

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 17, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Discussion with staff regarding Biketoberfest and itinerant merchants
- Staff meeting with Directors
- Planning Software (Project Dox) – implementation planning meeting with staff members from Engineering, Finance, IT and Planning
- General discussion meetings with Utilities Manager, Economic Development Director,
- Employee Appreciation Day Above & Beyond awards discussion with senior staff

Spoke to, attended and/or met with:

- Individual general discussion meetings with Commissioner Stowers and Commissioner Kent
- Jacqueline Waters, Uniquely U, Inc., regarding anti-bullying programs
- State of the City
- Citizen phone call
 - Mr. Gardner regarding property maintenance concerns at 513 Lakebridge Drive
 - Ms. Edmonson regarding Biker activity/traffic
- Ceremonial pinning of fire department staff, Captain Taft and Driver Engineer Davis
- Daytona Beach Chamber Eggs and Issues – Homeless Report
- Claims Committee meeting

2. Community Development: **Page 1**

- Staff will proceed to process the text amendments to the Comprehensive Plan that are related to the ISBA as an Expedited Amendment. December 2 will be the public hearing date for transmittal to the state agencies. However, all work on the land use plan amendments have stopped until a process is defined and accepted by DEO. Without knowing the process, the Department could follow the wrong process and have defective notice. Recent conversations with DEO indicate they continue insist that once the text amendments to the Comprehensive Plan are adopted, any annexations that occur later and result in an amendment to the Future Land Use Map consistent with the agreement are processed as small scale amendments. This is inconsistent with the ISBA and the transfer of powers provided for in FS 172, Part II.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Building Maintenance. **Page 10**
 - Parks Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 15**
11. Public Works **Page 15**
 - Engineering: **Page 15**
 - Granada Blvd. Resurfacing – Tymber Creek to Perrott – Staff met with FDOT and their contractor on October 1 to coordinate final construction tasks. Preparations are being made to pave with the final friction course of paving the week following Biketoberfest (October 20). Weather permitting, paving operations are anticipated to be completed by November 7.
 - 2014 Roadway Resurfacing - Milling activities are scheduled to begin October 20 on North Yonge Street.
 - Granada Medians (West of I-95) – The contractor has completed approximately 80% of the irrigation system installation and has begun installing the reclinata palms and crape myrtles, west of Hunters Ridge.
 - Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**
 - Fleet Operations: **Page 19**
 - Utilities: **Page 19**
 - Annual report for SJRWMD MFL Prevention & Recovery Cost Share Agreement is being prepared to illustrate reductions of groundwater withdrawals associated with completion of the Western Ormond Beach Reclaimed Water Project. **Page 22**
 - Triennial Lead and Copper Sampling: Staff is preparing letters to residents who participated in the event. The Utility maintained compliance with this important EPA program. **Page 22**
12. Support Services/City Clerk **Page 22**