

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: April 20, 2012

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly meetings with City Attorney, City Clerk, and HR Director
- Weekly staff meeting with Directors
- Bi-weekly meetings with I/T Manager, and Planning Director

Spoke to, attended and/or met with:

- Speaking engagement for a student class at Stetson University
- Attended City Commission Ideas workshop and commission meeting
- Conference call on FCCMA 2013 conference theme
- Met with Bob Guido, Trust for Public Lands, discussed various TPL projects
- Spoke with Bob Lee, Center for Florida Local Government (CFLGE), on upcoming steering committee meeting
- Attended Guild members appreciation lunch
- Meeting with staff, and Zev Cohen representatives Dwight Durant and Paul Momberger on bid award for the beachfront park.
- Attended Rotary conference
- Attended Team Volusia Executive Committee meeting
- Participated in a Club Runner Boot Camp webinar on creating web pages

2. Community Development: **Page 1**

- Staff attended the Technical Coordinating Committee meeting of the Volusia County Transportation Planning Organization. The item most discussed and not acted upon was FDOTs request for Resolution 2012-12 amending the Long Range Transportation (LRTP) to add High Occupancy Traffic (HOT) lanes to I-4. The project would add 10 lanes from Volusia/Seminole county line to ½ mile east of SR472 to accommodate 4 toll lanes. The cost of such a project would be through a Public-Private Partnership agreement where the private sector would build the lanes and then charge the users of the lanes a cost that is variable based upon time of day. Cost would be higher at AM and PM peak hours. There were sufficient votes to defer the issue until more information was available from FDOT. Prior to the vote to defer, there was a vote of the TCC to not approve the request but it was defeated on a vote of 9-11. The following reasons for not supporting FDOTs request are:
  - Cost is estimated at \$681,292,000 for 10 miles or \$68 million per mile
  - There is concern that this toll lane would compete with users of Sun Rail
  - There have been no studies or analyses presented to date that support either the need for this improvement or the results of this project on the larger transportation system.
- Staff attended a neighborhood meeting on a proposed camouflaged cell tower on US1 South to be located behind a mini-storage facility at Arroyo & US1 South. An orange balloon has been flying on Tuesday, Wednesday and Thursday at a height of

150 feet to demonstrate to property owners the height and whether or not the height of such a proposed tower impacts the residential areas on Arroyo. For the most part, the balloon cannot be seen from the residential area due to the density of tree canopy between Arroyo and the proposed tower. The balloon can be seen southbound on US1 South.

- Staff will be approving a temporary Cell-On-Wheels (COW) for the site where a proposed monopine camouflage tower is currently under administrative review with a Development Order to be issued fairly soon. The demolition of the hospital has caused T-Mobile to relocate their current antennae off of the Hospital tower sooner than thought. The COW will be temporary until the new camouflage monopine tower is constructed (3-4 months).

3. Economic Development: **Page 2**

Airport Business Park

- Staff is working with four existing businesses on possible expansion projects. The property search includes both existing commercial and industrial space and preparing conceptual plans for the use of the available City land located along West Tower Circle in the Business Park.
- Staff met with the new CEO of Emergency Communications Networks (ECN) to discuss their sale to the Riverside Company. ECN provided staff with a presentation of the Code Red emergency notification services. Staff is in the process of evaluating the ECN service proposal. A third service provider is being sought for a quote. Staff is preparing a service agreement with ECN for emergency notification services and will provide a disposition item for the City Commission in May. Staff is preparing for the Code Red training and will develop plans to notify and enroll residents of the program.

4. Airport: **Page 3**

- Staff conducted a meeting with representatives of ATS Land Surveying, LLC (ATS). ATS has been engaged to survey certain parcels of the airport in relation to a proposed lease agreement, and also to provide information regarding potential survey work for an airport access road proposal in the Airport Business Park.
- Staff continues to monitor aircraft activity on-site in the neighborhoods east of the airport, in an effort to determine the efficacy of voluntary noise abatement procedures established to reduce the perceived impact of aircraft noise on those and other areas. Observations continue to indicate that traffic pattern operations are normal and in accordance with recommended procedures.

5. Finance: **Page 4**

6. Fire: **Page 5**

Significant Incidents

- 4/9/12, 1:23 PM: W. Granada Blvd. – Aircraft down in open field across from Breakaway Trails Subdivision – emergency landing of a Cessna 172 – plane flipped over when it hit a dip in the field – no injuries or hazards.
- 4/11/12, 1:36 PM: Addison Dr. & Beach St. – Provided automatic aid to Volusia County for a brush fire – cleared call at 3:00 PM.
- 4/11/12, 2:32 PM: 420 Lakebridge Plaza Dr. – Vehicle rollover just north of Shadow Lakes Blvd. – two occupants with one person entrapped – one patient transported to hospital.

7. Human Resources **Page 5**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 8**
  - Athletics Maintenance. **Page 9**
  - Future Events at PAC. **Page 9**
  - Parks and Irrigation. **Page 11**
  - Building Maintenance. **Page 11**
  
10. Police: **Page 11**
  - Community Service & Animal Control. **Page 12**
  - Criminal Investigations/Records. **Page 12-13**
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 14**
  
11. Public Works **Page 15**
  - Engineering: **Pages 15-16**
    - STATUS OF CERTAIN CIP PROJECTS – see engineering section for more projects**
    - Airport Rd. Forcemain Extension/ Reclaimed Water Main Extension – Met with Pine Trail Elementary School to explain upcoming construction operations in front of the school and to accommodate their needs. The sidewalk in front of Pathways Elementary School was reinstalled. 1,800 feet of new forcemain was installed along Airport Road and 450 feet of reclaimed watermain within Breakaway Trails.
    - Wastewater Treatment Plant Expansion and Rehabilitation – Contractor continues working on Clarifier No.4, underground piping, chlorine contact tanks, RAS/WAS Pump Station, ABW Filter #3, swing zone blowers, fermentation tank, internal recycle pump station, Acetic Acid feed station, and the main electrical building. Start-up training was provided for Clarifier 4, screw pumps, and Positive Displacement blowers.
    - Andy Romano Beachfront Park –Bids were received and the base bid plus alternates exceed the available budget. Staff is working on value engineering items and will present this to the City Commission on May 1<sup>st</sup>.
    - Central Park Paving – Project is under review by the SJRWMD.
    - Tymber Creek Phase I – Volusia County will be releasing the project for bids in May.
    - Cardinal Beach Approach – Waiting for Volusia County to allocate construction funding.
    - N. Halifax Dr. Improvements- Project specifications are being compiled and the reclaimed watermain design is being revised per FDOT and staff review.
    - Side Street Lighting Conversion- The advertisement for bid to purchase the fixtures is tentatively schedule for May 6<sup>th</sup>.
    - Central Park Lake Interconnects – Division Ave. and Hammock Lane - Project to interconnect the Central Park lakes 1&2 and 2&3. Consultant met with SJRWMD and is preparing permit submittal based on meeting discussion.
  - Environmental Management Division: **Page 17**
    - Asphalt/Concrete. **Page 17**
    - Tree Crew. **Page 17**
    - Street/Stormwater Maintenance. **Page 18**
    - Street Sweeping. **Page 18**
  - Fleet Operations: **Page 18**
  - Utilities: **Page 18**
    - WWTP Dewatering Station Bypass Project – Bids were received for the project. Brasfield and Gorrie submitted a concurrent change order proposal to the

Wastewater Plant Expansion project that was underneath the lowest bid. Performing the work by a change order was determined to be the least likely to create scheduling conflicts. A City Commission memo was prepared for CC consideration on May 15. **Page 19**

- Cross Connection Control (CCC) Program Management Services – Developing final CCC plan, ordinance and manual updates to meet current state regulations. Currently workshop is scheduled with CC on May 1<sup>st</sup>. **Page 19**
- Airport Road Force Main/Reuse Main Extension – Reclaimed piping installation of 450' within Breakaway Trails subdivision performed. 1,800 ft of 16 inch forcemain was installed and pressure tested along Airport Rd. Operations will provide information to the contractor on the color to be used for the storage tanks. **Page 19**

12. Support Services (formerly City Clerk's Office) **Page 22**