

**MINUTES  
ORMOND BEACH CITY COMMISSION  
HELD AT CITY HALL COMMISSION CHAMBERS**

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October 5, 2022

7:00 p.m.

Commission Chambers

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Present: Mayor Bill Partington, Commissioners Dwight Selby, Troy Kent and Rob Littleton, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Claire Whitley and City Clerk Susan Carroll Dauderis.

**A G E N D A**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
  - A. Sydney Sanford
  - B. Hispanic Heritage Month
  - C. Lori Koplin
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – September 21, 2022
- 7. COMMUNITY REDEVELOPMENT AGENCY**
  - A. **RESOLUTION NO. 2022-118:** A RESOLUTION OF THE CITY COMMISSION, INDIVIDUALLY AND ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CENTRAL BUSINESS DISTRICT AND ADJACENT AREAS, AUTHORIZING THE EXECUTION OF AN ANNUAL SERVICE AGREEMENT FOR ORMOND BEACH MAIN STREET BETWEEN THE CITY/AGENCY AND ORMOND BEACH MAIN STREET, INC., FOR THE PROMOTION OF ECONOMIC, PHYSICAL AND AESTHETIC REDEVELOPMENT AND MAINTENANCE OF THE ORMOND BEACH MAIN STREET DISTRICT; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**

*Staff Contact:* Steven Spraker, Planning Director (386-676-3341)
- 8. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

  - A. **RESOLUTION NO. 2022-118:** A RESOLUTION OF THE CITY COMMISSION, INDIVIDUALLY AND ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CENTRAL BUSINESS DISTRICT AND ADJACENT AREAS, AUTHORIZING THE EXECUTION OF AN ANNUAL SERVICE AGREEMENT FOR ORMOND BEACH MAIN STREET BETWEEN THE CITY/AGENCY AND ORMOND BEACH MAIN STREET, INC., FOR THE PROMOTION OF ECONOMIC, PHYSICAL AND AESTHETIC

REDEVELOPMENT AND MAINTENANCE OF THE ORMOND BEACH MAIN STREET DISTRICT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

- B. **RESOLUTION NO. 2022-119:** A RESOLUTION REAPPOINTING JOE DANIELS AS A MEMBER TO SERVE AS A COMMISSIONER OF THE ORMOND BEACH HOUSING AUTHORITY; SETTING FORTH TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Susan Dauderis, City Clerk (386-676-3340)

- C. **RESOLUTION NO. 2022-120:** A RESOLUTION APPOINTING NINOSKA MORALES AS A MEMBER TO SERVE AS A COMMISSIONER OF THE ORMOND BEACH HOUSING AUTHORITY; SETTING FORTH TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Susan Dauderis, City Clerk (386-676-3340)

- D. **RESOLUTION NO. 2022-121:** A RESOLUTION AUTHORIZING AN AMENDMENT TO THE EXISTING AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC., REGARDING PROFESSIONAL SERVICES TO CONDUCT AN IMPACT FEE STUDY UPDATE; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

- E. **RESOLUTION NO. 2022-122:** A RESOLUTION AUTHORIZING A COST INCREASE TO ODYSSEY MANUFACTURING CO. REGARDING THE PROVISION OF SODIUM BISULFITE UNDER ITB 2021-24; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Preis, Utility Manager (386-676-3305)

- F. **RESOLUTION NO. 2022-123:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF VARIOUS REPLACEMENT AND REPAIR PARTS FROM ALPHA GENERAL SERVICES, LLC ON AN AS-NEEDED BASIS FOR THE CITY'S PRETREATMENT EFFLUENT PUMPING TANKS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Preis, Utility Manager (386-676-3305)

- G. **RESOLUTION NO. 2022-124:** A RESOLUTION ACCEPTING A BID FROM MASI GENERAL CONTRACTOR, INC. FOR CONSTRUCTION SERVICES REGARDING THE ROADWAY RESURFACING 2022 PROJECT, UNDER BID NO. 2022-24; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Alex Schumann, City Engineer (386-676-3302)

- H. **RESOLUTION NO. 2022-125:** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF A HIGHWAY MAINTENANCE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Deputy Public Works Director (386-676-3577)

- I. **RESOLUTION NO. 2022-126:** A RESOLUTION AUTHORIZING THE EXECUTION OF A PUBLIC TRANSPORTATION GRANT AGREEMENT BETWEEN THE CITY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION AND CONSTRUCTION ENGINEERING SERVICES FOR THE AUTOMATED WEATHER OBSERVING SYSTEM REPLACEMENT PROJECT AT THE ORMOND BEACH MUNICIPAL AIRPORT; AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact: Brian Rademacher, Economic Development Director (386-676-3266)*

## 9. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2022-28:** AN ORDINANCE ANNEXING ONE PARCEL OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY LOCATED AT 1405 NORTH U.S. HIGHWAY 1, VOLUSIA COUNTY PARCEL NUMBER 3136-01-45-0010; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

*Staff Contact: Steven Spraker, Planning Director (386-676-3341)*

- B. **ORDINANCE NO. 2022-29:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF THREE PARCELS OF REAL PROPERTY TOTALING 33.31± ACRES GENERALLY LOCATED AT OLD DIXIE HIGHWAY AND PLANTATION OAKS BOULEVARD, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBERS: 3124-00-00- 0022, 3239-03-17-0130, AND 3239-03-07-0100, FROM ORMOND BEACH "LOW DENSITY RESIDENTIAL" AND VOLUSIA COUNTY "URBAN LOW INTENSITY" TO ORMOND BEACH "RECREATION/OPEN SPACE"; PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

*Staff Contact: Steven Spraker, Planning Director (386-676-3341)*

## 10. FIRST READING OF ORDINANCES

- A. **ORDINANCE NO. 2022-30:** AN ORDINANCE RECOGNIZING DECLARATIONS OF A STATE OF EMERGENCY IN THE STATE OF FLORIDA AND COUNTY OF VOLUSIA, INCLUDING THE CITY OF ORMOND BEACH, AS DECLARED BY THE FEDERAL, STATE, AND LOCAL GOVERNMENTS; DECLARING A LOCAL STATE OF EMERGENCY IN THE CITY OF ORMOND BEACH; AUTHORIZING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO PROVIDE FOR THE EXPEDITIOUS AND COORDINATED MANAGEMENT OF BUILDING PERMIT APPLICATIONS AND FEES; WAIVING SPECIFIC PERMITS AND FEES FOR THE REMOVAL OF CERTAIN TREES; AUTHORIZING THE ISSUANCE OF ONSITE PERMITS FOR REPAIR OF DAMAGE CAUSED BY HURRICANE IAN; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR

SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE.  
**(FIRST AND ONLY READING)**

**Staff Contact:** Susan Dauderis, City Clerk (386-676-3340)

- B. **ORDINANCE NO. 2022-31:** AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2021-2022 BY AMENDING THE GENERAL FUND (001); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); LOCAL LAW ENFORCEMENT TRUST FUND (109); ECONOMIC DEVELOPMENT FUND (110); GRANTS FUND (116); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**11. DISCUSSION AND DIRECTION ITEMS**

A. **City Attorney Evaluation**

**Staff Contact:** Randal Hayes, City Attorney (386-676-3217)

B. **City Manager Evaluation**

**Staff Contact:** Joyce Shanahan, City Manager (386-676-3200)

**12. REPORTS, SUGGESTIONS, REQUESTS**

**13. ADJOURNMENT**

**MINUTES**

Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:00 p.m.

Mayor Partington advised Commissioner Persis was unable to be in attendance for the meeting.

Item #2 – Invocation

Pastor Greg Holmgren, Tomoka Christian Church, provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

Item #4 – Presentations and Proclamations

Item #4C – Lori Koplin

Mayor Partington presented a proclamation to Ms. Lori Koplin in honor of her service to the City of Ormond Beach and her dedication to education. He invited residents to congratulate her on her quest to further her education.

Ms. Koplin thanked the Commission for their support.

Item #4B – Hispanic Heritage Month

Mayor Partington presented the Volusia County Hispanic Chamber of Commerce a proclamation recognizing September 15 through October 15, 2022, as Hispanic Heritage

Month and encouraged residents to pay tribute to the generations of Hispanic-Americans who positively influenced the city and community.

The Volusia County Hispanic Chamber of Commerce President, Lourdes Leon, Vice President, Joe Hearn and Leads Director, Alexandra Tison, thanked the Commission for their support and discussed what the Volusia County Hispanic Chamber of Commerce promoted within the community.

#### Item #4A –Sydney Sanford

Mayor Partington presented a proclamation to Ms. Sydney Sanford for her many accomplishments in academics, aerospace training, volunteerism and servant leadership. He encouraged residents to recognize her service as an outstanding citizen of the community.

Ms. Sanford thanked the Commission and residents for their support.

#### Item #5 – Audience Remarks

Mr. Ike Leary, 1 South Beach Street, thanked Commissioner Kent, Leisure Services Director Robert Carolin and City Manager Joyce Shanahan for checking on the Cassen Park Bait Shop. He discussed Labor Day weekend and the Fishing Tournament on Saturday, October 8, 2022. He expressed his concerns regarding the Cassen Park redesign.

Mr. F. David Williams, 41 Crystal Circle, discussed his concerns regarding solicitation from Apex Roofing to Ormond Beach homeowners. He questioned how it would be handled the company approaching local homeowners.

#### Item #6 – Approval of Minutes

Mayor Partington advised the minutes of the September 21, 2022, meeting had been sent to the Commission for review and were posted on the city's website for public viewing. He asked for any corrections, additions, or omissions. He stated that hearing no corrections, the minutes would stand approved as presented.

**Commissioner Littleton moved, seconded by Commissioner Kent, for approval of the September 21, 2022, City Commission meeting minutes.**

**The motion passed by voice vote.**

#### Item #7 – Community Redevelopment Agency

Mayor Partington advised the following item was a Community Redevelopment item. He explained that the City Commission served as the Community Redevelopment Agency (CRA) of the city and must review the item and make a recommendation as the CRA.

Mayor Partington recessed the City Commission meeting, called the CRA meeting to order, and opened the public hearings, at 7:28 p.m.

#### Item #7A– 2022-23 Service Agreement for Ormond Beach MainStreet

City Clerk Susan C. Dauderis read by title only:

##### RESOLUTION NO. 2022-118

A RESOLUTION OF THE CITY COMMISSION, INDIVIDUALLY AND ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CENTRAL BUSINESS DISTRICT AND ADJACENT AREAS, AUTHORIZING THE EXECUTION OF AN ANNUAL SERVICE AGREEMENT FOR ORMOND BEACH MAIN STREET BETWEEN THE CITY/AGENCY AND ORMOND BEACH MAIN STREET, INC., FOR THE PROMOTION OF ECONOMIC, PHYSICAL AND AESTHETIC REDEVELOPMENT AND MAINTENANCE OF THE ORMOND BEACH MAIN STREET DISTRICT; AND SETTING FORTH AN EFFECTIVE DATE.  
**(SEE ITEM A)**

Mayor Partington noted no audience cards had been submitted on the item.

**Commissioner Selby moved, seconded by Commissioner Littleton, for approval of Resolution No. 2022-118, as read by title only.**

**The motion passed by voice vote.**

Commissioner Selby expressed his support of the item and Ormond Beach MainStreet (Ormond MainStreet). He discussed events and other positive attributes of Ormond MainStreet.

Commissioner Kent discussed his support of the item and the downtown improvements that took place during his service as Commissioner and recognized Mr. Bill Partington Senior, Bill Jones, the Commission and Ormond MainStreet. He recommended for the incoming Commissioners to be the liaison if possible to the Ormond MainStreet Board as previous Commissioners found the board extremely beneficial.

Commissioner Littleton voiced his support of the item and Ormond MainStreet.

Mayor Partington agreed with the Commission and discussed his support of the item. He discussed the positive impact to the city in the downtown area.

Mayor Partington closed the public hearing, adjourned the CRA meeting, and reconvened the City Commission meeting at 7:38 p.m.

Item #8 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

**Commissioner Kent moved, seconded by Commissioner Selby, for approval of the consent agenda.**

Call Vote:	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Littleton	Yes
Carried.	Mayor Partington	Yes

Comments on the Consent Agenda

Mayor Partington discussed his support of Item 8B which re-appointed Mr. Joe Daniels to the Housing Authority.

Item #9 – Public Hearings

Mayor Partington opened the public hearings.

Item #9A – 1405 North U.S. Highway 1, Annexation

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2022-28

AN ORDINANCE ANNEXING ONE PARCEL OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY LOCATED AT 1405 NORTH U.S. HIGHWAY 1, VOLUSIA COUNTY PARCEL NUMBER 3136-01-45-0010; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.  
**(SECOND READING)**

**Commissioner Kent moved, seconded by Commissioner Littleton, for approval of Ordinance No. 2022-28, on second reading, as read by title only.**

Call Vote:	Commissioner Kent	Yes
	Commissioner Littleton	Yes

Carried.	Commissioner Selby	Yes
	Mayor Partington	Yes

Item #9B – Land Use Map Amendment, Volusia County parcels – Plantation Oaks Blvd. & Old Dixie Highway

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2022-29

AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF THREE PARCELS OF REAL PROPERTY TOTALING 33.31± ACRES GENERALLY LOCATED AT OLD DIXIE HIGHWAY AND PLANTATION OAKS BOULEVARD, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBERS: 3124-00-00- 0022, 3239-03-17-0130, AND 3239-03-07-0100, FROM ORMOND BEACH “LOW DENSITY RESIDENTIAL” AND VOLUSIA COUNTY “URBAN LOW INTENSITY” TO ORMOND BEACH “RECREATION/OPEN SPACE”; PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Commissioner Selby moved, seconded by Commissioner Littleton, for approval of Ordinance No. 2022-29, on second reading, as read by title only.**

Call Vote:	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
Carried.	Mayor Partington	Yes

Mayor Partington closed the public hearings.

Item #10 – First Reading of Ordinances

Item #10A – Hurricane Ian Local Emergency Ordinance

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2022-30

AN ORDINANCE RECOGNIZING DECLARATIONS OF A STATE OF EMERGENCY IN THE STATE OF FLORIDA AND COUNTY OF VOLUSIA, INCLUDING THE CITY OF ORMOND BEACH, AS DECLARED BY THE FEDERAL, STATE, AND LOCAL GOVERNMENTS; DECLARING A LOCAL STATE OF EMERGENCY IN THE CITY OF ORMOND BEACH; AUTHORIZING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO PROVIDE FOR THE EXPEDITIOUS AND COORDINATED MANAGEMENT OF BUILDING PERMIT APPLICATIONS AND FEES; WAIVING SPECIFIC PERMITS AND FEES FOR THE REMOVAL OF CERTAIN TREES; AUTHORIZING THE ISSUANCE OF ONSITE PERMITS FOR REPAIR OF DAMAGE CAUSED BY HURRICANE IAN; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

**Commissioner Kent moved, seconded by Commissioner Selby, for approval of Ordinance No. 2022-30, on first and only reading, as read by title only.**

Call Vote:	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
Carried.	Mayor Partington	Yes

Item #10B – Budget Amendments Fiscal Year 2021-2022

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2022-31

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2021-2022 BY AMENDING THE GENERAL FUND (001); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); LOCAL LAW ENFORCEMENT TRUST FUND (109); ECONOMIC DEVELOPMENT FUND (110); GRANTS FUND (116); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

Ms. Kelly McGuire, Finance Director, explained the item was to amend the Fiscal Year (FY) 2021-2022 budget, noting it was largely made up of capital project funds that were moved from one FY to the next. She stated the capital project funds that moved were previously approved by the Commission. She explained there were transfers and duplicates which were additional accounting entries not actual dollars spent.

**Commissioner Selby moved, seconded by Commissioner Littleton, for approval of Ordinance No. 2022-31, on first reading, as read by title only.**

Call Vote:	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Littleton	Yes
Carried.	Mayor Partington	Yes

Item #11 – Discussion and Direction Items

Item #11A – City Attorney Evaluation

Commissioner Littleton thanked City Attorney Randy Hayes for his support of the Commission.

Commissioner Kent stated Mr. Hayes was an example of what every City Attorney should be, noting many of Mr. Hayes’ positive attributes. He inquired if the City Attorney and City Manager raises coincide with the general employee raises; whereby, Ms. Joyce Shanahan, City Manager, confirmed that was correct.

Commissioner Selby stated the residents of Ormond Beach were lucky to have Mr. Hayes as the City Attorney, noting Mr. Hayes successfully served for approximately 30 years.

Mayor Partington read his evaluation comments, noting Mr. Hayes’ hard work and relationships with city staff and throughout the community.

Mr. Randy Hayes, City Attorney, thanked the Commission for their kind comments.

**Commissioner Selby moved, seconded by Commissioner Kent, for acceptance of the City Attorney evaluation.**

Call Vote:	Commissioner Kent	Yes
	Commissioner Littleton	Yes
	Commissioner Selby	Yes
Carried.	Mayor Partington	Yes

Item #11B – City Manager Evaluation

Commissioner Kent discussed Ms. Shanahan’s scores and the support Ms. Shanahan and Mr. Hayes provide for the Commission and each other. He read his comments from the evaluation and an example of the hard work Ms. Shanahan provided for the community.

Commissioner Selby discussed his support of Ms. Shanahan, noting her leadership and management of city employees.

Commissioner Littleton provided examples of the dedication Ms. Shanahan had for the city and thanked her for her service.

Mayor Partington stated Ms. Shanahan was the best City Manager in the nation based on work ethic, integrity, open door policy and willingness to work with everyone. He discussed the Commission's support of Ms. Shanahan.

Ms. Shanahan stated it was a pleasure to work for the Commission and thanked the city staff for their dedication, the Commission for their leadership and Mr. Hayes for his support and their working relationship.

**Commissioner Kent moved, seconded by Commissioner Selby, for acceptance of the City Manager evaluation.**

Call Vote:	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
Carried.	Mayor Partington	Yes

Item #12 – Reports, Suggestions, Requests

Cassen Park

Ms. Shanahan explained the Commission provided direction for a professional design to be completed, noting once it was completed it would be brought back before the Commission for approval.

Commissioner Kent voiced his frustration with the delay in the redesign of Cassen Park and requested a meeting with Ms. Shanahan.

Hurricane Ian

Ms. Shanahan stated staff provided information to the public regarding possible roofing scams on social media and explained the police department was made aware of the concerns. She complimented staff on their work during the hurricane. She noted during 2009 there were about 170 homes under water and during Hurricane Ian there were less than 20. She reviewed city staff's preparation prior to the storm, the process for debris and regular garbage pickup and minor damages to city facilities. She stated Volusia County City Managers had daily phone calls to discuss the hurricane and damages, noting Volusia County qualified for 100 percent Federal Emergency Management Agency (FEMA) reimbursement. She stated the Disaster Recovery Center would be at 1845 Holsonback Drive in Daytona Beach. She reviewed the damage from nearby cities and discussed the damages at Andy Romano Beachfront Park, noting the seawall would need an inspection.

Mr. Shawn Finley, Public Works Director, reviewed statistics from the hurricane including sandbag distribution, debris removal, utilities, boil water notices, water treatment plant damages, lift stations and stormwater flooding. He reviewed the next steps which included assessing damages throughout city parks, streets and facilities.

Commissioner Kent inquired about a device that filled sandbags; whereby, Ms. Shanahan stated the device did not work as well as it should. Commissioner Kent commended staff for the quick start to debris pick up by Crowder Gulf. He discussed the work that was done for the infrastructure to the city to help prevent flooding.

Commissioner Littleton commended staff on their work throughout the storm and requested Ms. Shanahan do something extra special for staff during Employee Appreciation Day.

Commissioner Selby discussed the delays that occurred at the Volusia County landfill. He stated he reached out to Volusia County, noting he believed the fees could be waived or had a flat fee to help reduce the delay and congestion. He inquired about the city's responsibility for ocean side condominiums and hotels and their structural integrity of the seawalls and buildings; whereby, Ms. Shanahan stated it was the responsibility of the owner to do the inspections. Commissioner Selby requested staff be pro-active and make the condominiums aware of the need of the inspection; whereby, Ms. Shanahan did note the city could not provide the inspections as the city was not allowed to spend public funds on private entities.

Mr. Hayes clarified staff would become involved when a permit was pulled, noting the Volusia County city managers and attorneys had a scheduled conference call and explained the topic could be discussed at that time.

Mayor Partington reviewed Hurricane Ian's rain and wind statistics, noting Hurricane Ian reached Ormond Beach as a tropical storm. He commended staff on their preparation and work during and after the storm. He discussed potential projects that previously had state funding denied, noting the projects should be pushed forward again to help prevent future flooding.

Events

Ms. Shanahan stated there would be a Reel in the Fun fishing tournament held on Saturday, October 8, 2022 and encouraged residents to attend. She noted on October 4, 2022 the Ormond Beach Police Department hosted National Night Out.

Commissioner Kent discussed the success of National Night Out and stated his support of the date change from August to September.

Commissioner Selby stated due to Hurricane Ian his travel plans were rearranged and he would be able to attend the State of the City on October 11, 2022.

Mayor Partington discussed his support of National Night Out and thanked staff for their work. He stated on Friday, October 7, 2022 was Movie on the Halifax at the Rockefeller Gardens Park and on October 14, 2022 at the Casements would be Walk with the Manager. He discussed the Reel in the Fun fishing tournament and Employee Appreciation Day. He inquired if the Commission had thoughts on Commissioner Littleton's comments about Ms. Shanahan doing something extra special for the staff; whereby, Commissioner Kent stated it was a nice idea, noting there was a mid-year wage adjustment recently approved and would suggest leaving the responsibility with Ms. Shanahan.

Commissioner Selby agreed with Commissioner Kent stating he would rely on Ms. Shanahan's recommendation.

Evaluations

Ms. Claire Whitley, Assistant City Manager, thanked the Commission for their comments during the evaluation items for Ms. Shanahan and Mr. Hayes.

Item #13 – Adjournment

The meeting was adjourned at 8:44 p.m.

APPROVED: October 18, 2022

BY:

\_\_\_\_\_  
Bill Partington, Mayor

ATTEST:

\_\_\_\_\_  
Susan Carroll Dauderis,  
City Clerk