

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 23, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussion meeting with Police Chief
- Preparation of speaking engagement for Tomoka Oaks community
- Viewed State Senate Committee meeting on Government Oversight and Accountability – SB172 Pension issues
- GFOA project - reviewed Leawood, Kansas budget

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioner Boehm and Commissioner Stowers
- PACE Board Orientation meeting
- PACE Center conference call follow up discussion on PACE's December conference
- Held Walk with the Manager, 10 citizens attended

2. Community Development: **Page 1**

- The Planning Director attended the Technical Coordinating Committee meeting of the Transportation Planning Organization. During FDOT's 5 Year Work Program presentation, Durrance Lane (Flagler portion) was mentioned. Apparently, Flagler County Board of County Commissioners ranked this unpaved road as one of the top priorities for the county. FDOT will be constructing the road from the City's boundary line west to the end of Durrance Lane. This includes paving and drainage. The road is being done as part of a Rural Initiatives Program. This money is not available to that portion of Durrance Lane in Ormond Beach since it is within an urbanized area. The estimated cost was \$400,000 and the projected date is 2020.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 1/16/15, 4:09 AM: State Road 11/DeLeon Springs – Structure Fire – Tanker 94 responded and provided a water supply shuttle – crew cleared scene at 7:18 AM.
- 1/16/15, 7:42 AM: S. I-95/Mile Marker 267 – Motor Vehicle Accident – Provided aid to Volusia County – single vehicle lost control hitting four vehicles and guardrail – one person ejected – trauma alert called – Ormond Beach Firefighter EMT assisted EVAC during transport to hospital – cleared scene at 8:50 AM.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
 - Worked over the weekend to install the new Firewall. The new firewall is much more sophisticated and capable than the 8+ year old units that were being replaced.
 - Worked with Building Maintenance to resolve Airport runway lighting control issue. Problem traced to a defective fiber optic converter used to connect the control tower to the vault where the lighting controls are located. The fiber optic converter was replaced with a spare from the IT Department.
 - IT Manager – held FLGISA Board meeting teleconference. The FLGISA winter conference is next week in Altamonte Springs. Over 160 participants are currently registered, a new record for attendance.

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
Comments
 - Detectives are working a series of car burglaries that occurred over the last seven days throughout the city. These carbreaks occurred in the Trails Subdivision, Tomoka Oaks Subdivision, Tallaqua Subdivision as well as Kent Drive and Treasure Lane on the beachside. Detectives believe these crimes are related to a local criminal element that steals cars and commits carbreaks in the Greater Daytona Beach Area. Detectives from multiple agencies are working together on these cases.
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 16**

- Engineering: **Page 16**
 - Nova Community Park Paving Improvements - Staff met with contractor to coordinate a phasing plan for constructing the pavement improvements to the park. Staff is preparing temporary construction signs for the entrances to the park to inform visitors of the location of access restrictions in various areas of the park during construction. The signs will be updated as the various parking areas and road paving is complete and becomes accessible to the public. At least one entrance will remain open to the park at all times. An electronic message board will also be posted along Main Trail when that entrance is closed for resurfacing. Construction is scheduled to begin February 2, 2015. Staff will coordinate with the contractor regarding events and activities at the park to minimize inconvenience due to the construction.
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**

- Utilities: **Page 20**
 - Backflow Prevention Device Testing, Certification and Repair Services – A City Commission memo was prepared for the February 17 agenda recommending award to lowest most responsive bidder.
 - Breakaway Trails Lift Station Control Panel Replacement – Panel is in need of replacement and relocation is recommended for longevity purposes. A work authorization is being prepared for Quentin L. Hampton & Associates to perform design services.

12. Support Services/City Clerk **Page 23**