

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 27, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Bi-weekly meetings with IT Manager, Police Chief
- Weekly meetings with HR Director
- Weekly staff meeting with directors
- Meeting with Economic Development Director on S.R. Perrott and Emergency Communications Network (ECN).
- Field review with Assistant City Manager of Bicentennial and Holly Hill dog parks
- Weekly budget meeting with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- One on one budget review meetings with commission
- Phone discussion with County Manager's Office on status of Andy Romano Beachfront Park Interlocal agreement and County contribution.
- Phone discussion with Gainesville City Manager
- Meeting with Michael Sibley of James Moore (auditors)
- Attended Aerosim presentation of unmanned aerial vehicles
- Attended City/County Managers' meeting
- Attended Volusia League of Cities Dinner in Edgewater
- Participated in CFLGE Steering Committee conference call
- Attended Claims Committee meeting
- Attended United Way annual board of directors meeting.

2. Community Development: **Page 1**

- Staff attended the second meeting of a subcommittee tasked with presenting amendments to the Volusia County School District Interlocal Agreement (ILA) on school concurrency. The subcommittee's goal is to eliminate the excessive process thereby streamlining the ILA and modifying concurrency in the urban areas of the Volusia County while maintaining some type of concurrency in the suburban and rural areas of the county.
- The Statement of Need for the US1 North Corridor will be presented to the Planning Board as a work session item in August. FDOT in association with the VC TPO and the affected cities along the US1 corridor will be issuing an RFP for consultant services for the Second Phase of the US1 Corridor Redevelopment Project. It is hoped by staff that between the Statement of Need, the FDOT 2 phase Study, and some contracted graphic work after extensive public engagement, a Redevelopment Plan will be forged. **Page 2**
- The City response to Volusia County's drafted ILA which is in response to the City's Interlocal Boundary Agreement for US1 North corridor was drafted and forwarded to the County. The County's insistence that all solid waste be disposed of at the Tomoka Farms Road landfill facility will cost the city rate payers in excess of \$1,000,000 annually. **Page 2**

3. Economic Development: **Page 2**
Prospective Business Attraction/Retention/Expansion
 - Staff contacted the property owners of the Food Lion along East Granada Boulevard and discussed possible users of the property and any assistance the City can provide to attract a replacement grocery store at that location. Staff is in contact with the real estate agencies representing the property owner and Food Lion to discuss retail reuse opportunities. An Orlando Real Estate firm has been recently hired to market the property. The Broker is in discussion with other food grocers to reuse the property. Much of the equipment has been removed from the store. **Page 3**
4. Airport: **Page 3**
 - Staff acquired a tree removal permit to remove approximately twelve (12) pine trees from the airport. These trees are located adjacent to Runway 8 and Taxiway Echo, and have grown to the point that they have begun to obscure visibility for the control tower and departing aircraft. Staff has tentatively scheduled removal of the trees to occur next week.
5. Finance: **Page 4**
6. Fire: **Page 4**
Significant Incidents **Page 5**
 - 7/19/12, 8:54 AM: Balsam Ct. – Brush Fire – Ormond Beach responded to Volusia County for a 5 acre brush fire – four units from Ormond Beach assisted - initial command established by Ormond Beach Battalion 90 – fire was slow moving in medium fuels – Ormond Beach made initial attack with 1,000 gallons of water – cleared scene at 11:12 AM
 - 7/22/12, – 10:40 AM: Ocean Shore Blvd. – Structure Fire – Assisted Volusia County – Quint 91 made entry on ladder to 2nd floor apartment – fire located in bedroom and extinguished – Engine 93 conducted a search and rescue – no injuries – cleared scene at 12:52 PM.
 - 7/22/12, 12:39 PM: Sunrise Ave. – Near Drowning – Requested to respond to Volusia County – child found in pool – CPR performed on scene – two Ormond Beach firefighters assisted EVAC during transport to hospital.
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Pages 9/10**
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 11**
10. Police: **Page 12**
 - Criminal Investigations. **Page 12**
 - Community Service/Animal Service. **Page 12**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 15**
 - Engineering: **Page 15**

- Tomoka State Park – Approximately 200 feet of sidewalk was constructed. The design for the small section of boardwalk/bridge along mid-path was reviewed and is being finalized. Met with the DEP/Park management to discuss a possible short extension of the sidewalk at the north end of the trail, from the east side of N. Beach St. to the park entrance. This proposed addition has been submitted to FDOT for consideration.
- Andy Romano Beachfront Park – The contractor has installed water mains, sewer, and storm mains east of the CCCL line. Service connections were made and meters set on the west side. Construction of the storm water collection system is underway. The foundation for the concession/bathroom facility is being prepared.
- Hand Avenue – The contractor has started work at US1 with milling of the asphalt roadway and water main installation. The jack and bore under the RR tracks was completed. Work on the storm water collection system is underway.

- Environmental Management Division: **Page 17**
 - Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**

- Fleet Operations: **Page 18**

- Utilities: **Page 19**
 - Airport Road Force Main/Reuse Main Extension – Attended construction progress meeting. The jack and bore crossing is being performed at US1 and Airport Road this week. The jack and bore at the railroad tracks is being revised to avoid conflicts with a 54-inch storm drain pipe. A field visit is scheduled at Hunter's Ridge storage tanks to verify the configuration of the existing piping. Staff preparing quarterly report for SJ MFL Cost Share Agreement and project cost reimbursement.
 - Hand Avenue Extension – Milling and water main installation is occurring west of US1 to Coolidge. The jack and bore underneath the railroad tracks is completed.

Water Supply/ Treatment and Distribution System Regulatory Activities **Page 22**

- The 2011 Annual Water Quality Report or Consumer Confidence Report (CCR) was distributed with the water bills throughout the month of June meeting the deadline of delivery to the customers by June 30, 2012. An advertisement was published in the News-Journal on July 9 notifying the public that the City's CCR is available. The Certificate of Delivery of Consumer Confidence Report package has been prepared by staff for deliver to the Volusia County Health Department. This will complete the regulatory requirements for the 2011 CCR for the City.

12. Support Services/City Clerk **Page 22**