

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 25, 2011

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Bi-weekly meetings with I/T Manager and Police Chief

Spoke to, attended and/or met with:

- As requested, met individually with Mayor Kelley and Commissioner Boehm to review commission agenda
- Met with Zev Cohen representatives and City staff, discussed the proposed public meeting process for the beachfront park
- Attended Financial Trends workshop
- City staff and I met with Votran and County staff on the multi-modal strategy (details on this meeting are listing below under Community Development)
- Attended Volusia Day in Tallahassee
- Attended CFOB meeting, Neighborhood Improvement Manager made presentation to members on code enforcement
- Florida League of Cities webinar on ethics, directors also attended webinar
- Attended Volusia League of Cities dinner hosted by the County

2. Community Development: **Page 1**

- Planning Director and the City Manager met with Mary Ann Connors, Assistant County Administrator and George Rectenwald, Public Works Director for Volusia County and Ken Fisher, Executive Director of Votran. Discussions were on the City's Multimodal Strategy and mobility fee. Staff's position is that the mobility fee should apply in lieu of VC impact fees in the multimodal corridors since the fee is designed to further smart growth and economic development by increasing infill development and (re)development. County officials expressed support for the strategy and realized amendments will be needed to accommodate not only Ormond Beach but all other dense urban land areas (DULAs) that are required to do multimodal plans. Staff is cautiously optimistic.

3. Economic Development:

Airport Business Park: Page 2

- Staff will be arranging a ribbon cutting event with Emergency Communication Networks (ECN), a high technology company in the Business Park, once their renovation project to 1 Sunshine Boulevard, which was acquired as part of the company's expansion plan, is complete.

Prospective Business Attraction/Retention/Expansion: Page 2

- Staff participates on weekly conference calls with the Team Volusia Economic Development Corporation (TVEDC), and County staff to discuss potential business opportunities.

- Staff continues the business visitation program with manufacturers in the city to discuss their economic outlook and any assistance/resources they may need to increase capital investment and/or retain/grow their employment levels.
 - Staff continues working closely with Energizer management on a number of site and transportation matters including a meeting this week to discuss extension of an additional water line for the production facility.
4. Airport: **Page 3**
 5. Finance: **Page 3**
 6. Fire Department: **Page 4**
 - Operations
 - Met with Volusia County Fire and Volusia County Sheriff's Dispatch regarding County's response patterns in Ormond Beach. **Page 5**
 - Significant Incidents
 - 03/15/11, 5:39 PM: Cherry Laurel Dr. – Brush Fire in County Area – 1/2 acre of dense brush and fallen trees – 2nd fire at this location in less than 2 weeks – VCSO detained 3 juvenile suspects. **Page 5**
 7. Human Resources **Page 5**
 - Employee/City Benefits Program Update
 - The Hartford has requested an annual census in order to review premium rates to determine appropriate benefits and rates for the upcoming year. **Page 6**
 - HR Process/Systems Issues/Improvements
 - Volunteer Program for the City of Ormond Beach was launched on 03-08-11 on the City web site and news releases. Four citizens have submitted applications and H.R. is seeking placement with various City Departments. **Page 7**
 8. Information Technology: **Page 7**
 9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - The Casements
 - The Casements Guild members met for their monthly meeting on Wednesday from 9:30 to noon. The new website (www.thecasements.net) was unveiled to the members. **Page 11**
 - Parks and Irrigation. **Page 11**
 - Building Maintenance. **Page 11**
 10. Police: **Page 12**
 - Community Services & Animal Control. **Page 12**
 - LCSO Owen met with Holly Hill Sergeants and Animal Control Officers - assisted them with up to date procedures, training, and outside agencies information to help them restart their animal control services.
 - Criminal Investigations/Records. **Pages 12-13**
 - Comments **Page 13**
 - A resident on N. Halifax came home at around 11:10 am and found two subjects in her residence. The two white males fled out the back door and police were notified. A perimeter was set up and a tracking dog responded but the subjects were no longer in the area. Crime Scene personnel processed the crime scene and stolen jewelry was recovered outside of the residence. Investigation ongoing.

- Investigators are looking into two deaths. One of the deaths appears to be from a self-inflicted gunshot wound and the other appears to be from an overdose of prescription pain medication. Investigations continue.
 - The second subject from several smash and grab car burglaries has been apprehended on one of our warrants and is in the Volusia County Branch Jail.
 - Operations – Summary of specific crimes. **Page 13**
 - Sergeant Smith provided instruction to the PD volunteers to certify them as Parking Enforcement Specialists. **Page 14**
 - Neighborhood Improvement. **Page 14**
11. Engineering: **Page 14**
- Granada Bridge Decorative Pole Replacement – The replacement work along the north side of the bridge is complete and the sidewalk was reopened. The project is 90% complete. **Page 15**
 - OBSC Boundless Playground - All of the play equipment, surfacing base course and play safe mulch has been rough spread to compact. The brick paver sidewalk and decorative concrete landscape edging will be installed after the landscape contractor prepares the site for planting and irrigation. **Page 15**
 - John Anderson Drive – Processed additional work authorization to provide for additional survey needed to accommodate incorporating off-site retention as SJRWMD will require full pre-post stormwater attenuation but has agreed to allow for compensating storage in adjacent basin areas not currently being treated. This will offset the need to provide for on-site retention ponds which would require purchase of property along John Anderson Drive. Set-up the first design public meeting for April 21st at City Hall Commission chambers at 7:00 p.m. **Page 15**
12. Environmental Management Division: **Page 16**
- Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 18**
13. Fleet Operations: **Page 18**
14. Utilities: **Page 18**
- Fire Hydrant Replacement Program – Staff preparing bid documents for next group of hydrant prioritized replacement. Field checking of the hydrants scheduled to be performed prior to advertising the final bid documents. A bid date was established on May 3, 2011. Additional hydrants will be added due to the \$175,000 authorized in this fiscal year. **Page 19**