

**MINUTES
HISTORIC LANDMARK PRESERVATION BOARD**

REGULAR MEETING

December 20, 2010

4:00 p.m.

**Ormond Beach City Hall
Commission Chambers
22 South Beach Street
Ormond Beach, Florida**

I. Call To Order

Chairman Dr. Shapiro called the meeting to order at 4:00 p.m.

II. Roll Call

Members present were: John Adams, Ann Eifert, Geneva Jackson, Michael McQuarrie, and Dr. Philip Shapiro. Member excused Sue Parkerson, absent was Sean O'Sullivan.

Staff present was Senior Planner Lauren Kornel, Deputy City Attorney Ann-Margret Emery and Recording Secretary Shá Moss.

III. Approval of Minutes – November 15, 2010

Mr. Adams stated on page 4 the word demotion should be changed to demolition and the comment was made by Mr. McQuarrie and not Mr. Adams.

Mr. Adams moved seconded by Mr. McQuarrie to accept the minutes as amended of the November 15, 2010, meeting. The motion passed unanimously.

IV. Public Hearing

**A. Certificate of Appropriateness (Demolition) – 245 S. Washington Street
HTE File #11-006**

Dr. Shapiro opened the Public Hearing.

Ms. Kornel stated this was an application for demolition of the property at 245 S. Washington Street. The applicant Keith Taylor from Volusia County Housing Activity was present and acting on behalf of Albertha Robinson, property owner. The property was built in 1930, in a deteriorating condition, and was not listed on the National Register. The applicant intends to provide assistance to the owner through the County Housing Assistance Program. Based on the condition of the house, staff is recommending approval of a Certificate of Appropriateness for demolition of the structure located at 245 S. Washington Street without a period of delay.

Dr. Shapiro stated in page one, it states, "Volusia County will only be able to provide assistance to the property owner if the HLPB approves the Certificate of Appropriateness for demolition." He asked with the new changes being implements, would the County still provide assistance.

Ms. Kornel stated even if staff recommended approval and the case was not brought to the Board for approval, the County would still provide assistance. The County would not have to do a Certificate of Appropriateness.

Mr. McQuarrie asked whether there were any plans for the property.

Ms. Kornel stated there was a plan to rebuild something of a similar size.

Ms. Eifert moved, seconded by Ms. Jackson that the Historic Landmark Preservation Board approves a Certificate of Appropriateness for demolition of the structure located at 245 S. Washington Street without a period of delay. The motion passes unanimously.

Dr. Shapiro closed the Public Hearing.

V. Discussion Item

A. Review Proposed Land Development Amendment – Section 2-71 Historic Districts and Landmarks.

Dr. Shapiro stated the Board has been discussing how to revise the Land Development Code (LDC) to make it easier for property owners to obtain a Certificate of Appropriateness without the expense of a public hearing to make renovations and repairs to their property.

Ms. Kornel stated there have been discussions to amend Section 2-71 of the LDC, and it is to address not requiring a Certificate of Appropriateness for non-substantial projects. She noted there were four changes being proposed starting on page 6, Section D:

- The purpose of requiring a Certificate of Appropriateness was added.
- A list of exempt activities was added.
- Recommended keeping January 1, 1950 date, but adding criteria that would exempt properties not considered noteworthy.
- The maintenance section from page 12 was moved to page 8, and added the unsafe structure section which was discussed as a previous meeting to give the Chief Building Official authority to deem a building unsafe or dangerous and not to require a Certificate of Appropriateness for demolition.

Ms. Kornel stated the Board's recommendation would go to the Planning Board and then to the City Commission for approval.

Dr. Shapiro thanked Ms. Kornel for the work put in to make the changes. He noted these changes were significant and hoped that the changes are approved.

Mr. Adams also thanked Ms. Kornel for all her efforts.

Mr. McQuarrie asked whether staff would be able to determine fee changes.

Ms. Kornel stated staff was not recommending changing fees at this point. She noted if no Certificate of Appropriateness was required, there would not be a fee.

Mr. Adams asked whether the Board would receive a follow up report of request received by staff as previously discussed as an agenda item.

Ms. Kornel asked whether that needed to be in the addressed in the LDC; wherein the Board stated it did not.

Mr. Adams moved, seconded by Mr. McQuarrie that the Historic Landmark Preservation Board agreed with the proposed changed to the Land Development Code Section 2-71 as presented by staff. The motion passed unanimously.

VI. Member Comments

Mr. Adams wished everyone a Merry Christmas.

Dr. Shapiro wished everyone a Merry Christmas and Happy New Year. He thanked everyone for their service, especially staff for everything they have done all year long in preparing for the meetings. He thanked the members for being on time and prepared for the meetings.

Ms. Kornel passed out a draft calendar and noted the third Monday in January is a holiday and suggested January 10 as an alternate date.

Mr. McQuarrie asked whether any of the terms of the Board expire with the new year.

The City Commission would meet on January 4, 2011, and all members would be notified as to whether they remain on the Board in writing.

VII. Public Comments

None

VIII. Ad Adjournment – Next Meeting

The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Shá Moss, Recording Secretary

ATTEST:

Dr. Philip J. Shapiro, Chairman