning district. Tree harvesting activities as a principal use is only permitted in the Rural Estate/Agricultural (REA) zoning district. Trees located on vacant undeveloped lots that are designated for commercial, office, institutional or industrial uses on the City's adopted future land use map cannot be removed except as permitted through the development of the site.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- 5/12/17, 7:46 PM: Pinto Ln./W. State Road 40 (Unincorporated Volusia County) – Motor Vehicle Accident – Responded to a one vehicle accident – both passengers ejected – one patient transported by Air One as a trauma alert – one fatality on-scene.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

- Notable Events: **Page 6**

- Phase 1 Go-Live with the Tyler Munis system financials and purchasing went live Monday May 1, 2017. Week 3 builds on the successes of the first few weeks with only minor issues. Users are settling in to the new ways of working with the system and workflows.
 - IT Manager attended the FDLE Local Agency Security Officer (LASO) summit in Orlando. FDLE is preparing for their FBI audit and is informing the local agencies of the trickle down effects of tighter security on Criminal Justice Information (CJI) access and controls.
 - WannaCry Virus info - To date, no evidence of virus activity present. Over the weekend, IT staff worked diligently to check and re-check systems for current patches being installed. Email and web security services are being watched closely for unusual activity. Informational email sent to employees as a heads up.
9. Leisure Services: **Page 6**
- Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 10**
- Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 14**
- Engineering: **Page 14**
 - Sanitary Sewer Inspection – The Contractor has inspected approximately 53,000 feet of the 93,238 feet of sewer systems in the contract. Due to equipment breakdowns the contractor is off-site this week. The night work on Granada Blvd. has been rescheduled.
 - Ormond Crossings Utility Extensions – Staff will be presenting at the June 6 CC meeting a request to approve a work authorization for design services associated with extending utilities to serve the first development project of Ormond Crossings.
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 18**
 - Water Plant Lime Sludge Dewatering Improvements – Andritz is scheduled to arrive in mid-June to set up screw pump equipment pilot tests to determine capabilities of their equipment to appropriately dewater lime for water plant purposes. Samples will be collected by manufacturer's representative prior to testing.
12. Support Services/City Clerk **Page 21**
- Live version of new City website was launched on Tuesday, May 16, 2017. Updates continuing through the week.