

CITY OF ORMOND BEACH

FLORIDA

PLANNING

MEMORANDUM

TO: Chairman Shapiro, and Historic Landmark Preservation Board
(HLPB) Members

FROM: S. Lauren Kornel, AICP, Senior Planner

DATE: December 6, 2011

SUBJECT: HLPB 2012 Meeting Calendar

Attached, please find the HLPB 2012 Calendar identifying next year's meeting dates. The HLPB meeting scheduled for December 19, 2011, has been **CANCELLED**. Staff has not received any new cases that warrant a public hearing at this time. To date there have been no public inquiries regarding requests for Certificates of Appropriateness. Given that City Hall will be closed on January 16, 2012 to observe Martin Luther King Day, the next regularly scheduled meeting will be held January 9, 2012 at 4:00 p.m. in the Training Room at City Hall. Should you have any questions, I may be reached at 386-676-3345 or at kornel@ormondbeach.org.

cc: Ann-Margret Emery, Deputy City Attorney
Ric Goss, AICP, Planning Director
Meggan Znorowski, Office Manager

HISTORIC LANDMARK PRESERVATION BOARD - 2012 CALENDAR

Submittal Deadlines	Legal Notification*	Board Meeting Date
December 12	December 27	January 9
January 23	February 7	February 20
February 20	March 6	March 19
March 19	April 3	April 16
April 16	May 8	May 21
May 21	June 5	June 18
June 18	July 3	July 16
July 16	August 7	August 20
August 20	September 4	September 17
September 17	October 2	October 15
October 15	November 6	November 19
November 19	December 4	December 17

* Note: All legal notification will be done by City staff. Legal notification consists of a legal ad in the newspaper and a letter to the property owner.