

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 21, 2016

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with Police Chief, HR Director, and Fire Chief
- Staff meeting with senior staff

Spoke to, attended and/or met with:

- As requested, agenda review meeting with Commissioner Boehm
- Countywide meeting with FEMA
- City Commission Telecommunications Workshop and City Commission Meeting
- Meet and greet with new Chamber of Commerce Executive Director Debbie Cotton
- Employee Appreciation Day
- Teresa Rand, YMCA, discussed the dog park
- ICMA webinar on Survival Skills for Managers
- Health care clinic meeting with senior staff and Jessica Scott, Brown and Brown
- Senior Games kickoff luncheon

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

**Significant Incidents** **Page 4**

- 10/12/16, 7:03 AM: North I-95, Mile Marker 269 – Vehicle Fire – Upon arrival found vehicle off to right of highway with engine compartment fully involved – fire was extinguished without surrounding brush igniting – all occupants exited vehicle safely.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events: GIS established a procedure to map the debris collection points from the daily reports received from Thompson Consulting.

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 6**
- Parks Maintenance. **Page 7**
- Building Maintenance. **Page 7**

10. Police: **Page 8**
  - Community Service/Animal Control. **Page 8**
  - Criminal Investigations. **Page 8**
  - Operations – Summary of specific crimes. **Page 9**
  - Neighborhood Improvement. **Page 11**
  
11. Public Works **Page 11**
  - Engineering: **Page 11**
  
  - Environmental Management Division: **Page 12**
    - Street Maintenance/Asphalt/Concrete. **Page 12**
    - Tree Crew. **Page 13**
    - Stormwater Maintenance. **Page 13**
    - Street Sweeping. **Page 13**
  
  - Fleet Operations: **Page 13**
  
  - Utilities: **Page 13**
  
12. Support Services/City Clerk **Page 16**