

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 12, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with IT Manager, and Economic Development Director
- Reviewed Public Works recruitment process with senior staff
- Continued CIP meetings with staff
- Discussion with senior staff on Ormond Heritage condo post hurricane concerns
- Claims committee meeting
- New City website design discussion with City Clerk office assistant

Spoke to, attended and/or met with:

- Rotary meeting
- General discussion meeting with Commissioner Littleton
- Held Walk with the Manager
- Responded to Mr. Baumer regarding window tint concerns
- Dr. Frank Farmer, Ormond Heritage condo
- Crime View meeting at PD
- Tiger Bay lunch meeting, Miami Mayor Philip Levine guest speaker
- Crime Stoppers annual awards banquet

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events: Phase 1 Go-Live with the Tyler Munis system financials and purchasing went live Monday May 1. Week 2 builds on the success of week 1 with only minor issues as expected. Users are settling in to the new way of working with the system and workflows.

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**

- Building Maintenance. **Page 9**
10. Police: **Page 10**
- Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
- Engineering: **Page 13**
 - 2017 Storm Drain Pipe Lining – a Notice to Proceed was issued with an effective date of May 22.
 - Seawall Repair at Ames and Riviera Parks – Contracts are being signed, a Notice to Proceed is tentatively scheduled for June 26.
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page**
 - Sanitary Sewer Piping Video Investigation & Engineering Report Project – Approximately 53,000 feet of the piping has been televised and inspected. Work is progressing in the North Beach Street area. **Page 17**
12. Support Services/City Clerk **Page 19**