

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 27, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meeting with HR Director and City Attorney
- Prepared for speaking engagement for Tomoka Oaks HOA meeting

Spoke to, attended and/or met with:

- Hope Place groundbreaking
- Mr. Kent regarding public witnessing
- Senior staff and Waste Pro representatives
- Raymond Webb, contractor, various building process concerns
- Budget Advisory Board
- Team Volusia Executive Committee meeting
- Speaking engagement at Tomoka Oaks HOA meeting
- Met with police accreditation assessors
- Attended PD promotional ceremony

2. Community Development: **Page 1**

- McDonald House Historic Structure Report Update: Bender and Associates led a public workshop on January 23, 2017, and presented their findings only on the existing structure and its historical context to date. The MacDonal house was found to be:
 1. An outstanding example of architectural style (Queen Anne with asymmetrical massing, corner towers and diamond-light fenestration) and craftsmanship during that time period. The diamond-light fenestration was in the Ormond Hotel and can be found at The Casements, Ormond Pharmacy (now known as the two-story wing of Billy's Tap Room); and the Ormond Memorial Art Museum and Gardens.
 2. Designed by a notable local architect (Sumner Gove) who had a role in the history of this community;
 3. Retained its "integrity" as it related to original design and materials (exterior and interior upstairs); and
 4. The site and structure was associated with important historical movements that shaped the social and cultural history of Ormond Beach.

The Historic Landmark Preservation Board and interested stakeholders provided input which will be added into the MacDonal House Historic Structures Report and Summary Assessment. There are two more workshops that Bender & Associates will either host or attend in February 2017.

February 8, 2017, 7:00 p.m. Stakeholder Workshop The Casements 25 Riverside Drive Ormond Beach, FL	February 21, 2017, 5:30 p.m. City Commission Workshop City Hall 22 South Beach Street, Room 103 Ormond Beach, FL
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Once available, workshop materials will be available on the City's website. The results of the up and coming workshops will be added into the final Historic Structures Report and Summary Assessment.

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4. Airport: **Page 3**
5. Finance: **Page 3**
6. Fire: **Page 4**
7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 9**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - West Ormond Community Center – A kick-off meeting was held with the Consultant. The school administration staff has indicated that the School Board has been informed of the City's desire to use the adjacent property at Pathways for the Community Center and they have indicated their concurrence for the City to utilize the site. However, they want to coordinate some joint uses that can be worked out to assist the School with their needs (such as shared use of the parking during heavy traffic times for the school, shared use of the site amenities, etc..) .
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry Crew. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 17**
 - Shadow Crossings Force Main Improvements – A meeting was held to determine the optimal procedure to install the new service connections and place the new force main into service.
12. Support Services/City Clerk **Page 19**