

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: February 18, 2011

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- City Commission Meeting and Annual Goal Setting Workshop
- Weekly meetings with City Attorney, Finance Director
- Weekly staff meeting with directors
- Monthly meeting with Human Resources Director and Risk Manager
- Bi-weekly meeting with Fire Chief

Spoke to, attended and/or met with:

- Attended tarpon sculpture dedication
- Attended Rotary meeting
- As requested, met individually with Mayor Kelley and Commissioner Boehm to review commission agenda
- Met with Commissioner Partington, Mr. Newman and Mr. Wilson regarding residential impact fees for 529 Collins St.
- Met with CTLC representatives and Volusia County staff on Hand Ave. extension

2. Community Development: **Page 1**

- Staff prepared a draft internet sweepstakes café ordinance to clarify and prohibit simulated gambling devices.
- Staff participated in interviews for the final three firms selected for the beachfront park RFP.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Staff transmitted their comments to Tomoka Holdings latest Master Development Plan. A meeting will be arranged with Tomoka Holdings to discuss the comments. Staff is awaiting submission of the development design standards, which will be needed as part of the platting and zoning process.
- Staff met with Tomoka Holdings and their consultants to discuss the draft Interchange Modification Report. Although a modified or new interchange is not financially feasible as funds for such a project have not been identified, Tomoka Holdings will be providing the transportation consultants with an estimate of the value of the land for FDOT review.

**Airport Business Park**

- Staff will arrange a ribbon cutting event for the Pace Analytical 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment.
- Staff will be arranging a ribbon cutting event with Emergency Communication Networks (ECN), a high technology company in the Business Park, once their renovation project to 1 Sunshine Boulevard, which was acquired as part of the Company's expansion plan, is complete.

Prospective Business Attraction/Retention/Expansion

- Staff met with Doug and Lillian Rand from DeLand who are considering leasing Billy's Tap Room. Putnam State Bank, who will continue to own the property, has made some upgrades to the interior of the building and the prospective lessee discussed exterior renovations with staff. The reopening of Billy's is expected in mid-April.
4. Airport: **Page 3**
- Staff previously opened a dialogue with providers of cell tower facilities, after learning that cell towers located on airport property can be a source of significant income for the host airport. Staff has since requested proposals for the installation of cell tower facilities at the airport. If practicable, a suitable lease agreement will be forwarded to the City Commission for consideration.
  - The GIS department has completed updating the airport noise complaint map with data compiled for 2010. A link to this map will be posted on the airport webpage at the end of the first quarter of 2011, and will be updated thereafter on a quarterly basis.
  - Staff has been apprised that Sunrise Aviation has begun installing the Wi-Flight flight data monitoring system in their fleet of training aircraft. Wi-Flight is an automated flight data capture and analysis system that also incorporates a cockpit voice recorder system...It is believed that these capabilities will also help the staff and instructors at Sunrise to identify and counsel those students who may need guidance following noise abatement procedures established for the airport.
  - According to an analysis of the FAA Air Traffic Activity Data System (ATADS), the OBMA air traffic control tower is the 12<sup>th</sup> busiest of the 246 federal contract tower (FCT) locations currently in service. The FCT at Flagler County Airport is ranked as the 2<sup>nd</sup> busiest. In 2010, FCT facilities nation-wide handled 27% of all aircraft operations at airports with air traffic control towers.
5. Finance: **Page 3**
6. Fire Service: **Page 4**
- Volusia County Fire Service lifted the countywide burn ban. **Page 5**
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
- Athletics Maintenance. **Page 8**
  - Future Events at PAC. **Page 8**
    - The Performing Arts Center will resume preparation of shows after race week. **Page 9**
  - Parks and Irrigation. **Page 10**
  - Building Maintenance. **Page 11**
10. Police: **Page 11**
- Community Services & Animal Control. **Page 11**
  - Criminal Investigations/Records. **Page 12**
  - Operations – Summary of specific crimes. **Page 13**
    - 11-02-00252, Police Vehicle Crash (x2), 100 BLK S. Yonge Street. Patrol officers attempting to contain a fleeing burglary suspect were crashed by the suspect. The suspect fled the scene on foot and was not located by Patrol

Division at that time. Officer Sanders was dispatched to the scene first thing Wednesday morning to take the report. **Page 13**

- Neighborhood Improvement. **Page 14**

11. Engineering: **Page 14**

- 2010 Roadway Resurfacing – Inventoried various streets in need of resurfacing to generate cost estimate for use of balance of asphalt tonnage.
- Granada Bridge Decorative Pole Replacement – The contractor began work as scheduled and completed 3 complete pole replacements on Riverside Drive and 50 fixture replacements between Orchard and Beach Street.
- Wastewater Treatment Plant Expansion and Rehabilitation – Contractor has completed scheduled cleaning of obstructions in existing clarifiers 1 and 3 and is preparing foundation for new clarifier 4. Electrical subcontractor continues installation of site electrical conduit work.

12. Environmental Management Division: **Page 16**

- Asphalt/Concrete. **Page 16**
- Tree Crew. **Page 17**
- Street/Stormwater Maintenance. **Page 18**
- Street Sweeping. **Page 18**

13. Fleet Operations: **Page 18**

14. Utilities: **Page 18**

- Airport Road Force Main Extension – Staff and consultant discussed efficient piping modifications for delivering additional reuse source water to Hunter's Ridge to augment current raw water source supply. Piping modifications will include new piping section and existing raw piping converted for reuse transmission to fill the storage tank with reclaimed water while leaving all other discharge pumping operations from tank to irrigation – fire system in tact. Awaiting receipt of plans modifications. **Page 19**
- Fire Hydrant Replacement Program – Staff preparing bid documents for next group of hydrant prioritized replacement. **Page 19**
- Rima Ridge Wells – The basis of design for the pumps is 60 horsepower (hp) rather than the 50 hp used to establish the initial change order cost and staff obtained additional justification for review. Bermad valves will be added to regulate discharge pressures at the wells. Pump curves were evaluated and indicated that an upgrade to a 75 horsepower pump was not required. Well house enclosure structures delivered this week. **Page 19**