

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 3, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussions with HR Director, Police Chief and Planning Director

Spoke to, attended and/or met with:

- Rotary meeting
- General meeting with the Mayor
- Team Volusia annual meeting
- Met with Dorian Burt regarding the downtown
- Superintendent's attendance challenge on the Granada Bridge, Osceola Elementary vs. Ormond Beach Elementary (OBE). Awarded trophy to OBE who won the challenge with 95% student attendance for the month of January. Osceola came very close with 93% attendance.

2. Community Development: **Page 1**

- SR 40 Ormond Beach Trail Gap: The Planning Director participated in a field study team for the St Johns River to Sea Loop Concept Development and Evaluation Study. VRB, consultants for FDOT, representatives from FDOT, and other stakeholders such as MainStreet were part of the team. The objective was to identify bike paths consistent with the St. Johns River to Sea Loop corridor plan for continued concept design, evaluation and eventual construction utilizing SunTrail funding. The selected 12 foot path is to connect the existing gap between South Beach and A1A using the existing bridge bike lanes with possible modifications. Two paths were identified as a result.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

- According to the latest Federal Contract Tower Operations Report for FY2015-2016, the Ormond Beach airport's air traffic control tower is the 13th busiest contract tower in the United States, out of 253 contract towers nationwide. **Page 3**

5. Finance: **Page 3**

- Prepared documentation for submittal to FEMA of direct labor and equipment costs incurred during the Hurricane Matthew "emergency measures" period.
- Prepare final damage assessment of City property associated with Hurricane Matthew for submittal to FEMA.
- Finalized FEMA project worksheet for reimbursement #1 (Debris removal \$2 million).

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 10**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 14**
 - Engineering: **Page 14**
 - WTP Sludge Residuals Facility Improvements – Met with consultant to kick-off the design phase of the project. Design is underway. 60% plan submittal was received and is being reviewed. Staff has asked the engineer to look into the screw press design technology for sludge dewatering. Screw presses could save the City up to \$60,000 per year in operating costs in comparison with the continued use of centrifuges. **Page 15**
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry Crew. **Page 17**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 18**
 - Breakaway Utilities Yard Electrical & Pump Upgrades – Prepared meeting minutes and distributed to participants. Fleet Division is purchasing the transfer switch and generator. A meeting was held with AT&T to discuss impacts to existing phone lines w/removal of FPL overhead power poles for proposed underground service.
 - Industrial Pretreatment Program (IPP) – Staff is investigating the cause and source of sporadic elevated levels of copper being received by the City's Waste Water Treatment Facility. Awaiting feedback described in warning letters issued to two industries that have exceeded the City's local limit standard for copper. The warning letters ask for immediate process changes to reduce copper discharges to the City's sewer system. **Page 20**
12. Support Services/City Clerk **Page 21**