

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 10, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with IT Manager, HR Director, Risk Manager, and Economic Development Director.

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioner Boehm and Commissioner Selby
- Rotary meeting
- City Commission Strategic Planning Workshop and City Commission Meeting
- Criminal Justice Task Force meeting on homelessness in Daytona Beach
- Eggs & Issues
- Sam Willett and Ray Salazar regarding homelessness issue
- Tom Larsen, police union rep, regarding various issues
- IT Strategic Plan meeting with senior staff and Magellan representatives Courtney Violette, Tommy Babington, Gillian Violette

2. Community Development: **Page 1**

- The Thompson Creek Feasibility study has been drafted, reviewed and commented on by staff. The study will be finalized once FDOT conducts a Safety Study for the proposed bike crossing at the intersection of Thompson Creek Road and West Granada. The safety study is to determine whether a median modification to permit pedestrians and bicyclist crossing West Granada is safe given an analysis of traffic volumes, speed, and other qualitative factors. **Page 2**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents
 - 3/1/17, 8:40 AM: Chippingwood Ln. – Structure Fire – Responded to a two story duplex residence with light smoke showing – fire located in upstairs bedroom and attic – cause was determined to be accidental due to cable lines in attic becoming energized.
 - 3/6/17, 9:18 AM: Sanchez Ave. – Brush Fire – Dispatched for smoke investigation – a brush fire was located in Tomoka State Park – fire was smoldering in an approximately six acre area – crews assisted Department of Forestry with cutting fire lines around fire – crews cleared scene at 12:14 PM.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 10**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - Cassen Park Public Dock –The Army Corps of Engineers has issued the public notice for the permit and all comments should have been received. The consultant submitted the response to FDEP for the RAI received and expect that permit processing will follow shortly. Staff is having its consultant prepare the grant application for resubmittal to FIND and FFWC for grant funding for construction costs. **Page 14**
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 17**
 - Consumer Confidence Report – Staff is compiling the data included in the annual CCR. The CCR provides the City’s potable water customers information. **Page 20**
12. Support Services/City Clerk **Page 21**