

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: November 21, 2014

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Risk Manager, Economic Development Director, Fire Chief, and Planning Director
- Staff meeting with directors

Spoke to, attended and/or met with:

- Rotary meeting
- General phone call discussion with Wayne Grant, Ormond Observer
- General discussion with Commissioner Stowers
- Lewis Heaster regarding the MacDonald House
- New commission reception and organizational meeting
- Quarterly update lunch meeting with Rick Fraser, Ormond Beach Chamber Executive Director, Julia Truilo MainStreet Executive Director and Joe Mannarino, Economic Development Director
- Chamber of Commerce Board of Directors meeting
- Intracoastal Waterway Master Plan meeting with area City Managers
- General discussion meeting with Mayor
- Neighborhood Improvement Advisory Board meeting
- Daytona Beach Chamber Eggs and Issues breakfast meeting

2. Community Development: **Page 1**

- Staff attended the monthly meeting of the Technical Coordinating Committee of the TPO. Items reviewed and approved by the committee include: reaffirming the policy for establishing and maintaining transportation priority projects; approving the amended Priority Process Project Applications; and recommending approval of the amended 2014/15 TIP. The committee voted to remove the \$3 million cap for any one single project under the Priority Process Project application. The downside of this recommendation is that larger projects will squeeze out smaller projects. Of interest, Frank O'Dea of FDOT gave a presentation on the I-4 (SR44 to I-95); I-95 (Brevard County line to SR44); SR 92/I-95/I-4 interchange, and the new interchange at Matanzas Woods in Flagler County. Total funding exceeds \$500M. In addition, the managed-use tool lanes or Hot Lane PDE is progressing very well.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Staff met with Tomoka Holdings to strategize on options that would facilitate the extension of utilities and roads to open up the Commerce Park for industrial development.

4. Airport: **Page 3**

5. Finance: **Page 3**
6. Fire: **Page 4**  
Significant Incidents
  - 11/10/14, 2:53 PM: N. Beach St. – Vehicle Fire – Upon arrival found a Ford Bronco with heavy fire and smoke coming from under hood and inside – owner was driving over bridge when smoke started coming out of vents and began to fill inside of vehicle – active flames were coming from under the hood – vehicle extinguished with no injuries – total loss of vehicle.
  - 11/14/14, 1:38 PM: Woodcrest Dr. – Structure Fire – Assisted Volusia County with a fully involved mobile home fire – two additional structures were threatened – one disabled occupant removed to safety from adjacent structure – FPL on scene to secure live arcing power line that had fallen in back yard – fire under control at 2:05 PM – a pet rabbit was found during secondary search and given oxygen – rabbit survived and taken to veterinarian – occupant and two dogs escaped with no injuries – Red Cross was contacted to assist occupants – State Fire Marshall confirmed fire originated from stove.  
11/14/14, 10:40 PM: Ormwood Dr. – Structure Fire – Upon arrival found a single-story residential structure 75% involved with flames venting through roof – all occupants out of structure – fire under control at 11:12 PM – one patient transported as a trauma alert.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
  - Athletics Maintenance. **Page 7**
  - Performing Arts Center. **Page 8**
  - Parks Maintenance. **Page 9**
  - Building Maintenance. **Page 9**
10. Police: **Page 10**
  - Community Service/Animal Control. **Page 11**
  - Criminal Investigations. **Page 11**  
Comments:
    - Frauds: Detectives are working several frauds in which victims are being asked to pay bills/fines with Green Dot Cards. Citizens should be wary of individuals contacting them by phone and asking payment with Green Dot Cards.
    - Burglaries: Detectives are investigating several burglaries that occurred in the areas of Charleston Square, Emerald Oaks, South Beach Street, Montana Terrace and Jeanette Lane. Forced entry is involved in most of these burglaries.
    - Carbreaks: Detectives continue to investigate recent car breaks on Emerald Oaks Lane, South Yonge Street and Coquina Ridge Way.
    - Robbery: Detectives continue to follow-up the robbery of the McDonalds located at West Granada Avenue and South Nova Road. More charges are pending.
    - Robbery: Detectives are investigating the robbery of a Night Auditor at the Tropic Sun Towers on South Atlantic Avenue.
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 14**
11. Public Works **Page 14**
  - Engineering: **Page 14**
    - Granada Blvd. Resurfacing – Tymber Creek to Perrott – Contractor is scheduling paving west of I-95, and due to cooler evening weather will be performing this work during daytime hours. I-95 to the Tomoka River Bridge is scheduled for this weekend while

paving from the Tomoka River Bridge to Tymber Creek Road is planned for Monday and Tuesday of next week. **Page 15**

- Fiber Optic Network Expansion – The contractor has completed the directional bore from North Beach Street to City Hall, which completes all conduit work on the north leg project (City Hall to Fire Station 93). Work is continuing on the south leg project from the police station to South Ormond Neighborhood Center, with the contractor currently working south of Mound Avenue. **Page 15**
- Hand Avenue Bridge Railing Repair - The damaged sidewalk and retaining wall was repaired after a large oak tree had fallen. That section of sidewalk will remain closed until the replacement handrail has been delivered and installed. **Page 15**
- Nova Community Park Skate Park Expansion – The skate park was closed beginning November 12 for construction of the expansion and improvements. Contractor installed security fencing and began mobilization at the construction site this week. **Page 15**
  
- Environmental Management Division: **Page 17**
  - Street Maintenance/Asphalt/Concrete. **Page 17**
  - Tree Crew. **Page 17**
  - Stormwater Maintenance. **Page 18**
  - Street Sweeping. **Page 18**
  
- Fleet Operations: **Page 18**
  
- Utilities: **Page 19**
  - PEP Tank Brochures: Staff has ordered brochures from the printer. The brochure is meant to inform current and perspective residents of the waste water system on their property. It will highlight the City's responsibility as well as the resident's. Upon approval, the brochure will be mailed to homeowners having PEP systems and homeowner associations which utilize the system for future residents. **Page 22**
  - Reuse Service Area Backflow Device Project: The contractor began installations of the backflow prevention devices in the City's Reuse Service Area on October 31<sup>st</sup>. In the second week 64 new installations and 140 rebuild kits were installed. **Page 22**

12. Support Services/City Clerk **Page 22**