



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION AND  
COMMUNITY REDEVELOPMENT AGENCY MEETING  
Thursday, December 1, 2011  
7:00 PM**

**Mayor Ed Kelley**

**Zone 1 - Commissioner James Stowers      Zone 3 - Commissioner Rick Boehm  
Zone 2 - Commissioner Troy Kent          Zone 4 - Commissioner Bill Partington**

**CITY COMMISSION CHAMBERS  
22 South Beach Street, Ormond Beach, Florida 32174  
Phone: (386) 677-0311                      Fax: (386) 676-3330**

- 1. CALL TO ORDER**
- 2. INVOCATION** - Pastor Willie Branch, New Bethel AME Church
- 3. PLEDGE OF ALLEGIANCE**
- 4. PROCLAMATIONS AND PRESENTATIONS**
  - A. Proclamation for World War II Veterans
  - B. Employee of the Year - Loretta Mois io
- 5. AUDIENCE REMARKS** - Regarding items not on the agenda.
- 6. APPROVAL OF MINUTES**
  - A. Minutes from the City Commission meeting - November 15, 2011  
**APPROVED**
- 7. COMMUNITY REDEVELOPMENT AGENCY**
  - A. **Resolution No. 2011-187** - A resolution of the City Commission, also acting as the Community Redevelopment agency, of the City of Ormond Beach, Florida, authorizing the execution of Change Order number one (1) to that contract awarded to Tomoka Construction Services, Inc., regarding the Downtown Parking Improvements Project, by increasing the contract price by \$16,938.40; and setting forth an effective date. **RECOMMENDED FOR APPROVAL**
- 8. CONSENT AGENDA** - The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single

motion will approve all items.

- A. Resolution No. 2011-182** - A resolution authorizing the execution of a first amendment to lease agreement between the City and Sunrise Aviation, Inc.; and setting forth an effective date. (*Economic Development Director*) **APPROVED**
- B. Resolution No. 2011-183** - A resolution authorizing the execution of a Sovereignty Submerged Lands Easement renewal for public utility purposes between the City of Ormond Beach and the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida; providing for recordation; and setting forth an effective date. (City Engineer) **APPROVED**
- C. Resolution No. 2011-184** - A resolution accepting a proposal from Barnes, Ferland & Associates, Inc., for environmental engineering services regarding the biennial groundwater monitoring report for the Nova Road Landfill; authorizing the execution of a work authorization and payment therefor; and setting forth an effective date. (City Engineer) **APPROVED**
- D. Resolution No. 2011-185** - A resolution authorizing the execution of a fifth amendment to the Labor Counsel Agreement between the City and Allen, Norton & Blue, P.A., to increase fees; and setting forth an effective date. (City Attorney) **APPROVED**
- E. Specification for Enterprise Resource System - Request for Proposals, Bid No. 2012-08** (*Finance Director*) **APPROVED**

DISPOSITION: Approve as recommended in City Manager memorandum dated November 22, 2011.

- F. Replacement of Vehicle # 326: Vac-Tron Trailer Mounted Vector Unit** (*Utilities Manager*) **APPROVED**

DISPOSITION: Approve as recommended in City Manager memorandum dated November 22, 2011.

- G. Auto Renew Contract - R&M Service Solutions, LLC** (*Finance Director*) **APPROVED**

DISPOSITION: Approve as recommended in City Manager memorandum dated November 22, 2011.

- H. Riverside Drive Closure Request for Friday, December 23, 2011** (*Leisure Services Director*) **APPROVED**

DISPOSITION: Approve as recommended in City Manager memorandum dated November 22, 2011.

## 9. FIRST READING OF ORDINANCES

- A. Ordinance No. 2011-57** - An ordinance amending Section 3.3-25, Nuisance Aircraft, of Article III, Aircraft Ground Operations, of Chapter 3.3,

Aircraft and Airport; amending Section 3.3-54, Non-Airworthy Aircraft, of Article IV, Commercial Operations, of Chapter 3.3, Aircraft and Airport; of the Code of Ordinances of the City of Ormond Beach, Florida; repealing all inconsistent ordinances or parts thereof; providing severability; and setting forth an effective date. (Economic Development Director) **APPROVED ON FIRST READING**

## **10. RESOLUTIONS**

- A. Resolution No. 2011-186** - A resolution establishing a Charter Review Committee; establishing a purpose, duties and powers; establishing conditions for membership; establishing a duration; and setting forth an effective date. (City Attorney) **APPROVED**
  
- B. Resolution No. 2011-187** - A resolution of the City Commission, also acting as the Community Redevelopment agency, of the City of Ormond Beach, Florida, authorizing the execution of Change Order number one (1) to that contract awarded to Tomoka Construction Services, Inc., regarding the Downtown Parking Improvements Project, by increasing the contract price by \$16,938.40; and setting forth an effective date. (City Engineer) **APPROVED**

## **11. REPORTS, SUGGESTIONS, REQUESTS** (Mayor, City Commission, City Manager, City Attorney)

## **12. ADJOURNMENT**