

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 8, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion with City Attorney
- One-on-one meeting with City Clerk
- Staff meeting with directors

Spoke to, attended and/or met with:

- Rotary meeting
- Florida City & County Management Association (FCCMA) Winter Institute

2. Community Development: **Page 1**

3. Economic Development: **Page 1**

Prospective Business Attraction/Retention/Expansion **Page 2**

- The former Kitty Scott property is under agreement to be used for home furnishing related business.

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 1/29/13, 1:45 AM: Cypress Cir. – Building Fire – Responded to multi-family residential duplex with heavy smoke showing upon arrival – all occupants out of home – interior attack made through front door – fire located in kitchen – ventilation and search of units conducted – no injuries – estimated value loss to unit was \$15,000 with property value saved at \$63,000.

7. Human Resources **Page 4**

8. Information Technology: **Page 6**

- Notable Events:
 - Upgraded backup server hardware using one of the better machines recently decommissioned due to the virtualization project. The backup server function is not a good candidate for virtualization.
 - One of the virtual hosts had a hardware anomaly, the virtual servers residing on the host automatically moved to the two other hosts with no interruption of service. The host was brought back online after passing diagnostics and resumed load balancing with the other hosts.
 - Increased Internet intrusion attempts being noticed from IP addresses outside of North America, specifically China and Hong Kong. We are currently working on

the firewall upgrade to implement Intrusion Detection System (IDS) as part of the current FY budget.

9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 7**
 - Future Events at PAC. **Page 8**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**

10. Police: **Page 10**
 - Community Service/Animal Service. **Page 11**
 - Criminal Investigations. **Page 11**
Comments: Page 12
 - Two incidents of thefts relating to Johnny's Pest Control. Subject performed pest services at two residences and then stole jewelry and pawned the items. Several items recovered, and charges are pending.
 - Four theft cases at 1211 Fernway Drive. Adult son stole several items from family members including a firearm. The firearm has not been recovered to date. Charges are pending on the suspect.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**

11. Public Works **Page 15**
 - Engineering: **Page 15**
 - North Halifax Dr. Improvements – All of the watermain utility stubouts for future side road watermain upgrades are complete. Nine hundred (900) feet of curb and gutter were installed. Approximately 3,000 feet of asphalt pavement was laid from Banyan Drive to Ray Mar Drive, and Country Club Road was milled.
 - A1A Sidewalk – Milsap Beach Approach/Parking Area – Met with contractor to discuss removal and replacement of the sidewalk along A1A in front of Andy Romano Beachfront Park and the milling and resurfacing of Milsap Beach approach. **Page 16**

 - Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**

 - Fleet Operations: **Page 19**

 - Utilities: **Page 20**
 - Ormond Beach Wastewater Treatment Plant Expansion – Drywall and CVT flooring is being installed in the operations building. The manufacturer is performing systematic seal replacement for the internal recycle pumps and larger dewatering pump station pumps under warranty. Seal replacement will start next week. The contractor relocated the computer server room in the operations building. A meeting was held with CEC, the SCADA subcontractor to discuss adding the lift stations to the IFIX (Intollution) software data base. A proposal from the contractor will be forthcoming next week. Operators continue making provisions for minimizing disruption to plant stability and corresponding effluent quality during remaining construction activities.

12. Support Services/City Clerk **Page 24**

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