

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 12, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Bi-weekly meeting with Economic Development Director
- Held weekly staff meeting with directors
- Weekly meeting with City Clerk

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Spoke with Joe McCormick, Flagler County Insurance Agency, regarding supplemental insurance products for City employees
- Met with Planning Director and Dorian Burt regarding downtown development
- Attended Florida Local Government Excellence Steering Committee and FCCMA board meetings, August 10, in Orlando
- Attended FLC Annual Conference, August 11-13 in Orlando

2. Community Development: **Page 1**

- The second meeting of the Opportunity Zone Designation took place at The Casements on August 9. The meeting was well attended and overall, the meeting went well. Concerns centered on philosophical issues concerning government intervention into the affordable housing market and impact of designation on residential properties. The boundary was crafted to take advantage of the CRA, existing industrial areas, the vacant hospital site, and the requesting property owner for the designation. The tax benefits were explained and there is no impact on residential properties. In fact, the few residential properties within the proposed boundary have potential for redevelopment to non-residential uses. It was explained that the program may be a benefit if sale is contemplated and the purchaser is interested in converting to a non-residential use. However, it was also explained if a letter or email was received by objecting property owners, those properties will be taken out of the proposed designation boundary if it is decided to move forward with a designation. George Houston, FDEP regional representative, has indicated he will attend the August 30th meeting at The Casements to answer questions that cannot be answered by the planning staff e.g., longevity of the designation, processing and filing for tax benefits, etc.

3. Economic Development: **Page 2**

Special Economic Development Projects

- Staff is preparing plans for the Strategic Economic Development Plan update for community workshop on Saturday, September 17 from 8:30 am to 2 pm. A request for quotes was transmitted to several consulting firms to assist in the workshop and preparation of the updated plan. Strategic Planning Group has been selected and staff has met with the company representatives to outline the components of the plan and the public workshop. **Page 3**

4. Airport: **Page 3**
5. Finance: **Page 4**
6. Fire Service: **Page 5**
7. Human Resources **Page 6**
8. Information Technology: **Page 8**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 11**
10. Police: **Page 11**
 - Community Services & Animal Control. **Page 12**
 - Criminal Investigations/Records. **Pages 12-13**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**

A summary of active code enforcement cases by zone is listed below.

Zone 1

215 W. Lindenwood Cir. - Concern regarding front yard parking. This issue was raised regarding the number of cars parked on the property. This is a large family with older children all of which have vehicles. The owner was advised that the vehicles must be parked on the driveway or on an approved surface located behind the street side setback, behind the fence. Compliance has been set for August 8, 2011. The owners have contacted Planning and are processing their application for an approved temporary parking space in accordance with the temporary parking provisions.

Zone 4

50 Magnolia Avenue - NID received a complaint in July about the overgrown condition of the property and an inoperable vehicle parked in the driveway. NID conducted an on site inspection and left a business card at the door in hopes the occupant would make contact so that the issues could be explained. Notices of violation were issued on July 14, 2011 for site maintenance conditions and another for the inoperable vehicle, 1990 Jaguar, in the driveway. Both violations were corrected. NID has received a second complaint regarding inoperable vehicles. Staff will conduct another inspection. Notification was made regarding the complaint. Tires were being replaced on one of the vehicles. Once completed all vehicles were returned to the driveway and the violation corrected. No further action is required.

317 Chardon Road –NID received a complaint about the condition of this property. This is a repeat violation. A citation of \$100 was issued to Jane McCollum dated June 24, 2011. This case was presented to the Special Master on Monday, July 25, 2011. The respondent was not present at the time of the hearing. The Special Master made a finding that a violation of the site maintenance provisions did exist and required the respondent to take corrective action within 10 days from execution of the order. The respondent did pay the \$100 citation. Cost to present the case in the amount of \$29.06 is owed by the respondent. Failure to comply with the Special Master's order will result in a fine of \$50.00 a day for each day the property remains

in violation beginning 10 days from execution of the order. The order was executed on August 5, 2011. Compliance must be achieved by August 15th.

11. Engineering: **Page 16**

- Alcazar-Buena Vista Drainage Area Improvements - Watermain was constructed along Cordova Ave, and beginning on Seville St. Staff and contractor will meet with ATT to discuss relocation of cable which conflicts with watermain placement.
- Downtown Parking (Vining Court) - The contractor continued pouring the new concrete curbing and pedestrian sidewalks and driveway aprons (90% complete). Eleven (11) medjool palms were installed and 50% of the irrigation system has been installed to date.
- Andy Romano Beachfront Park – The second phase of the public engagement process "Choose" has been completed. This phase consisted of one public meeting, a meeting with the City's Quality of Life board and Leisure Services board, and was followed by a presentation to the City commission in which 2 design concepts were presented. Based on the input received from the City Commission, the consultant is proceeding with finalizing the conceptual site plan. The Consultant intends to return on September 6th to present the revised concept plan for final approval by the City Commission. **Page 17**

12. Environmental Management Division: **Page 19**

- Asphalt/Concrete. **Page 19**
- Tree Crew. **Page 19**
- Street/Stormwater Maintenance. **Page 19**
- Street Sweeping. **Page 20**

13. Fleet Operations: **Page 20**

14. Utilities: **Page 20**

- Received acceptance for City request for time extension to SJRWMD for responding to 2nd request for information (RAI #2) for the City's Consumptive Use Permit (CUP) Compliance Report. Staff continues pursuit of current 5 year report with preparation of responses to RAI #2
- Concentrate Disposal Study – Presently, the amount of water that can be produced using reverse osmosis at the water plant is limited by the quantity of reclaimed water available at the wastewater plant for mixing without exceeding conductivity limits established by FDEP. Quentin L. Hampton (QLH) was hired to revise the monitoring location for conductivity from the plant to the reuse storage tank and investigate chemical additives to control snail growth. Discharge Monitoring Report (DMR) data and conductivity water
- Airport Road Force Main Extension – Project includes force main up sizing and conversion to reuse transmission for serving wastewater and alternative water supply irrigation needs for the Breakaway Trails and Hunter's Ridge areas. A meeting was held with the Engineering Division and consultant to determine the optimal piping configuration to fill storage tanks at Hunter's Ridge with reclaimed water – final plans revisions being coordinated with QLH. **Page 21**