

**City of Ormond Beach
Memorandum**

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 8, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussions with City Attorney, Finance Director, Economic Development Director, Risk Manager, Fire Chief and IT Manager
- Worked on talking points for the August 21 County Council meeting on the US1 corridor item
- Staff meeting with directors

Spoke to, attended and/or met with:

- As requested, agenda review with Commissioner Boehm
- Peggy Farmer and US1 Corridor Committee regarding the beautification of North US 1
- Claims committee meeting

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

Ormond Crossings

- Tomoka Holdings has submitted plat plans for the design of Phase A in the Commerce Park portion (easterly-side of I-95) of Ormond Crossings. A staff meeting to review and comment on the plans is scheduled for September 3.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 9**
- Parks Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**

Comments: Page 11

- Missing Person: Investigators located a missing juvenile that left the Skate N Shake business during an outing. The juvenile was located in DeLand and has a history of this type of activity.

- Burglary Business: Investigators identified a suspect in a recent business burglary at Dimitri's restaurant. The subject is an ex employee at the restaurant and has fled the area. Investigation continues.
- Car Break: Investigators located stolen property from a recent car burglary on Rollins Ave. The items were pawned by a local transient. Charging affidavits have been prepared.
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 14**

11. Public Works **Page 14**

- Engineering: **Page 14**
 - Tymber Creek Phase I –The new mast arms at SR40 and Tymber Creek were painted green. Work continues on completion of the master stormwater pond on the east side of the road. Sidewalk installation was completed. Approximately 80% of the project site has been restored. The final layer of asphalt remains to be paved. The City utility relocation component of the project was completed. Staff had worked with the County and the contractor throughout the project to minimize the utility offset needs, which resulted in a savings of approximately \$80,000 to the City's cost share component.
 - Audible Pedestrian Signals – The FDOT has indicated they will not require additional ADA work as initially requested. Thus staff will now close out the project. **Page 15**
 - OBSC Multi-Purpose Building – Construction is complete. The Certificate of Occupancy has been issued. Carpet installation is expected next week. **Page 15**
- Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 19**
 - Concentrate Piping Connection to Reuse Storage Tank – Crom installed the reuse tank piping. Contractor is preparing to make the connection to the existing concentrate piping.

12. Support Services/City Clerk **Page 21**