

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: June 25, 2010

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with City Attorney
- Bi-weekly meeting with Acting Police Chief
- Weekly meeting with Department Directors
- Weekly meeting with HR Director

Spoke to, attended and/or met with:

- Participated in United Way's Stuff the Bus event on June 19 at Office Depot.
- Attended Mayor's luncheon with Volusia County
- Met with Cecelia Smith, UCF student, and answered questions regarding the career of a City Manager.
- Participated in the Walk with the City Manager

City Clerks Office

In addition to routine City Clerk activities the following projects are underway:

- Meetings (Includes attending meetings, preparing packets, distributing material, setting up/clean up meeting rooms and recording meetings):
 - Historic Landmark Preservation Board Meeting
 - City Commission Meeting

Community Development

- Planning:
 - Staff attended the Department of Community Affairs 2010 Growth Management Implementation Workshop in Orlando. The Division of Community Planning (DCP) provided an update on the organization, plan amendment review, rulemaking and law.
 - Staff met with the Historic Landmark Preservation Board. The following two Certificates of Appropriateness were approved:
 - 15-23 W. Granada Boulevard – Alteration (add gooseneck lighting)
 - 20 New Britain Avenue - Demolition
 - Staff processed two new applications for Certificates of Appropriateness for the following addresses:
 - 232 S. Beach Street – Demolition
 - 1 N. Beach Street – Alteration (replace wood ramp to meet ADA standards)
- Building Inspections, Permitting & Licensing
 - Issued 75 permits with a total valuation of \$781,988.00
 - Conducted 184 inspections

- Issued 6 new business tax receipts
- Below are photos as of June 23rd showing the progress of the demolition of Surfside.



- Development Review:
 - Staff met with representatives of Beneficial Communities who are seeking to amend the Granada Grande Planned Business Development that was approved for 208 senior multifamily units. Beneficial Communities has indicated a desire to construct 88 multifamily units and have received tax credits to assist in the construction of the project. Staff is working to assist the applicant to meet certain timeframes of their tax credit approvals. It is expected the project will be reviewed by the Planning Board in August and the City Commission in September.
 - Provided the Board of Adjustment and Appeals a staff report regarding the requested variance at 232 South Beach Street for construction of a dock. The property owner is requesting a 5' variance to the required setback, with a resulting setback of 20' along the north boundary and a 17' (5' for the dock and 17' for two mooring posts) variance to the required setback, with a resulting setback of 8' along the south boundary.
 - Staff met with a potential applicant regarding the concept of developing the southwest corner of West Granada Boulevard and Kingsbridge Crossing Drive as an assisted living facility.
 - Approved a minor revision to the approved Wal-Mart site plan to accommodate intersections improvements at the Wal-Mart entrance. Wal-Mart representatives are coordinating improvements with the Department of Transportation and the City.

Economic Development

Ormond Crossings

- Staff transmitted the approved CRA documents to County staff in March and followed up with a meeting on May 19 to discuss the updated CRA plans. Following review of the documents, County administrative and legal staff determined that Ormond Crossings obtained final regulatory approval as required by the County resolution delegating CRA authority to the City for this project. Although the delegation of authority is now vested, the master CRA plan amendment will need to be approved by the County Council. **The CRA plan amendment is scheduled to be reviewed by the County Council on July 8.**
- Staff met last week with Tomoka Holdings' engineers to discuss roadway and landscaping designs for Crossings Boulevard and other local roads within the development. To ensure best practices and standards are being applied to Ormond Crossings, site visits to other commerce parks in the Orlando area are to be arranged in July.

- Plans for the zoning and platting of the property are being draft by Tomoka Holdings for an upcoming meeting with staff in July.
- Staff is discussing with Tomoka Holdings construction of phase one infrastructure to the development along with an application for grant funding from the US Economic Development Administration.

Airport Business Park

- Staff has completed the design and construction bids for the two monument signs and a directory sign at the entrance of Sunshine Boulevard. Construction has begun.
- Pace Analytical is moving ahead with a 2,500 square foot addition to their office/lab space that will accommodate an increase in employment. Pace Analytical acquired Elab Corporation in 2008.

Ormond Beach Chamber

- Staff met with Ormond Beach Chamber Prosperity Committee members regarding economic development initiatives discussed at the Leadership meeting. A Business Recruitment Team will be established that will work with City Economic Development staff to provide possible industrial and commercial business contacts and act as business ambassadors for visiting prospects.
- **A joint economic development forum by the Ormond Beach Economic Development Department and Chamber of Commerce is scheduled for 7:45 am on Monday June 28 at the Halifax Country Club.**

Prospective Business Attraction/Retention/Expansion

- Participated with the surrounding community economic development practitioners on weekly conference calls with the Team Volusia Economic Development Corporation (TVEDC), formerly known as MDVEDC, and County staff to discuss potential business opportunities.
- Staff continues the business visitation program with manufacturers in the city to discuss their economic outlook and any assistance/resources they may need to increase capital investment and/or retain/grow their employment levels.

Special Economic Development Projects

- The Halifax Area Business Development Partnership and Volusia County have conducted an independent study by KMK Consulting of their delivery of economic development services and have drafted recommendations for the public and private partners to review and make comment. The BDP Executive Committee voted to engage KMK Consulting to conduct additional research on a model public/private organizational structure and investigate private investment funding opportunities for the organization. The BDP Executive Committee voted to rename the organization from BDP to Metro Daytona Volusia Economic Development Corporation (MDVEDC). A workshop between MDVEDC and the County Council was held to discuss the partnership roles of the organizations. The MDVEDC name was recently changed to Team Volusia Economic Development Corporation (TVEDC). Meetings with the County Council were held June 3 and June 17 and the Council unanimously approved a plan to fund the organization. **A number of conditions are required for the funding to be appropriated including verification of private sector funding and approval of a service contract. Further details are expected over the next few months.**

Airport Operation and Development

- The project to repair water leaks at the air traffic control tower is nearly complete. Pressure cleaning, surface preparation and painting of the tower is complete. Crews are

- now applying final sealant compounds to the windows, doors, and other entry points of the building.
- The Airfield Electrical Improvements Project is complete. Ancillary installation of a new pilot-controlled lighting system controller, which had been scheduled for June 21st, has been re-scheduled due to delays from the equipment manufacturer.
 - Staff received approval from FDOT to install an automatic closing device for the primary pedestrian access gate at the airport, which will be 100% funded by FDOT under the current security grant for the airport. Installation of the device was completed this week.
 - Staff received approval from FDOT to replace the dilapidated fence and gate securing the area around the rotating beacon, which will be 100% funded by FDOT under the current security grant for the airport. Staff solicited quotes from three local fence contractors for this work. Riva Fence, an Ormond Beach company, was the successful bidder for this project.
 - **It was announced this week that the Ormond Beach Air Traffic Control Tower has been selected to receive the 2010 Willie F. Card Contract Tower Service Award for service excellence and air traffic control safety at the Ormond Beach Municipal Airport.** The Ormond Beach tower was selected to receive this prestigious national award from a pool of 242 FAA Contract Towers. ATC Tower Manager Steven Brockett will travel to Washington, D.C., to accept the award on Tuesday, July 27, 2010.
 - Staff's attempts to repair the REILs (runway end identifier lights) on Runway 17 continue to be unsuccessful. At present, only one of the two REILs on Runway 17 is functional. Staff recommends that replacement of the REILs on Runway 17 be considered as part of future airport CIP projects.
 - Staff continues to work with representatives of ADT Security Services regarding a proposal to provide security surveillance technology at the airport. Earlier this year the City enrolled with National Joint Powers Alliance (NJPA). Staff has requested from FDOT approval to use the NJPA competitive contract awarded to ADT, which would greatly expedite installation of a high-quality surveillance system at the airport. The City Attorney also has the NJPA contract under review. The City has a JPA with FDOT to fund 100% of the cost of security upgrades at the airport, including perimeter fencing and surveillance technologies.
 - The 24 hour self-service fuel farm operated by EASA (formerly Ormond Beach Aviation) continues to be incapable of delivering "Jet A" fuel. Representatives of EASA are not able to provide staff with an estimate of when "Jet A" fuel service will be restored. Sunrise Aviation is thus still the only FBO at the airport able to supply "Jet A" fuel, and only during their regular business hours. Staff has taken steps required to issue a NOTAM (notice to airmen) regarding the limited availability of "Jet A" fuel at the airport.

Finance/Budget/Utility Billing Services

- On-going Projects
 - Staff is preparing a draft of the proposed budget for FY 2010-11.
- Completed Projects - Weekly
 - Processed 104 Journal Entry Batches (# 3657 - 3760).
 - Issued 8 Purchase Orders totaling \$37,820.00.
 - Opening of RFP 2010-21, Water and Sewer Revenue Bond Series 2010A & Water and Sewer Revenue Bond Series 2010B was held.
 - Addendum #1 was issued for Bid 2010-25, Fire Hydrant Replacement Program
 - Addendum #2 was issued for Bid 2010-25, Fire Hydrant Replacement Program
 - Addendum #1 was issued for RFP 2010-18, Workers' Compensation Third Party Administration Services
 - Bid Opening for Bid 2010-25, Fire Hydrant Replacement Program

- Letter of Intent to Award for Bid 2010-08, South Distribution Water Main, Phase II, **will** be mailed to the eleven (11) companies that submitted bids
- Prepared 152 Accounts Payable checks totaling \$324,057.50 and 26 Accounts Payable EFT payments totaling \$56,219.54.
- Issued 67 Payroll checks totaling \$47,671.68.
- Issued 315 direct deposits totaling \$359,198.44.
- Processed and issued 5,572 utility bills with billed consumption of water of 48,835k.
- Issued 460 past due notices on utility accounts.

- Public Information
 - Press Releases
 - Independence Day Celebration
 - Movies on the Halifax (7/2, 8:30 p.m., Days of Thunder)
 - Granada Blvd. Detour at Railroad Tracks (6/27-6/30)
 - Long Range Transportation Plan Survey
 - Youth Flag Football Registration (8/2-8/27)
 - Ormond Beach Municipal Airport: Air Traffic Control Tower Receives Willie F. Card Award

 - Other
 - Citizen Contacts
 - Media Contacts
 - Completed Employee Newsletter for July

- Grants
 - Grant files maintenance and set up, monthly/quarterly/annual reporting, and reimbursements.
 - Presentation from eCivis.
 - Submitted JAG 2010 Local Solicitation for electronic citation device and reality-based training equipment as approved by City Commission on June 1.

Fire Department

Weekly Statistics

6	Fire (Brush)
4	Fire Alarms
4	Hazardous
64	EMS
5	Motor Vehicle Accidents
15	Public Assists

98 TOTAL CALLS

Medical Call Type

1	Allergic Reaction	1	Ingestion/Poisoning
1	Assault	5	Sick Person
8	Breathing Problem	1	Stroke
1	Cardiac Arrest	2	Traffic Accident
6	Chest Pain/Heart Problems	3	Traumatic Injury
2	DOA	7	Unconscious
1	Eye Problem	4	Unknown Medical
5	Fall Victim	2	Unknown Problem/Man Down
1	Hemorrhage/Laceration		

51 TOTAL EMS PATIENTS TREATED

- Aid provided to other agencies: **10 calls – Volusia County (9), Daytona Beach (1)**
- Aid received from other agencies: **2 calls – Volusia County & Daytona Beach**
- Total staff hours provided to other agencies: **14 hours**
- Total staff hours received from other agencies: **38 hours**
- # of personnel sent with EVAC to assist with patient care during hospital transport: **1**
- # of overlapping calls: **15**

Significant Incidents

Date: Monday, June 14th

Type of Call: Hazardous

Address: 1440 W Granada Blvd

Dispatch Time: 9:42 AM

Cleared Time: 11:14 AM

Jurisdiction: Ormond Beach

Units on Scene: Engine 92

Incident Description: A garden hose flowing during the night overfilled an oil holding tank. The oil and water was pumped into the parking lot, running into the stormwater drain. Exact amount of oil is unknown but could be as much as 40 gallons. County Emergency Management, City environmental and public works were notified. Mixture did not reach nearby retention pond. Storm water lines will be cleaned.

Date: Tuesday, June 15th

Type of Call: Brush Fire

Address: W Granada across from Hunter's Ridge Subdivision

Dispatch Time: 4:34 PM

Cleared Time: 5:37 PM

Jurisdiction: Ormond Beach

Units on Scene: Quint 92, Brush Attack 92, Rescue Engine 94

Incident Description: Responded to a lightning strike with a small column of smoke showing in the woods. Upon investigation found a 20' X 20' area of brush smoldering. Water and foam was applied to area and fire was called out. Three additional lightning strikes reported in this area, but without ignition.

Date: Wednesday, June 16th

Type of Call: Brush Fire

Address: W Granada and Shadow Crossings

Dispatch Time: 5:41 PM

Cleared Time: 9:30 PM

Jurisdiction: Ormond Beach

Units on Scene: Ormond Beach: Engine 94, Quint 92, Brush 93, Brush Attack 94, Brush Attack 92, Tender 94, Battalion 90. Daytona Beach: 5 Units. Flagler Fire Flight and Department of Forestry (DOF).

Incident Description: Responded to a smoke investigation in the area of SR 40. A column of smoke was visible 1 mile west of Hunters Ridge. Approximately 3 acres burning with tree tops on fire. Flagler Fire Flight assisted with an air bucket to knock down the head of the fire. A tractor from DOF was requested and upon arrival cut a line around the fire. With fire 90% out, all brush attacks went in to start mop-up. All units exhausted their water supplies and fire was confirmed out.

Date: Thursday, June 17th

Type of Call: Brush Fire

Address: W Granada 1 mile west of shadow crossings

Dispatch Time: 3:44 PM

Cleared Time: 4:27 PM

Jurisdiction: Ormond Beach

Units on Scene: Brush Attack 94, Rescue Engine 94

Incident Description: Assisted Department of Forestry (DOF) on clean-up of additional hotspots from brush fire which occurred the day before. A DOF aircraft noticed a fire had developed and jumped the line. Shortly after Brush Attack 94 arrived on scene and began to mop-up hotspots a storm developed and performed the job naturally. Scene was re-checked later.

Date: Thursday, June 17th

Type of Call: Grass Fire

Address: 218 Treeline Ln., end of South Tymber Creek

Dispatch Time: 4:32 PM

Cleared Time: 6:03 PM

Jurisdiction: Ormond Beach

Units on Scene: Brush Attack 94, Rescue Engine 94, Battalion 90

Incident Description: Dispatched to a grass fire sparked by lightning. Fire was approximately 50' diameter, slow moving with heavy fuel, and located just off a dirt road. Wet lines were established on north and south sides and natural fire breaks were used on east and west sides of fire. When fire was nearly burnt out, mop-up operations were performed with hand tools and 1,500 gallons of water and foam. Hotspots were eliminated and fire was confirmed out. Later in evening a 30' fire was reported just north of this fire and was extinguished with 500 gallons of water and foam.

Operations

- Attended meeting regarding update discussions on the new Quint Apparatus purchase.
- Met with Grants Coordinator on Assistance to Firefighter Grant purchases.
- Attended demonstration on web based training software from Target Safety.

Training Hours

5	Aerial Operations
3	EMT EMT-Paramedic Refresher Module 4
3	Occupational Injuries
11	Preplanning
12	Safety
69	Technical Rescue
5	Tools & Equipment

108 TOTAL STAFF HOURS

Human Resources

Staffing Update

- Job Requisitions
 - Police Dept- Police Officer (2)
 - Public Works/Streets - Maintenance Worker II
 - Leisure Services/Community Events – PT Community Events Leader
 - Public Works/Streets – Streets Supervisor
 - Police Dept - Community Service Officer
- Approved/Active Recruitment
 - Leisure Services/Nova Gym – PT Recreation Leader on web site through 6/25/10.
 - Leisure Services/Casements – PT Custodian
 - Leisure Services/Senior Center – PT Custodian

- Leisure Services/Community Events – PT Community Events Technician
- Leisure Services/Community Events – PT Community Events Leader
- Screening/Interviews Scheduled
 - Finance Dept - Meter Reader (2) positions. Interviews have been scheduled for June 23, 24, & 25.
- Terminations/Resignations/Retirements
 - Finance Dept - Meter Reader – Voluntary resignation - effective 6/28/10
 - Public Works/Streets – Streets Supervisor - Early retirement effective 6/30/10.
- Promotions
 - Police Department – Police Officer promoted to Corporal effective 6/27/10.
 - Police Department – Corporal Promotional Process being conducted to establish an eligibility list. Notice sent on June 3rd for exam to be held on July 28, 2010.
 - Finance – Part time Community Events Leader promoted to Account Clerk II, effective 7/6/10.
- Employee/City Benefits Program Update
 - The City Commission adopted the National League of Cities Prescription Discount Card Program to help City residents cope with the high cost of prescription drugs. Information was disbursed through the City web site, print media, radio announcements, flyers and discount cards placed in many locations throughout the City by the rollout date of June 14th. Many citizens have been coming to City Hall to pick up their free discount card.
 - Several City employees volunteered to participate in the YMCA Wellness Challenge. A five person team was selected via a random draw. The team designated themselves as the “Energizer Buddies Team”, and they completed an orientation and began the wellness challenge on June 10. Stay tuned for progress reports.
- City Events/Employee Relations Update
 - American Heart Association’s 5 K Heartwalk will be on September 30th at the Bandshell in Daytona. The City of Ormond’s team goal is \$3100 to be raised before and during the event. The City Heartwalk Team has raised a total of \$1,420 for the American Heart Association for events held to this date. Poker Run has been postponed until later in the year. Future events are being planned. Recycle bins are located in city offices for aluminum cans to benefit the Heartwalk team.
- Training & Development Opportunities
 - Developed draft of New Employee Orientation program – under review.
- Pay & Classification Plan
 - Start reclassification process for Permit Manager for Permit Center.
- Risk Management
 - Updated Resolution 98-132 revising the Insurance Requirements for purchases; preparing agenda item for July 6 Commission meeting. In CAO for final review.
 - Projects
 - Policy on Driver License History checks - First draft to Shelly [May 26]
 - Updating proposed changes in level of insurance coverage for insured facilities and requesting written confirmation to support deviations from appraised value. Anticipate completion this summer.
 - RFP for WC Third Party Administration released on June 2. Addendum released June 18. Closes on July 2.

Information Technology (IT)

- Work Plan Projects
 - Hardened Data Center – Project completed.
 - Server Virtualization – Implementation planning: modeling current environment
 - Document Imaging – City Clerk project – Preparation for RFP
 - iSeries system (HTE Sungard Naviline) - None
 - Windows Servers: - None
 - Networking System: - None
 - Work Orders: - 52 New work - 50 completed - 32 in progress
- Virus Protection – Email
 - E-mail spam and virus prevention via MX-Logic service.
 - For the week:

Total inbound E-Mails	57,877	Net Inbound E-Mails	48,144
Inbound Bad E-Mail	9,451	Percentage bad mail	16.8%
Virus Messages Blocked	282		

Notable Events: Brighthouse Networks moved their fiber connection for our internet access from City Hall to the Hardened Data Center. No mission critical networking resources remain at City Hall, completing the HDC implementation.

Geographical Information Systems (GIS)

- Addressing Additions: 2 Changes: 0 Corrections: 0
- Map/Information Requests: 19
- Information Requests from External Organizations: 0
- CIP Related Projects (pavement management, project tracking map): 0
- Notable Events: None.

Leisure Services

- Administrative Services
 - Supervisory Staff Meeting
 - Public Works Staff Meeting
 - City Manager Meeting
 - City Commission Meeting
 - Website Meeting
 - Online Registration Meeting
 - SONC – Gymnastics Center Preconstruction Meeting
 - Magic Forest/Project ROMP Meeting
 - OBSC Pressbox Preconstruction Meeting
 - Weekly Park Visits
- Athletics
 - The Lady Renegades continued practicing this week at the Quad for their upcoming Summer Road Tournaments.
 - Luis Camacho is once again renting the Soccer Fields for his Sunday 11 v 11 Adult league, as well as his 6 v 6 league. They play each Sunday at 10:00 a.m. and Monday evenings at 6:00 p.m.
 - The City's new Men's Baseball League continued this week, with games on Monday and Thursday nights at 7:00 p.m. at the Sports Complex. Four teams compete nightly. The season will continue through the month of July. Play is on Wendelstedt Fields #1 and #2.

- The OBYBSA's American Legion Program held their third week of games of the summer this past Tuesday and Thursday night at the Sports Complex. Games will be played over the next four weeks on the Wendelstedt Fields.
- The National Xtreme Baseball League (NXBL) played its second home game (rental) in Ormond Beach this past Saturday at the Sports Complex on Wendelstedt Field #1. They had been playing in Holly Hill and have signed with us for seven to nine home games through September. The team is called the Daytona Stingrays, and currently they are 6-0 on the young season.
- The City's Youth Volleyball Program opened its first ever Summer League this week at the Nova Gymnasium. The program runs on Monday and Thursday nights from 6:00 - 8:00 p.m. and will continue through the beginning of August. Due to the high demand for volleyball at this time, the Summer League was added over the Girl's Summer Basketball League.
- The Challenger British Soccer Camp was back this week for the eighth straight summer (rental), bringing in their usual 100-150 participants. Age groups are separated and run from either 9:00 a.m. – 12:00 p.m. or 5:00 p.m. – 8:00 p.m. This was run at the Sports Complex on Soccer Fields #1 - #4.
- Upcoming Activities: USSSA Lacrosse Tournament, City's Summer Sports Camps (Volleyball, Softball, Baseball, and Golf), USSSA Baseball Tournaments, OBYBSA Board Meeting, Challenger Sports British Soccer Camp.
- Athletic Field Maintenance
 - Mowed baseball fields 1-4 twice a week
 - Mowed common areas
 - Mowed South Ormond outfield; cleaned tennis and basketball courts
 - Went to Osceola Elementary to prep softball fields; cleaned tennis, basketball, and handball courts
 - Nova Park: mowed infields and outfields; cleaned skateboard park, tennis and handball courts
 - Mowed softball fields 1-4 and coed fields
 - Picked-up and dropped off equipment to Fleet on daily basis
 - Made fuel runs for equipment
 - Cleaned restroom, offices and lunch area of Maintenance Building
 - Mowed soccer fields 1-10 twice a week
 - Mowed the right-of-way along Harmony Road that leads to the entrance of the Airport Complex
 - Painted foul lines on softball fields
 - Painted foul lines and prepared baseball fields daily for competitive teams practice and games
 - Hosted the men's baseball league Monday and Thursday nights
 - Cleaned up after daily use of the soccer fields
 - Prepped softball fields 1-5 for Lady Renegades tournament
 - Prepped fields 1-5 at Nova Park for practices and weekend games
 - Placed trash receptacles and player benches on soccer fields
 - Finished the clay work of rebuilding the baseball infields at Osceola Elementary
 - Painted five fields for the men's summer soccer league
 - Painted the full-sized soccer field for men's league
 - Began aerating all fields
 - Began topdressing the soccer fields with topsoil
 - Fixing all the worn areas on the soccer fields with sod patches
 - Began the summertime herbicide spray application

- Senior Center
 - Staff hosted normal evening programming including KEDA, Granada Squares Dance, Billiards, Tomoka Duplicate Bridge, Chinmaya Church and Daytona Community Church.

- Performing Arts Center
 - Staff made preparations for CMT Dance Camp Recital to be held on Thursday
 - Staff made preparations for the rehearsal of "Purlie The Musical" held on Wednesday.
 - Staff made preparations for Volusia Academy of Ballet rehearsal on Friday and the show on Saturday
 - Monday – Hawaiian Dance, Show Club Open Dance, Kopy Kats Open Dance, Children's Musical Theatre, KEDA
 - Tuesday – Theatre Workshop, Theatre Workshop Dance, Seaside Singers, Webb Jazz & Tap, Simmons Ballet, Judo
 - Wednesday – Show Club Skits, Upbeats Choral, Devito Dance, Kopy Kats Skits, Children's Musical Theatre, KEDA
 - Thursday – Devito Dance, Show Club Chorus, Theatre Workshop, Kopy Kats, Children's Musical Theatre, KEDA
 - Friday – Theatre Workshop, Children's Musical Theatre, KEDA, Green Dance
 - The Performing Arts Center is preparing to host the following events:

June 24	• CMT Dance Camp Recital	7:00 p.m. - \$5
June 26	• Volusia Academy of Dance Recital	7:00 p.m. - \$15

- South Ormond Neighborhood Center
 - United Hands meeting took place on Monday at 6:00 p.m.
 - Youth basketball practice takes place Monday through Thursday from 5:00 p.m. until 7:00 p.m.
 - It is week two of summer day camp at South Ormond. Each day is filled with educational and recreational activities for the children.
 - The South Ormond Neighborhood Center is participating in the summer food program for children offered through Volusia County's Human Services Office from June 14 through August 13.
 - The splash pad is open from 10:00 a.m. until dusk for the spring and summer.

- Community Events
 - Assisted with the set up, running and clean up of the Ormond MainStreet Seafood Festival.
 - Ball field storage clean out completed with the assistance of the Campus Outreach Group. What a great group of people they are; always ready and eager to work no matter what the task may be.
 - Independence Day: Collecting items for corner manager's boxes, preparing banner boards for City Hall and Fortunato Park, met with City Manager about fireworks, follow up regarding entertainment.
 - Attended a Senior Games Meeting.

- Gymnastics
 - Students are excited for the summer classes and to have time to meet with their friends each week during class. They are focusing on skill improvement and physical fitness.
 - June 18th was Parents' Night Out with a great turn out. The children enjoyed playing games, pizza and a movie while the parents got a night to themselves from 6:30-10:00 p.m.
 - Emily Bauer is getting ready to compete at Nationals in July. She is putting on the final touches to her routine.

- Nova Community Center and Special Populations
 - Nova conducted regular adult classes in jazzercise, "Take Off the Pounds Sensibly" (TOPS) and Yoga.
 - FitGyms conducted their personal training, tennis lessons and FitMoms.
 - Cash reports were completed and submitted each day for rentals and open play passes that were purchased.
 - Open play took place various times during the week for those who participated in basketball, the game room and the exercise room.
 - Camp T. Rec, for special needs participants, began on Monday at the South Ormond Neighborhood Center. The campers went to the YMCA for a field trip on Tuesday, played at the splash pad on Thursday, were treated to a face painter on Friday and were entertained by Diamond Jim on Wednesday. In addition, they played on the playground, did arts and crafts, watched movies and played various sports and games during the week.
 - Nova Community Center continued their summer camp Monday through Friday with all the counselors and campers enjoying the second week of games, sports, arts and crafts, movies and Mad Science as the camp's guest presentation.

- The Casements
 - Tours continued this week from 10:00 a.m. to 4:00 p.m. daily.
 - Carolyn Land's exhibit "Perceptions" can be viewed in The Casements Gallery.
 - Yoga classes were held on Tuesday morning and Thursday evening this week.
 - Staff worked with members from Ormond MainStreet to clean Rockefeller Gardens after the Seafood Festival. The Campus Outreach students from Georgia also assisted with the clean up efforts.
 - The Coordinator met with several perspective rentals this week for early 2011.
 - Summer art classes continued this week for Week 2 "Fashion Week 2010." Twenty four children attended this week exploring the world of fashion.
 - Tai Chi classes continued this week on Wednesday evening.
 - Zumba classes continued this week with a Tuesday evening class from 6:00 p.m. to 7:00 p.m. and Wednesday and Friday mornings from 10:00 a.m. to 11:00 a.m.
 - Ballroom and Salsa classes continued this Tuesday evening from 7:00 p.m. to 8:00 p.m.
 - The Casements Guild Crafters met this Thursday from 12:30 p.m. to 3:00 p.m.
 - Staff assisted with the weekly Farmers' Market on Thursday from 8:00 a.m. to 1:00 p.m.
 - Staff assisted with set up of a wedding reception at The Casements on Friday morning.
 - Staff worked the wedding reception at The Casements from 1:30 p.m. to 11:00 p.m.

- Facilities Maintenance
 - Installed two additional concrete barricades at the old City nursery site
 - Repaired sally port exit gate at the Police Department
 - Continuing A/C services Citywide
 - Repaired problem with water service at The Casements
 - Completed drainage improvements at Fire Station # 92
 - Repaired electric entrance gate at the Water Treatment Plant
 - Repaired dryer at Fire Station # 91
 - Repaired kitchen door at The Casements
 - Installed new sink in the art room at SONC
 - Repaired broken water shutoff valve at Fleet Maintenance
 - Repaired ladies room toilet at the Ormond Memorial Art Museum

- Parks and Irrigation
 - Cleaned litter from shoreline at Rockefeller Gardens and Fortunato Park
 - Re-mulched all fitness stations at Central Park I and II
 - Installed four concrete barricades at Central Park off Division Avenue

- Repaired loose deck boards at Cassen Park
- Ran all zones at Fire Station 91
- Ran all zones at Fire Station 94 and replaced four spray heads
- Reset timers on median #1 on West Granada
- Ran all zones at Waldo O. Berry Heritage Park and replaced one rotor
- Reset timers on Nova Road for new crepe myrtles
- Repaired three broken zone lines at private residence on Oleander Avenue for Water Department
- Turned off reuse main valve, ran all zones at Fire Station #92, changed two clogged nozzles and reset timer
- Replaced four damaged spray heads on North Nova Road medians
- Ran all zones at Milton Pepper Park, replaced five heads, adjusted all rotors and reset timer
- Ran all zones at Rockefeller Gardens, increased zone run times

Police Department

- Administrative Services
 - Property & Evidence Room audit and inventory continuing
 - Attended bi-weekly meeting with City Manager
 - DARE car graphics scheduled for placement on DARE car
 - Vacant corporal position filled with promotion of Corporal Chart Pliapol
 - Planning for National Night Out initiated
 - Met with staff of Flagler Humane Society regarding contract language
- Community Outreach
 - Members of the YDC program met to rehearse the Readers Theater play they will be presenting as a community service program to youths attending the PAL summer program at the SONC.
 - The PAL Summer program partnership with the SONC began this week and will continue through the end of July. Youths in the program are participating in Summer Tutoring, Summer Computer Labs and Summer Art.
 - Research for the Annual PAL Golf Tournament was completed. The tournament will be held on November 11th and Riverbend Golf and Country Club.
 - Ten youth attended the State of Florida Association of Police Athletic League's annual Field day on Saturday. The youths participating enjoyed a great time at Blizzard Beach.
- Community Services & Animal Control
 - Animal Calls responded to: 56
 - Animal Reports: 82 Animal Bites
 - Notices of Violations: 2
 - Reclaim fee: 1
 - CSO Malick attended Animals in Disaster Training with Volusia County Animal Services.
- Criminal Investigations
 - Cases Assigned: 18
 - Cases Cleared by Arrest/Complaint Affidavit: 3
 - Cases Exceptionally Cleared: 5
 - Inactive: 7
 - Fraud: 1
 - Burglary Business: 2 (both smash & grab)
 - Burglary Residential: 1
 - Larceny Car break: 4
 - Grand Theft: 6
 - Auto Theft: 0

- Offense Against Family/DCF Reports: 1
- Missing Persons: 1
- Assaults: 1
- Death: 1

- Comments:
Patrol arrested a juvenile attempting to steal a motorcycle from a pickup truck. Another person was involved, but the juvenile arrested did not wish to provide more information.

- Records:
 - Walk-Ins / Windows - 202
 - Phone Calls - 288
 - Arrest/NTA'S - 25
 - Citations Issued - 170
 - Citations Processed - 125
 - Reports Generated - 104
 - Reports Processed - 111
 - Mail/Faxes/Records Request - 132

- Operations
 - 06/17/10** Fraud – Bank of America – E Granada – An adult male and two juvenile female subjects attempted to cash stolen checks. All three suspects were caught on scene and arrested
 - 06/17/10** Burglary – 200 Highland Ave – Trent Electric – entry into compound shed and a spool of copper wire stolen.
 - 06/17/10** Car break – 107 Bonita Place – window broken out and wallet taken.
 - 06/17/10** Car break – 23 Misners Trail – window broken out and purse taken. The purse was later found across street with contents missing.
 - 06/17/10** Suspicious incident – car found open – 11 Misners Trail – nothing taken.
 - 06/17/10** Car break – 111 Pinion Circle – window broken out.
 - 06/18/10** Arrest – habitual traffic offender – driver of vehicle arrested as habitual offender for the second time. The passenger had an open warrant and was also charged with possession of cannabis.
 - 06/19/10** Domestic Violence – Wal-Mart – adult male arrested.
 - 06/19/10** Car break – Regal Cinema – vehicle broken into while owner was in theatre.
 - 06/19/10** Failure to pay – Rocking Ranch – customer walked out without paying their \$150 bill.
 - 06/19/10** DUI Arrest – US1/Nova
 - 06/20/10** Assault & Battery – 1267 Buckeye Rd – 71 year old female slammed car door on subject's leg as he was sitting in his car parked in his driveway because he refused to turn down his radio.
 - 06/20/10** THI – 2100 Block of N Beach Street – single motorcycle crash w/fatal injuries.
 - 06/20/10** Theft – ABC Liquor – subject arrested for retail theft and resisting arrest.
 - 06/20/10** DUI arrest of driver of vehicle involved in a crash at SR40/US1.
 - 06/20/10** DUI Arrest – Hand / Nova
 - 06/21/10** Crash involving fatality – Ormond Lakes Blvd near Indian Head – excessive speed involved.
 - 06/21/10** Domestic Violence – Quality Inn – N US1 – both parties transported to Ormond Memorial – female released and transported to county jail.
 - 06/22/10** Shooting – 290 Military Blvd – subject pulled up to residence and fired several shots at victim but missed. Incident believed to be drug related.
 - 06/22/10** Burglary – 43 Laurel Ridge Break – front door to residence kicked in and jewelry taken. Officers had contacted a suspicious person in the area earlier in the day going door to door asking for food – possible suspect.

- 06/22/10** Attempted motor vehicle theft in progress reported. Suspects fled upon officer's arrival in area. One suspect was arrested, second suspect still at large
- 06/23/10** Retail Theft – Wal-Mart
- 06/23/10** Burglary – 762 S A1A – suspect was observed in area with mask and gloves. Search of the area was conducted utilizing K9 but was unsuccessful in locating the suspect.

- Traffic Unit:

- 10-06-00334 - Crash with fatality: A group of motorcycles were N bound on Beach St just past the entrance to Tomoka State Park when the victim sped up passing the group. As he got to the curve at the bridge he lost control, ran off the road and struck the guardrail. The victim was pronounced dead at the scene. The victim was riding a borrowed motorcycle and had no motorcycle endorsement on his driver's license.
- 10-06-00354 - Crash with fatality: An 18 year old male with a 17 year old male passenger in a 97 Ford P/U truck was eastbound on Ormond Lakes Blvd at a high rate of speed (estimated at 60 mph) when the driver lost control. The vehicle spun several times striking a large oak tree on the driver's side door. The driver was airlifted to Halifax Hospital where he died of his injuries. The passenger was also transported to Halifax Hospital with numerous serious but non-life threatening injuries.
- Traffic citations issued: 123
- Parking citations issued: 11
- Crash investigations involving no injury: 7
- Crash investigations with injury: 2
- Crash investigation with fatalities: 2
- Selected Traffic Enforcement Patrol (S.T.E.P.) Locations
 - Clyde Morris Blvd.
 - N. Ridgewood Ave.
 - N. Beach St.
 - SR A1A
 - Hand Ave.
 - Division Ave.

- Neighborhood Improvement

- Weekly inspection statistics by Commissioner Zones
 - Zone 1: 5 Cases Initiated
 - Zone 2: 7 Cases initiated
 - Zone 3: 1 Cases initiated
 - Zone 4: 2 Cases initiated
- 11 tree removal permit requests
- Administrative staff assisted with two (2) lobby call and forty-seven (47) telephonic inquiries.

Public Works

- **Engineering:**

- US1 Forcemain Extension Phase II- Contractor has mobilized equipment to begin repair work and is expected to start construction next week.
- Water Treatment Plant Distribution System, Phase II- Submitted contract/ bid package to Legal for award by Commission on July 6, 10.
- Downtown Sidewalk Paver Repairs – The contractor completed removing the raised concrete ledges in the sidewalk between Ridgewood and Beach to eliminate the trip hazard that was a result of removing the decorative concrete planter boxes.
- Ormond Shores Stormdrain Replacement- Met with contractor to discuss preconstruction.
- US1 & SR40 Utility Relocate- Finish patching the south side of intersection.

- Rima Ridge Wells 54, 55 & 56- Staff met with SJRWMD, the contractor, consultant and the Department of Forestry for preconstruction. Contractor has surveyed staked well sites.
- Ormond Beach Sports Complex Press Box- The pre-fabricated structure is scheduled for delivery and installation on July 15th. A pre-construction meeting was held on-site to discuss other construction activities that need to occur prior to the structures arrival.
- SR40 Sidewalk/Trail Phase I- Inspected rutting from rain and sodding.
- SR40 Sidewalk/Trail Phase II- Coordinate proctor sample for embankment.
- Mast Arm Rehab- Substantial completion both intersections.
- South Ormond Rec. Center Lighting- Coordinated for FPL easement.
- Sunshine Blvd.- Final structural drawings are being prepared so fabrication can commence for the new replacement monument signs. The “mock” directory sign is currently being fabricated. The artwork has been finalized and approved for printing.

- Design Projects:
 - Alcazar-Buena Vista Drainage Area Improvements- Meeting to discuss pre-submittal with the SJRWMD was set for July 1, 10.
 - Airport Rd Forcemain / Reuse Extension- Reviewed utility locate information from ATT.
 - OBSC Boundless Playground- Staff completed the final design to be presented to the Recreation Advisory Board before preparing an RFP for advertising.
 - SR40 Sidewalk/Trail Phase III- Responded to FDOT comments on drainage.
 - Fire Station 94 Sprinklers- Had a meeting on process to install sprinklers and ventilation system.
 - Granada Bridge Decorative Pole Replacement – The engineered plans have been submitted to the FDOT for permitting.
 - Vining Court- Minor adjustments are being made to the final plan set to accommodate recommendations made by the MainStreet Design Committee.
 - City Hall Parking Lot Repairs- Staff is processing a Purchase Order to replace the failing concrete curbing along the landscape islands.
 - North US1 – Landscape Renovation – Staff is soliciting quotations to clean up the median plantings north of Wilmette as they have become difficult to maintain.
 - Memorial Gardens Well Replacement- Staff is soliciting quotations to refurbish both failing wells that irrigate the gardens and fill the ponds.
 - Ridgewood Sidewalk- Field review 60% plans.
 - South Ormond Recreation Center Improvements- Hall Construction is preparing construction schedule.
 - Tymer Creek Widening, Phase I- The letting of this project has been pushed out due to permitting issues associated with aspects of the County’s part of the project.
 - Rima Ridge SR40 Entrance- The entrance construction is being integrated into the roadway resurfacing plan for 2010.
 - 2010 Roadway Resurfacing- Prepared bidding documents. Project is scheduled for letting in July.
 - MacDonald House Parking Lot Paving- Exhibit documents have been prepared with quantities for resurfacing the asphalt. This project will be let with the roadway resurfacing contract, but has a separate funding source.
 - SR40 - A1A to Beach St.- FDOT to send LFA for this project.
 - Tymer Creek Widening, Phase II- County is experiencing permitting delays for the road widening and may not go to construction this fiscal year for Phase 1.
 - Stormwater Study – City commission was presented the study and its recommendations. City Commission was in favor of recommendations. Staff will proceed with implementing the projects and/or scheduling them in the 5 year CIP.

- Wastewater Treatment Plant Expansion and Rehabilitation – Project is in the bid phase. Bids were received on April 29th and are being evaluated by the consultant.
- John Anderson Drive – Completed coordination of scope of project and costs with the consultant. This will be presented to the City Commission on June 22nd.
- EVRWA Nova Canal Flood Control Study– The technical Committee has received the final update and is reviewing the consultant's recommendations.
- Hand Ave. Collector Road Upgrade- Scheduled the public meeting for Hand Avenue and Coolidge Avenue for Tuesday June 21st.

- Administration:
 - Process Railroad Reimbursement Agreement for Hand Avenue.

- Meetings:
 - Attended Volusia County Work Program Presentation.

- Customer Service:
 - Responded to homeowner at 335 N Beach St concerns on wall installation.
 - Located and provided Breakaway Trails Fire main Interconnects drawings for utilities division request.
 - Updated the WWTP and OBPD monitoring wells drawings to reflect the BFA consultant comments.
 - Updated comments and plotted the Rima Ridge wells drawings for the contractor.

- Other:
 - Began the research, sketch and description for the proposed FPL easement at the South Ormond Neighborhood Center.
 - Staked out Northeast 30' sight triangle at S. Ridgewood and Corbin for Neighborhood Improvement Division.
 - Staked out the property line (R/W) stakeout of Wilmette and Andrews for Neighborhood Improvement Division (NID) complaint request.
 - Staked out Northeast 30' sight triangle @ S. Ridgewood and Corbin for NID
 - Staked out the property line (R/W) stakeout of Wilmette and Andrews for NID complaint request.
 - Inspections- 37 projects were inspected.

- **Street Maintenance**
 - **Asphalt / Concrete**
 - Asphalt around new storm drain at 28 Park Place
 - Repair asphalt at Nature Trail and Arborvue Trail
 - Remove forms and barricades at Harvard and 28 Park Place
 - Asphalt around water meter boxes at 485 S. Atlantic (Maverick)
 - Remove trip hazards at South Ormond Neighborhood Center and City Hall
 - Build wood barricades in Public Works yard
 - Concrete repair at SR40 @ Wal-Mart
 - Concrete repair at 722 N. Beach Street
 - Asphalt repair (potholes) on Hull Road at entrance to Sports Complex
 - Repair pothole on West Street

- **Tree Crew**
 - Trimming at City yards and City Hall (including Corbin St. parking lot at school).
 - Pick up trash and litter on ROW-Orchard & Wilmette
 - Trim stop sign at Wilmette & McIntosh

- Trimming citywide
- Trim and haul debris at Nova Recreation and Lindenwood
- Check benches at various locations

Maintenance Crew

- Rotated Special Event Bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads at all City parks, Airport Sports Complex, and Old Tomoka Rd.
- Graded boat ramps at Fortunato Park, Central Parks II, III & IV and Division Avenue
- Maintenance of various vehicles
- Assist concrete crew on Harvard
- Trim palm blocking view of street names & stop sign at N/W Palmetto & Loyola
- DOT weed control Nova Road west on Granada
- Assist with building barricades in Public Works yard
- ROW and sign trimming citywide

Sign Shop

- Installed (3) delineator posts at the NE corner of Cherokee Trl. and Main Trl.
- Continue fabricating HIP street names and other signs along Main Trail
- Fabricate a "Sidewalk Ends" sign for the west end of the new sidewalk on SR40 near Breakaway Trails
- Repaired & installed signs at the following locations:
 - Across from 117 Shady Branch Trl., replace missing yield sign
 - Rivell Trl. & Shady Branch Trl., replace missing street names
 - 676 Flamingo Dr., replace damaged 25 mph sign
 - Rocky Creek Trl. & Main Trl., installed new stop signs & HIP street names
 - Holly Ridge Trl. & Main Trl., installed HIP street names, (2) Pedestrian Crossing signs and downward pointing arrows
 - Pinecone Trl. and Main Trl., installed new HIP street names
 - Lake Walden Trl. & Main Trl., installed HIP street names
 - SW Lake Walden Trl. & Main Trl., straightened a "No Parking" sign post hit by a vehicle

- **Stormwater Maintenance**
Maintenance Crew

- Locates citywide
- Reachout Mowing – west of I-95 on SR40
- Slope Mower – west of I-95 on SR40
- Vacon – basin cleaning on Division Avenue
- Vacon – open throats cleaned on Division Avenue
- Vacon – basins repaired on Dianne Drive and Division Avenue (2)
- Ditch Cleaning – USDA Grant – locate stakes, video and pictures and measurements
- Loader to Water Plant to remove lime

Streetsweeper – Street Sweeping

- 158.7 miles of road cleaned
- 36.5 cubic yards of debris removed

- **Fleet**

PM Services completed for the week:

Emergency—Vehicles and Equipment Non-Emergency Vehicles and Equipment

Road Calls for the week:

1

Accidents for the week:

0

The below fuel inventory report will continue on the weekly report.

Fuel on hand (central fueling station at fleet operations):

<u>Diesel</u>	<u>Gas</u>
7,109 gals.	15,046 gals.

Comments:

All preventive maintenance services have been completed as scheduled. Repairs reveal no out of the ordinary development. Fleet also continues to take all precautionary measures for full readiness for the current hurricane season.

• **Utilities Division**

- Preparing responses to request for additional information correspondence received from the SJRWMD review of the City's Consumptive Use Permit (CUP) Compliance Report submittal. Forwarded information concerning service area designations to Planning Department requesting mapping and agreement assistance with the information request.
- Breakaway Trails Irrigation System – Continuing to investigate the operating system settings for the irrigation system to maximize replenishment of storage deficits with storm water and raw groundwater sources to reduce the amount of potable water used to supplement the system when high irrigation demand diminishes available pressure and storage needs.
- Chemicals – Prepared a specification for polymer used at the wastewater plant. Received revised specifications for poly-orthophosphate used at the water plant. Finalizing the special conditions packet and confirming estimated quantities prior to forward to Palm Coast Purchasing Dept who is coordinating the collective chemical bids for interested utilities this year.
- Cross Connection Control (CCC) Program Management Services: Prepared and forwarded final responses and information attachment to VCHD requested survey of demographic information concerning City's CCC program in concert with annual sanitary survey inspection. Address inactive account procedures regarding this program with Building Division.
- Fire Hydrant Replacement Program – Addendums 1 and 2 were prepared and bids were received. Award packet being prepared for CC consideration.
- Ormond Beach Wastewater Treatment Plant Rehabilitation Project – The project is essentially complete. Staff to prepare Change Order #2 upon receipt of additional contract time request and justification from Contractor. The proposal will be modified to be actual cost with an estimate for 180 days of time. The pump impeller attachment bolt and washer configuration is being modified by the pump manufacturer to eliminate locations that currently accumulate rags within the unit. Impeller shipment is delayed until July. Variable frequency drive (VFD) #3 experiences an over-current fault. The cause of the fault is being investigated. Experimentation with the pump speed set points is being performed to reduce the frequency of starts and stops during the midnight shift. Reducing the minimum and maximum speed settings appears to be effective in reducing the start and stop frequency of the pumps. Awaiting final summary of lab findings for centrifuge optimization and % solids production. Initial data indicates that thickening is around 16%.
- Gravity Sewer Pipeline Repair – Specifications for repairs are being prepared. A list of proposed manholes was compiled for rehabilitation.

- Water Treatment Plant High Service Pump Station VFD Conversion - The total amount of changes requested to date is \$26,764.40. A change order was prepared. Record drawings and final versions of the project were received. Additional changes are required for the record drawings.
- Lift Station Repair and Replacement Project: Quentin L. Hampton and Associates, the consultant, prepared revised plans to keep the pump station layout configurations inside the easement that has already been secured. Revised drawings for Lift Station OM were given to the contractor. Three notices of unpaid invoices from subcontractors were received and forwarded to Purchasing and Legal for review.
- Root control –The low bidder was Municipal Sales for \$35,220. The budget is \$50,000. Recommendation for award forthcoming for CC consideration if no protests are received.
- State Road 5 at State Road 40 (US1 & Granada). A request for clearance was delivered to Volusia County Health Department. Official clearance was received from the Health Department on Monday, June 21st. Connections of the new main to the existing main on the north side of Granada were completed on Thursday, June 24th. Precautionary Boil Water notifications were distributed. Approximately 10 businesses were affected.
- Wastewater Treatment Plant Expansion – Staff and design consultant preparing recommendation for award for bids received.
- Standish Water Storage Tank Rehabilitation –Crom Engineering Services started the rehabilitation on 6/21/10.
- Water Plant Aerator Rehabilitation – The engineering report was received from McKim and Creed for review.
- SPRC- Access routes to Wells 33H and 34H through Huntington Woods and Huntington Lakes are being evaluated. Coordinating Well 33 Access with Developer for pump and motor replacement. Met to discuss connecting Alfie's Restaurant to the force main on A-1-A.
- Capital Improvement Project and Operations budgetary planning and development completed for FY 2010-2011. Preparing corresponding year goals and accomplishments.
- Water Distribution
 - Replaced 9 residential and 1 commercial water meters, installed 8 new water meter/services
 - Tested 1-3" commercial and 1-3/4" water meters for accuracy.
 - Responded/ repaired 11 service leaks, 2 low pressure calls, and 7 cloudy water complaints.
 - Tested 5, repaired 1 City owned backflow preventers
 - Replaced 4 water services and 23 meter boxes/lids.
 - Performed maintenance on 3 and raised 2 city owned fire hydrants.
 - Performed valve maintenance on 5 valves in Hidden Hills
 - Completed installation of the 2" water main and services on Oleander Ave, Collected bacteriological samples and obtained as-built information.
 - Met with Daytona Beach to open the Williamson Blvd interconnect to maintain water service to the Florida Hospital due to ongoing water main work on Williamson Blvd
 - Install new services under the road due to low flow, badly corroded pipe at 60 Cumberland Ave and 108 Roble Lane
 - Cleaned and restocked all trucks
- Water Treatment
 - Delivered 42.006 million gallons for week ending June 20 (6.00 MGD avg)
 - Backwashed 15 filters for a total of 750,000 gallons backwash water.
 - Produced and hauled 94.5 wet tons of dewatered sludge.
 - Completed high service pumps #7&8 portable generators connections.
 - Opened Daytona Beach interconnect delivering 57,000 gals. to City of Daytona Beach for 6 hours to support construction activities.

- Completed high service pump VFD warranty repairs.
- Waste Water Collection - Reuse
 - Crews responded to six trouble calls out west Breakaway/Hunter's Ridge and three in town.
 - Marty and crew replaced manhole ring & cover at 6M lift station, Root controlled three sewer laterals and flushed reuse system on Diane Dr.
 - Repaired sewer lateral at 235 Greenwood Ave.
 - Butch and crews contined cleaning wooden bridge in Breakaway Trails due to a blown hydraulic line on Case backhoe.
 - Breakaway Crew Installed 12" riser at 91 Peruvian Lane, Pumped out pep tank at 200 Shadow Creek Blvd. (club house), Followed up on order complaint at 1 Creek Bluff Way and repaired 3" water line at Breakaway maintenance yard.
 - Cleaned buildings and fueled all equipment for weekend.
- Waste Water Treatment
 - Domestic and Industrial Wastewater flow was 29.45 Million Gallons
 - Produced 21.05 Million Gallons of Reuse
 - Produced 8.40 Million Gallons of Surface Water Discharge
 - Influent flows average for week is 4.21 MGD, plant designed for 6 MGD
 - Hauled tons of sludge 150.79 (14%-18% Solids).
 - Influent pumps in the Influent Pumping Station are having ragging issues and contractor is to install manufacturer's suggested solution upon delivery of the replacement impeller broken during the first attempt to install solution. Operators testing control settings influent pumps for optimizing pump performance during varying operation period flows.
 - Operations support provided for contractor activities at plant site associated with Phase 1 WWTP Rehabilitation Project.
- Utilities Maintenance Division
Water Plant - Well Fields - Booster Stations
 - Pulled pump and motor and replaced undersized wiring on well 11D.
 - Replaced Aerator 2 - 50 HP drive motor with spare motor from stock and shipped pulled motor for repair. Need was recognized for a portable gantry system to aid in motor and pump removal as motors weigh over 600 lbs. Secured quotations and submitted for purchase order. Gantry system can be used at other utility facility locations as well.
 - Changed batteries on RTU at well 35R.
 - Tapped in pressure gauge at Rima Ridge raw water main and secured pressure reading on 24" main (20 psi), considering possible downsizing of pump motors for potential energy savings initiative.
 - Called to well 37R, found motor burned up, quotes were obtained and submitted for purchase order.
 - Replaced air release well 36R.
 - Had Standish Booster pumping station exterior pressure washed to coordinate with CROM repairs underway.
 - Tested and reset HSP #6, possible main breaker issue, will continue to evaluate and test.
 - Ran LPRO and Lime softening back up generators, tested ok, inspected system after run and submitted findings to Fleet Maintenance.
 - Performed PM's to Rima, Division, SR 40, BAT and Hudson Well fields.
 - Performed PM's to LPRO and Lime softening plant equipment.
 - Performed Booster Station PM's.
 - Cleaned shop and put away spare parts.
 - Performed Reuse pump station PM's and repairs.

Wastewater Plant – Lift Stations – Reuse System

- Checked Laurel Oaks Liftstation RTU for non communication, found RTU power tripped - replaced breaker.
- Checked control box at 38 Winding Creek for collections division, made necessary repairs.
- Adjusted main drive chain on barscreen. Serviced all gate mechanisms
- Installed odor logging device at 5M liftstation for assessment of odor control system media replacement needs.
- Replaced 6" 90 bend at discharge of pump in wetwell at Garden Business Center liftstation.
- Repaired gasket volute inspection port RAS/WAS pump #3.
- Cleaned algae bloom at weir Clarifier #1.
- Rebuilt alum tank equalization manifold on alum tanks damaged by truck driver over pressurizing tank and lines.
- Started installation of repaired digester blower #2.
- Repaired high level float at 5M liftstation. Also adjusted guide rails.
- Replaced bad pump at 8P liftstation with inventory pump and sent pump to FLYGT for rebuild.
- Cleared blockage at drain line sand filter #2.
- Assisted operations deragging recycle pumps.
- Utilities and operations group Deragged 3 influent pumps about every 2 days. Note: Pump #1 impeller damaged and out of service. Working with contractor and manufacturer to correct.
- Performed PM Service to all plant equipment.
- Deragg 4 submersible aerators.
- Monthly PM's to 24 Liftstations (cleaned and deodorized) also continuing with monthly valve exercise program.
- Annual PM's to 4 Liftstations. (pull pumps, etc)
- Utilities Division completed 92 work orders as reported in MP2 computerized maintenance management system, of which 57 were PM work requests and 35 were repair work orders.