

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 13, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meetings with City Attorney, and City Clerk
- Bi-weekly meeting with Police Chief
- Met with Assistant City Manager and City Engineer on the waste water treatment plant project, discussed upcoming change order
- Held weekly staff meeting with Directors
- Met with City Attorney and City staff on the Volusia County Interlocal Planning & Urban Services Agreement

Spoke to, attended and/or met with:

- Volunteered for United Way parking for Coke Zero race on Saturday, July 7
- Attended Rotary board meeting
- Met with City staff, Peggy Farmer and Sam Merrill regarding Hunter's Ridge
- Held weekly conference call with FCCMA staff
- Met with City staff and Mrs. Partington regarding Central Park and Heritage Trail project
- Attended the Historic Liberia-Sudan community signs dedication luncheon

2. Community Development: **Page 1**

- Two pre-neighborhood meetings (Non LDC required) are to be held by Capital Telcom for location of a 150 foot high monopine tower. One tower is needed but two sites have been evaluated. Capital Telecom is interested in gauging community interest in either site. Staff has indicated that both sites would require a PBD since exceptions would be required for a tower placement. The meetings are to be held on July 16 at 1102 West Granada Boulevard in Houligan's for a proposed site behind Bodez and the second meeting is July 17 at 1000 Old Tomoka Road in the Tomoka United Methodist Church.

3. Economic Development: **Page 2**

Prospective Business Attraction/Retention/Expansion

- Staff is preparing for the August International Council of Shopping Center's annual trade show in Orlando. Staff has recommended Team Volusia formulate strategies for the investment of private sector commercial and industrial development projects. The development sub-committee is formulating strategies to address the challenges to business recruitment.

4. Airport: **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 6**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 10**
 - Building Maintenance. **Page 11**
10. Police: **Page 11**
 - Criminal Investigations. **Page 11**
Comments: **Page 12**
 - Suspect identified in a vehicle burglary. The suspect used the victim's identification at a bank in St. Johns County. Investigators contacted the bank teller and she positively identified the suspect in a photo line-up. The suspect is from the Ft. Lauderdale area and a warrant has been obtained for her arrest.
 - Several stolen items were found in local pawn shops and investigators are following up to charge the responsible parties.
 - Community Service/Animal Control. **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 14**
 - Engineering: **Page 14**
 - Andy Romano Beachfront Park –The contractor has installed water mains, sewer, and storm mains east of the CCCL line. Work on the west side is commencing.
 - Hand Avenue –The contractor has started work at US 1 with milling and water main installation. The jack and bore under the RR tracks is scheduled to occur this week.
 - John Anderson Drive – The City Commission voted to amend the design contract to a limited option that included milling and resurfacing and providing for spot drainage repairs in flood prone areas. Engineer is modifying the design plans. A meeting was held with the consultant to confirm the design intent and identify spot drainage area improvements. **Page 15**
 - Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 17**
 - Airport Road Force Main/ Reuse Main Extension – A troublesome leak on Black Hickory Way (BAT) was located and repair methods and schedule determined. The leak was repaired, pressure testing of the reclaimed water main was completed and restoration in that area was started. Contractor performed pipe tie-ins and work on booster pump instrumentation panel. Staff preparing quarterly

report for SJ MFL Cost Share Agreement and project cost reimbursement. **Page 18**

- Hand Avenue Extension – Milling and water main installation is occurring west of US1. The jack and bore under the RR tracks is scheduled to occur this week. A water main was broken, resulting in a boil water notification to 18 businesses. The main was repaired and the boil water notification was rescinded. **Page 18**
- Ormond Beach Wastewater Treatment Plant Expansion – Project underway and proceeding near to intended project schedule. Effluent transfer pumps were taken out of service and temporary bypass pumps are being used while the effluent transfer pumps are in service. RAS Pump 3 was removed. RAS Pump 4 is being removed. Three new RAS Pumps and one new WAS Pump was installed. Clarifier #2 is being rehabilitated. Work is proceeding on the remaining equalization tanks. Floors are being poured at this time. The mainland pump station PLC was connected to the main PLC in the operations building. The signal from the reuse pump station is being connected this week. Recycle pump 3 is being installed. Fermentation train #1 is out of service and submersible mixers and internal tank walls are being installed. Remedial efforts are underway with Contractor and Facilities Maintenance groups for mold removal. **Page 18**

12. Support Services/City Clerk **Page 21**