

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 11, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meetings with City Attorney, City Clerk, HR Director
- Bi-weekly meeting with Police Chief
- Conducted performance evaluations with Directors
- Weekly meeting with Directors
- Employee of the Quarter committee meeting

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm
- Rotary meeting
- Met with Bill Partington, II, regarding a possible community project at Rockefeller Gardens

2. Community Development: **Page 1**

- Staff attended a neighborhood meeting on January 9 for a proposed 150 foot high monopine tower to be located at 1102 West Granada. The meeting was held at the Trails South Forty HOA Community Center. A balloon test was held on January 8 and 9. The meeting was well attended with approximately 23 residents along with a member from the Planning Board. Identified issues by the residents include: height, visual appearance, possible depreciation of property values, and why not place it somewhere else. The application is a Planned Business Development which will require public hearings before the Planning Board and City Commission. Identified concerns by staff are the setback waivers requested by the applicant from the residential area. The type of tower proposed is the same type as the one depicted below which is located at 601 S. Yonge Street which was approved administratively by staff. (see staff report for pictures)

3. Economic Development: **Page 2**

Prospective Business Attraction/Retention/Expansion

- Staff continues to be in contact with the property owners and their real estate broker of the Food Lion along East Granada Boulevard to discuss possible users of the property and any assistance the City can provide to attract a replacement grocery store at that location. The broker is in discussion with other food grocers to reuse the property. **Page 3**
- Staff is in contact with the owners of the former Texaco Gas Station at 10 N. Nova Road, who are negotiating with a business to redevelop the property. **Page 3**

4. Airport: **Page 3**

- Halifax Paving, Inc. continued to work on the Taxiway Alpha Relocation & General Airfield Improvements Project this week. The northeast end of Taxiway Charlie and the eastern portion of Taxiway Delta are now closed for taxi operations. In order to access the airfield from FBO Area 2, pilots must taxi southwest on Taxiway Charlie to

the general aviation (GA) ramp, then contact Ground Control from the GA ramp for taxi instructions to the active runway. When Runway 17 is in use, Ground Control will instruct pilots to taxi via Runway 8/26 to Taxiway Echo for access to Runway 17. Work to re-position the airport perimeter fence to accommodate the re-alignment of Taxiway Echo also continued this week.

5. Finance: **Page 4**
6. Fire: **Page 4**
7. Human Resources **Page 5**
 - The launch of the Mayor's Health & Fitness Challenge was held on Saturday, 01-05-13 at The Casements. Health Risk Assessments were conducted by Florida Health Care with the coordination and assistance of staff. Over 170 participants were signed up, given the HRA's and will participate in the 12 week challenge! **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Service. **Page 11**
 - Criminal Investigations. **Page 11**
 - Comments:
 - Death investigation of a 2 year-old child. Preliminary testing and investigation indicates that the death was caused by an underlying medical issue.
 - Stolen vehicle recovered by the Daytona Beach PD who was able to identify the driver of the vehicle. Suspect was arrested at Volusia County Branch Jail on auto theft charges.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 14**
 - Engineering: **Page 14**
 - Airport Rd. Forcemain Extension/ Reclaimed Water Main Extension – The southbound turn lane from N U.S. Hwy 1 to Nova Road was closed (right turn still possible at the intersection) in order to excavate the receiving end of the casing for the completed jack and bore crossing. Work has begun on construction of the carrier pipe from the east side of N U.S. Hwy 1 to the tie-in of the existing 24-inch reclaimed watermain on Nova Road. The power conduit for the street lighting will be temporarily relocated and taken out of service, but the lights will be reenergized each night until utility work is complete. The turn lane will be milled and resurfaced as directed by FDOT.
 - Andy Romano Beachfront Park –The contractor is working on all aspects of the park. This includes the paver areas, concrete parking, restroom/concession facility, irrigation and landscaping, the playground, splash park, and front towers. A portion of the newly placed dune was eroded over the weekend and will need to be replaced. Contractor indicated he expects final completion to be by Feb. 18th.

- Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**

- Fleet Operations: **Page 19**

- Utilities: **Page 19**
 - Ormond Beach Wastewater Treatment Plant Expansion – Diffused aerators were installed in the reaeration tank. Installation of the aerators continues in Carousel #2. The second anoxic tanks have been cleaned and mixers are being installed. Drywall is being installed in the operations building. Storm drain piping and perimeter roadway base is being installed. Operations staff making necessary adjustments for minimizing disruption to plant stability and corresponding effluent quality. **Page 20**
 - Cross Connection Control Program: The City's CCC contractor is inspecting the potable water meters in the western Ormond Beach subdivisions of Breakaway Trails and Hunter's Ridge that will begin receiving reuse water in 2013. In accordance with the City's CCC program, the inspections are to assist preparation of the scope of work for new or retrofit backflow prevention device needs for residential reuse service area. **Page 23**

12. Support Services/City Clerk **Page 23**