

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 20, 2017

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with Police Chief, Planning Director, Fire Chief, Finance Director, IT Manager, and City Attorney
- Seaplane base proposal discussion with senior staff
- Ormond Crossings meeting with senior staff

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioners Boehm and Selby
- Shade Meeting and City Commission meeting
- PACE meeting
- Arbor Day tree planting event at Nova Community Center
- Phone discussion with Tyler Lares on government career/internships
- Chamber of Commerce Annual Banquet

2. Community Development: **Page 1**

- Planning Board: The Planning Board conducted public hearings on a land use change and zoning change for property located at 1268 West Granada. This property was recently annexed into the city for a future second phase of the Shoppes @ Ormond Beach.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 1/13/17, 2:33 PM: 1362 N. US-1 – Structure Fire – Upon arrival found smoke showing from a single story commercial multi-unit complex – fire was quickly extinguished and contained to unit of origin – heavy smoke and water damage to entire interior of unit and contents – fire under investigation by State Fire Marshall.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**

- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 13**

- Engineering: **Page 13**
 - South Peninsula Reclaimed Expansion – The project is to be advertised to bid on January 22, 2017; a community meeting for this project is scheduled for February 1 at The Casements.
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry Crew. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**
 - Breakaway Utilities Yard Electrical & Pump Upgrades – A meeting with FPL and the consultant was held on 1/18/17. Plans were reviewed and several options were discussed with FPL concerning wiring and transformer installation and costs. Fleet Division is ordering the transfer switch and generator and plans to install these two items.

12. Support Services/City Clerk **Page 19**