

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 3, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Fire Chief, Police Chief, Finance Director and City Attorney
- Agenda packet review
- Prep work for Strategic Planning workshop
- State of the City meeting with staff

Spoke to, attended and/or met with:

- Rotary meeting
- Captain Crimins retirement
- As requested, general discussion meeting with Mayor
- Held Walk with the Manager at Central Park I

2. Community Development: **Page 1**

- The Department has been informed that the 100% MacDonald House Historic Structure Report will be completed as revised from the City Commission work session and placed on the City Commission agenda for April 5, 2017.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents
 - 2/21/17, 10:12 PM: N. I-95, Mile Marker 268 – Motor Vehicle Accident – Responded to a single vehicle rollover accident involving a tractor-trailer – semi left northbound lanes at exit 268 and went over guardrail and down grade to northbound off-ramp – driver was transported as a trauma alert.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**
 - Engineering: **Page 13**
 - 2016 Roadway Resurfacing – Milling and paving on Fernway and Biltmore is complete, final striping work will be completed this week. This project will close with a \$17,977.89 deduction.
 - West Ormond Community Center – Met with the police and fire chiefs to discuss EOC needs for including an EOC at the proposed community center. A joint meeting with the LSAB and QLB Boards is scheduled for March 8th to present and discuss the project. **Page 14**

 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**

 - Fleet Operations: **Page 17**

 - Utilities: **Page 17**
 - Wetland Monitoring Report – Staff is procuring a biologist to perform the wetlands health assessment for the report. The report is submitted to the SJRWMD as part of the City's consumptive use permit. **Page 20**

12. Support Services/City Clerk **Page 20**