

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: April 13, 2012

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Weekly staff meeting with Directors
- Bi-weekly meeting with Planning Director
- Held pre-planning meeting with Acting Fire Chief, Police Chief, Utilities Manager, and Risk Manager on Chamber Leadership exercise for April 12
- Held CIP meetings with individual departments [Start Typing Here](#)

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Attended Charter Review committee meeting
- Met with Dorian Burt on downtown issues.
- Attended DARE graduation at St. Brendan's School
- Participated in FCCMA conference call on committee chairs/assignments
- Attended Chamber Leadership Government Day, spoke on my role as City Manager and participated in the morning's exercise
- Met with Tony Capozzi, Chamber of Commerce Executive Director, and City staff on the State of the City event scheduled for September 2012.
- Met with Kerry Symolon, Team Volusia, on the Team Volusia Issues
- Held Walk with the Manager
- Participated in FCCMA 2013 conference call

2. Community Development: **Page 1-2**

- The Brownfield Advisory Board met on Tuesday at 6 p.m. for an organizational meeting. **Bill McMunn** was elected Chairman and **Patrick Opalewski** was elected Vice Chairman. The Rules of Procedures were adopted with 1 amendment.
- Members of the SPRC met with representatives of Sunoco, Inc. regarding the demolition of three sites and reconstruction of convenience stores with gas pumps. The sites are 1546 West Granada Boulevard, 3 North Yonge Street, and 460 South Atlantic Avenue. It appears that each site has issues regarding existing lot sizes that may require variances or rezoning to Planned Business Development.

3. Economic Development: **Page 2-3**

**Ormond Crossings**

- Staff finalized their comments to Tomoka Holdings regarding the draft Master Development Plan and design standards documents. A final meeting is scheduled for April 27 with Tomoka Holdings to resolve the remaining items and then the documents will be sent to the Planning Board and City Commission for review and approval.

Airport Business Park:

- Staff is working with four existing businesses on possible expansion projects. The property search includes both existing commercial and industrial space and preparing conceptual plans for the use of the available City land located along West Tower Circle in the Business Park. Staff arranged site visits for 2 companies this week.
- Staff met with representatives of Florida Power and Light to determine ways to reduce power issues in the Park during moderate to heavy wind events. Staff walked the power line easement with FPL representatives to determine the area of vegetation clearing necessary to reduce power interruptions to the businesses in the Park.

Prospective Business Attraction/Retention/Expansion

- Staff continues the annual business visits to survey existing businesses regarding their outlook of the economy and to present a variety of county and state economic development material. The visitation will continue over the next two months, which will be followed by a summary that will be provided to the Commission.
- Staff participates on monthly conference calls with the Team Volusia Economic Development Corporation (TVEDC), and County staff to discuss potential business opportunities.
- Staff contacted the property owners of the Food Lion along East Granada Boulevard and discussed possible users of the property and any assistance the City can provide to attract a replacement grocery store at that location. Staff is in contact with the real estate agencies representing the property owner and Food Lion to discuss retail reuse opportunities.
- Staff met with First Green Bank representatives to discuss dates for an opening of the new bank, located at 175 West Granada Boulevard. The open house is scheduled for clients and invited guests on June 7 and a public opening on June 9.

Business Incentives

- Staff is preparing the details for the Economic Development/Business Assistance Fund for discussion with the Commission.

Airport: **Page 3**

- Staff continued to work this week to prepare for required land value appraisals scheduled to take effect at the airport in January of 2013. Staff has compiled and reviewed recent appraisals of airside lands at other general aviation airports in Florida, in an effort to identify current trends in airport land values.

4. Finance: **Page 3**

5. Fire: **Page 4**

Significant Incidents **Page 5**

- 4/7/12, 9:10 AM: 121 Rodeo Rd. – Assisted Volusia County with a brush fire – cleared call at 8:14 PM.
- 4/8/12, 9:48 AM: I-95 N., Mile Marker 272 – Commercial bus fire with 47 passengers – heavy column of smoke with flames showing – all passengers safely off bus.
- 4/8/12, 4:21 PM: Near drowning at Granada Blvd. beach approach - assisted Beach Patrol – patient transported to hospital.

6. Human Resources **Page 5**

7. Information Technology: **Page 7**

8. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 8**
  - Future Events at PAC. **Page 9**
  - Parks and Irrigation. **Page 10**
  - Building Maintenance. **Page 11**
  
9. Police: **Page 11**
  - Community Services & Animal Control. **Page 11**
  - Criminal Investigations/Records. **Page 12**

Comments:

  - Homicide: A 38 year old male was found on the side of his residence with multiple stab wounds and blunt force trauma. The victim had passed as a result of the attack. The investigation revealed that the victim's vehicle was stolen after the homicide. Investigators contacted family members, friends and conducted numerous interviews during which a suspect was identified and the victim's vehicle was located abandoned. As a result of the investigation the suspect has been arrested and charged with premeditated 1<sup>st</sup> degree murder. Investigators continue to gather evidence and follow up on the case.
  
  - Robbery: Subject reported that he was robbed at gun point by a known female at 1520 W. Granada Blvd. (Kangaroo Station). Further investigation revealed that the incident was suspicious in nature and the victim refused to cooperate with the investigation. Video surveillance from the business did not support the victim's account and the case was changed to a suspicious incident.
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 14**
  
10. Public Works **Page 14**
  - Engineering: **Page 14**
    - Wastewater Treatment Plant Expansion and Rehabilitation – Contractor continues working on Clarifier No.4, underground piping, chlorine contact tanks, RAS/WAS Pump Station, ABW Filter #3, swing zone blowers, fermentation tank, internal recycle pump station, Acetic Acid feed station, and the main electrical building. Start-up training was provided for Clarifier 4, screw pumps, and Positive Displacement blowers. **Page 15**
  
    - John Anderson Drive – ZCA has distributed a sidewalk survey to the residents as part of the public involvement process for determining whether or not a sidewalk is desired to be included in the project. A public meeting was held on February 22<sup>nd</sup> at The Casements from 6:30 to 8:00 p.m. for residents wanting to attend to discuss the sidewalk. The results of the public survey will be presented to the City Commission on April 17<sup>th</sup>. **Page 15**
  
    - Hand Avenue – Received approval from FEMA for expanded work grant request on Hand Avenue. FEMA has agreed to increase the project amount from \$1,725,853 to \$3,033,850.00. FEMA will fund up to 75% of the approved project cost. The City Commission was presented the project for disposition approval prior to advertising the project. Bids were opened for the project and were reviewed by the engineer. The apparent low bidder was Hazen Construction with a base bid of \$3,925,447.00. Staff intends to present the contract for award at the April 17th City Commission meeting. **Page 15**
  
  - Environmental Management Division: **Page 16**
    - Asphalt/Concrete. **Page 16**
    - Tree Crew. **Page 17**
    - Street/Stormwater Maintenance. **Page 18**

- Street Sweeping. **Page 18**
  - Fleet Operations: **Page 18**
  - Utilities: **Page 18**
    - Airport Road Force Main/ Reuse Main Extension – Work began in the Breakaway Trails subdivision. A 700 ft forcemain was successfully directional drilled and installed beneath I-95. The new reclaimed watermain installation along the utility easement from the storage tanks was completed. The HOA was notified. Operations will provide information to the contractor on the color to be used for the storage tanks. This project is the City's Alternative Water Supply Project as associated with the SJRWMD Water Supply Plan. District Board approved project for proposed MFL and Recovery Strategy program funding. CC Meeting agenda item for acceptance of grant funding agreement @ 40% of project cost of approximately \$1.3 Million was approved. Received agreement from District signed by both parties indicating cost share agreement is fully executed and in force.
    - Hand Avenue Extension – The apparent low bidder was Hazen Construction with a base bid of \$3,925,447.00. The recommendation to award the bid to Hazen is scheduled for the 4/17/12 City Commission meeting. **Page 19**
11. Support Services (formerly City Clerk's Office) **Page 22**
- Elections:
    - Candidate Qualifying Information is available on the City website ([ormondbeach.org/elections](http://ormondbeach.org/elections))