

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: August 20, 2010

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- Held weekly staff meeting with Directors
- Met with Assistant City Manager, Human Resources Director, Finance Director and Police Chief on PBA contract negotiations
- Met with Assistant City Manager, Planning Director and Neighborhood Improvement Manager on upcoming sign workshop

Spoke to, attended and/or met with:

- Attended Rotary meeting
- FCCMA conference call on their fall symposium
- Webinar on website design
- Attended Shade Meeting
- Attended FLC annual conference

City Clerks Office

In addition to routine City Clerk activities the following projects are underway:

- Meetings (Includes attending meetings, preparing packets, distributing material, setting up/clean up meeting rooms, recording and transcribing meetings):
- City Commission Meeting
- Police, Fire and General Employees Pension Board Meetings

Community Development

- Planning
 - DCA has indicated they can meet with the City on August 26, 2010, at 10:00 at their building in Tallahassee to discuss a compliance agreement on the City's Multi-Modal Strategy and related Comprehensive Plan policies. The City has authorized Linda Shelley to act as legal counsel for staff at the meeting.
 - A special workshop of the Planning Board (PB) has been established for August 23, 2010, to discuss electronic message center signs. A decision tree matrix form was sent to the Planning Board members in advance of the meeting for their preparation. A PowerPoint presentation has also been prepared for the meeting. The end goal of staff is to obtain PB consensus.
 - On October 31, 2010, Main Street will host a workshop on the Form Based Code (FBC) at the Chamber of Commerce building at 5:30 pm. MainStreet is sponsoring this in response to a PB member comment indicating that the FBC has not been adequately vetted with the property owners who will be regulated by the draft code.
 - Staff attended the Technical Coordination Committee (TCC) meeting of the Transportation Planning Organization (TPO). There are a number of transit initiatives contained within the Long Range Transportation Plan (LRTP) assuming the ½ cent sales

tax is approved that would benefit the City's multi-modal strategy. Frequency of service provision from 1 hour to ½ hour for US1 and A1A would increase, assuming the sales tax is approved. Hand Avenue extension is also contained in the LRTP as a county initiative. Much discussion centered on the Transportation Improvement Program (TIP) regarding the priority of a streetscape project located in Flagler Beach. The TIP subcommittee placed greater emphasis on projects that promoted multi-modal and less emphasis on beautification projects. The question which could not be addressed is whether or not Flagler's project was priority #8 before it slipped to #12. The first eight do not slip. Finally, several members expressed surprise that South Daytona's \$4M streetscape project made the priority list in the 2011-15 TIP.

- **Building Inspections, Permitting & Licensing**
 - 61 permits issued with a valuation of \$757,831.00
 - 197 inspections performed
 - 6 business tax receipts issued
 - Aqua Terrace and La Breeze Inn and Suites, owned formerly by Ocean Waters, have closed. Building is monitoring the conditions of these buildings to ensure the City does not have a repeat of the Surfside issue
 - Joe Levrault, Building Official, received notice that he received his ICC Coastal & Floodplain Construction Inspector license

- **Development Services**

The Site Plan Review Committee has received the following applications for review and comment:

 - A Planned Mixed Use Development (PMUD) application from Tomoka Holdings for Ormond Crossings; and
 - A revised amendment for the Miro Office Building to permit the phasing of the actual construction of the building into two office modules. One office module to include all site improvements and the buffer enhancements will be constructed as part of Phase 1.
 - The T-ball field revisions to the Recreation Master Plan will require an SPRC review.

- **Economic Development**
 - **Ormond Crossings**
 - Staff is preparing a CRA Trust Fund resolution for the Commission to review in September.
 - Staff continues working with Tomoka Holdings' engineers to discuss roadway and landscaping designs for Crossings Boulevard and other local roads within the development. To ensure best practices and standards are being applied to Ormond Crossings, site visits to other commerce parks in the Orlando area are to be arranged.
 - Tomoka Holdings has submitted the Planned Mixed Use Development plans for staff to review, which includes procedures for the zoning and platting of the property.

 - **Airport Business Park**
 - Staff has installed the directory sign at the entrance to Sunshine Boulevard. Staff worked closely with a representative group of business owners from the park in the design and placement of this address map. The two monument signs that will replace the old wooden signs are under construction and will be installed at the entrance of Sunshine Boulevard in September.
 - Staff reviewed the Pace Analytical 8,000 square foot addition to their facility in the Airport Business Park, which will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008. Staff is meeting on August 24 with company officials and County staff to determine their eligibility for local and State incentives.

- Staff met with Emergency Communication Networks (ECN) to discuss solutions to constructing a fiber cable between their facility located at 7 Sunshine Boulevard and 1 Sunshine Boulevard, which ECN has under agreement to purchase and expand their business. Staff will be presenting ECN an alternative solution next week.

Ormond Beach Chamber

- Staff met with Ormond Beach Chamber Prosperity Committee members regarding economic development initiatives and establishment of sub-committees regarding marketing, business recruitment, and small business assistance. Several subcommittees are to be established with specific tasks to provide marketing related strategies for the Economic Prosperity Committee. A Business Recruitment Team will be established that will work with City Economic Development staff to provide possible industrial and commercial business contacts and act as business ambassadors for visiting prospects.
- Staff is meeting with a multi-media company to discuss the creation of economic development marketing videos that will assist the Chamber and City economic development programs.

Prospective Business Attraction/Retention/Expansion

- Staff participated with the surrounding community economic development practitioners on weekly conference calls with the Team Volusia Economic Development Corporation (TVEDC), and County staff to discuss potential business opportunities.
- Staff continues the business visitation program with manufacturers in the city to discuss their economic outlook and any assistance/resources they may need to increase capital investment and/or retain/grow their employment levels.

Special Economic Development Projects

- The BDP Executive Committee voted to rename the organization from BDP to Metro Daytona Volusia Economic Development Corporation (MDVEDC). A workshop between MDVEDC and the County Council was held to discuss the partnership roles of the organizations. The MDVEDC name was changed to Team Volusia Economic Development Corporation (TVEDC). Meetings with the County Council were held June 3 and June 17 and the Council unanimously approved a plan to fund the organization. A number of conditions are required for the funding to be appropriated, including verification of private sector funding and approval of a service contract. A Board meeting was held to adopt the Corporate Bylaws and a variety of operational measures. Staff was elected by the economic development practitioners throughout Volusia County to represent them on the TVEDC Board of Directors.
- Staff participated in the Main Street Economic Restructuring Committee meeting. The Committee is reviewing economic development initiatives such as Brownfield's designation, development incentives, and business attraction strategies.

Airport Operation and Development

- Staff conducted a follow-up site visit to the airport this week by representatives of Advanced Cabling Solutions, Inc. and Express Supply, Inc. The purpose of the follow-up visit was to afford these vendors an opportunity to present and discuss their proposal to install an airport surveillance system, which will be evaluated in comparison with a similar proposal from ADT Security Services. A formal proposal from these vendors is expected next week.
- Staff previously identified that Gate #9 at the airport is malfunctioning. Some repairs to the gate have been completed, while components needed to finalize the repairs must be ordered via a local vendor. Quotes are being solicited from local vendors to acquire and install the needed components.

- Staff prepared and submitted to FDOT a request to extend the expiration date of the current JPA being used to fund the cost of security upgrades at the airport. This JPA is scheduled to expire on October 1, 2010. Staff has requested an extension to February 1, 2011, in order that the City may have the fullest opportunity to evaluate vendor proposals to install security surveillance systems at the airport. Approval of this request has not yet been received, but is anticipated.
- Staff conducted a meeting with representatives of AVCON, one of three aviation consulting firms recently selected for consideration by the City for future projects at the airport. AVCON requested this meeting as an opportunity to meet staff and to tour the airport facilities.
- Staff continued to work with Stormwater and Public Works to provide additional information related to storm water and drainage infrastructure at the airport to Sunrise Aviation, as part of a continuing effort to assist Sunrise Aviation with their plans to construct a new fuel farm at the airport. It has been determined that an old drainage pipe bisects the leasehold area for the new fuel farm, and may require mitigation before construction of the fuel farm may commence. Comments from Stormwater indicate that the pipe appears to balance water levels between the open areas adjacent to Taxiway "B," and that removing one section of the pipe may lead to unacceptable water levels in the area served by the remaining section of pipe. It has been suggested that the best solution may involve incasing the section of pipe under the fuel farm in a cement collar.
- Staff has been apprised that certain electric locking systems at the air traffic control tower may have been damaged by lightning. Technicians from Wolen, LLC attempted to repair these systems while on-site for other scheduled work, but that attempt was not entirely successful. Wolen, LLC is investigating the problem, and is expected to contact staff with a proposed solution by early next week.
- Staff continued to work with the City Attorney to address the issue of illegal maintenance work at the airport. The City Attorney sent a letter to the subject individuals, outlining specific violations of the city code and specifying remedies available to the City, including law enforcement action. The City Attorney has since spoken with one of these individuals, and has further emphasized the aforementioned violations and remedies. Staff will continue to monitor for compliance.

Finance/Budget/Utility Billing Services

- On-going Projects
 - Preparation for fiscal year end and annual audit.
- Completed Projects - Weekly
 - Processed 34 Journal Entry Batches (# 4475 – 4556).
 - Approved 28 Purchase Requisitions totaling \$177,197.18.
 - Issued 25 Purchase Orders totaling \$114,854.66.
 - Advertised Bid No. 2010-26, Coolidge Avenue Road and Drainage Improvements, in the *News-Journal* and on DemandStar on 8/15/2010.
 - Held bid opening for Bid No. 2010-23, Open Top Roll-Off Container Filter, on 8/19/2010.
 - Prepared 173 Accounts Payable checks totaling \$468,452.94 and 38 Accounts Payable EFT payments totaling \$322,410.40.
 - Prepared 71 Payroll checks totaling \$60,164.13 and 311 Direct Deposits totaling \$351,987.60.
 - Transferred IRS 941 payment of \$144,608.42.
 - Processed 3,878 cash receipts totaling \$396,792.51.
 - Processed 1,141 utility bill payments through ACH totaling \$71,652.93.
 - Processed and issued 5,199 utility bills with billed consumption of water of 27,026k.
 - Issued 703 past due notices on utility accounts.

- **Public Information**

- Press Releases

- Youth Volleyball Registration
- Caribbean Night (post event)
- US1/SR40 FPL Pole Relocation
- NLC Prescription Card

- Grants

- Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, and closeouts.
- This week we received notification that the Justice Assistance Grant (JAG) submitted in June to the US Department of Justice was approved in the amount of \$11,398 for the purchase of Reality Based Training (RBT) equipment and one electronic citation device.

Fire Department

Weekly Statistics

0	Fire
8	Fire Alarms
4	Hazardous
67	EMS
10	Motor Vehicle Accidents
23	Public Assists
<hr/>	
112	TOTAL CALLS

Medical Call Type

1	Allergic Reaction	1	Heart Problems
1	Assault	1	Medical Alarm
2	Back Pain	2	Overdose
1	Bleeding	1	Sick Person
1	Blood Pressure Problems	1	Stroke
7	Breathing Problems	2	Traffic Accident
2	Cardiac Arrest	3	Traumatic Injury
4	Chest Pain	5	Unconscious
3	Convulsions/Seizure	6	Unknown Medical
12	Fall Victim		
<hr/>			

56 TOTAL EMS PATIENTS TREATED

- Aid provided to other agencies: **16 calls – Volusia County (13), Daytona (2), Holly Hill (1)**
- Aid received from other agencies: **5 calls - Volusia County**
- Total staff hours provided to other agencies: **27 hours**
- Total staff hours received from other agencies: **3 hours**
- # of personnel sent with EVAC to assist with patient care during hospital transport: **4**
- # of overlapping calls: **20**

Significant Incidents

Date: Sunday, August 15th

Type of Call: Motor Vehicle Accident

Address: Washington & W. Granada BL

Dispatch Time: 6:02 PM

Cleared Time: 6:14 PM

Jurisdiction: Ormond Beach

Units on Scene: Engine 93 , Battalion 90, EVAC and Ormond Beach Police

Incident Description: Scooter rear ended a stopped vehicle. Patient was a trauma alert and transported to hospital.

Operations

- Attended Flu Fighters meeting at Volusia County Health Dept.
- Conducted relief battalion training.
- Updated EMS policies and submitted to union for review.
- Evaluated opti-com intersections.
- Prepared information needed for the purchase of Target Safety's EMS/Fire software program.
- Continued contract negotiations with IAFF Local 3499.
- Held bi-weekly administrative staff meeting.

Training Hours

11	Aerial Operations
18	Building Construction
6	Driving
14	EMT Refresher Module 5
3	EMT Refresher Module 6
6	Technical Rescue

58 TOTAL STAFF HOURS

Activities

- Updated 17 pre-fire plans.
- Participated in Kid's Safety Day public education event at Wachovia Bank. Spoke to children on safety and provided hand-outs.

Human Resources

Staffing Update

- Job Requisitions
 - Police Dept - Community Service Officer
- Approved/Active Recruitment
 - Police Department – Evidence/Crime Scene Technician, recruitment closes August 27th.
 - Leisure Services/Administration – Office Assistant III, recruitment closes August 25th.
 - Leisure Services/Community Events – Part Time Community Events Technician, recruitment closes August 27th.
- Screening/Interviews Scheduled
 - Police Department – Police Officer (3) – Advertised 7/21/10, recruitment closed 8/13/10. Fifty-six (56) applications forwarded to department for review.
 - Public Works/Streets – Streets Supervisor – Advertised in-house only. Six (6) internal employees applied and interviews are being conducted today.
- Background/Reference Checks
 - Public Works/Streets – Maintenance Worker II, backgrounds are being conducted on two selected candidates.
- Terminations/Resignations/Retirements
 - Leisure Services/Admin. – Office Assistant III resigned effective 9/8/10 due to relocation out of state.

- **Employee/City Benefits Program Update**
 - The National League of Cities Prescription Discount Card Program is showing marked savings for participating citizens. Over 112 residents have utilized the program and have saved \$2,366.47 over two months. An additional news release was distributed to inform residents of the benefits of the program.
- **City Events/Employee Relations Update**
 - The City Heart Walk team is planning a hamburger/hot dog lunch to be held at the Public Works complex on Thursday, August 26th. Initial notice to employees has been sent, more to follow. The team is also working on a pancake breakfast for September.
- **Risk Management Projects**
 - Designing a centralized insurance review process for all purchases. Coordination with City Clerk's office, Finance and Brown & Brown.
 - Agenda Item to update the Insurance Requirements for purchases is scheduled for the September 7 commission meeting.
 - Policy on Driver License History checks, first draft to H.R. Director for review.
 - Updating proposed changes in level of insurance coverage for insured facilities and requesting written confirmation to support deviations from appraised value. Anticipate completion this summer. Met with Public Works for additional data on the water and wastewater treatment plant facilities.
 - Agenda item for Workers' Compensation Third Party Administration services is scheduled for the September 7 commission meeting.
 - Working on property and casualty insurance renewals.
 - Conducted nine (9) random drug screens for Police Officers and employees required to possess a CDL and two (2) random alcohol tests for employees required to possess a CDL.
 - Preparation for the Annual Health Fair. Contacting and confirming health screenings and flu shots.

Information Technology (IT)

- **Work Plan Projects**
 - Hardened Data Center – Project completed.
 - Server Virtualization – Implementation planning: modeling current environment
 - Document Imaging – City Clerk project – Preparation for RFP
- iSeries system (HTE Sungard Naviline) - None
- Windows Servers: None
- Networking System: Minor VPN connectivity issues Saturday (PD and Fire)
- Work Orders: 51 New work - 43 completed - 25 in progress
- Virus Protection: E-mail spam and virus prevention via MX-Logic service

Total Inbound E-Mails	60,919	Inbound E-Mails Blocked	52,613
Delivered Inbound E-Mails	8,072	Quarantined Messages	234
Percentage Good Email	13.3%	Virus E-Mails Blocked	119

- Notable Events: None.

Geographical Information Systems (GIS)

- Addressing Additions: 1 Changes: 0 Corrections: 0
- Map/Information Requests: 14
- Information Requests from External Organizations: 2
- CIP Related Projects (pavement management, project tracking map): 0

- Notable Events: Expand Fire Map Book to include Flagler County area map tiles

Leisure Services

- Administrative Services
 - Attended Caribbean Night at The Casements
 - Supervisory Staff Meeting
 - Public Works Meeting
 - City Manager Meeting
 - City Commission Meeting
 - Provided information for State of City address
 - Agenda Items preparation
 - Met daily with Misano Construction regarding skate court progress
 - South Ormond project progress meetings
 - Farmers' Market
 - Prepared several departmental Weekly Review articles
 - Met with center coordinators
 - Hosted Programming Staff Meeting
 - Attended Golden Spikes Tryouts
 - Attended GEA Negotiations Meeting
- Athletics
 - Luis Camacho is once again renting the soccer fields for his Sunday 11 v 11 Adult league. They play each Sunday at 10:00 a.m. The 6-a-side league started up this Monday, playing at 8:00 p.m., after the youth practices.
 - The City's Adult Coed Softball Program, in its 18th year, continues its pre-season practices this week, with the game season to open on August 23rd.
 - The OBGS have their tryouts this Wednesday and Saturday, getting ready for the upcoming fall season.
 - NXBL Baseball League played another home game at the Sports Complex on Wendelstedt Field #1, on Saturday night at 7:00 p.m.
 - OBSC competitive games have begun and will be played each weekend, some at the Sports Complex and some on the road. This will continue through the month of May.
 - Upcoming Activities: USSSA Baseball Tournaments; City's Men's Softball Fall Season; City's Youth Flag Football Program; City's Youth Coed Volleyball Fall Program.
- Athletic Field Maintenance
 - Mowed baseball fields 1-4, three times a week
 - Mowed common areas
 - South Ormond: mowed outfield, prepped infield, cleaned tennis and basketball courts
 - Osceola Elementary: prepped softball fields, cleaned tennis, basketball, and handball courts
 - Nova Park: mowed infields and outfields, cleaned skateboard park, tennis and handball courts
 - Mowed softball fields 1 - 4 and coed fields
 - Picked-up and dropped off equipment to Fleet on a daily basis
 - Made fuel runs for equipment
 - Cleaned restroom, offices and lunch area of Maintenance Building.
 - Mowed soccer fields 1 - 10, twice a week
 - Mowed the right of way along Harmony Road that leads to the entrance of the Airport complex
 - Painted foul lines and prepared baseball fields daily for competitive teams practice and games
 - Hosted the men's baseball league on Monday and Thursday nights
 - Cleaned up after daily use of the soccer fields

- Prepped softball fields 1- 4 for Lady Renegade's competitive club practice
- Prepped soccer fields for Ormond Beach competitive soccer season which began this week
- Put out garbage cans and player benches on soccer fields
- Painted the full-sized soccer field for men's league
- Hand pulled weeds on soccer fields
- Removed soccer/football goals for re-sleeving
- Continued pre-emergent/fertilizing of all playing fields
- Trimmed and edged all the walkways at the softball quads

- Senior Center
 - Staff hosted normal evening programming including: Granada Squares Dance, Billiards, Tomoka Duplicate Bridge, and Daytona Community Church.

- Performing Arts Center
 - Saturday, August 14th the Performing Arts Center was host to the Tribute to Elvis show.
 - Staff spent the week preparing for the Kids Got Talent show which will be held on Saturday, August 21st.
 - The Performing Arts hosted the following classes throughout the week as part of its regular operations:
 - Monday – Hawaiian Dance, Show Club Open Dance, Kopy Kats Skits, CMT
 - Tuesday – Theatre Workshop, Theatre Workshop Dance, Seaside Singers, Webb Jazz & Tap, CMT Dance, CMT Jazz & Tap
 - Wednesday – Show Club Skits, Upbeats Choral, Devito Dance, Kopy Kats Skits, Webb Jazz & Tap
 - Thursday – Devito Dance, Show Club Chorus, Theatre Workshop, Kopy Kats, CMT Dance
 - Friday – Theatre Workshop, Greene Dance, CMT
 - The Performing Arts Center is preparing to host the following events:
 - Kids Got Talent 8/21/10 7:00pm \$20/Adult, \$10/Child

- South Ormond Neighborhood Center
 - There was a United Hands meeting at the Center at 6:00 p.m. on Monday
 - The splash pad is open from 10:00 a.m. until dusk for the spring and summer
 - The gym will remain closed until further notice due to renovations

- Community Events
 - Assisted with Caribbean Night event and clean up after the event
 - Weekly administrative tasks and office work
 - Attended Events meeting
 - Started mailing for Employee Health Fair giveaways
 - Reviewing design options of flyer for Employee Health Fair
 - Cleaned and organized trailer
 - End of budget review
 - Senior Games bridge sign information updates

- Gymnastics
 - The Gymnastics Center was busy with excitement as many students returned from summer vacations and were eager to be back at the gym.
 - The Gymnastics Center Coordinator has been out vigorously promoting the gymnastics program at area schools.
 - The team girls are already preparing for their first meet which will be held in September. Uniforms are in and look very professional.

- The Gymnastics Center will be closed during the month of September for renovations.
- Nova Community Center and Special Populations
 - Nova conducted regular adult classes in jazzercise, “take off the pounds sensibly” (TOPS) and Yoga.
 - FitGyms conducted their personal training, tennis lessons and FitMoms.
 - Cash reports were completed and submitted each day for rentals and open play passes that were purchased.
 - Open play took place various times during the week for those who participated in basketball, the game room and the exercise room.
 - Nova staff continued cleaning, organizing and storing supplies and equipment used for the summer camp season.
 - Planning and preparation began for fall programs and events at Nova Community Center and the Special Populations Division including developing and printing flyers, entering the information on E-Trak for registration, sending information to people on the mailing list, writing lessons plans and organizing supplies and equipment.
 - Final reports were completed and submitted to the cities of Daytona Beach and Port Orange for Camp T. Rec.
 - Renovations and the re-design of the northeast section of the skate court continued throughout the week.
- The Casements
 - Tours continued this week from 10:00 a.m. to 4:00 p.m. daily.
 - Donna Oldham’s photography exhibit is ongoing, Monday – Friday 8:00 a.m. to 5:00 p.m. and Saturdays from 8:00 a.m. to noon.
 - Caribbean Night and Island Market strike and clean up took place this week.
 - Yoga classes were held this week on Tuesday morning from 10:00 a.m. to 11:30 a.m. and Thursday evening from 6:30 p.m. to 8:00 p.m.
 - Tai Chi classes have stopped during the summer months and will return the first part of September.
 - Zumba classes continued this week on Tuesday from 6:00 p.m. to 7:00 p.m.
 - Pilates classes continue every Tuesday and Thursday from 3:30 p.m. to 4:30 p.m.
 - The Casements Guild Crafters met this Thursday from 12:30 p.m. to 3:00 p.m. and continued working on crafts for the annual gala in December.
 - Staff assisted with the weekly Farmers’ Market on Thursday from 8:00 a.m. to 1:00 p.m.
 - Staff finalized plans for the next “Movies on the Halifax” scheduled for Friday, September 3rd at 8:00 p.m.
 - Casements Live! is scheduled for Friday evening from 7:00 p.m. to 9:00 p.m. with “The Homegrown Roots 4th Anniversary Jam featuring The Contra Band and Friends.” Come out and enjoy an evening of fine music and fresh air under the stars!
 - Francesca returns for another “Northern Italian Cooking Class” this Saturday in The Casements kitchen. Spaces are still available!
- Facilities Maintenance
 - Repaired broken wire reel at Fire Station #94
 - Replaced lavatory sink in men's room at the PAC
 - Repaired lights in NID office at the Police Department
 - Trimmed tree limbs at Bailey Riverbridge Gardens
 - Installed new washing machine and dryer at The Casements
 - Replaced toilet in the men's room at the Senior Center
 - Repaired and patched drywall at Fire Station #93
 - Painted stained ceiling at the Ormond Memorial Art Museum
 - Repaired ladies’ room toilet at Fortunato Park
 - Repaired decorative fountain heads at Riviera Park

- Secured trash receptacles to ground at Cassen Park
- Repaired loose dock boards at Bailey Riverbridge Gardens
- Continuing dock repairs at Cassen Park
- Installed fire extinguishers at the new press box
- Installed new memorial bench at Nova Community Center
- Parks and Irrigation
 - Finished West Granada median head replacement
 - Replaced one damaged rotor at Riviera Park
 - Installed new timer module and replaced tow rotors at Fortunato Park
 - Turned back timers on North and South Nova Road
 - Repaired two broken spray heads on streetscape on mainland side
 - Inspected new zones and system install at SONC ball field
 - Ran all zones, replaced three broken spray heads on beachside streetscape
 - Replaced one rotor and risers at corner and two 12" spray heads at rear of City Hall
 - Cleaned debris from valve, ran north rotor zone at Cassen Park
 - Replaced one damaged spray head on South US1 median

Police Department

- Administrative Services
 - Audit of the Property and Evidence Room continuing
 - Attended bi-weekly meeting with City Manager
 - Attended FBINA retraining conference
 - Met with coordinators of Octoberfest event
 - Conducted school security and safety checks for the beginning of the school year
- Community Outreach
 - The Ormond Beach Police Athletic League programs are currently are closed until October when the fall season of Basketball, Tutors R Us, Youth Directors Council Projects and Science on Patrol will begin.
 - PAL staff is organizing items needed for a successful fall program.
 - Fundraising efforts are continuing for the Cubs Baseball game August 28th
- Community Services & Animal Control
 - Animal calls responded to: 46
 - Animal Bites: 2
 - Animal Reports: 5
 - Animals to Flagler Humane Society: 2
 - False Alarm Warnings issued: 2
 - Animal Citations: 1
 - Animal Written Warnings: 1
- Criminal Investigations
 - Cases Assigned: 31
 - Cases Cleared by Arrest/Complaint Affidavit: 11
 - Cases Exceptionally Cleared: 5
 - Inactive: 10
 - Fraud: 7
 - Burglary Business: 0
 - Burglary Residential: 8
 - Larceny Car break: 9
 - Grand Theft: 2
 - Auto Theft: 1

- Offense Against Family/DCF Reports: 1
- Missing Persons: 1
- Recovered Missing Persons: 2
- Sex Offense/Rape: 1
- Robbery: 0
- Assaults: 1

Narcotics:

- Four search warrants
- Four buy walks

Comments:

- Two adults arrested for several day time residential burglaries (multiple charges filed). Some of the stolen property has been recovered and investigators continue to track down property.
- One adult and two juveniles have been charged with a residential burglary where guns were stolen. Both guns along with other property have been recovered.
- Two adult males arrested for a recent rash of car burglaries. Subjects were apprehended with all of the property and investigators are attempting to identify and locate the remaining victims.

- Records

- Walk - Ins / Windows 237
- Phone Calls 314
- Arrest / NTA'S 23
- Citations Issued 65
- Citations Entered 73
- Reports Generated 133
- Reports Entered 122
- Mail / Faxes / Request 127

- Operations

- 08/12/10 - Car Break - N Lindenwood Cir: two vehicles entered by forced entry, jewelry and GPS stolen.
- 08/12/10 - Burglary residence - S. Washington St.: witness observed suspect in fenced in yard stealing metal. Units located male suspect nearby who was identified by witnesses and arrested.
- 8/12/10 - Car Break - Wild Cat Ln.; unlocked vehicle, GPS stolen.
- 8/12/10 - Vandalism - N. Arbor Dr.: female suspect went to ex-boyfriend's residence and tore off antenna from his vehicle. Victim did not pursue charges.
- 8/12/10 - Burglary - Baja Trl.: several weapons taken from a safe.
- 8/13/10 - Car Break - S Ridgewood: unlocked vehicle, nothing taken.
- 8/13/10 - Car Break - Mound Ave: unlocked vehicle, loose change taken.
- 8/14/10 - Burglary and Entering - Garden Lane: front door kicked in and money stolen. Change and a pillow case used to carry change in stolen.
- 8/14/10 - Narcotics: suspect arrested for possession of marijuana and drug paraphernalia.
- 8/14/10 - Juvenile arrested for possession of alcohol under 21.
- 8/14/10 - Domestic Violence between husband and wife. Husband was arrested.
- 8/15/10 - Breaking and Entering - Sherrington Dr: jewelry stolen.
- 8/16/10 - Fugitive - Subject arrested for two felony warrants out of Flagler and a criminal traffic charge.

- 8/16/10 – Pursuit: Short pursuit of a red Dodge Charger (felony charges from VCSO) from S. Yonge to SR40/Riverside where it was terminated.
- 8/16/10 - Domestic Violence: Adult female arrested for battery against daughter.
- 8/16/10 – Stalking: investigation on-going problem. Affidavit completed.
- 8/16/10 - Car Break - Rogers Park – Sony CD Player taken.
- 8/16/10 - Larceny - Ocean Shore Blvd: copper wire coils taken.
- 8/16/10 - Breaking and Entering - Rivell Trail: Golf clubs and surfboard taken – 15 day time element.
- 8/16/10 - Car Break Myra Blvd: CD player and MP3 player taken.
- 8/18/10 – Traffic: adult male arrested for DUI on W Granada Blvd.
- 8/18/10 - Lakebridge Apts - Received a call of up to 4 A/M's trying car doors. Upon officers' arrival a foot pursuit of the suspects ensued. Had at least one subject cornered in a wooded area near Mallard's Reach. VCSO Air1 and DBPD K9 tried to track/locate subject but the K9 tired prior to making the arrest. Evidence was collected for processing and some property was recovered.
- 8/18/10 - Car Breaks - Peruvian Lane
- 8/18/10 - Car Breaks - Lake Bridge Plaza and Hand Ave
- 8/18/10 - Larceny - Publix- Ormond Towne Square; male and female suspects distracted shopper and stole her credit card. Subjects later used card for purchases of over \$1,000 at area stores. Store surveillance video obtained.
- 8/18/10 - Car Break - Canter Court.
- Traffic Unit:
 - Enforcement of ongoing complaints of speeders on Division Avenue, Hand Avenue, and Fleming Avenue through the Central Park area.
 - Assisted NID with several parking complaints. They were resolved with citations/tow warnings.
 - Sergeant Smith generated an operational plan and roster to deploy personnel to public schools in need of traffic assistance this week for the first week of school.
 - The entire Traffic Unit has worked nearly every public school zone to assist with traffic. No major problems reported so far.
 - The Traffic Unit assisted Patrol Division with the capture of car burglary suspects on Wednesday.
 - Survey was conducted of Osceola Elementary School area for complaint of speeding parents dropping off their children in the morning. So far, the complaint is unfounded, but we will continue to monitor the area. School staff was advised of the problem.
 - Traffic Citations 35
 - Traffic Unit activity was down this week in order to accommodate School Zone traffic assistance.
 - Parking Citations 3
 - Crash - No Injury 9
 - Crash - Injury 2
 - Crash - Fatal 0
 - Selected Traffic Enforcement Patrol (S.T.E.P.) Locations
 - Total Citations Issued on S.T.E.P.: 15
 - Self-Initiated Enforcement Locations:
 - 1200 BLK N. US 1
 - 500-800 BLK Division Avenue
 - 300-600 BLK Hand Avenue
 - 700 BLK Fleming Avenue
 - SR A1A
 - Enforced Complaints:
 - Central Park area (Division, Hand, Fleming)

- 100-500 BLK Clyde Morris Blvd.
- 500 BLK S. Ridgewood Avenue

- **Neighborhood Improvement**
 - Weekly inspection statistics by Commissioner Zones
 - Zone 1: 4 Cases Initiated
 - Zone 2: 5 Cases initiated
 - Zone 3: 4 Cases initiated
 - Zone 4: 5 Cases initiated
 - 7 tree removal permit requests
 - 46 signs either removed or sign cases created.
 - Administrative staff assisted with sixty-two (62) telephonic inquiries.

Public Works

Engineering

- US1 Forcemain Extension Phase II- Clearance was received from the VCHD for the 500' section of watermain along N. US1 so that the section of temporary watermain can be removed and roadway repairs can get underway.
- Water Treatment Plant Distribution System, Phase II- Contractor is securing bonds as required for the construction contract.
- Rima Ridge Wells 54, 55 & 56- Sites were cleared and erosion control measures installed. Drilling is scheduled for mobilization next week.
- Oak Forest Outfall- Purchase Order being generated to install cured in place PVC liner. Outfall area was cleaned out by City crews, pipe has been cleaned and TV'd.
- 2010 Roadway Resurfacing- Bids were received August 4. Low bid was below budget as were the two alternates, which includes resurfacing of the MacDonald House parking lot and entrance pavement at Rima Ridge & SR-40. Prepared commission memo for September 7 commission meeting for award of bid.
- South Ormond Neighborhood and Gymnastics Centers Improvements- Contractor has substantially completed installation of new roof system and has begun interior work on the ceiling.
- SR40 Sidewalk/Trail Phase I- Prepared documents for Invoice for FDOT reimbursement, set up for sidewalk sections to be replaced that were broken by mower.
- SR40 Sidewalk/Trail Phase II- Issued field change order for extension.
- South Ormond Rec Center Lighting- Processed pay request for FPL.
- North US1 – Landscape Renovation – Staff is processing the project Purchase Order.
- SONC Softball Irrigation – The new irrigation zones were installed and inspected by staff.
- Sunshine Blvd Monument Signage- Structural drawings are being prepared for permitting. The contractor met with staff to finalize the colors to create a proof for approval. All the materials have been ordered.
- Nova Passive Parks- Staff is processing the project Purchase Order.
- Downtown Street Tree Replacement- Staff is processing the project Purchase Order.
- City Hall Parking Lot Repairs- A pre-construction meeting to discuss the project with the contractor was held on 8/19.

Design Projects:

- Alcazar-Buena Vista Drainage Area Improvements- The project is being divided into two components/ drainage basins for purpose of permitting through SJRWMD.
- Airport Rd Forcemain / Reuse Extension-
- Sanchez Ave. Storm Drain- Quotes from contractors are being obtained to perform the work.
- OBSC Boundless Playground- Staff is finalizing the design for bidding.
- Hull Rd. & US1- Submitted advertisement to FDOT for approval.

- Ormond Scenic Loop- Prepared bid package and advertisement.
- SR40-A1A to Beach St.- Sent signed LFA and certified resolution to FDOT.
- Ridgewood Sidewalk- Prepared quantities for project.
- Vining Court- The consultant is revising the plans and project manual for bidding.
- Granada Bridge Decorative Pole Replacement- Staff is finalizing the equipment purchasing bid package to be advertised on 8/22.
- Memorial Gardens Well Replacement- Staff will pursue extending reuse water to irrigate the gardens and fill the ponds as the existing wells have failed.
- Downtown Wayfinding Signage- The 90% plans were presented to the MainStreet Board on 8/16.
- Stormwater Study – Staff is working with FEMA to incorporate Phase I recommendations into the existing approved HMGP grant for Hand Avenue.
- Wastewater Treatment Plant Expansion and Rehabilitation – Conducting additional meetings with contractor and engineer to discuss value engineering considerations.
- John Anderson Drive –Met with consultant and utilities to perform a field walk-through in order to identify all problem areas and required improvements.
- EVRWA Nova Canal Flood Control Study– Final report was submitted and is being reviewed.
- Hand Ave./Coolidge Avenue Roadway and Drainage Improvements- With FEMA's notification that the City could begin construction, Coolidge Avenue Roadway and Drainage Improvement project was advertised for bids last Sunday. This includes a portion of work installing new stormwater piping on Hand Avenue between Coolidge and Thompson's Creek by the FPL substation.
- Joint Permit Center – Staff is working with Hall Construction and their architect on the final plans.

Administration:

- Wrote commission memo for presentation of proposed amendments to the Code of Ordinances, Storm Water Utility.
- Set up meeting with FDOT and FPL for the FPL pole relocation detours. Rescheduled due to conflict with FPL.
- Prepared project invoices/pay requests totaling \$228,841
- Prepared requisitions/PO's totaling \$62,267

Customer Service:

- Met with citizen regarding flood concerns for vacant lot @ 42 Orchard Lane.
- Researched Leeway Trail ownership for Streets Division.

Meetings:

- Attended area Utility Coordination meeting with local municipalities, the County, FDOT and franchise utilities to discuss coordination of current and future projects.
- Field Meeting with FDOT on Phase 2.
- FDOT and FEC on condition of newly paved railroad crossing at SR40.
- Attended EVRWA meeting in which the final report was accepted and approved.
- Attended Public Works monthly luncheon meeting.

Other:

- 31 projects were inspected.
- Installation of new crosswalk to the South Ormond Neighborhood Center has been scheduled to be installed by RA Scott Construction.
- Investigated getting assistance from FDOT to repair pipe joints in the storm drain on Tomoka Avenue between US1 and S. Beach St.

- 26 roads were inventoried for pavement condition index.
- Gathered GPS info and modified drawing for Police Department Monitoring Wells.
- Obtained water depth elevations, created spreadsheet and water depth contour map for Nova Landfill Monitoring Wells.
- Researched Central Park lake ownership for Hand Ave collector road upgrade project.
- Continued updating the City Fiber Optic as-built to reflect the vertical depth elevations of the conduit.
- Created plan view drawing of the Sanchez Ave for CMP pipe replacement project.
- Completed weekly measurement of the leaning retaining wall on Magnolia Ave.
- Created map of city limits for Human Resources request.
- Created CAD sketch for LDC driveway addition restrictions for Planning Dept.

- **Street Maintenance**

- **Asphalt / Concrete**

- Pulled forms at 142 Roberta Road, Bailey's Riverbridge Garden Park, Airport Sports and Central Park III (Hammock Lane)
- Repaired broken sidewalk at Airport Sports Soccer Fields
- Patched potholes on West Road, Leeway Trail and other various locations
- Repaired asphalt walkway at Airport Sports
- Removed wooden sidewalk & form new sidewalk at Wilmette & Wilmette Circle
- Replaced concrete removed by Water Department at 7 Greenfern

- **Tree Crew**

- Trimming at City yards and City Hall (including Corbin St. parking lot at school).
- Picked up trash and litter on ROW-N. Orchard (SR40 to Wilmette) and Wilmette (US1 to Nova)
- Trimming at 64 Wilmette Ave., bus stop benches, Wilmette/Orchard and other various locations
- Picked up trees at various locations
- Hauled debris from Nova Recreation
- Removed stump from back gate in Public Works Yard

- **Maintenance Crew**

- Rotated special event bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads at all City parks, Airport Sports Complex, and Old Tomoka Rd.
- Graded boat ramps at Fortunato Park, Central Parks II, III & IV and Division Avenue
- Maintenance of various vehicles in Public Works Yard
- DOT weed control, SR40 west of Orchard, W. Granada Blvd. & Nova Road
- ROW trimming citywide
- Move Stormwater pumps in Public Works Yard

- **Sign Shop**

- Continued fabrication of HIP (High Intensity Prismatic) street names & No Outlet signs that will be used in zone SM2
- Continue working on price quotes for various pavement markings citywide
- Coquina Dr. @ Osceola School, installed yield sign at the request of the Engineering Division.
- Repaired & replaced signs at the following locations:
 - Carson Dr. & Aston Cir., replaced vandalized stop sign
 - Aston Cir. & Fleming Ave., installed HIP street names
 - S. Center St. & Fleming Ave., installed three 3-way HIP signs

- 2 Park Ridge Way, installed a HIP 25 mph sign
- Willow Ct. & N. Beach St., installed a new stop sign on a post that rusted & fell over
- Hammock Ln. @ CP II, installed a HIP playground warning sign
- Springer Ct. & Fox Hollow Trl., SE corner installed HIP street names; NW corner installed a street name, stop sign & 25 mph sign
- 1 Silver Fox, installed a HIP 24" No Outlet sign
- Fernery Trl., installed a HIP 24" No Outlet sign

- **Stormwater Maintenance
Maintenance Crew**

- Locates citywide
- Carp Barriers – cleaned and inspected
- Pump Stations – inspected
- Reachout Mower – Orchard Street between Wilmette Ave. & Sterthaus Ave., ditch at Hand Ave. (N & S side) along the railroad tracks, east side
- Inspected system at Airport runways
- Painted storage units that will be installed at Public Works
- Paperwork for NRCS, area's, billing, etc.
- Removed equipment from Wastewater Plant
- Used boat every day to deliver worker to the barge and pick him up in the afternoon
- 1517 Oak Forest Drive – mudded up around pipe
- Basin Inspection – Oleander Place (received a complaint)
- Ditch Inspection – Cherrywood to Center Street (received a complaint)

Streetsweeper – Street Sweeping

- 134.7 miles of road cleaned
- 24.0 cubic yards of debris removed

- **Fleet**

PM Services completed for the week:

Emergency—Vehicles and Equipment

7

Non-Emergency Vehicles and Equipment

52

Road Calls for the week:

1

Accidents for the week:

1 - PD #124

Fuel on hand (central fueling station at fleet operations):

Diesel

8,010 gals.

Gas

10,813 gals.

Comments:

- All PM services are currently on schedule and up to date.

- **Utilities Division**

- Finalizing response package to request for additional information (RAI) correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal.
- Water Plant 4 Log Virus Inactivation – Preparing a response to the request for additional information received from Volusia County Health Department.

- Breakaway Trails Irrigation System – Nearing completion of controls installation for activating optimizing the pond pumps and the supplemental well setting for better managing the irrigation supply.
- Annual Chemical Bid – Bids were received and are being tabulated. No bids were received for solar salt and sulfuric acid.
- Cross Connection Control (CCC) Program Management Services: Awaiting feedback for submittal to VCHD requested survey of demographic information concerning City's CCC program. Address inactive account procedures regarding this program with Building Dept.
- Fire Hydrant Replacement Program – Awaiting receipt of executed contract documents prior to scheduling notice to proceed.
- Ormond Beach Wastewater Treatment Plant Rehabilitation Project – Staff will prepare Change Order #2 upon successful results of installation of the modified impeller bolts to demonstrate that ragging at the influent pump station is reduced or eliminated. Pumps are operating effectively since the new impeller bolt assembly was installed. The centrifuge manufacturer is sending a programmer to investigate control problems with Centrifuge #2.
- Gravity Sewer Pipeline Repair – Specifications for repairs are being prepared. Contacts were obtained with Polk County and Delray Beach if we decide to piggyback their bids. Polk County recently awarded bids and is eligible. Items required to piggyback a bid were sent to Chaz Construction.
- Water Treatment Plant High Service Pump Station VFD Conversion - Additional changes are required for the record drawings.
- Lift Station Repair and Replacement Project: The site plan was approved by Volusia County. The contractor signed the FPL notification form letter and sent it to FPL for processing. A final punch list was developed for the other lift stations constructed in this project. All of the lift stations are completed except for 6M. The doors, handrail, light and ladder remain to be installed.
- Roll Off Container Filter: The project is advertised for bids
- Root Control Services – Awaiting receipt of executed contract documents prior to scheduling notice to proceed.
- State Road 5 at State Road 40 (US1 & Granada) - The fire hydrant at Station 1196+75 was moved 5 feet south to provide 7.5 feet clearance from the power pole to meet National Fire Protection Association requirements. As-built drawings were reviewed and comments sent to the contractor.
- Wastewater Treatment Plant Expansion: Estimated order of magnitude savings for value engineering alternatives selected for further consideration were provided by the contractor. The feedback provided by the contractor is currently being assessed and negotiated. CDM will meet with the contractor to determine how the prices were derived.
- Water Plant Aerator Rehabilitation –The alternative selected will brace the exterior walls of the structure instead of replacing it. Aerator trays will be inspected to determine whether replacement of them is warranted. The final engineering report was received. A sole source memo will be prepared recommending that the manufacturer that provided the aerators be used to perform the rehabilitation.
- SPRC – Reviewed plans for the E Lab expansion.
- Water Distribution
 - Replaced 11 residential water meters, responded to 6 leaks, 3 low pressure calls
 - Flushed 5 cloudy water complaints, assisted 3 customers with misc. water issues
 - Replaced 6 water services, and 48 water meter boxes/lids
 - Tested four 4" and one 3" meters for accuracy at various businesses
 - Performed maintenance on 24 fire hydrants in Hidden Hills, Trails North 40, and Spring Meadows subdivisions
 - Performed valve maintenance on Oak View Dr

- Flushed, due to complaints, Alcazar Ave, Buena Vista Ave, Calle Grande, S. Beach St, Seville Ave, Cordova Ave
- Installed 44 leak detection loggers on valves in the area of Rosewood Ave, north to Domicilio Dr, from US1 to N. Beach St
- Assist plant maintenance install a 90 bend on Standish tank inlet to help create better use of water in tank
- Remove temporary flusher in Deer Creek due to sidewalk install at new home, will install in another location
- Met with OBPD about theft of brass fitting at several locations in new neighborhoods, gave them a yoke valve for comparison at recycle yards.
- Delivered equipment to fleet for service
- Cleaned and restock all trucks

- Water Treatment
 - Delivered City 38.673 million gallons week August 15th (avg. 5.525 MGD)
 - Backwashed 15 filters for a total of 750,000 gallons backwash water.
 - Produced and hauled 67.54 wet tons of dewatered sludge.
 - Assisted Standish Tank riser piping modifications activities to promote better mixing in storage facility.

- Waste Water Collection - Reuse
 - Crews responded to one trouble call out at Breakaway/Hunter's Ridge and one in town.
 - Butch and crew, checked ten trouble spots around town, televised 3,360' of sewer mains.
 - Repaired reuse service at 173 Ellicott Dr.
 - Crew still cleaning up at wastewater plant.
 - Cleaned buildings and fueled equipment for weekend.
 - Marty and crew found well 33H not working in Hunter's Ridge called Bill Dietz. Found pump was tripped.
 - Crew flushed irrigation system in Hunter's Ridge & Breakaway Trails subdivisions
 - Checked irrigation system at Breakaway and Hunter's Ridge. Turned off 3" potable water in Breakaway Trails. Installed rain gages in BAT and HR.

- Waste Water Treatment
 - Domestic and Industrial Wastewater flow was 24.69 Million Gallons
 - Produced 17.94 Million Gallons of Reuse
 - Produced 6.75 Million Gallons of Surface Water Discharge
 - Influent flows average for week @ 3.53 MGD, plant designed for 6 MGD
 - Hauled tons of sludge 88.66 (14%-18% Solids).
 - Pretreatment Local Limit Sampling began on August 14th.
 - Influent PS Pumps continue to operate effectively with no ragging since completion of installation of new impeller fasteners.
 - Operations support provided for contractor activities at plant site associated with Phase 1 WWTP Rehabilitation Project.

- Utilities Maintenance Division
Water Plant - Well Fields - Booster Stations
 - Rerouted wiring and power to AC unit in Aerator VFD room.
 - Installed 100 amp replacement breaker to Aerator VFD #1.
 - Reset Motor starters at Standish Booster station. Also installed a sample port on tank and cut 12" fill pipe inside tank - installed 90 elbow to promote more stirring action in tank.
 - Went to wells 22H, 30H and 36R and opened 2" draw down tube test ports for operators.
 - Worked on rehabbing Scrubber #2, while out of service.
 - Installed new ballasts and painted pump plate at well 11D.

- Researched 1200 amp breaker replacement needs for aerator building and equipment. Lowest price so far is \$7,600. Breaker is needed to isolate equipment during extended work to aerator pumps.
- Started work on installation of portable generator tie in to aerator pump #2. This will allow operation of lime softening facility in event of power failure to Aerator room.
- Well 33H - Reset overloads.
- Received back up blower assembly for sand filter back wash system. This redundant system will allow us to continue to function in event blower assembly goes out, with no significant loss of filter backwashing capability.
- Replaced control relay for well 39H
- Liftstation mechanic on site at water plant for one month for cross training.
- Ran LPRO and Lime softening back up generators, tested ok inspected system after run and submitted findings to Fleet Maintenance.
- Performed PM's to Rima, Division, SR 40 and Hudson Well fields.
- Performed PM's to LPRO and Lime softening plant equipment.
- Performed Booster Station PM's.
- Cleaned shop and put away spare parts.
- Performed Reuse pump station PM's and repairs.

Wastewater Plant – Lift Stations – Reuse System

- Installed 3" potable fill valve to BAT reuse storage tank, automation of valve will happen when we receive actuator. This will allow tank to be filled automatically and shut off when proper tank height is achieved.
- Replaced pump plug to Shadow Crossings reuse pump #1.
- Checked motor starter contacts at Walmart liftstation. Contacts were OK, found floats not activating station properly due to large volume of rags in wetwell, will install mix flush valve to pump at next annual PM due shortly.
- Replaced bulb on turbidity meter at WWP.
- Tested pressure meter at BAT reuse pumping station. Found no isolating ground anywhere on system Drove grounding rod and hooked up tank and equipment.
- Completed installation of fence and lattice work at Sandy Oaks liftstation.
- Installed air filter housing on Digester blower #2. Placed back in service.
- Replaced damaged hardware at RAS #2 volute inspection port.
- Painted exposed piping at 5M, 6M and 4P liftstations.
- Replaced 6" 90 deg. Elbow at San Marco liftstation. Elbow had cracked at joint due to riser pipe being too long putting pressure on joint.
- Replaced submersible aerator #1 with temporary 7½ hp. Will install permanent 25 HP when received from repair shop.
- Reattached diverter plate at Barscreen #1.
- Replaced broken shear pin and adjusted drive chain on Barscreen #1.
- Assisted operations deragging recycle pumps.
- Assisted contractor with changing out impeller nut on all 3 pumps at Influent pump station.
- Performed PM Service on all plant equipment.
- Deragg 4 submersible aerators.
- Monthly PM's to 19 Liftstations (cleaned and deodorized) also continuing with monthly valve exercise program.
- Annual PM's to 0 Liftstations. Technician temporarily assigned to water plant for cross training.
- Utilities Division completed 82 work orders as reported in MP2 computerized maintenance management system, of which 56 were PM work requests and 26 were repair work orders.