

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 25, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- One-on-one meetings with Police Chief, HR Director, IT Manager,
- Visited beachfront park with Assistant City Manager and City Engineer to review construction progress
- Budget discussion with Assistant City Manager and Finance Director
- Met with City staff to discuss options for building at 164 West Granada Blvd.
- Discussion with City staff on Riverside Drive speeding concerns

Spoke to, attended and/or met with:

- Breakfast meeting to honor retiring Pt. Orange City Manager Ken Parker
- City/County managers' meeting
- Speaking engagement for Gregg Wynn Financial Group
- County CRA Budget Workshop during County Council meeting
- City staff, Mr. Bill Partington II, Tony Cappozzi of Ormond Beach Chamber of Commerce, Shannon Julien of Environmental Services, Inc., on possible community project at Rockefeller Gardens
- Ormond Beach Historical Society annual dinner
- Volusia League of Cities dinner hosted by New Smyrna Beach
- City staff, auditor Mike Sibley and Bernadette Britz on Lean Six Sigma
- Center for Florida Local Government Excellence conference call
- Ormond Beach Chamber of Commerce Annual Banquet

2. Community Development: **Page 1**

- A presentation on CRA's was provided by Rick Karl to the Volusia County Council in preparation of the January 31st workshop scheduled for 10:00 am. Information was provided on what CRA's are; how they work, and the number of CRA's that exist in Volusia County. Also discussed was the mechanism by which CRA's are approved in the County. Policy considerations that were presented by the County Manager in preparation of the workshop included: the criteria used to support designation of blight; Volusia County approving bonding limits; and the percentage of revenues that go to Capital versus non-capital projects. Volusia County used as an illustration the TIF District of Daytona Beach Main Street in which 45% was contributed by the City but the County and associated independent county taxing districts contributed 46% along with 9% from the Hospital District. An overview of the 1991-2012 cumulative total of tax monies that were contributed from the existing districts totaled \$80M and the projected contribution between 2013-2036 (date most TIF's expire) is \$144M. While not said, it appears Volusia County is looking for a funding source to assist in the funding of Sun Rail after FDOT ends funding which is in 6 years.

3. Economic Development: **Page 2**
Prospective Business Attraction/Retention/Expansion
 - Staff continues to be in contact with the property owners and their real estate broker of the Food Lion along East Granada Boulevard to discuss possible users of the property and any assistance the City can provide to attract a replacement grocery store at that location. The broker is in discussion with other food grocers to reuse the property. Discussions with the property owner on the future use of the property continue. **Page 3**
4. Airport: **Page 3**
5. Finance: **Page 3**
6. Fire: **Page 4**
Significant Incidents Page 5
 - 1/17/13, 11:54 AM: Clyde Morris Blvd. / Strickland Range Rd. – Brush Fire – Provided aid to Volusia County – fire located in heavily wooded area and fast moving due to wind conditions – fire contained at approximately 5.8 acres – cleared scene at 5:44 PM.
 - 1/18/13, 3:11 AM: Beaver Bar, 1105 N. US 1 – Structure Fire – Provided aid to Volusia County – upon arrival found front deck porch of business on fire – porch was cut away to access hot spots underneath – fire did not spread to building – no injuries – cleared scene at 4:40 AM.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Service. **Page 11**
 - Criminal Investigations. **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 15**
 - Engineering: **Page 15**
 - Hand Avenue – The first three phases of the project are in the restoration phase. Paving from Nova to Oakbrook was completed and this section of road is open. We have installed 1-inch of paving and intend to come back once all phases are complete and install a second 1-inch lift the entire length of the road. For now there will be a 1-inch difference in the pavement elevation and the edge of curb. This will provide a final road with no joints which will enhance the final appearance and ride of the road. FDOT typically follows this procedure for State roads. The next work phase will be from Coolidge to Center. Due to the lack of rain, dust control has become an issue in areas where work is occurring. The contractor has agreed to make every attempt to control dust and the city inspectors have been informed to request steps be taken to minimize dust in the

work areas. A meeting was held with the School Board Director to discuss and coordinate bus stop routing and student safety within the construction work area.

- John Anderson Drive- We have received the SJRWMD permit and the consultant is preparing the final plan set. Staff met with the consultant to provide a final review of utility conflicts that were resulting from the construction of drainage improvements. Based on that meeting, staff recommended some changes be made to the current scope of work that would reduce the project cost by \$150,000 and reduce the number of water shutdowns while improving the water system. This will require the consultant to revise the drainage plans and delay completion of the project by a few weeks but will result in a reduction of water shutdown inconveniences to the public and improve water service to the area. Volusia County has indicated they would cost share in drainage Improvements at the north end of John Anderson Drive. A cost share agreement is being prepared for this. Staff met with residents that have easements on their property with regards to the existing drainage outfalls which are proposed to be replaced as part of the drainage improvements. All residents were in favor of the project and informed of the temporary impacts that would result during construction. **Page 17**

- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
 - Division Avenue Well Field Raw Water Piping - A proposal is pending from the consultant. Additional design services are being considered to provide water and sewer main extensions to serve the proposed Environmental Learning Center along Division Avenue.
 - The City's Cross Connection Control contractor issued a comprehensive commercial facility inspection and survey report to staff. Staff is currently reviewing the data to pursue any follow up activities with regard to the City improving compliance with this program. Staff is also discussing the current contract as a renewal period is approaching. The scope of work may need to be revised to complement the City's current needs. **Page 23**

12. Support Services/City Clerk **Page 24**