

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 5, 2017

- City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Police Chief, Planning Director and Fire Chief
- Began CIP meetings with departments

Spoke to, attended and/or met with:

- Individual agenda review meetings with Mayor Partington, Commissioner Boehm and Commissioner Littleton
- Rotary meeting
- Conference call with senior staff and AVCON representatives regarding Taxiway G project

- Community Development: **Page 1**

- Economic Development: **Page 2**

Prospective Business Attraction/Retention/Expansion

- Staff is working with Edgewell in their continued capital investment and infrastructure upgrades to improve the US1 manufacturing plant including fire pump system, storage tanks, underground drains, and roadway egress points on US1.

- Airport: **Page 2**

- Finance: **Page 3**

- Phase 1 of the Tyler Munis Enterprise Resource Planning system went live May 1.

- Fire: **Page 3**

- Human Resources **Page 4**

- Information Technology: **Page 5**

- Notable Events: Phase 1 Go-Live with the Tyler Munis system financials and purchasing went live Monday May 1, 2017. The team from Finance, IT, and Tyler assembled in a conference room to have a coordinated effort to resolve any issues that might arise. Only a few minor configuration tweaks were needed. Overall, the launch was successful. A testament to the extensive planning and hard work done over the past 10 months by the implementation team.

- Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 9**

- Building Maintenance. **Page 9**

- Police: **Page 9**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**

- Public Works **Page 13**
 - Engineering: **Page 13**
 - West Ormond Community Center – A joint meeting with the LSAB and QLB Boards was held on March 8th to present and discuss the project. A community meeting was held on April 6th at 6:00 pm at Pathways Elementary School. A second community meeting was held on April 27th at 6:00 pm at the Senior Center.

 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**

 - Fleet Operations: **Page 16**

 - Utilities: **Page 17**
 - Consumer Confidence Report (CCR) – Staff received approval from the Volusia County Health Dept. for the City’s analytical data to be included in the 2016 CCR. Staff is now constructing the full report. The report will be provided in an electronic web-based format for the third year. The CCR provides the City’s annual water quality sampling and testing results for the potable water system for all customers. **Page 20**

- Support Services/City Clerk **Page 20**