

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: January 13, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meetings with City Attorney, City Clerk
- Bi-weekly meetings with I/T Manager, Economic Development Director and Police Chief
- Met with Assistant City Manager, City Attorney and City Clerk on charter review
- Held weekly staff meeting with Directors
- Met with Assistant City Manager, Utilities Manager, Utilities staff and representative from Hydro Designs on the City's cross connection control

Spoke to, attended and/or met with:

- Attended Rotary Board meeting
- Attended FCCMA Winter Institute conference call
- Attended Team Volusia annual meeting and executive search committee meeting
- Attended SW Quad RFP review
- Held Walk with the Manager
- Attending Ormond Beach Chamber annual banquet

2. Support Services (formerly City Clerk's office) **Page 1**

- Paperless Agenda Automation System:
 - Received confirmation from the vendor that our Agenda Automation System has completed the testing phase and is being moved to a production environment.
 - Prepared training information and scheduled tentative training for sessions City staff.

3. Community Development: **Page 2**

- The Digital Flood Insurance Rate Map Appeal Report was finally completed after an in-house review and discussion resulting in revisions. Approximately 1,742 individual parcels are affected.
- Development Services
 - Members from Planning, Engineering, and Economic Development departments met to discuss the Ormond Crossings third submittal package for the Planned Mixed Use Development rezoning. Staff continues to work with the developer to hone down the issues to a manageable few before a work session is requested before the City Commission to discuss the status of the project.
 - A Motion Photograph Production Permit was received and under review for a Husqvarna and Lowe's commercial. The shoot will take place at the Lowe's store on January 15th.

4. Economic Development: **Page 3**
Ormond Crossings
 - Staff met with Tomoka Holdings to discuss the draft Master Development Plan and design standards documents. There were a few remaining items, such as allowed uses, roadway profiles, setbacks, and the design review process that both parties agreed needed further clarification that will take several weeks to complete. Once these remaining items are resolved, the documents will be sent to the Planning Board and City Commission for review and approval.
5. Airport: **Page 4**
6. Finance: **Page 4**
7. Fire: **Page 5**
8. Human Resources **Page 6**
9. Information Technology: **Page 7**
10. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 10**
 - Building Maintenance. **Page 10**
11. Police: **Page 11**
 - Community Services & Animal Control. **Page 11**
 - Criminal Investigations/Records. **Pages 11-12**
 - Homicide: A male was shot one time in the back of his head next to a residence on Druid Circle. The victim's vehicle was located near the residence and he was positively identified as the owner of the vehicle. Investigators quickly identified an eighty year-old suspect and learned that he resided at a local motel on the beachside in Daytona Bch. Detectives staked out the motel with Daytona Officers and the suspect was observed riding his bicycle north bound on S. Atlantic Ave. Investigators and Daytona Beach officers attempted to stop the suspect but he pulled a firearm from his pocket and shot himself in the head. The weapon was recovered and appears to be the same weapon used in the homicide. Evidence was collected and the investigation continues. The suspect and the victim (both from Daytona Beach) knew each other and drove to the location to retrieve bamboo from the wooded area next to the residence.
 - Stolen Vehicle: An elderly female left her vehicle running and walked up to Bodez Fitness Gym front door to check the hours of operation. A male jumped into her vehicle and fled south bound on Clyde Morris Blvd. The vehicle in question was later used in numerous car burglaries in Daytona Beach and was chased by Daytona Police officers. The occupants of the vehicle jumped out and fled on foot in Holly Hill. The vehicle was towed by Daytona Beach Police for processing. Investigation continues.
 - The FBI met with investigators to obtain information on the recent bank robbers arrested. The FBI has interest in taking over the case and charging the subjects federally.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 15**

12. Public Works

- Engineering: **Page 15**
- Airport Rd. Forcemain Ext. / Reclaimed Water Ext - Contracts have been fully executed and staff and consultant will be meeting with the contractor for coordination and to revisit the large scope of work for this project prior to conducting a preconstruction conference.
- Downtown Way Finding Signage - All the signs have been fabricated and scheduled for installation in mid January.
- Central Park Paving – Design plans are 75% complete and are being prepared for submittal to the SJRWMD.
- Ormond Scenic Loop- Coordinated the meeting concerning the issues with the signs and Main Street and Ormond Scenic Loop.
- John Anderson Drive – Zev Cohen has provided staff with a questionnaire form that will be distributed to the residents as part of the public involvement process for determining whether or not a sidewalk will be included in the project.

- Environmental Management Division: **Page 17**
 - Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**

- Fleet Operations: **Page 18**

- Utilities: **Page 19**
 - Fire Hydrant Replacement Program – The contractor (R&M Services) replaced fire hydrants on South Atlantic and Cardinal Drive.
 - Ormond Beach Wastewater Treatment Plant Expansion – Project underway and proceeding near to intended project schedule. The main electrical building is under construction. City staff has checked the viability of the existing dewatering system for Clarifier 1. Repairs were made by staff to the dewatering system to make it operational. The contractor desires confirmation of system soundness and operational status as soon as possible so work can commence on Clarifier #1 rehabilitation. Concrete walls and flooring were poured for new Filter #3. Fermentation and 1st Anoxic Tank Draining and Debris removal also underway.