

CITY OF ORMOND BEACH

FLORIDA

PLANNING

MEMORANDUM

TO: Chairman Shapiro, and Historic Landmark Preservation Board (HLPB) Members

FROM: S. Laureen Kornel, AICP, Senior Planner

DATE: July 31, 2014

SUBJECT: Administrative Review for Certificates of Appropriateness for Alterations – 25 Riverside Drive and 15-23 W. Granada Boulevard

The HLPB meeting scheduled for August 18, 2014, has been **cancelled**. Staff has not received any new cases that warrant a public hearing at this time. However, there were two Certificate of Appropriateness (COA) determinations completed for the above-mentioned properties. Below is a brief summary of the cases that were administratively reviewed in June and July 2014 to determine if COA's for alteration would be appropriate.

25 Riverside Drive (The Casements): The subject property is a locally designated historic landmark property located at 25 Riverside Drive east of the Intracoastal Waterway. On June 25, 2014, G. Robert Akam, member of the Casements Guild, submitted a letter requesting an administrative determination whether a Certification of Appropriateness (COA) would be required to install one historic marker on the north lawn beside the existing Casements sign, between the existing sign and Riverside Drive. The proposed sign is accordance with the standard Florida Historical Marker signs as illustrated below and will not exceed a height of 7'.



Florida Department of State Division of Historical Resources

According to Section 2-71 of the city's Land Development Code, installing signs may be administratively approved by the Planning Director without a COA when an applicant complies with the applicable historic design regulations. In addition, any other request determined by the Director to have a minor impact or no potential detriment on a historic structure may be administratively approved. Since the proposed sign is in accordance with the applicable historic design regulations and the sign regulations and the sign was determined to have no major impact, the Planning Director made a determination that no COA for alteration for review by the Board would be required.

15-23 West Granada Boulevard (Buschman Building): The subject property is a locally designated historic landmark property built in the early 1900's. The Buschman Property includes the Buschman Building (addressed Number 23) and the adjacent historic building to the east (addressed Number 11). The properties were combined after the Historic Properties Survey of Ormond Beach was completed in 1986.

On July 23, 2014, at the request of Dorian Burt, agent acting on behalf of Highlander Corporation, owner of the subject property, the Planning Department completed an administrative determination whether a Certification of Appropriateness (COA) would be required to install pavers and landscaping in the rear yard of the subject property located at 15-23 West Granada Boulevard as illustrated below. According to Section 2-71 of the city's Land Development Code, installing pavers and landscaping may be administratively approved by the Planning Director without a COA when an applicant complies with the applicable historic design regulations. As such, a determination was made that no COA for alteration for review by the Board would be required.

Should any Board member or member of the public wish to inspect the file or the color sample provided as part of the Planning Director's deliberation and determination, please contact me at (386) 676-3345 or at laureen.kornel@ormondbeach.org.

cc: Ann-Margret Emery, Deputy City Attorney
Ric Goss, AICP, Planning Director
Melanie Nagel, Office Manager