

City of Ormond Beach Florida

**Adopted Budget
Fiscal Year 2012-2013**



***CITY OF ORMOND BEACH
BUDGET WORKSHOP
SENIOR CENTER***

July 30, 2012

5:30 PM



A G E N D A

- 1) Call to Order
- 2) Discussion of Proposed FY 2012-13 tax rate and budget
- 3) Close the Meeting



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Ormond Beach
Florida**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Dawson Jeffrey R. Emer

President

Executive Director

**CITY OF ORMOND BEACH
BUDGET
FOR THE 2012-13 FISCAL YEAR
OCTOBER 1, 2012 THROUGH
SEPTEMBER 30, 2013**



CITY COMMISSION

ED KELLEY

JAMES STOWERS

TROY KENT

RICK BOEHM

BILL PARTINGTON

MAYOR

ZONE ONE

ZONE TWO

ZONE THREE

ZONE FOUR

Joyce A. Shanahan

Theodore S. MacLeod, P.E.

Kelly A. McGuire

Daniel A. Stauffer

City Manager

Assistant City Manager

Finance Director

Accounting Manager

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STATEMENT OF VISION CITY OF ORMOND BEACH FLORIDA

The future of the City of Ormond Beach depends on a partnership among citizens, businesses, civic organizations, elected officials and City employees. Working Together, we can make Ormond Beach one of the most attractive, stimulating and progressive cities in the nation.

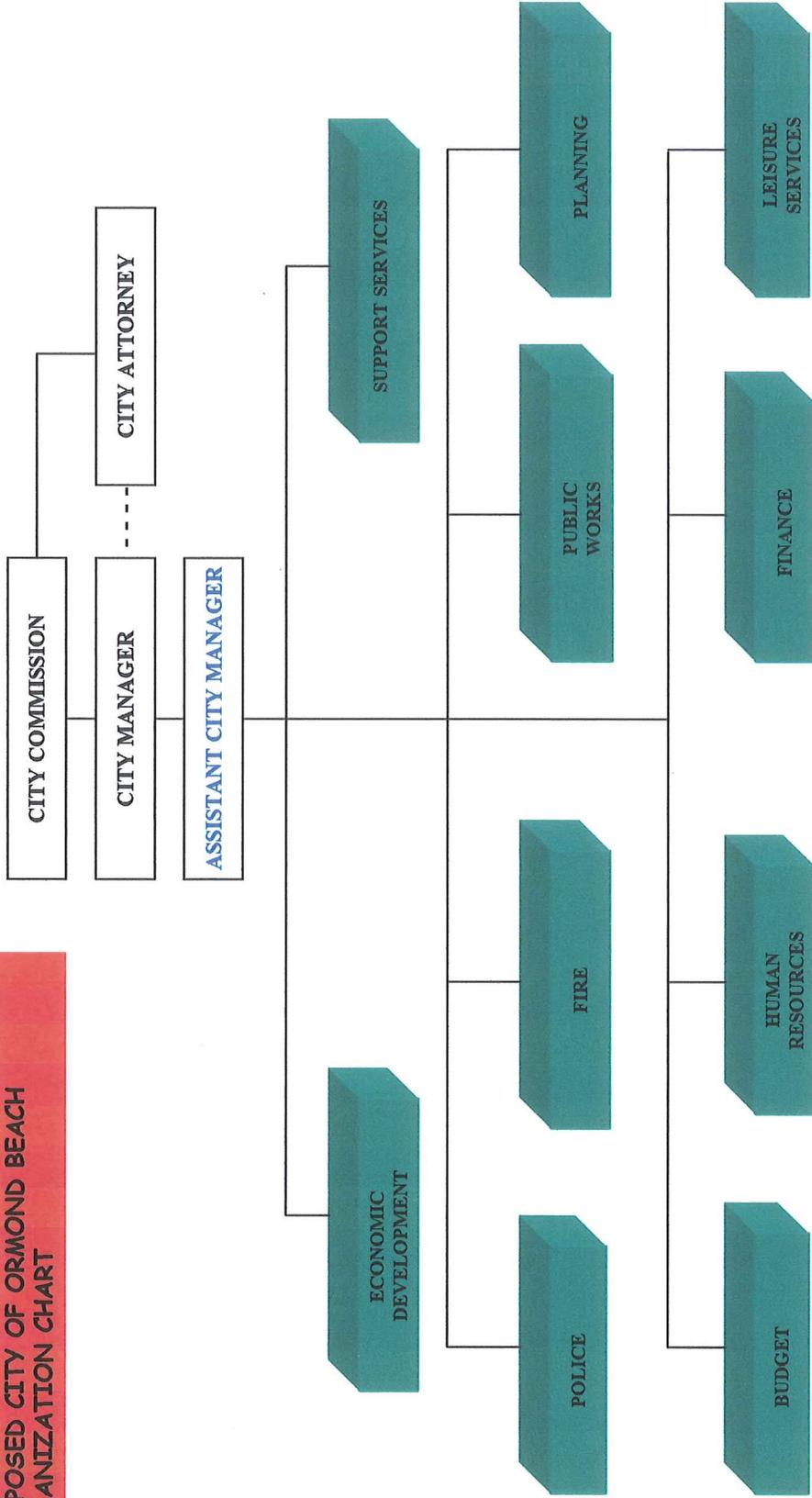
We see Ormond Beach as a community characterized by a high quality of life for all. From our youngest citizens to our oldest citizens, we want to provide significant opportunities for earning, for learning, for leisure and recreation, and for self-expression.

We see Ormond Beach as a community of many dimensions. Among these, we see our City as:

- ❖ A family oriented community, striving to provide a safe and supportive environment in which families of all ages can build on their strengths and their traditions.
- ❖ A learning community, in which all citizens may participate in life-long opportunities for personal growth and development, especially as they participate in the strong historic, cultural, artistic, and athletic traditions of the area.
- ❖ An environmentally sensitive community, marked by mature trees, clean water, well-kept neighborhoods, and attractively landscaped thoroughfares.
- ❖ An economically sound community, boasting a diverse economy and a balanced, controlled, but friendly approach to business and development.
- ❖ A diverse community, one in which all citizens and all sectors of the City find meaningful opportunities and one in which all are valued for the unique contribution they make.
- ❖ A responsive community, with a City government that cares and communicates well with the citizenry and provides timely, even-handed, and courteous service to all.
- ❖ A well-run community, offering high quality basic City services in an effective and efficient manner, and encouraging creative and proactive approaches to the conduct of government.
- ❖ An involved community, one in which citizens throughout the community acknowledge and respect their differences, but recognize that the accomplishment of our objectives will require the full participation of all.

PROPOSED CITY OF ORMOND BEACH ORGANIZATION CHART

ORMOND BEACH CITIZENS



This is to certify that this is the official organizational chart of the City of Ormond Beach referred to in Article II, Chapter 2, of the City of Ormond Beach, Florida, Code of Ordinances, adopted by Resolution No. 2002-84.

Carl Persis
 CARL PERSIS, MAYOR

Veronica Patterson
 VERONICA PATTERSON, City Clerk



CITY OF ORMOND BEACH

City Manager 22 S. Beach St. Ormond Beach, FL 32174 (386) 676-3200 Fax: (386) 676-3384

October 1, 2012

Honorable Mayor, City Commissioners and Citizens of the City of Ormond Beach:

It is my pleasure to present the FY 2012-13 budget. The primary mission of the City of Ormond Beach is to efficiently provide an array of municipal services within the current economic constraints. The net budget totals \$57,142,315, a *decrease* of \$11,736,080 or 17.04% from the current year budget. The decrease is primarily the result of the fluctuation in capital project funding which occurs from year to year. The FY 2012-13 also includes a reduction of \$454,883 or 7.93% in debt expenses.

The budget has been prepared with an operating millage rate of 4.0132 which is equal to the rolled back millage rate and a total millage of 4.3262. By levying the rolled back rate, operating tax revenue will increase by \$123,588. This increase results from taxes on new construction.

The budget has been prepared to meet the highest standards of municipal budgeting and outlines the City's commitment to providing quality services in the most cost effective manner possible. The budget document serves several purposes:

- Financial Plan: The budget outlines the financial structure necessary for financial stability and provides a five-year capital improvement program and debt management information.
- Policy Document: The budget identifies service levels, programming and capital improvements and the associated financial impacts.
- Operation Guide: The budget includes information relative to organization units and workforce as well as establishes goals and objectives for departments.
- Communication Device: The budget is presented in a manner which is easily understood through graphs, charts and narrative description.

Budget Challenges

As in years past, the development of the FY 2012-13 budget has been impacted by the decline in economic conditions. The City of Ormond Beach continues to refine our activities and finances to meet the requirements of our citizens. The most significant issues the City faced as we developed the FY 2012-13 budget were:

Property Values	2.60 %↓
<i>Taxable values declined by \$64 million (excluding new construction) from \$2.477 billion to \$2.412 billion</i>	
Pension Contributions	21.3%↑
<i>Due to market conditions and changes in actuarial assumptions, investment earnings have been lower than expected resulting in an increase in required contributions to the pension system of \$936,856. Staff continues to work with the Commission and Bargaining Unit members to refine benefits and reduce ongoing liabilities.</i>	

Initiatives and Budget Preparation Guidelines

At the 2012 Financial Trends Workshop, the City Commission established the following initiatives and guidelines which were used to prepare the FY 2012-13 budget:

Initiatives/Guidelines:

- No increase in taxes.
- Utilize up to \$1 million from the revenue stabilization fund. Current balance is \$2 million.
- Develop union negotiation strategies for wages and benefits of collective bargaining personnel.
- Annually review user fees and charges.
- Continue to review organizational structure to improve efficiency and reduce costs.
- No increase in service levels/expansion of programs without dedicated funding sources.
- Continue to conduct Town Hall Budget Workshops to solicit public input prior to preparing the budget.

Outcomes:

- The budget reflects the rolled back tax rate (**no tax increase**).
- The General Fund budget was balanced using \$384,637 from the revenue stabilization fund which will leave \$1,615,363 for future use.
- A 3% increase in Leisure Services fees consistent with prior City Commission discussion is included in the budget. Continuation of the stormwater fee at \$8/month has been included in the budget. There are no increases in water, wastewater, or solid waste fees being proposed.

- The budget includes the addition of two part-time positions for maintenance at the City's new beachfront park expected to be completed in January 2013. These positions are included in the General Fund Parks budget.
- The budget does not include funding for expansion of programs.
- On May 15th, a Town Hall meeting was held. After a brief presentation by City Staff, the citizens had an opportunity to provide input to the City Commission.

Budget Assumptions

Revenues

1. Conservative revenue estimates are utilized to allow for unanticipated changes in collection levels or economic deterioration/fluxuation. In the case of revenues distributed by the State such as sales tax and municipal revenue sharing, revenue estimates are based on information provided by the Legislative Committee on Intergovernmental Relations and the City's historical trends.
2. The operating millage rate is equal to the rolled back tax rate of 4.0132 mills. The total millage, including debt, is 4.3262.
3. The budget includes a 3% increase in Leisure Service fees which will result in approximately \$15,000 of additional revenue.
4. The budget includes use of revenue stabilization funds in the amount of \$384,637.
5. The budget includes use of undesignated General Fund reserves in the amount of \$670,000 for improvements at the Ormond Beach Sports Complex. The City's policy provides for use of reserves for one-time expenditures. The City attempts to maintain a General Fund reserve level of at least 15%. The current reserve level is 19.63%.

Expenditures

1. As a service provider, wages and benefits account for a significant portion of the City's budget. The budget has been prepared according to the following assumptions:
 - a. Provides for a wage adjustment for members of the Police collective bargaining unit of 2.5%.
 - b. Provides for a wage adjustment for non bargaining unit members of 1.5% and a 1.5% non-recurring bonus.
 - c. An adjustment of \$15 bi-weekly to the City Commission vehicle stipend to offset travel expenses not paid directly by the City.
 - d. No other salary increases have been incorporated into the budget as negotiations with Fire and General employees is in process.

- e. Pension contributions – Necessary funding for pension contributions has been included and is based upon the most recent annual actuarial evaluation. Required contributions have increased by \$936,856 over the current year level.
2. While overall pension costs have increased, the required contribution for members of the Police Pension Fund were reduced by 1% as a result of negotiated changes in pension provisions including:
 - a. A reduction in the pension multiplier for new hires.
 - b. Capping the leave buyout which can be included for pension purposes.
 - c. Limiting the annual overtime which can be included for pension purposes.
 - d. Eliminating the Deferred Retirement Option Plan for new hires.
 3. Personnel changes include the following:
 - a. Eliminate two full-time positions: Maintenance workers (Parks-Irrigation). The irrigation maintenance currently provided through these two positions will now be provided as part of the Grounds and Median maintenance contract.
 - b. Add two part-time positions: Maintenance workers (Parks-Beachfront park, beginning January 2013).
 - c. Reclassify one position: From Athletic Fields Maintenance Supervisor to Facilities Maintenance Manager. Title change only. No budgetary impact.
 - d. Since FY 2006-07, 64 positions have been eliminated representing a reduction of **15%** of the workforce (57 full-time and 7 part-time positions).
 4. Facilities Renewal and Replacement property tax revenue (\$289,000) is being supplemented by a transfer from the General Fund reserve of \$200,000 to maintain the \$500,000 level of annual funding.
 5. General fund contributions to outside agencies (not for profit) for services provided are as follows:

<u>Agency</u>	<u>Amount</u>
Children's Musical Theatre	\$4,465
Crime Stoppers	744
Early Learning Coalition	7,440
Golden Spikes Baseball Club	744
Great Kids Explorer Club	372
Operation Caring Through Sharing	1,488
OB Youth Baseball	744
	\$15,997

Cost allocation/Transfers

The City's Engineering Division provides services to capital project funds such as Transportation, Stormwater, General Capital Improvements and Water/Wastewater. The cost allocation plan provides for a direct department charge in lieu of an interfund transfer resulting in more complete financial disclosure. All funds benefiting from the services of the Engineering Division receive this charge.

Tax Rate

Although the operating tax rate is equal to the rolled back tax rate resulting in no increase in property tax revenue for operating purposes, homesteaded property owners are likely to see a slight increase in their City taxes. The increase results, in part, from the State required 3% CPI adjustment to assessed value as required by the "Save Our Homes" (SOH) provision. This increase in assessed value will have varying impact on homestead property owners depending upon the resulting increase in their taxable value. Based upon the most recent information from the County Property Appraiser, the average homesteaded property owner will have a \$32.00 increase in operating property taxes as a result of the SOH adjustment based upon a home value of \$150,000 with a \$50,000 exemption.

Recognition

I would like to thank the City's Department Directors and Division Managers for their efforts in preparing and closely monitoring their respective budgets and programs. I would also like to recognize Kelly McGuire, Finance Director and Dan Stauffer, Accounting Manager for their work in preparing the FY 2012-13 budget.

Respectfully submitted,


Joyce A. Shanahan
City Manager

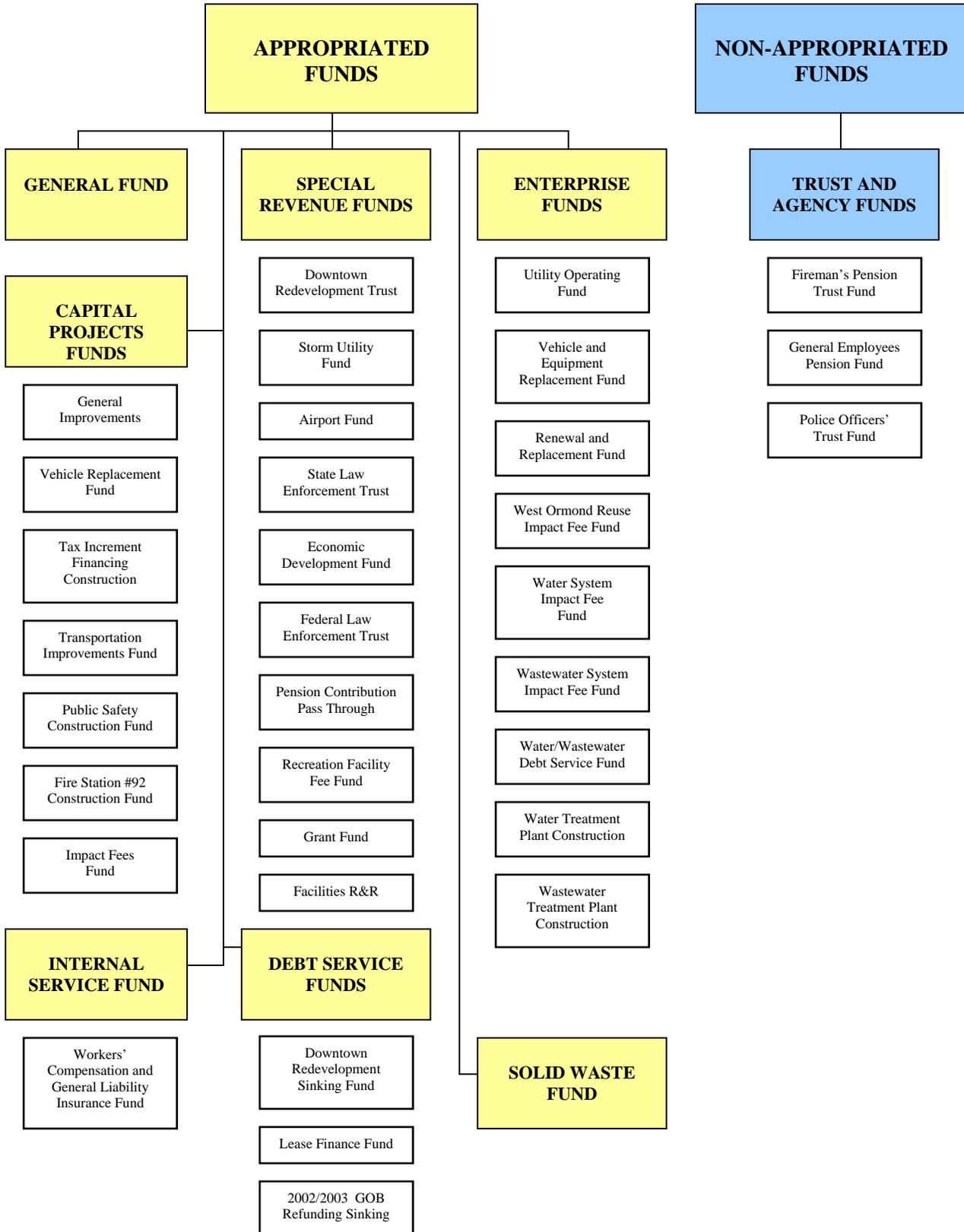
FINANCIAL POLICIES

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BUDGET CALENDAR

DATE	ACTIVITY
March 15	Financial Trends Workshop with City Commission (5:30 at City Commission Chambers)
April 27	Budget Requests due from Depts.
May - June	Budget Review Meetings with City Manager
June 4	City Commission Workshop to Review Proposed 5 Year Capital Improvements Program (5:30 at City Commission Chambers)
July 1	Certification of taxable value submitted to City
July 8	Budget document submitted to City Commission
July 30	Operating Budget Workshop (5:30 at the Senior Center)
July 31	Operating Budget Workshop (5:30 at City Commission Chambers, if needed)
July 31	Approval of tentative millage levy at regular City Commission meeting (7:00 at City Commission Chambers)
September 4	First Public Hearing to adopt proposed millage rates and budget
September 14	Newspaper advertisement of Second Public Hearing and Budget Summary Statement
September 18	Second and Final Public Hearing to adopt Final millage rates and budget.

FUND STRUCTURE



MAJOR FUNDS

Governmental Fund Types

1. **General Fund** - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund.
2. **Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.
 - a. **Redevelopment Trust Fund** – Used to account for tax increment proceeds received by the City within a specific district authorized by state statute. These revenues are transferred to its Debt Service Fund in accordance with the 1994 Tax Increment Bond Resolution.
 - b. **Stormwater Drainage Utility Fund** – The fund’s purpose is to provide maintenance to the City’s existing stormwater drainage system. Revenues are provided from user charges assessed to utility customers.
 - c. **Municipal Airport Fund** – The fund accounts for the financial activities of the Ormond Beach Airport. The airport was deeded to the City in 1959. The agreement restricts the use of the land and revenues derived from aviation related purposes. The airport is funded through rentals and lease revenues, grant revenues and transfers from the General Fund.
 - d. **Local Law Enforcement Trust Fund** – Used to account for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.
 - e. **Economic Development Fund** – This fund accounts for the City’s proceeds of land sales and development costs associated with the City’s airport business park.
 - f. **Federal Law Enforcement Trust Fund** – Used to account for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.
 - g. **Pension Contribution Pass Through** – Used to account for State contributions to the Police and Fire pension funds.
 - h. **Recreational Facility Use Fee Fund** – This fund accounts for impact fees assessed against users of recreation and cultural facilities within the City. Use of these funds is limited to expansion of those facilities.
 - i. **Grant Funds** – This fund accounts for proceeds of federal and state financial assistance and related capital expenditures.
 - j. **Facilities Renewal and Replacement** – This fund accounts for dedicated tax revenue used to maintain City facilities.
3. **Debt Service Funds** - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

- a. **Financing Debt Service Fund** – This fund records principal and interest payments on various capital lease and notes payable obligations. Revenue sources include interest on investments and transfers from the General Fund.
 - b. **2002 General Obligation Debt Service Fund** – This fund records principal and interest payments on Series 2002 General Obligation Bonds. Revenues include ad valorem property taxes and interest on investments.
 - c. **2003 General Obligation Debt Service Fund**- This fund records principal and interest payments on Series 2003 General Obligation Bonds. The proceeds of this debt issue were utilized to construction Fire Station #92. Revenues include ad valorem property taxes and interest on investments.
 - d. **2004 Revenue Bonds** – This fund records principal and interest payments on Series 2004 Revenue Bonds. The proceeds of this bond issue were used to construct Fire Station #91.
4. **Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for equipment replacement or the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).
- a. **Capital Improvement Fund** – This fund is used to account for capital asses acquisitions and construction from general government resources and intergovernmental grants.
 - b. **Equipment Renewal and Replacement Fund** – This fund accounts for replacement of existing capital assets provided by general government resources.
 - c. **Transportation Improvements Fund** – This fund is used to account for transportation related capital infrastructure acquisition and construction from general government resources.
 - d. **Recreation Facilities Impact Fee Fund** – This fund accounts for impact fees assessed and collected against new construction activities. Use of funds is restricted for expansion of existing recreational facilities or construction of new recreational facilities.
 - e. **Local Roads Impact Fee Fund** – This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion of existing local roadway links or construction of new local roadways.
 - f. **Stormwater Drainage Impact Fee Fund** – This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion of existing stormwater management facilities or construction of new stormwater management facilities.

Proprietary Fund Types

1. **Enterprise Funds** - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.
 - a. **Water and Wastewater Fund** –This fund is used to account for general water and sewer operations. The primary source of funding is user charges to water and sewer customers.
 - b. **Water and Wastewater Vehicle and Equipment Replacement** – This fund accounts for replacement of existing vehicles and equipment for the benefit of Water and Wastewater.
 - c. **Water and Wastewater Renewal and Replacement** - This fund accounts for replacement of existing capital assets for the benefit of Water and Wastewater.
 - d. **Water and Wastewater Debt Service** – Used to account for principal and interest payments resulting from the issuance of revenue bonds and other forms of debt.
 - e. **West Ormond Reuse Impact Fee** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of reuse facilities.
 - f. **Water Impact Fee** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of water facilities.
 - g. **Wastewater Impact Fee** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of wastewater facilities.
 - h. **Water Treatment Plant Construction** – This fund accounts for the construction costs associated with the expansion of the water treatment plant.
 - i. **Wastewater Treatment Plant Construction** – Used to account for the construction costs associated with the rehabilitation and expansion of the wastewater treatment plant and wastewater system.
 - j. **Solid Waste Fund** – Used to account for activities associated with the removal of trash and debris. Expenditures are funded through user charges to customers.
2. **Internal Service Fund** - The Internal Service Fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

- a. **Workers Compensation Fund** – This fund is used to account for expenditures associated with providing workers compensation coverage to employees.
- b. **General Liability Insurance Fund** - This fund is used to account for expenditures associated with providing general liability coverage to employees.

Fiduciary Fund Types

- 1. **Trust and Agency Funds** - Trust and Agency Funds account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. ***These funds are not included in the adopted budget.***
 - a. **Firemen’s Pension Fund** – Used to account for employee and employer contributions towards the Firemen’s pension fund.
 - b. **Police Officer’s Pension Fund** - Used to account for employee and employer contributions towards the Police Officer’s pension fund.
 - c. **General Employee’s Pension Fund** - Used to account for employee and employer contributions towards the General Employee’s pension fund.

FINANCIAL POLICIES

The accounting policies of the City of Ormond Beach conform to generally accepted accounting principles as applicable to governments. The following is a summary of the most significant accounting and budgeting policies.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The purposes of the City's various funds and account groups are as follows:

Basis of Budgeting

The *basis of budgeting* for all funds is the same as the basis of accounting noted below.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. Revenues that are susceptible to accrual include taxes, intergovernmental revenues, charges for services and investment earnings. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund Types and Pension Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned and expenses are recognized when incurred.

BUDGET POLICIES

1. Balanced Budget

The City will adopted a balanced budget annually. A balanced budget occurs when revenues plus use of available fund balance equals expenditures with individual funds.

2. Budget Transfers and Amendments

A. Administrative Approval of Intra-departmental Budget Transfers

Any budget transfer between line item expenditures accounts (personal service, operating, and capital outlay) that does not increase or decrease the approved total appropriation of a department within the same fund and is less than \$25,000 shall be reviewed by the Budget Director and approved by the City Manager or his designee.

B. Commission Approval of Budget Transfers

The following budget transfers shall be approved by a majority vote of the City Commission:

1. Transfers of \$25,000 or more
2. All interfund transfers

C. Commission Approval of Budget Amendments

The following budget amendments shall be approved by Resolution by a majority vote of the City Commission:

1. Recognition of non-budgeted and unanticipated revenues received during the fiscal year.
2. Any increase or decrease in appropriated fund balance.
3. Any increase or decrease in the total approved appropriation of a fund.

REVENUE GUIDELINES

The City employs the following revenue guidelines as part of the budget development process:

1. The General Fund operating budget millage rate will be based on a 96% tax collection rate as computed against the Current Year Gross Taxable Value as shown on Form DR-420 provided to the City by the Volusia County Property Appraiser.
2. The City will annually review Charges for Service to ensure that the fee structure, at a minimum, maintains the current level of cost recovery.
3. Ensure that fees charged in enterprise operations are calculated at a level that will support all direct and indirect costs of the enterprise.
4. Ensure that the basis for computing indirect cost allocations are reviewed annually and are based on prudent and defensible assumptions.
5. Revenue projections for all major non-ad valorem revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State-shared revenues will consider State of Florida estimates that are contained in the Local Government Financial Information Handbook as one of several factors for determining final revenue estimates.
6. Ensure that the City does not accept any revenue source whose terms of acceptance or collection may adversely affect the City.
7. The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.
8. The undesignated fund balance in the General Fund will be maintained at no less than 15% of the total General Fund budget exclusive of budgeted reserves for contingency.
9. Water and Wastewater Impact fees will be set at a level that recovers the highest percentage of the cost of future capacity as permitted by law.
10. In financing capital improvements through the use of General Obligation Bonds, the City shall limit outstanding indebtedness to no more than 5% of current gross taxable value.

APPROPRIATION GUIDELINES

1. The City Commission adopts the annual budget at the fund level, whereas department managers prepare their respective budgets at the program level and allocate appropriations to specific line items in order to provide services at the current level of service.
2. Personal services are estimated based on collective bargaining provisions governing salary adjustments, whereas salary adjustments for non-bargaining unit employees are based on parameters defined by the City Manager and approved by the City Commission. Pension amounts are based on the defined level of funding as determined by the city's actuary. Health insurance premiums for employee coverage are estimated based on current market conditions that affect annual premium adjustments.
3. The emphasis in preparing the annual budget is on the development of performance outcomes and the relationship of those outcomes to providing the current or enhanced level of service and the budget resources needed to accomplish the identified service level.
4. The budget request for all programs will include an itemized list of capital equipment with a unit value of \$5,000 or more and a separate line item appropriation for vehicle depreciation that will fund future replacement of city vehicles and heavy equipment based on the vehicle replacement schedule developed by the Fleet Manager and Finance Director.
5. Annually, the City Manager will have a comprehensive Five Year Capital Improvements Program (CIP) developed for review and approval by the City Commission. The Five Year CIP will identify and schedule priority capital improvements and provide recommended financing and the estimated operating budget impact for each project.
6. The level of classification detail at which expenditures may not legally exceed appropriations is the fund level. Department Directors and Division Managers are held accountable for their respective budgets at the program level.
7. Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if unperformed contracts/receipt of goods or services in process at year-end are completed. Such encumbrances do not constitute expenditures or liabilities, but rather reservations of fund balance for subsequent years' appropriation.
8. Debt service millage will be set at levels which will generate sufficient revenue to make all required principal and interest payments.



BUDGET OVERVIEW

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ALL FUNDS SUMMARY

The FY 2012-13 budget includes total net appropriations of \$57,710,634.

ALL FUNDS SUMMARY					
	Actuals	Budget	Budget	Change	% Change
Description	FY 2010-11	FY 2011-12	FY 2012-13	to FY 2011-12	to FY 2012-13
GENERAL FUND (001)	28,010,447	28,593,345	28,757,209	163,864	0.57%
DOWNTOWN REDEVELOPMENT TRUST FUND (104)	1,306,243	2,670,719	2,697,077	26,358	0.99%
STORMWATER UTILITY FUND (107)	2,272,659	5,200,000	2,575,000	(2,625,000)	-50.48%
AIRPORT FUND (108)	537,315	342,033	258,720	(83,313)	-24.36%
LOCAL LAW ENFORCEMENT TRUST FUND (109)	-	15,000	15,000	-	0.00%
ECONOMIC DEVELOPMENT FUND (110)	53,648	35,000	45,000	10,000	28.57%
FEDERAL LAW ENFORCEMENT TRUST FUND (112)	71,400	35,000	-	(35,000)	-100.00%
PENSION CONTRIBUTION PASS THROUGH (113)	586,320	623,681	623,681	-	0.00%
RECREATION FACILITY FEE FUND (115)	15,658	30,400	32,550	2,150	7.07%
GRANTS FUND (116)	656,886	80,000	89,601	9,601	12.00%
FACILITIES RENEWAL & REPLACEMENT (117)	264,255	493,950	559,250	65,300	13.22%
	5,764,384	9,525,783	6,895,879	(2,629,904)	-27.61%
FINANCING DEBT SERVICE FUND (205)	176,491	213,429	114,029	(99,400)	-46.57%
2002 GOB DEBT SERVICE FUND (209)	273,205	275,532	273,922	(1,610)	-0.58%
2003 GOB DEBT SERVICE FUND (210)	114,534	113,118	114,719	1,601	1.42%
2004 REVENUE BOND FUND (211)	156,401	158,000	158,000	-	0.00%
2010 BEACHFRONT PARK BONDS (220)	91,918	345,070	344,158	(912)	0.00%
	812,549	1,105,149	1,004,828	(100,321)	-9.08%
CAPITAL IMPROVEMENTS FUND (301)	448,773	1,720,511	2,228,716	508,205	29.54%
EQUIPMENT RENEWAL AND REPLACEMENT FUND (302)	477,535	566,000	489,000	(77,000)	-13.60%
TRANSPORTATION IMPROVEMENTS FUND (308)	1,951,745	1,950,035	2,445,506	495,471	25.41%
RECREATION IMPACT FEE FUND (310)	-	-	250,000	250,000	0.00%
BEACHFRONT PARK CONSTRUCTION (324)	5,737,011	2,700,000	-	(2,700,000)	0.00%
	8,615,064	6,936,546	5,413,222	(1,523,324)	-21.96%
WATER AND WASTEWATER FUND (401)	22,488,469	16,939,028	16,991,873	52,845	0.31%
VEHICLE REPLACEMENT FUND (408)	-	115,000	115,000	-	0.00%
RENEWAL AND REPLACEMENT FUND (409)	-	4,340,615	1,352,081	(2,988,534)	-68.85%
WATER/WASTEWATER CONSOLIDATE DEBT SERVICE (414)	3,488,911	4,633,247	4,278,685	(354,562)	-7.65%
WEST ORMOND REUSE IMPACT FEE FUND (433)	-	10,000	-	(10,000)	-100.00%
WATER SYSTEM IMPACT FEE FUND (434)	300,000	200,000	150,000	(50,000)	-25.00%
WASTEWATER SYSTEM IMPACT FEE FUND (435)	-	200,000	150,000	(50,000)	-25.00%
WASTEWATER EXPANSION PROJECTS FUND (442)	-	3,420,000	-	(3,420,000)	0.00%
	26,277,380	29,857,890	23,037,639	(6,820,251)	-22.84%
SOLID WASTE FUND (460)	6,526,991	6,140,957	6,217,805	76,848	1.25%
WORKERS COMPENSATION FUND (502)	1,037,800	893,668	779,112	(114,556)	-12.82%
GENERAL LIABILITY FUND (504)	611,509	636,853	681,853	45,000	7.07%
TOTAL BUDGET APPROPRIATION	77,656,124	83,690,191	72,787,547	(10,902,644)	-13.03%
Less: Interfund Transfers	(11,652,422)	(11,777,893)	(11,201,430)	576,463	-4.89%
Fleet Operations (Internal Service Charges)	(1,412,934)	(1,477,841)	(1,489,900)	(12,059)	0.82%
Engineering (Internal Service Charges)	(816,199)	(882,268)	(924,618)	(42,350)	4.80%
Consolidated Insurance Fund (Internal Service Charges)	(1,649,309)	(1,530,521)	(1,460,965)	69,556	-4.54%
TOTAL NET BUDGET	62,125,260	68,021,668	57,710,634	(10,311,034)	-15.16%

Changes in Fund Balance

Description	Estimated Beginning Fund Balance	Budget Revenue FY 2012-13	Budget Expenditures FY 2012-13	Use of Fund Balance	Estimated Ending Fund Balance
GENERAL FUND (001)	8,900,000	27,702,572	28,757,209	1,054,637	7,845,363
SPECIAL REVENUE FUNDS					
DOWNTOWN REDEVELOPMENT TRUST FUND (104)	1,200,000	1,685,270	2,697,077	1,011,807	188,193
STORMWATER UTILITY FUND (107)	2,400,000	2,575,000	2,575,000	-	2,400,000
AIRPORT FUND (108)	0	258,720	258,720	-	0
LOCAL LAW ENFORCEMENT TRUST FUND (109)	120,000	15,000	15,000	-	120,000
ECONOMIC DEVELOPMENT FUND (110)	120,000	-	45,000	45,000	75,000
FEDERAL LAW ENFORCEMENT TRUST FUND (112)	0	-	-	-	0
PENSION CONTRIBUTION PASS THROUGH (113)	0	623,681	623,681	-	0
RECREATION FACILITY FEE FUND (115)	130,000	32,550	32,550	-	130,000
GRANTS FUND (116)	330,000	89,601	89,601	-	330,000
FACILITIES RENEWAL & REPLACEMENT (117)	350,000	488,929	559,250	70,321	279,679
TOTAL SPECIAL REVENUE FUNDS	4,650,000	5,768,751	6,895,879	1,127,128	3,522,872
DEBT SERVICE FUNDS					
FINANCING DEBT SERVICE FUND (205)	200,000	114,029	114,029	-	200,000
2002 GOB DEBT SERVICE FUND (209)	85,000	273,922	273,922	-	85,000
2003 GOB DEBT SERVICE FUND (210)	23,000	114,719	114,719	-	23,000
2005 REVENUE BOND FUND (211)	3,000	158,000	158,000	-	3,000
2010 BEACHFRONT PARK BONDS (220)	0	345,070	344,158	-	0
TOTAL DEBT SERVICE FUNDS	311,000	1,005,740	1,004,828	-	311,000
CAPITAL PROJECT FUNDS					
CAPITAL IMPROVEMENTS FUND (301)	1,000,000	1,481,719	2,228,716	746,997	253,003
EQUIPMENT RENEWAL AND REPLACEMENT FUND (302)	1,100,000	48,000	489,000	441,000	659,000
TRANSPORTATION IMPROVEMENTS FUND (308)	-	2,445,506	2,445,506	-	-
RECREATION IMPACT FEE FUND (310)			250,000	210,000	(210,000)
BEACHFRONT PARK CONSTRUCTION (324)	0	-	-	-	0
TOTAL CAPITAL PROJECTS FUNDS	2,100,000	3,975,225	5,413,222	1,397,997	702,003

The Economic Development fund balance will be used develop strategies to assist area business. These funds were original transferred from the General Fund for this purpose.

The Equipment Renewal and Replacement fund balance was specifically set aside for the purpose of funding future vehicle replacements and is being drawn down in FY 2012-13 for this purpose.

REVENUE HIGHLIGHTS

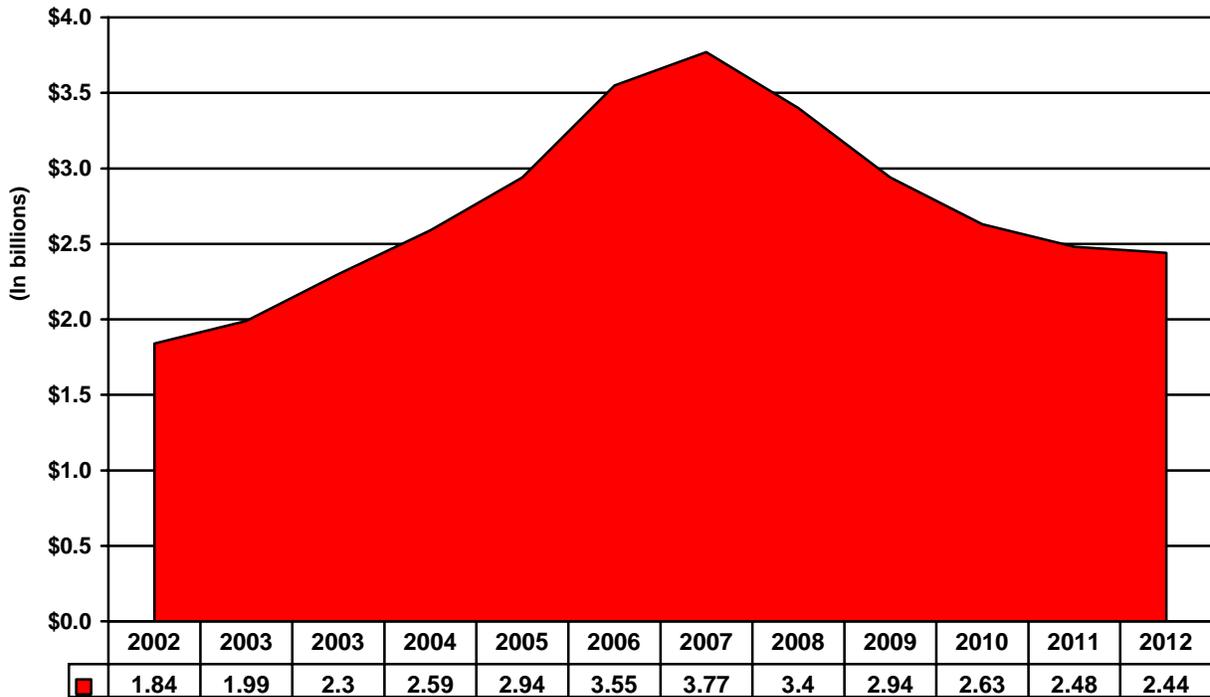
Overview:

Citywide net revenues and use of prior year's reserves for FY 2012-13 are budgeted at \$57,710,634. The budget includes use of General Fund Reserves of \$670,000 for capital projects. Use of revenue stabilizations funds includes \$200,000 for Facilities Renewal and Replacement, \$76,000 for anticipated health insurance increases, and \$108,637 for other personnel cost increases.

Taxable Value:

Since 2007, the City has experienced a 35% decline in taxable value. The 2012 taxable value is \$2.44 billion, a decrease of \$40 million from the 2011 taxable value.

Gross Taxable Value Ten Year Trend



Property Tax Revenue and Rates:

General operating revenue (available for general operations and capital improvements) increased slightly (\$84,356) as a result of taxes on new construction.

General Operating Revenue:

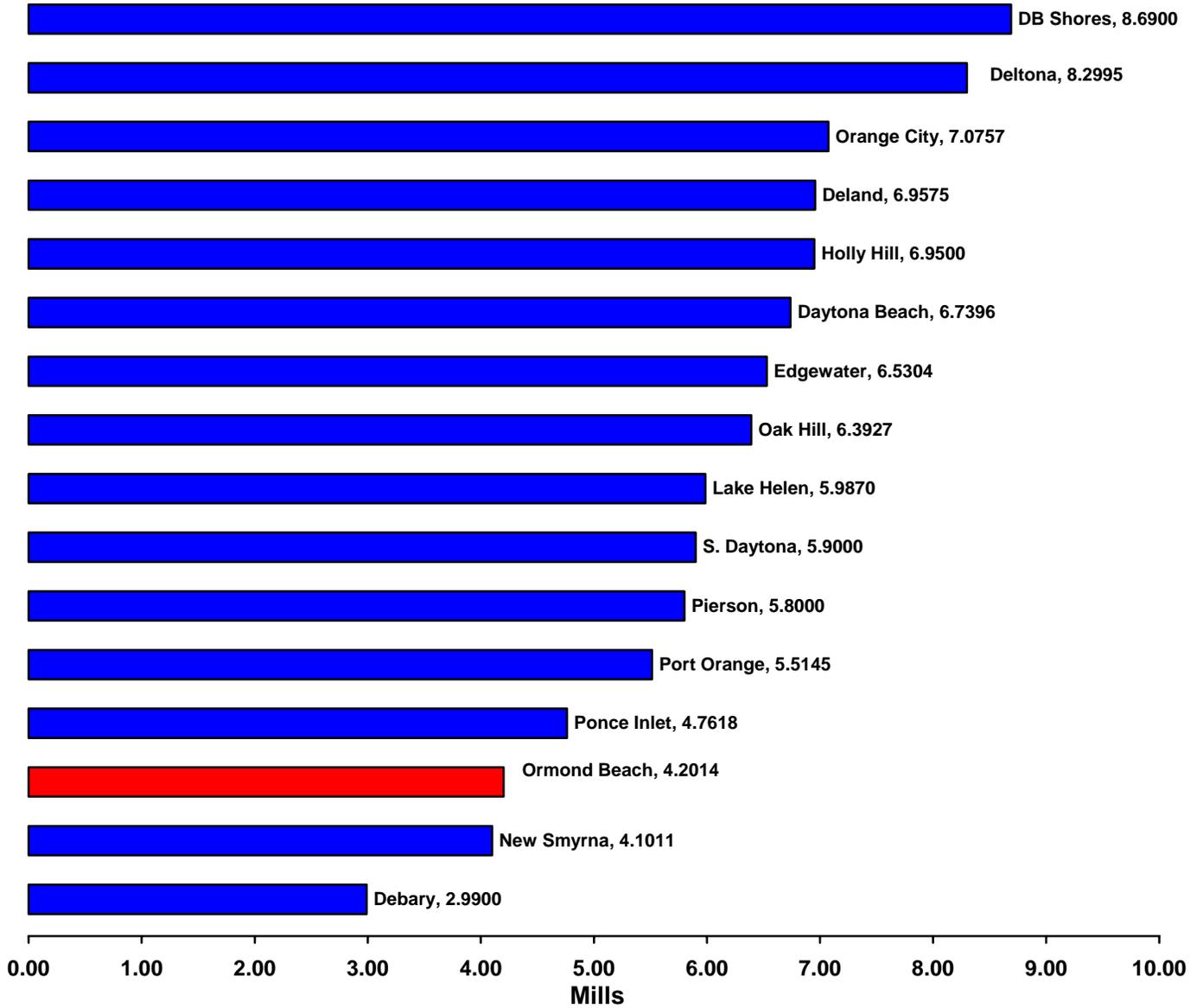
Description	Budget FY 2011-12	Budget FY 2012-13	Change from FY 2011-12 to 2012-13	% Change from FY 2011-12 to 2012-13
City Property Taxes	\$9,265,303	\$9,388,891	\$123,588	1.33%
Less: Taxes Transferred to Tif	254,129	293,361	\$39,232	15.44%
City Property Taxes Available for General Fund and Capital Project Expenditures	\$9,011,174	\$9,095,530	\$84,356	0.94%

Total Tax Revenue:

Description	Budget FY 2011-12	Budget FY 2012-13	Change from FY 2011-12 to 2012-13	% Change from FY 2011-12 to 2012-13
General Operating	\$9,011,174	\$9,095,530	\$84,356	0.94%
TIF Fund	254,129	293,361	\$39,232	15.44%
2002 Debt Service	275,532	273,922	(\$1,610)	-0.58%
2003 Debt Service	113,118	114,719	\$1,601	1.42%
2010 Debt Service	345070	344,158	(\$912)	0.00%
Total Tax Revenue	\$9,999,023	\$10,121,690	\$122,667	1.23%

The operating tax rate is 4.0132 mills and equals the rolled back tax rate. The total tax rate (including debt service) is 4.3262 mills.

FY 2011-12 Adopted Property Tax Rates



Source: Volusia County Property Appraiser's website

Summary of Property Tax Rates and Taxable Value

	Operating Millage				Subtotal Operating Millage	2003 General Obligation Bond Sinking Fund	2002A and 2002B GOB Refunded Sinking Funds	2010 GOB Beachfront Park	Combined City Tax Rate
	General Fund	Capital Improvements	Facilities Renewal & Replacement	Transportation Improvements Fund					
TAX RATE SUMMARY									
FY 2012-13 Millage Rate	3.41490	0.14350	0.12350	0.33130	4.01320	0.04900	0.11700	0.14700	4.32620
FY 2012-13 Rolled Back Millage Rate					4.01320				N/A
FY 2011-12 Millage Rate	3.29500	0.14350	0.12350	0.33130	3.89330	0.04750	0.11570	0.14490	4.20140
% Increase (Decrease) in Tax Rate Compared to Rolled Back Millage Rate	N/A	N/A	N/A	N/A	0.00%	N/A	N/A	N/A	N/A
% Increase (Decrease) in Tax Rate Compared to Prior Year Adopted Millage Rate					3.08%	3.16%	1.12%	0.00%	2.97%

CITY PROPERTY TAX PAYMENT FOR \$150,000 HOME WITH \$50,000 HOMESTEAD EXEMPTION ASSUMING 3% ASSESSMENT INCREASE									
- FY 2012-13	\$356.86	\$15.00	\$12.91	\$34.62	\$419.38	\$5.12	\$12.23	\$15.36	\$452.09
- FY 2011-12	\$329.50	\$14.35	\$12.35	\$33.13	\$389.33	\$4.75	\$11.57	\$14.49	\$420.14
Increase (Decrease) Over FY 2011-12	\$27.36	\$0.65	\$0.56	\$1.49	\$30.05	\$0.37	\$0.66	\$0.87	\$31.95

SUMMARY OF TAX BASE DATA FOR FY 2012-13				
	Total Taxable Value	Percent Change	TIF Incremental Taxable Value	Percent Change
2011 Final Gross Taxable Value	2,476,515,958		68,844,767	
2012 Preliminary Gross Taxable Value	2,436,981,316	-1.60%	77,263,881	12.23%

Tax Rate History:

TAX RATE HISTORY								
Fiscal Year	General Operating	Facility Renewal & Replacement	Capital Improvement	Transportation	Subtotal Operating	Debt Millage	Combined Millage Rate	Operating Rolled-Back Rate
95-96*	2.62500	-	-	-	2.62500	0.77500	3.40000	2.62500
96-97	2.55400	-	-	0.50000	3.05400	0.71260	3.76660	2.55443
97-98*	2.53895	-	-	0.42172	2.96067	0.66903	3.62970	2.96067
98-99*	2.49533	-	-	0.40000	2.89533	0.75551	3.65084	2.89533
99-00*	2.39275	-	-	0.40000	2.79275	0.86425	3.65700	2.79275
00-01*	2.30835	-	-	0.40000	2.70835	0.83188	3.54023	2.70835
01-02*	2.18271	-	-	0.40000	2.58271	0.75571	3.33842	2.58271
02-03	2.31258	-	-	0.30000	2.61258	0.72584	3.33842	2.52264
03-04	2.38665	-	-	0.27500	2.66165	0.67677	3.33842	2.46963
04-05	2.84558	-	0.16473	0.27500	3.28531	0.60907	3.89438	2.45601
05-06	2.99604	0.17690	0.16473	0.27500	3.61267	0.54049	4.15316	2.92330
06-07	2.82341	0.17690	0.16473	0.27500	3.44004	0.44220	3.88224	2.92330
07-08	2.57600	0.15000	0.14500	0.14000	3.01100	0.43250	3.44350	3.30885
08-09	2.95179	0.09985	0.17098	0.16622	3.38884	0.42084	3.80968	3.38884
09-10	3.23588	0.12350	0.12350	0.19130	3.67418	0.13550	3.80968	3.92802
10-11	3.05530	0.14350	0.12350	0.33130	3.65360	0.15600	3.80960	4.11930
11-12**	3.29500	0.14350	0.12350	0.33130	3.89330	0.30810	4.20140	3.89330
12-13**	3.41490	0.14350	0.12350	0.33130	4.01320	0.31300	4.32620	4.01320

* Rolled-Back Tax Rate was adopted

**Debt rate includes voter approved millage for beachfront parking.

General Fund Revenues:

General Fund net revenues are budgeted to be \$26.3 million, an increase of \$109,455 over the previous year. Tax revenue is expected to increase by \$147,701 as a result of new construction. Non-ad valorem tax revenue is expected to decline by \$174,000.

The largest components of General Fund revenue include property taxes (\$8 million), franchise fees (\$3.1 million), utility taxes (\$3.3 million), and communications service tax (\$2 million). Intergovernmental revenues (totaling \$3.1 million) include the half cent sales tax and municipal revenue sharing. Total transfers to the General Fund amount to \$3.6 million.

Downtown Development Fund

Tax increment proceeds are the primary revenue source for the Downtown Development Fund. The incremental taxable value of the district increased by \$8.4 million or 7%. Revenue from tax increment proceeds are used for capital improvements within the district.

Stormwater Utility Fund:

The primary revenue source is stormwater user fees. User fees account for \$2.6 million of revenues.

Airport Fund:

The budget includes \$196,920 in revenue from leases and business activities.

Facilities Renewal & Replacement Fund:

The budget includes a dedicated millage of .1235 mills for facilities renewal and replacement which is expected to generate \$289,000. Tax revenues will be supplemented by a \$200,000 transfer of General Fund reserves.

Capital Improvement Fund:

The budget includes a dedicated millage for capital improvements of .1435 mills. This millage generates \$335,700 in property tax revenue.

Vehicle/Equipment Renewal and Replacement:

Prior year contributions by the General Fund have provided sufficient fund balance for future vehicle replacements. Therefore, General Fund contributions to this fund have been suspended. The Stormwater Fund continues to contribute \$48,000 annual.

Water and Wastewater:

The primary revenue source of the Water and Wastewater Fund consists of user fees to customers both inside and outside the City. Water and sewer fees account for \$16.7 million.

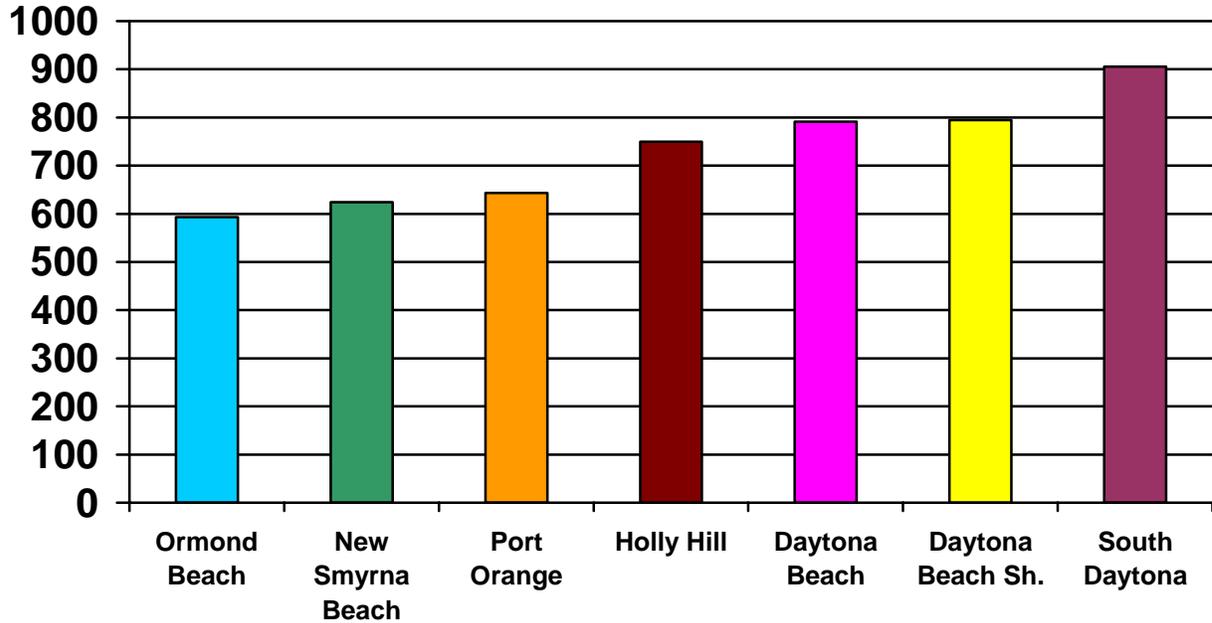
Water and Wastewater Renewal and Replacement Fund:

Revenues of the Renewal and Replacement Fund include a transfer of \$1.15 million from the Water and Wastewater Operating Fund.

Solid Waste:

The primary revenue source is solid waste user fees (\$5.1 million). No rate increase is being recommended. Use of reserves in the amount of \$226,345 is included in the budget to stabilize user rates.

**Utility Rate Comparison
FY 2010-11
(5,000 gallons)**



City	Water	Sewer	Monthly Total	Annual Total
Ormond Beach	\$ 21.09	\$ 28.36	\$ 49.45	\$ 593.40
New Smyrna Beach	\$ 17.23	\$ 34.77	\$ 52.00	\$ 624.00
Port Orange	\$ 22.85	\$ 30.78	\$ 53.63	\$ 643.56
Holly Hill	\$ 29.06	\$ 33.41	\$ 62.47	\$ 749.64
Daytona Beach	\$ 28.22	\$ 37.71	\$ 65.93	\$ 791.16
Daytona Beach Shores	\$ 28.22	\$ 38.00	\$ 66.22	\$ 794.64
South Daytona	\$ 33.00	\$ 42.46	\$ 75.46	\$ 905.52

EXPENDITURE HIGHLIGHTS

Personnel Costs:

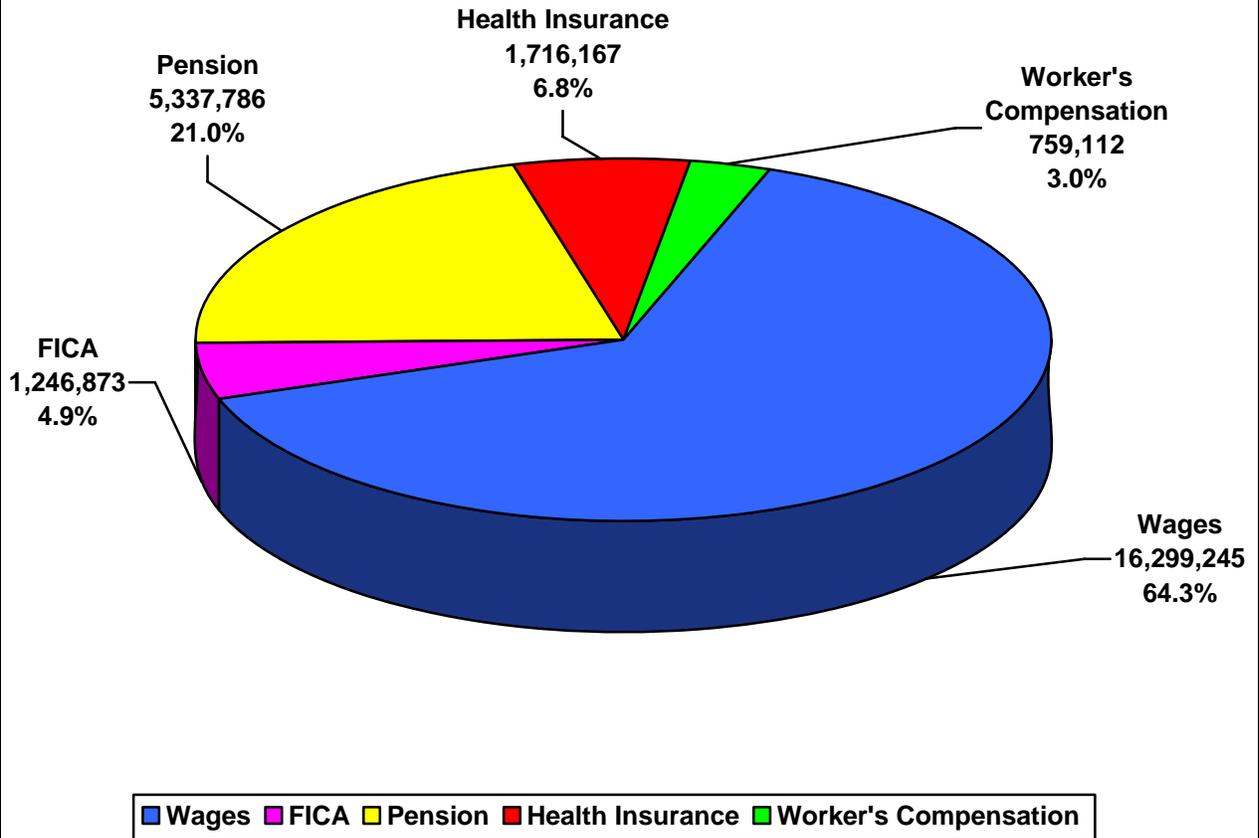
Total personnel costs are budgeted to be \$25.4 million for FY 2012-13.

All Funds Wages and Benefits				
	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Wages	16,215,500	16,299,245	83,745	0.52%
FICA	1,240,499	1,246,873	6,374	0.51%
Pension	4,400,930	5,337,786	936,856	21.29%
Health Insurance	1,838,962	1,716,167	(122,795)	-6.68%
Worker's Compensation	893,668	759,112	(134,556)	-15.06%
	24,589,559	25,359,183	769,624	3.13%

General Fund Wages and Benefits				
	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Wages	12,962,137	13,011,253	49,116	0.38%
FICA	991,465	995,344	3,879	0.39%
Pension	3,682,227	4,438,624	756,397	20.54%
Health Insurance	1,413,202	1,318,796	(94,406)	-6.68%
Worker's Compensation	738,576	577,355	(161,221)	-21.83%
	19,787,607	20,341,372	553,765	2.80%

Other Fund Wages and Benefits				
	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Wages	3,253,363	3,287,992	34,629	1.06%
FICA	249,034	251,529	2,495	1.00%
Pension	718,703	899,162	180,459	25.11%
Health Insurance	425,760	397,371	(28,389)	-6.67%
Worker's Compensation	155,092	181,757	26,665	17.19%
	4,801,952	5,017,811	215,859	4.50%

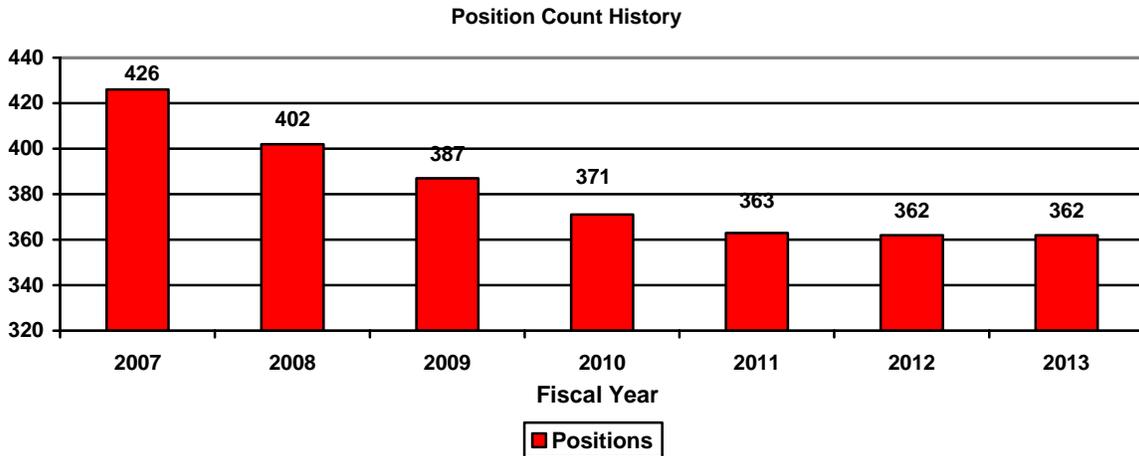
Personnel Costs All Funds



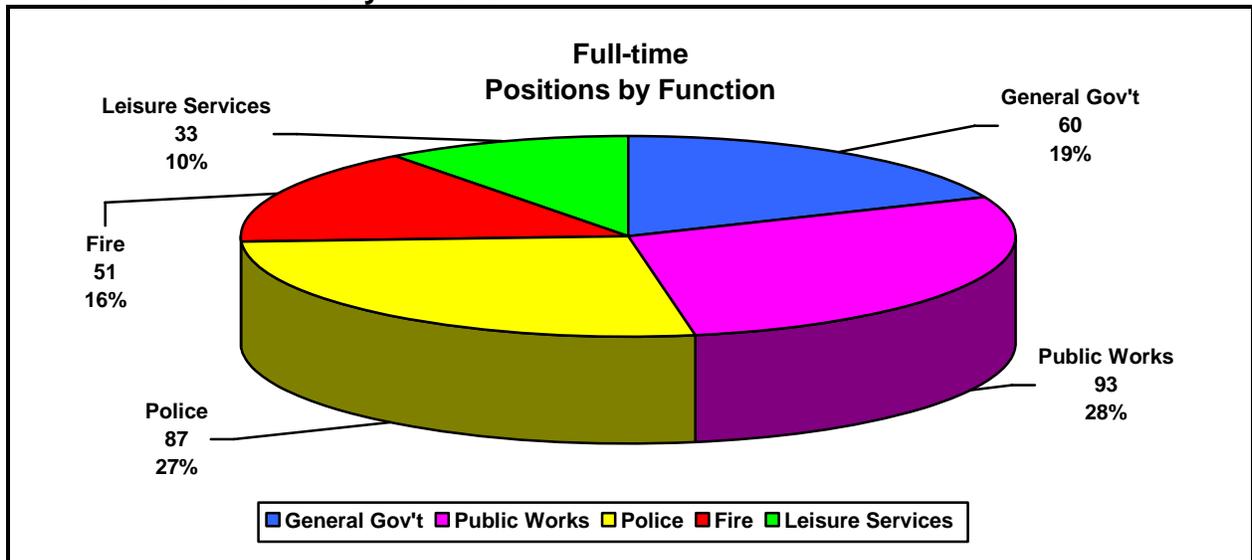
Position Count History:

The budget includes 324 full-time positions and 38 part-time positions. The FY 2012-13 budget proposes the following personnel changes:

- a. Eliminate two full-time positions: Maintenance workers (Parks-Irrigation). The irrigation maintenance currently provided through these two positions will now be provided as part of the Grounds and Median maintenance contract.
- b. Add two part-time positions: Maintenance workers (Parks-Beachfront park, beginning January 2013).
- c. Reclassify one position: From Athletic Fields Maintenance Supervisor to Facilities Maintenance Manager. Title change only. No budgetary impact.



FY 2012-13: Positions by Function



**Authorized Position Count and Full-time Equivalency
(excluding seasonal positions)**

	FY 10-11			FY 11-12			FY 12-13		
	Full-time Positions	Part-time Positions	FTE	Full-time Positions	Part-time Positions	FTE	Full-time Positions	Part-time Positions	FTE
Office of City Manager	4.00	-	3.60	3.00	-	2.60	3.00	-	2.60
Support Services	5.00	1.00	5.50	5.00	1.00	5.50	5.00	1.00	5.50
Office of City Attorney	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Finance Department									
Budget/Finance	6.00	-	5.65	6.00	-	5.65	6.00	-	5.65
Utility Billing	11.00	-	11.35	11.00	1.00	11.85	11.00	1.00	11.85
Information Technology	6.00	-	6.00	5.00	-	5.00	5.00	-	5.00
Planning Department	6.00	1.00	6.05	6.00	1.00	6.05	6.00	1.00	6.05
Building Inspections/Permitting	8.00	-	8.35	8.00	-	8.35	8.00	-	8.35
Economic Development	1.00	-	0.90	1.00	-	0.90	1.00	-	0.90
Police Department	87.00	-	87.32	87.00	-	87.32	87.00	-	87.32
Neighborhood Improvement	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Fire Department	52.00	-	52.00	51.00	-	51.00	51.00	-	51.00
Public Works Department									
Engineering	10.00	1.00	10.83	10.00	1.00	10.83	10.00	1.00	10.83
Streets and Roadside Mnt.	16.00	-	16.80	16.00	-	16.80	16.00	-	16.80
Fleet Operations	6.00	1.00	6.50	5.00	1.00	5.50	5.00	1.00	5.50
Page Subtotal	232.00	4.00	234.85	228.00	5.00	231.35	228.00	5.00	231.35

**Authorized Position Count and Full-time Equivalency
(excluding seasonal positions)**

Department / Division	FY 10-11			FY 11-12			FY 12-13		
	Full-time Positions	Part-time Positions	FTE	Full-time Positions	Part-time Positions	FTE	Full-time Positions	Part-time Positions	FTE
Stormwater Maintenance	9.00	-	8.70	9.00	-	8.70	9.00	-	8.70
Utilities									
Water Production	16.00	2.00	14.80	17.00	1.00	15.30	17.00	1.00	15.30
Wastewater Treatment	13.00	2.00	14.80	13.00	2.00	14.80	13.00	2.00	14.80
Water Distribution	12.00	-	12.30	12.00	-	12.30	12.00	-	12.30
Wastewater Collection	11.00	-	12.30	11.00	-	12.30	11.00	-	12.30
Sub-Total: Utilities	52.00	4.00	54.20	53.00	3.00	54.70	53.00	3.00	54.70
Solid Waste									
Collection and Disposal	2.00	-	1.65	2.00	-	1.65	2.00	-	1.65
Recycling	-	-	0.35	-	-	0.35	-	-	0.35
Sub-Total: Solid Waste Services	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Total: Public Works Department	95.00	6.00	99.03	95.00	5.00	98.53	95.00	5.00	98.53
Leisure Services									
Building Maintenance	7.00	-	6.50	7.00	-	6.50	7.00	-	6.50
Parks and Grounds Mnt.	2.00	-	2.00	3.00	-	3.00	1.00	2.00	2.00
The Casements	1.00	4.00	3.70	1.00	4.00	3.70	1.00	4.00	3.70
Performing Arts Center	1.00	5.00	3.25	1.00	5.00	3.50	1.00	5.00	3.50
Senior Center	-	2.00	1.00	-	2.00	1.00	-	2.00	1.00
Community Events	1.00	2.00	2.00	1.00	2.00	2.25	1.00	2.00	2.25
Administration	5.00	1.00	5.50	6.00	1.00	6.63	6.00	1.00	6.63
Gymnastics	1.00	3.00	2.25	1.00	3.00	2.25	1.00	3.00	2.25
City Sponsored	1.00	3.00	2.50	1.00	3.00	2.50	1.00	3.00	2.50
Nova Community Center	1.00	5.00	6.75	1.00	5.00	6.75	1.00	5.00	6.75
South Ormond Neighborhood Center	1.00	3.00	2.95	1.00	3.00	2.95	1.00	3.00	2.95
Athletic Field Maintenance	10.00	-	10.00	10.00	-	10.00	10.00	-	10.00
Sub-Total: Leisure Services	31.00	28.00	48.40	33.00	28.00	51.03	31.00	30.00	50.03
Airport	-	1.00	0.95	1.00	-	1.10	1.00	-	1.10
TIF	-	-	0.20	-	-	0.20	-	-	0.20
Total FTE	326.00	37.00	349.30	326.00	36.00	349.08	324.00	38.00	348.08

FY 12-13 Changes:

Full-time:

Maintenance Workers-Parks (Reduction 2.0 FTE)

Part-time:

Maintenance Workers-Parks (Addition 1.0 FTE)

General Fund:
Expenditures-

General fund net expenditures are \$26.3 million. The most significant change was an increase in pension costs of \$756,000

Stormwater Utility Fund:

The budget includes \$958,000 for personnel and operating costs transfers of \$260,000 and \$250,000 in capital improvement projects.

Facilities Renewal and Replacement Fund:

The budget includes maintenance to various City facilities (\$559,250).

Capital Improvements Fund:

The budget includes \$29,101 for Milton Pepper Park Enhancements, \$485,000 for Nova Park Improvements, \$1,050,000 for OBSC improvements, \$86,000 for South Ormond Neighborhood Center, \$27,000 for a Backup Server Expansion, and \$45,000 for the Wireless Point to Pont Link.

Transportation Fund:

The budget includes \$1.27 million in infrastructure improvements. These improvements include Forest Hill Trail (\$510,205) and the annual allocation for road resurfacing (\$460,000).

Water and Wastewater:

The budget includes \$17 million of expenditures and transfers including a transfer of \$1.1 million for capital project funding.

Solid Waste:

This fund receives fees for solid waste removal and recycling services from City residents and business and pays an outside contractor to perform these services. The budget includes \$4.3 million for the collection and disposal of refuse, \$568,000 for recycling, and \$1,034,566 in transfers.

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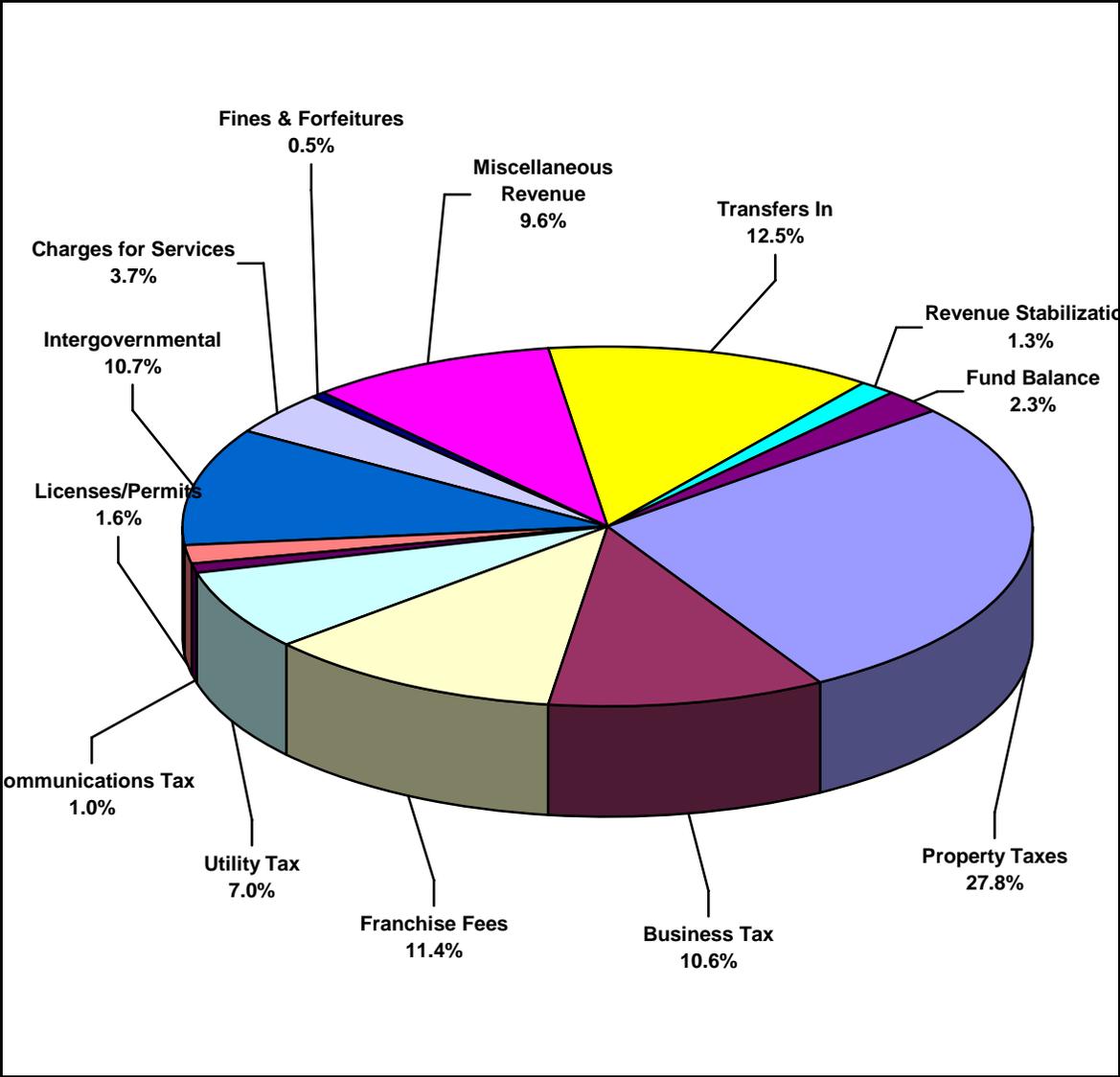
GENERAL FUND

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GENERAL FUND REVENUES

Description	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Revenues					
Property Taxes	7,782,668	7,853,465	8,001,166	147,701	1.88%
Franchise Fees	2,978,863	3,175,000	3,050,000	(125,000)	-3.94%
Utility Tax	3,300,696	3,290,000	3,286,000	(4,000)	-0.12%
Communications Tax	1,989,786	2,055,000	2,010,000	(45,000)	-2.19%
Business Tax	291,756	289,350	289,350	-	0.00%
License and Permits	466,967	488,400	455,000	(33,400)	-6.84%
Intergovernmental	3,012,569	3,016,770	3,069,500	52,730	1.75%
Charges for Services	1,086,575	993,750	1,056,000	62,250	6.26%
Fines & Forfeitures	219,135	150,000	152,000	2,000	1.33%
Miscellaneous Revenue	2,587,460	2,689,154	2,748,874	59,720	2.22%
Transfers In	3,541,606	3,573,260	3,584,682	11,422	0.32%
Use of Revenue Stabilization Fund:					
Facilities R&R	-	200,000	200,000	-	100.00%
Other	-	-	184,637	184,637	100.00%
Use of Fund Balance-Capital Projects	-	819,196	670,000	(149,196)	100.00%
Total Revenues	27,258,081	28,593,345	28,757,209	163,864	0.57%
Less: Fleet	1,412,934	1,477,841	1,489,900	12,059	0.82%
Less: Engineering	81,919	882,268	924,618	42,350	0.00%
Total Net Revenues	25,927,066	26,233,236	26,342,691	109,455	0.42%

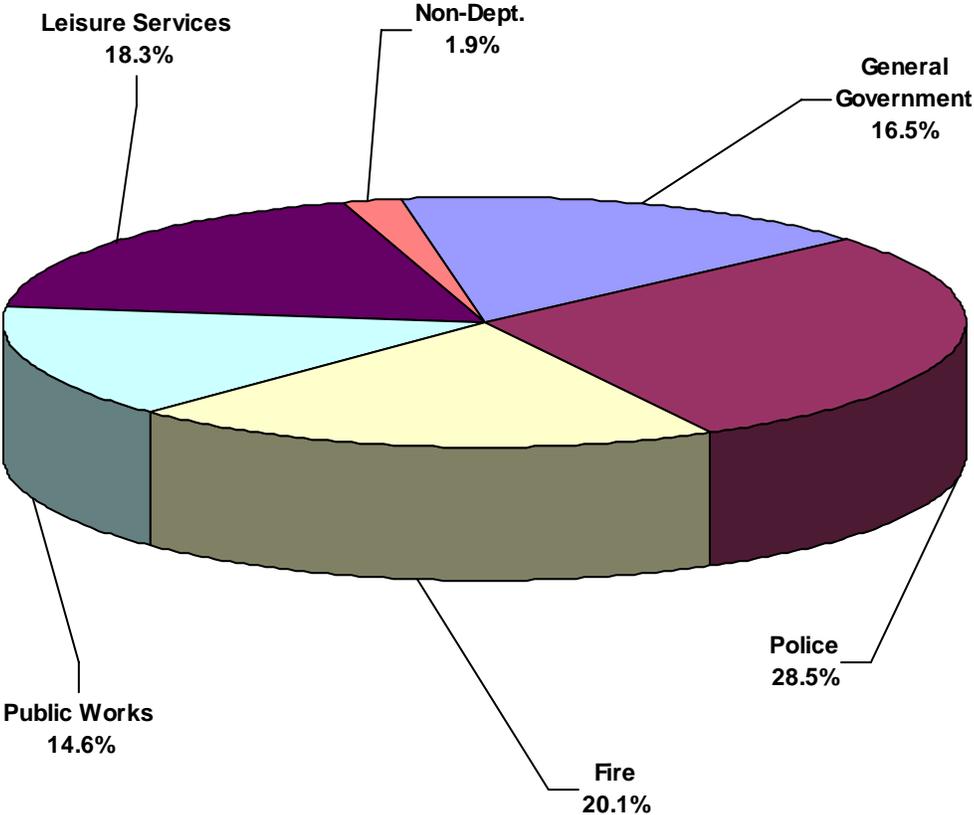
GENERAL FUND REVENUES



GENERAL FUND EXPENDITURE SUMMARY

Description	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Government					
City Commission	346,508	274,768	263,716	(11,052)	-4.02%
City Manager	401,069	348,282	352,494	4,212	1.21%
Support Services	366,814	406,771	317,819	(88,952)	-21.87%
City Attorney	514,506	533,579	572,495	38,916	7.29%
Finance	427,001	443,344	611,637	168,293	37.96%
Information Technology	697,122	727,629	771,347	43,718	6.01%
Human Resources	455,509	422,259	434,097	11,838	2.80%
Planning	637,013	607,130	618,292	11,162	1.84%
Building Inspections	664,293	711,289	755,242	43,953	6.18%
Total General Government	4,509,835	4,475,051	4,697,139	222,088	4.96%
Economic Development	212,425	230,282	233,706	3,424	1.49%
Police					
Administration	770,023	901,595	896,484	(5,111)	-0.57%
Operations	4,803,025	4,626,335	4,855,207	228,872	4.95%
Community Outreach	355,856	374,379	393,279	18,900	5.05%
Criminal Investigations	850,515	1,023,891	1,045,029	21,138	2.06%
Community Services	305,065	372,287	386,304	14,017	3.77%
Records	213,161	218,935	221,915	2,980	1.36%
Neighborhood Improvements	330,080	338,063	344,187	6,124	1.81%
Total Police	7,627,725	7,855,485	8,142,405	286,920	3.65%
Fire					
Fire & EMS	4,872,761	5,720,582	5,732,587	12,005	0.21%
Total Fire	4,872,761	5,720,582	5,732,587	12,005	0.21%
Public Works					
Roadside and Right of Way Mnt.	1,726,353	1,720,303	1,752,836	32,533	1.89%
Engineering	816,199	882,268	924,618	42,350	4.80%
Fleet	1,412,934	1,477,841	1,489,900	12,059	0.82%
Total Public Works	3,955,486	4,080,412	4,167,354	86,942	2.13%
Leisure Services					
Building Maintenance	636,159	630,282	611,509	(18,773)	-2.98%
Parks & Grounds	1,327,833	1,352,783	1,248,426	(104,357)	-7.71%
Administration	576,478	650,097	677,236	27,139	4.17%
Cultural					
Casements	277,613	276,901	278,269	1,368	0.49%
Performing Arts Center	351,753	379,185	396,842	17,657	4.66%
Senior Center	92,475	96,994	106,634	9,640	9.94%
Community Events	174,862	172,972	191,824	18,852	10.90%
Athletics					
Gymnastics	99,452	108,276	109,107	831	0.77%
City Sponsored Activities	316,900	298,342	304,803	6,461	2.17%
Nova Recreation Center	219,283	236,544	250,104	13,560	5.73%
South Ormond Center	201,686	181,390	188,212	6,822	3.76%
Athletic Fields Maintenance	831,118	870,055	870,393	338	0.04%
Total Leisure Services	5,105,612	5,253,821	5,233,359	(20,462)	-0.39%
Non-Departmental					
Contributions/Contingency	174,903	(947,280)	(927,002)	20,278	-2.14%
Transfers	1,551,700	1,924,992	1,477,661	(447,331)	-23.24%
Total Expenditures	28,010,447	28,593,345	28,757,209	163,864	0.57%
Less: Fleet expenditures	1,412,934	1,477,841	1,489,900	12,059	0.82%
Less: Engineering	816,199	882,268	924,618	42,350	0.00%
Total Net Expenditures	25,781,314	26,233,236	26,342,691	109,455	0.42%

GENERAL FUND EXPENDITURES



CITY COMMISSION

The five member City Commission is the elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting water and wastewater rates and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager and City Attorney.

Four members of the City Commission are elected from geographically defined zones and must reside within the zone to be its elected representative. The Mayor is elected by voters City-wide and must reside within the City limits of Ormond Beach. All members serve two year terms.

CITY COMMISSION

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	346,508	274,768	263,716	(11,052)	-4.02%
Total	346,508	274,768	263,716	(11,052)	-4.02%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	91,702	95,885	104,888	9,003	9.39%
Operating	254,806	178,883	158,828	(20,055)	-11.21%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	346,508	274,768	263,716	(11,052)	-4.02%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Mayor	1.00	1.00	1.00	1.00	100.00%
City Commissioners	4.00	4.00	4.00	4.00	100.00%
Total	5.00	5.00	5.00	0.00	0.00%

OFFICE OF CITY MANAGER

The City Manager is the chief executive officer of the City and provides executive leadership necessary to carry out the mission, goals, and policies established by the City Commission.

The City Manager's Office is responsible for administration of all City services and enforcement of all laws pursuant to the City Charter, including: 1) appointment and removal of all employees (except City Attorney and the Attorney's staff, 2) operational and financial management of City services, 3) preparation and recommendation of an annual operating budget and five (5) year capital improvements program, 4) keeping the City Commission informed as to the financial condition and future needs of the City, 5) signing contracts on behalf of the City, 6) preparation of the City Commission's meeting agendas, and 7) implementing and administering the policy directives of the City Commission within the parameters of the City Charter.

OFFICE OF CITY MANAGER

Revenue and Expenditure Summaries

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	401,069	348,282	352,494	4,212	1.21%
Total	401,069	348,282	352,494	4,212	1.21%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	387,024	324,092	336,266	12,174	3.76%
Operating	14,045	24,190	16,228	(7,962)	-32.91%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	401,069	348,282	352,494	4,212	1.21%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
City Manager	1.00	1.00	1.00	0.00	0.00%
Assistant City Manager	0.60	0.60	0.60	0.00	0.00%
Executive Secretary	1.00	1.00	1.00	0.00	0.00%
Secretary to City Manager	1.00	0.00	0.00	0.00	0.00%
Total	3.60	2.60	2.60	0.00	0.00%

CITY COMMISSION/CITY MANAGER

Goals:

Financial Matters:

- No tax increase.
- Conducted Town Hall Budget meetings.
- Solicited input from citizens.
- Staffing adjusted consistent with service demands.
- Reduced total health care costs by 4%.
- Introduced wellness initiative.
- Pursue Pension Reform.

Economic Development:

- Survey Businesses.
- Brainstorming session with the business community.
- Created a business recruitment advisory group to identify manufacturing and technology companies to target for recruitment.
- Program to encourage employees to relocate downtown.
- Recruit site selectors and business contacts.

Quality of Life:

- Develop Walkable Downtown.
- Pursue Grant Funding for Environmental Learning Center and Additional Beachfront Park.

SUPPORT SERVICES

Support Services provides the following services: preparation of Commission meeting agenda packets and minutes; clerical and word processing services to various City departments and advisory boards; records management including security, retrieval and disposition for all City Commission actions; election administration; internal mail collection and distribution; operating of the receptionist station on the second floor of City Hall.

SUPPORT SERVICES

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	366,814	406,771	317,819	(88,952)	-21.87%
Total	366,814	406,771	317,819	(88,952)	-21.87%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	326,322	352,708	248,222	(104,486)	-29.62%
Operating	40,492	54,063	69,597	15,534	28.73%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	366,814	406,771	317,819	(88,952)	-21.87%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Support Services Director	0.00	0.00	0.00	0.00	0.00%
City Clerk	1.00	1.00	1.00	0.00	0.00%
Grants Coordinator	1.00	1.00	1.00	0.00	0.00%
Office Assistant III	2.00	2.00	2.00	0.00	0.00%
Assistant City Clerk	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Public Media Assistant	0.50	0.50	0.50	0.00	0.00%
Courier	0.00	0.00	0.00	0.00	0.00%
Total	5.50	5.50	5.50	0.00	0.00%

SUPPORT SERVICES

Goals:

- Provide initial response to all citizen and media information requests within one work day.
- Maintain a completion rate for preparation of minutes, processing of agenda items, maintenance of Clerk's Index system, and scanning, archiving and disposing of documents of 98%.
- Maintain scanning program for all City Commission meeting minutes and packets for the next fiscal year.
- Post City Commission meeting agenda and packet in house no later than 12 hours after the packet is distributed.
- Maintain the City's web site to meet citizen expectations.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
City Commission Meetings:					
Number agenda items	500	500	500	-	0.00%
Number of items processed within 4 days of meetings	500	500	500	-	0.00%
% of minutes completed in 6 working days	98%	98%	98%	-	0.00%

Accomplishments:

- Implemented a new paperless agenda system.
- Provided simultaneous webcast of City Commission meetings as well as an archive of past meetings.

CITY ATTORNEY

The Office of City Attorney is responsible for providing legal advice and recommendations to the City Commission, City Department Directors and Division Managers and to the various advisory and quasi-judicial boards. In addition, the Office of City Attorney is responsible for all litigation brought against or on behalf of the City; is responsible for handling all legal issues involving or affecting the City; and communicates the City's position on various legislative matters to State and Federal legislative bodies.

The Office of City Attorney coordinates the City's response and strategy regarding general liability insurance claims brought against the City, handles related litigation, and determines if specialized outside legal assistance is needed.

CITY ATTORNEY

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	514,506	533,579	572,495	38,916	7.29%
Total	514,506	533,579	572,495	38,916	7.29%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	475,684	499,919	535,218	35,299	7.06%
Operating	38,822	33,660	37,277	3,617	10.75%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	514,506	533,579	572,495	38,916	7.29%

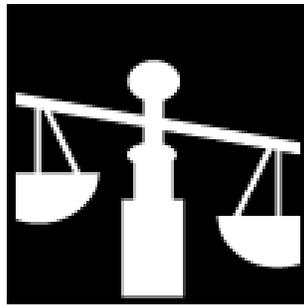
Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
City Attorney	1.00	1.00	1.00	0.00	0.00%
Deputy City Attorney	1.00	1.00	1.00	0.00	0.00%
Para-Legal	3.00	3.00	3.00	0.00	0.00%
Part-time Positions:					
Office Assistant I	0.00	0.00	0.00	0.00	0.00%
Total	5.00	5.00	5.00	0.00	0.00%

CITY ATTORNEY

Goals:

- Keep the City Commission and management staff apprised of new developments in statutory, regulatory, and decisional law.
- Assist the City Commission and management staff in avoiding litigation and claims to the maximum extent possible.
- Successfully defend/prosecute litigation involving the City.
- Provide legal opinions to the City Commission and management staff in a timely manner.
- Keep City laws and policies in compliance with current law.



Accomplishments:

- Informed the City Commission and management staff apprised of new developments in statutory, regulatory, and decisional law.
- Assist the City Commission and management staff in avoiding litigation and claims to the maximum extent possible.
- Successfully defend/prosecute litigation involving the City.
- Provide legal opinions to the City Commission and management staff in a timely manner.
- City laws and policies are in compliance with current law.

BUDGET/FINANCE/PURCHASING

The Department is responsible for maintaining the City's financial accounting system that includes processing of all City financial transactions, maintaining and disseminating financial statements and related reports to City departments, governmental agencies and insurance and bond rating companies, and preparation of the City's bi-weekly payroll.

In addition, this program produces the City's Comprehensive Annual Financial Report (CAFR), provides assistance to the City's external auditing firm, provides pension administration services for retired City employees, oversees the investment of City funds and is responsible for debt administration.

The Department provides support service of City government responsible for coordinating and directing the development of the City's Annual Operating Budget and five-year Capital Improvement Program. In addition, the Budget Office monitors revenues and expenditures, evaluates performance results of all City programs, provides technical assistance to City departments, oversees the performance outcome system, and provides information and technical assistance to the City Manager, elected officials and City staff.

The Department is responsible for overseeing a decentralized purchasing system that reviews and processes purchase orders for commodities and services that exceed \$500. The Purchasing Office is also responsible for obtaining price quotes to ensure competitive bidding in accordance with City purchasing thresholds, coordinating and developing formal bids and requests for proposals and ensuring compliance with the City's Purchasing Ordinance and accepted industry standards.

BUDGET/FINANCE/PURCHASING

Revenue and Expenditure Summaries

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	427,001	443,344	611,637	168,293	37.96%
Total	427,001	443,344	611,637	168,293	37.96%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	371,564	420,871	549,112	128,241	30.47%
Operating	55,437	22,473	62,525	40,052	178.22%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	427,001	443,344	611,637	168,293	37.96%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Finance Director	0.65	0.65	0.65	0.00	0.00%
Accounting Manager	1.00	1.00	1.00	0.00	0.00%
Accounting Technician	3.00	3.00	3.00	0.00	0.00%
Purchasing Coordinator	1.00	1.00	1.00	0.00	0.00%
Total	5.65	5.65	5.65	0.00	0.00%

BUDGET/FINANCE/PURCHASING

Goals:

- Prepare the budget with no tax increase (City Commission goal #1).
- Develop strategies to stabilize pension costs (City Commission goal #4).
- Maintain the high standard and level of financial reporting in obtaining GFOA “Certificate of Achievement for Excellence in Financial Reporting”.
- Complete publication of the Comprehensive Annual Financial Report (CAFR) and submit to the City Commission no later than February following the end of the prior fiscal year.
- Process 100% of invoice payments within 25 days of approval date.
- Submit the proposed Five-Year CIP and Annual Budget documents to the City Commission five days prior to the respective scheduled budget workshops.
- Complete budget document with 30 days of adoption.
- Achieve a forecast accuracy rate (estimate vs. actual) for undesignated fund balance in the General Fund that is within 5% of audited results.
- Obtain an average of three (3) responses to formal bids and RFP’s.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
# of cash receipts processed	200,000	210,000	210,000	-	0.00%
# of A/P checks	11,500	11,000	11,000	-	0.00%
# of Purchase orders issued	900	1,000	1,000	-	0.00%
# of Payroll checks	2,000	2,000	2,000	-	0.00%
Effectiveness:					
% participating in direct deposit	85%	85%	85%	-	0.00%
Number of days to issue CAFR	130	130	130	-	0.00%

Accomplishments:

- Continued maintaining the high standard and level of financial reporting in obtaining the GFOA “Certificate of Achievement for Excellence in Financial Reporting”.
- Completed publication of the Comprehensive Annual Financial Report (CAFR) and submitted to the City Commission in early February following the end of the prior fiscal year and implemented the final phase of Governmental Accounting Standards Board (GASB) Statement Number 34 for the inventory of the donated land, roads, sidewalks, and drainage infrastructure.
- Maintained participation in the payroll direct deposit program at 85%.
- Processed 100% of invoice payments within 25 days of approval date.
- Completed budget document within 30 days of budget adoptions.
- Submitted proposed Five-Year CIP and Annual Budget to City Commission at least five days before workshops.

INFORMATION TECHNOLOGY

Information Technology is a support service operation of City government that provides operating system support, software support and technical assistance for the City's local and Wide Area Networks (WAN). The WAN consists of an IBM AS/400 mini-computer, servers, Local Area Networks (LAN), microcomputers and the electronics that connect them. The primary mini-computer applications supported by MIS include: 1) Accounting, Miscellaneous Receivables, Purchasing, and Fixed Assets 2) Utility Billing, 3) Site Plan Review, Building Permits, Occupational Licenses and Code Enforcement, 4) Computer Aided Dispatch and Records Management, 5) Work Order/Facility Management, 6) Payroll and Personnel Management, 7) Cash Receipts and 8) Land/Parcel Management. In addition, there are eight supporting modules which communicate with the primary mini-computer applications which allow both citizens and city staff to conduct business processes and inquiries over the intranet/internet. A Geographic Information System module (Looking Glass) allows the City's users to produce maps from the existing GIS with integrated information from the data base of the primary mini-computer applications.

Networking and telecommunications support are provided for all City departmental systems, which include: 1) Leisure Services Registration and Facility Reservation, 2) Support Services (City Clerk) Document Imaging System and Clerks Index, 3) inventory systems for Fleet, 4) the Police network, 5) FireHouse (data management) and TeleStaff (scheduling program) for the Fire Department and 6) the City's internet and e-mail systems.

INFORMATION TECHNOLOGY

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	697,122	727,629	771,347	43,718	6.01%
Total	697,122	727,629	771,347	43,718	6.01%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	404,119	416,036	438,680	22,644	5.44%
Operating	293,003	311,593	332,667	21,074	6.76%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	697,122	727,629	771,347	43,718	6.01%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Full-time Positions:</u>					
MIS Manager	1.00	1.00	1.00	0.00	0.00%
Information Systems Specialist	2.00	2.00	2.00	0.00	0.00%
Network Coordinator	1.00	0.00	0.00	0.00	0.00%
Chief GIS Technician	1.00	1.00	1.00	0.00	0.00%
GIS Technician	1.00	1.00	1.00	0.00	0.00%
Total	6.00	5.00	5.00	0.00	0.00%

INFORMATION TECHNOLOGY

Goals:

- Maintain data network overall uptime at 99% or better.
- Complete 97% of hardware and software “help desk” support requests within 2 working days.
- Maintain all Servers and Workstations to current vendor service pack levels within 1 month of release.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Workload:</u>					
# of workstations	315	310	310	-	0.00%
# of sites maintained	20	20	20	-	0.00%
# of hardware support calls	380	480	455	(25)	-5.21%
<u>Efficiency/Effectiveness:</u>					
Windows Servers uptime	99.99%	99.99%	99.99%	-	0.00%
iSeries HTE system uptime	99.95%	99.95%	99.95%	-	0.00%

Note: Hardware support calls rise as the average age of the hardware increases

Accomplishments:

- Data networks overall uptime was at 99.9% or better.
- 97% of hardware and software “help desk” support requests were completed within 2 working days.
- Maintained all Servers and Workstations at current vendor service pack levels within 1 month of release.

HUMAN RESOURCES

The Human Resources Department provides administrative and technical support services to assist in the management of the City's workforce of approximately 400 employees. The core services provided by Human Resources include: 1) recruitment, selection and processing of new employees, 2) maintenance of the pay and classification system, 3) maintenance of employee personnel records, 4) administration of the City's employee benefits program, 5) coordination of employee and supervisory training and publishing of employee and supervisory newsletters, 6) liaison with the City's Human Resources Board and 7) the negotiation and management of collective bargaining agreements with the City's three bargaining units.

The Department also is responsible for coordinating the City's Risk Management program through the efforts of a full time Risk Manager. This program conducts employee safety workshops and on-site inspections, keeps departments advised of safety issues, recommends loss control measures and conducts investigations on workers' compensation, accidents and general liability claims.

HUMAN RESOURCES

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	455,509	422,259	434,097	11,838	2.80%
Total	455,509	422,259	434,097	11,838	2.80%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	328,004	338,639	343,266	4,627	1.37%
Operating	127,505	83,620	90,831	7,211	8.62%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	455,509	422,259	434,097	11,838	2.80%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
<u>Full-time Positions:</u>					
Human Resources Director	1.00	1.00	1.00	0.00	0.00%
Risk Manager	1.00	1.00	1.00	0.00	0.00%
Employee Relations Assistant	2.00	2.00	2.00	0.00	0.00%
Total	4.00	4.00	4.00	0.00	0.00%

HUMAN RESOURCES

Goals:

- Finalize Collective Bargaining Agreements with three (3) unions representing City employees through continuing tax/budget reduction.
- Continue to update and standardize recruitment and selection process.
- Develop employee recognition programs to drive performance and achieve desired outcomes.
- Continue to monitor and expand the City's ongoing recruitment for City positions with greater emphasis on electronic media with the goal of reducing cost by 70%.
- Monitor employee voluntary turnover rate with a goal of 5% or lower.
- Resolve 90% of all grievances internally without intervention of the Human Resources Board or an outside arbitrator.
- Continue to coordinate county-wide standardization of salary and benefit data through the use of a centralized database shared.
- Provide resources and training materials to employees that are valuable and useful in performing their day-to-day jobs and/or enhances services to citizens, e.g., customer service, ethics, supervisory.
- Maintain below industry average frequency and severity of employee injuries.
- Use the accident review process to drive improvements in safe work practices and reporting procedures.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2011-12	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Total employee turnover in government/organization	27	32	35	3	9.38%
Number of individuals hired/placed for period	38	47	50	3	6.38%
Number of new employees that left prior to one full year of service	7	9	12	3	33.33%
Total number of internal HR-sourced training hours	1,812	1,472	1,600	128	8.70%
Total number of training hours	2,162	1,518	2,000	482	31.75%
Number of positions filled from within ranks	12	12	14	2	16.67%
Number of positions filled from outside sources (not promotional)	26	35	36	1	2.86%
Number of requisitions (request-to-fill, job opening, job order, etc.) during period	38	47	50	3	6.38%
Number of requisitions that were filled during period	38	47	50	3	6.38%
Average number of Vacancies	62	60	60	-	0.00%
Average days to fill position	30	30	30	-	0.00%
Average Vacancy Rate	7.40%	6.80%	6.80%	-	0.00%

Accomplishments:

- Developed and implemented LEAPS Academy (employee training and development program).
- Delivered customer service training with 99% completion rate.
- Successfully recruited and hired a Fire Chief, City Clerk.
- Completed salary/benefits surveys
- Achieved a reduction in Workers' Compensation litigation and lost-time due to on-the-job injuries.
- Developed comprehensive new hire orientation program.
- Realized 4.3% reduction in Health Insurance costs.

PLANNING

The Planning Department performs two distinct functions: comprehensive planning and development review.

Comprehensive planning is responsible for monitoring compliance with and administering the City's Comprehensive Plan in accordance with Chapter 163, Florida Statutes, and Chapter 9J-5, Florida Administrative Code. The primary services provided in this program include: 1) review of Comprehensive Plan Amendments; 2) coordination with various regional and State authorities; 3) review for consistency with the Volusia County Growth Management Commission, City Planning Board, and the City's Official Zoning Map and Land Development Code; and, 4) review and updating of the various required elements of the Comprehensive Plan.

Development Review is responsible for current planning in general and for administering the City's Land Development Code. Specific activities include: 1) site plan review and permitting of proposed development applications, 2) inspection of all residential and commercial development projects, 3) staff support and liaison with the Planning Board and the Development Review Board, 4) interpreting and processing amendments to the Land Development Code 5) coordinating the activities of the City's Site Plan Review Committee (SPRC) – this involves interdepartmental cooperation with Engineering, Building Inspection and the City Attorney. 6) Responding to informational requests by the public regarding zoning, flood zone classification, land use information, and development regulations. 7) reviewing and providing comments to Volusia County for certain applications in the County but located within the Ormond Beach service area, and 8) remaining up-to-date with Federal and State mandates and regulations that will affect development review and procedures (the Unified Mitigation Assessment Methodology, for example).

PLANNING

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Development Review Fees	36,000	39,000	39,000	-	0.00%
Zoning Variances/Appeals	7,000	5,000	5,000	-	0.00%
Recording Charges	8,000	10,000	12,000	2,000	20.00%
Bid Documents	9,500	5,000	2,000	(3,000)	-60.00%
General Fund	576,513	548,130	560,292	12,162	2.22%
Total	637,013	607,130	618,292	11,162	1.84%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	544,241	518,221	529,931	11,710	2.26%
Operating	92,772	88,909	88,361	(548)	-0.62%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	637,013	607,130	618,292	11,162	1.84%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Planning Director *	0.55	0.55	0.55	0.00	0.00%
Chief Planner	0.00	0.00	0.00	0.00	0.00%
Senior Planner	2.90	2.90	2.90	0.00	0.00%
Planning Technician	2.00	2.00	2.00	0.00	0.00%
Office Manager	0.00	0.00	0.00	0.00	0.00%
Part-time Positions:					
Board Minutes Technician	0.00	0.00	0.00	0.00	0.00%
Temp-Planner	0.00	0.00	0.00	0.00	0.00%
Civil Engineer	0.60	0.60	0.60	0.00	0.00%
Total	6.05	6.05	6.05	0.00	0.00%

* Indicates primary department

PLANNING

Goals:

- Complete within 14 days the initial staff review or report for the following types of applications: administrative site plan approval, conditional use/site plan, Special Exceptions, variances, Certificates of Appropriateness, Property Improvement Grants, Landmark designations. Complete within 90 days of the date that the application is deemed a complete application submittal, rezoning/site plan such as a Planned Developments, Preliminary Plat, and Land Use Map Amendments.
- Finalize design and complete underground utilities in conjunction with the landscaped median project for W. Granada Boulevard.
- Finalize the US 1 Interlocal Boundary Service Agreement with Volusia County.
- Adopt a CRA designation and Plan for the US 1 North corridor.
- Complete the PMUD rezoning process for Ormond Crossing.
- Complete the NOPC and Development Order amendment for the Hunter's Ridge DRI for the land exchange.
- Revise the City's Flood Plan Ordinance to be in compliance with the new FEMA map revisions and requirements.
- Finalize an Interlocal Agreement with Volusia County on the annexation of Chelsea Place into the City.
- Complete the Annual CRS Recertification.
- Complete the revisions to the City's stormwater rules by incorporating LID techniques into the Land Development Code.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
# of site plans	10	9	12	3	33.33%
# of Special Exceptions	-	2	3	1	50.00%
# of LDC code amendments	7	8	5	(3)	-37.50%
# of planned development amendment	1	1	1	-	0.00%
# Appeal of PD Determination	1	1	-	(1)	-100.00%
# of annexations	7	15	10	(5)	-33.33%
# of Certificate of Appropriateness	1	-	1	1	0.00%
# of Variances	4	6	5	(1)	-16.67%
# of rezonings	11	4	7	3	75.00%
# of Property Improvement Grants	3	5	4	(1)	-20.00%
# of Volusia County Reviews	2	2	2	-	0.00%
# of Utility Easement Vacations	3	2	2	-	0.00%
# of lot splits	3	-	1	1	0.00%
# of Comp Plan amendments	11	7	7	-	0.00%
Total:	64	62	60	(2)	-3.23%
Days to process site plan apps	61	65	65	-	0.00%
Days to process variances	49	43	43	-	0.00%

PLANNING

Accomplishments:

- Completed and the City Commission adopted the Brownfield Designation for the Granada Economic Opportunity Zone in January 2012.
- Completed and the City Commission adopted the Brownfield Designation for the US 1 North corridor to include Ormond Crossing, the City's Industrial Park and Airport in February 2012.
- Completed the Blight Study for potential CRA designation of US 1 North.
- Prepared Planning/Building/Engineering portion of the Enterprise Resource System RFP and final three were invited to demonstrate software. Selection of vendor has not been accomplished as of this date.
- Completed the draft Interlocal Boundary Agreement with Volusia County in May 2012.
- Completed the Wayfinding signage in 2012.
- The design of the underground utilities as part of the FDOT road resurfacing and median project on Granada is underway but not completed.
- The side street light conversion to LED in the Downtown is underway in 2012 but not completed.
- The Stormwater Master Plan and Conceptual Permit was approved by SJRWMD and first project identified but no design has been initiated.
- Completed several annexations adjacent to the US 1 North corridor.

POLICE DEPARTMENT

The Police Department consists of the following divisions:

- Administration, Operations, Community Outreach, Criminal Investigations, Community Service/Animal Control, Records, Neighborhood Improvement

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Special Duty	65,649	55,000	65,000	10,000	18.18%
Fines/Forfeits	138,202	135,000	130,000	(5,000)	-3.70%
Forfeiture Funds	65,000	35,000	-	(35,000)	-100.00%
General Fund	7,358,874	7,630,485	7,947,405	316,920	4.15%
Total	7,627,725	7,855,485	8,142,405	286,920	3.65%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Administration	770,023	901,595	896,484	(5,111)	-0.57%
Operations	4,803,025	4,626,335	4,855,207	228,872	4.95%
Community Outreach	355,856	374,379	393,279	18,900	5.05%
Criminal Investigations	850,515	1,023,891	1,045,029	21,138	2.06%
Community Services	305,065	372,287	386,304	14,017	3.77%
Records	213,161	218,935	221,915	2,980	1.36%
Neighborhood Improvements	330,080	338,063	344,187	6,124	1.81%
Total	7,627,725	7,855,485	8,142,405	286,920	3.65%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Police Chief	1.00	1.00	1.00	0.00	0.00%
Lieutenant	2.00	2.00	2.00	0.00	0.00%
Division Chief	0.00	0.00	0.00	0.00	0.00%
Sergeant	7.00	7.00	7.00	0.00	0.00%
Corporal	7.00	7.00	7.00	0.00	0.00%
Police Officer	52.00	52.00	52.00	0.00	0.00%
Office Assistant III	0.00	0.00	0.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Community Program Coordinator	1.00	1.00	1.00	0.00	0.00%
After School Aide	1.00	1.00	1.00	0.00	0.00%
Recreation Leader	1.00	1.00	1.00	0.00	0.00%
Victim Advocate Coordinator	1.00	1.00	1.00	0.00	0.00%
Evidence/Crime Scene Custodian	1.00	1.00	1.00	0.00	0.00%
Evidence/Crime Scene Technician	1.00	1.00	1.00	0.00	0.00%
Crime Analyst	1.00	1.00	1.00	0.00	0.00%
Community Service Officer	5.00	5.00	5.00	0.00	0.00%
Lead Community Service Officer	1.00	1.00	1.00	0.00	0.00%
Records Clerk	4.00	4.00	4.00	0.00	0.00%
Seasonal:					
Tutors	0.32	0.32	0.32	0.00	0.00%
Total	87.32	87.32	87.32	0.00	0.00%

POLICE ADMINISTRATION

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	770,023	901,595	896,484	(5,111)	-0.57%
Total	770,023	901,595	896,484	(5,111)	-0.57%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	393,366	513,110	499,724	(13,386)	-2.61%
Operating	376,657	388,485	396,760	8,275	2.13%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	770,023	901,595	896,484	(5,111)	-0.57%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Police Chief	1.00	1.00	1.00	0.00	0.00%
Lieutenant	2.00	2.00	2.00	0.00	0.00%
Sergeant (Accreditation)	0.00	0.00	0.00	0.00	0.00%
Police Officer (Training)	1.00	1.00	1.00	0.00	0.00%
Office Assistant III	0.00	0.00	0.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Total	5.00	5.00	5.00	0.00	0.00%

POLICE ADMINISTRATION

Goals:

- Maintain a compliance rate of 90% or better for internal departmental inspections for professional standards.
- Maintain a 90% proof of compliance rate with Accreditation standards prior to corrective action.
- Maintain a composite rating of good/excellent from 90% of training participants.
- Continue with process to obtain re-accreditation status from the Florida Commission on Law Enforcement Accreditation.

Accomplishments:

- Completed training for all Departmental staff on the National Incident Management System (NIMS) and Incident Command System (ICS) as required for FEMA reimbursements.
- Maintained a 96% satisfaction rating on the training provided to members of the Department during the previous fiscal year, exceeding our original goal.
- Completed the audit and inventory of the Property and Evidence Unit and made any necessary revisions to current policies and procedures.
- Conducted two (2) Citizen Police Academy's, graduating over sixty (60) participants.
- Completed over seven hundred (700) personnel, equipment, vehicle, monetary funds and Departmental holding facility inspections throughout the year.

POLICE OPERATIONS

Operations is the core law enforcement and community policing arm of the Police Department that responds to approximately 60,000 to 65,000 calls for service annually and provides patrol and traditional law enforcement activities such as traffic control and initiates proactive steps to reduce crime and enhance the quality of life in Ormond Beach. Approximately 8% of all calls involve some type of serious crime, whereas all other calls are service-related.

POLICE OPERATIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Special Duty	47,800	55,000	65,000	10,000	18.18%
Fines/Forfeits	147,000	135,000	130,000	(5,000)	-3.70%
General Fund	4,608,225	4,436,335	4,660,207	223,872	5.05%
Total	4,803,025	4,626,335	4,855,207	228,872	4.95%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	3,750,196	4,134,200	4,250,023	115,823	2.80%
Operating	1,052,829	492,135	605,184	113,049	22.97%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	4,803,025	4,626,335	4,855,207	228,872	4.95%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Division Chief	0.00	0.00	0.00	0.00	0.00%
Sergeant	6.00	6.00	6.00	0.00	0.00%
Corporal	6.00	6.00	6.00	0.00	0.00%
Police Officer	43.00	43.00	43.00	0.00	0.00%
Total	55.00	55.00	55.00	0.00	0.00%

POLICE OPERATIONS

Goals:

- To enhance the quality of life in Ormond Beach through the provision of effective, efficient and responsive police services.
- Respond to priority calls (life-threatening, emergency) with an average response time of 5 minutes or less per call.
- Conduct a minimum of 12 community policing projects, such as, code violations, crime prevention, traffic, civil complaints, etc., in order to reduce the number of repeat calls for service and increase the quality of life in Ormond Beach.
- Continue to update the zone reconfiguration and workload study in an effort to reduce response times, reduce cross beat dispatching, and calculate staffing needs for all planned and anticipated future growth of the City and Department.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Sworn law enforcement members available for CFS response	49	49	49	-	0.00%
Sworn members assigned to Traffic Enforcement	5	5	5	-	0.00%
Members assigned to Traffic Crash Investigations	5	5	5	-	0.00%
Total patrol districts	6	6	6	-	0.00%
Total mobile computers	59	59	59	-	0.00%
Total # of calls received by agency	63,776	64,000	64,300	(300)	-0.47%
Citizen-generated workload; Calls for Service (CFS)	36,057	36,500	36,500	-	0.00%
High priority calls response time (call received to unit dispatched in seconds)	50	50	50	-	0.00%
High priority calls response time (unit dispatched to unit on scene/aka- "drive time" in seconds)	164	165	165	-	0.00%
Self-initiated workload; pro-active police actions	27,719	30,000	30,000	-	0.00%
Traffic citations issued (moving violations only)	3,648	3,500	3,500	-	0.00%
Traffic crashes	1,083	1,075	1,075	-	0.00%
Pedestrian fatalities	1	1	1	-	0.00%
Total Traffic fatalities	3	3	3	-	0.00%
Adult arrests	1,115	1,100	1,100	-	0.00%
Juvenile arrests	91	95	95	-	0.00%
DUI arrests	78	75	75	-	0.00%
Total arrests	1,206	1,195	1,195	-	0.00%

POLICE OPERATIONS

Accomplishments:

- Responded to approximately 64,700 calls for service (an increase of 3,200 from previous year).
- Completed over 6,800 incident and/or crime reports and issued approximately 8,500 uniform traffic citations.
- Had a 41.8% overall clearance rate for all reported part one crimes for the year.
- Provided over 5,100 hours of training to Departmental personnel.
- Completed 11 Community Policing Projects targeting crime and/or quality of life issues.
- Completed successful operations during Race Week 2012, Bike Week 2012, Spring Break 2012, 4th of July fireworks display, Biketoberfest 2011 and the Home for the Holidays Christmas Parade, 2011.
- Police Explorer Post finished eighth (8th) overall in state competition out of thirty-one (31) entrants that included crime scene processing, shooting and emergency vehicle operation events.
- Citizen Volunteers donated over 3,224 hours of time to the Department, providing an estimated costs savings of over \$32,600 in personnel and operating costs.
- Completed successful operations during the Sustained Traffic Safety Events thus far.
 - 1) 3D Wave (Drugs, Drinking, and Driving) – December 2010
 - 2) Aggressive Driver Wave – February, 2011
 - 3) Work Zone Safety Week – April 2012
 - 4) Click It or Ticket- 2012.

POLICE-COMMUNITY OUTREACH

Community Outreach provides several educational and intervention-oriented programs that are designed to enhance life skills and prevent crime including the Drug Abuse Resistance Education (DARE), Police Athletic League (PAL), Explorers, volunteers and neighborhood and business watches, and DARE program for middle schools.

The program is supported in part through grant funding from the National Police Athletic League Youth Enrichment Program (PALYEP) and the Youth Leadership Council (YDC). In addition to City revenues that are the primary source of program funding, a not-for-profit PAL board raises funds for Police Athletic League activities.

POLICE-COMMUNITY OUTREACH

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Forefeiture Funds	65,000	35,000	-	(35,000)	-100.00%
General Fund	290,856	339,379	393,279	53,900	15.88%
Total	355,856	374,379	393,279	18,900	5.05%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	315,870	324,257	345,403	21,146	6.52%
Operating	39,986	50,122	47,876	(2,246)	-4.48%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	355,856	374,379	393,279	18,900	5.05%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Community Program Coordinator	1.00	1.00	1.00	0.00	0.00%
After School Aide	1.00	1.00	1.00	0.00	0.00%
Recreation Leader	1.00	1.00	1.00	0.00	0.00%
Police Officer	2.00	2.00	2.00	0.00	0.00%
Seasonal:					
Tutors	0.32	0.32	0.32	0.00	0.00%
Total	5.32	5.32	5.32	0.00	0.00%

POLICE-COMMUNITY OUTREACH

Goals:

- Present Drug Abuse Resistance Education (DARE) educational programming to 700 public and private school students and achieve a “graduation” rate of 95%.
- Provide educational tutoring and reading enhancement programs to 90 academically at risk youth.
- Provide anti-bullying presentations to youth attending Ormond Beach Elementary School and Ormond Beach Middle School.
- Expand the educational program partnership with Ormond Beach Middle School and Ormond Beach Elementary School to include Osceola Elementary School.
- Maintain the number of Police Officer hours (excluding time of assigned officers) in PAL activities at 250 annually.
- Expand the educational program partnership with Ormond Beach Middle School and Ormond Beach Elementary School to include Osceola Elementary School.

Accomplishments:

- PAL received a Commissioner Business Recognition Award (CBRA) from Volusia County Schools. OBPAL was selected out of 45 businesses in Volusia County to receive this State wide recognition award from the State of Florida Education Commissioner.
- *R.E.A.D. Reading Exploration Adventure and Discovery* provided 28 youth the opportunity to increase their reading skills through the program partnership with Ormond Beach Elementary School. Based on statistics collected by the school 90% attained learning gains as a result of participation in the program.
- The *Tutors Are Us* program provided an opportunity for youth to receive one on one instruction geared to each participant’s specific need. A grant JAG grant provided funds for 10 new computers to enhance the Tutors R Us program. Pre and post evaluative tests have shown that the program positively enhances academic performance for participants.
- *Science on Patrol* (SOP) provided an opportunity for 25 youth to participate in the program partnership with Ormond Beach Middle School and 14 youth at Ormond Beach Elementary School to increase their skills in math and science. The science program enhances skills through the resolution of crime scene scenarios.
- The OBPAL 12 and 14 under boys won first in their division at the Regional PAL Basketball Tournament. The teams qualified for participation in the State of Florida Police Athletic League Tournament.
- OBPAL Youth Directors Council member Marissa Moss was recognized by National PAL as the Female Youth of the Year.
- Raised over \$3000 for PAL from the National Night Out event.
- Partnered with Florida Hospital as a sponsor for the DARE and child bike safety programs.
- OBPAL youth completed the Rainforest Room Mural at the South Ormond Neighborhood Center.

POLICE-CRIMINAL INVESTIGATIONS

The Criminal Investigations program provides follow up investigations on over 1,500 UCR reported crimes annually and conducts pro-active investigations into illegal drug sales and possession.

POLICE-CRIMINAL INVESTIGATIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	850,515	1,023,891	1,045,029	21,138	2.06%
Total	850,515	1,023,891	1,045,029	21,138	2.06%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	795,669	959,548	993,557	34,009	3.54%
Operating	54,846	64,343	51,472	(12,871)	-20.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	850,515	1,023,891	1,045,029	21,138	2.06%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Police Officer	6.00	6.00	6.00	0.00	0.00%
Sergeant	1.00	1.00	1.00	0.00	0.00%
Corporal	1.00	1.00	1.00	0.00	0.00%
Victim Advocate Coordinator	1.00	1.00	1.00	0.00	0.00%
Evidence/Crime Scene Custodian	1.00	1.00	1.00	0.00	0.00%
Evidence/Crime Scene Technician	1.00	1.00	1.00	0.00	0.00%
Crime Analyst	1.00	1.00	1.00	0.00	0.00%
Office Assistant III	0.00	0.00	0.00	0.00	0.00%
Total	12.00	12.00	12.00	0.00	0.00%

POLICE-CRIMINAL INVESTIGATIONS

Goals:

- Maintain a Uniform Crime Report (UCR) clearance rate above the national average of 25% or better.
- Train at least one new investigator for the unit

Accomplishments:

- Exceeded UCR clearance rate goal with an annual clearance rate of 39% for those cases assigned to the Criminal Investigation Division.
- Successfully trained two new investigators assigned to the unit.
- Investigated and solved the two (2) homicides that occurred in the City.
- Cleared 33 vehicle burglaries by arrest.
- Arrested two local subjects that were responsible for numerous time share fraud scams.
- Created a new rotating investigator position within the unit. The position provides for a member of patrol to be assigned to the Criminal Investigation Unit for a period of twelve (12) months to gain training and experience in follow-up investigations, writing and obtaining search warrants and arrest warrants, under-cover and/or clandestine investigations, etc. and then take this knowledge back to their regular duties in patrol.
- Conducted thirty seven (37) narcotics investigations resulting in seventy one (71) arrests and approximately \$150,000 worth of illegal narcotics confiscated.

POLICE-COMMUNITY SERVICE AND ANIMAL CONTROL

Community Services provides operational and logistical support to other police department functions such as animal control, police forensics, alcohol breath testing, traffic control, and communications. The program's animal control responsibilities include the investigation, documentation and tracking of animal bite complaints and dangerous/vicious animals throughout the city.

The program also serves as a proving ground for employees seeking to become sworn law enforcement officers with the Police Department.

POLICE-COMMUNITY SERVICE AND ANIMAL CONTROL

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	305,065	372,287	386,304	14,017	3.77%
Total	305,065	372,287	386,304	14,017	3.77%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	258,119	307,901	329,713	21,812	7.08%
Operating	46,946	64,386	56,591	(7,795)	-12.11%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	305,065	372,287	386,304	14,017	3.77%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
<u>Full-time Positions:</u>					
Community Service Officer	5.00	5.00	5.00	0.00	0.00%
Lead Community Service Officer	1.00	1.00	1.00	0.00	0.00%
Total	6.00	6.00	6.00	0.00	0.00%

POLICE-COMMUNITY SERVICE AND ANIMAL CONTROL

Goals:

- Increase CSO generated community-policing and public awareness/education projects by 10%.
- Decrease CSO response times to animal control and traffic assistance calls.
- Provide wildlife handling training for all CSO's.
- Increase public awareness and education regarding the availability of Spay and Neuter programs for their pets.
- Increase the number of animals returned to owners and adopted out through the Department to defer costs associated with transporting stray animals to the Humane Society.
- Increase training and the public awareness of animal cruelty and dangerous dog issues. This is necessary due to increasing number of this type of case.
- Promote responsible pet ownership thru public awareness speaking at meetings during school career days or at homeowner's associations meetings.
- Increase public knowledge concerning lower cost shot clinics thru city advertisement (water bill) or newspapers. This effort will help lower the incidence of Rabies cases.
- Obtain training for personnel in operations during disasters.

Accomplishments:

- Ormond Beach Animal Services has continued the TNR (trap, neuter, return/relocate) program to deal with feral cat colonies. Ormond Beach Animal Services continues to partner with area citizens as well as grass root organizations and local veterinarians to trap, neuter, and release these cats back into managed colonies. Animal Services identify and train colony caregivers then oversee the care of the feral cat colonies. Animal Services coordinates and/or supervises any alternate solutions in situations where TNR would not be effective.
- Throughout the year Animal Services has utilized these same volunteer and grass root organizations and programs as an alternative means of finding suitable homes for lost, stray and unclaimed domestic animals rather than transporting them directly to the Flagler Humane Society and an uncertain fate.
- All Community Service Officers obtained training and certification through the Florida Animal Control Association.
- Providing many successful low cost shots clinics at the OBPD for residents and surrounding areas.
- Utilizing contracts with Emergency Clinics near the city to have sick or injured wildlife euthanized.
- Maintained a lower impound fee per month from Flagler Humane Society by holding dog/cats at PD and having reclaimed to owners saving over \$1,200.

POLICE-RECORDS

Records Management provides internal upkeep and management of all Police Department records through a computerized records management system, processing approximately 18,000 to 20,000 reports and citations annually. Records personnel also serve as the point of first contact in person representing the Ormond Beach Police Department to respond to information requests. Records personnel are also first point of contact for many incoming telephone calls.

POLICE-RECORDS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	213,161	218,935	221,915	2,980	1.36%
Total	213,161	218,935	221,915	2,980	1.36%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	183,218	194,110	198,115	4,005	2.06%
Operating	29,943	24,825	23,800	(1,025)	-4.13%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	213,161	218,935	221,915	2,980	1.36%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
<u>Full-time Positions:</u>					
Records Clerk	4.00	4.00	4.00	0.00	0.00%
Total	4.00	4.00	4.00	0.00	0.00%

POLICE-RECORDS

Goals:

- Maintain an entry rate of 100% for reports and citations.
- Ensure all report narratives are entered into the records management system in a timely manner to prevent any backlog of data entry from developing.
- Continue to purge old Records that have met the retention schedule keeping up to date on the purging will enable the Records Unit more space in the Records area. The goal is to eventually have all the paper records stored in the storage room.
- Cross train all records clerks in all the various records duties. Each clerk is assigned different tasks that must be completed in a specific time frame. Each clerk will train the others so everyone will be able to complete the task if the other clerk is on vacation.
- Maintain the entry of Uniform Crime Reports with no more than 2 to 3 days of backlog (reports submitted over weekends and holidays).
- Purge old arrest folders that have superseded their administrative value.
- Complete a Record manual that would assist all the clerks if they needed a quick reference guide on how to complete a task they were unfamiliar with.
- Work towards a completely paperless records management system.

Accomplishments:

- Automated the House Watch tracking. Developed menu-driven Access module for the "House Watch Program" on the server. Each Clerk has access to this software and enters requests when received by citizens. The list is provided electronically to officers' laptop computers and provided to each shift supervisor to be reviewed with personnel along with the regular activity boards on a daily basis.
- As a member of Crime Watch America, the Department posts information to the Crime Watch America website.
- The backlog of over 3,400 reports that needed to be data entered has been completed. Each report, with the exception of the narrative section, has been appropriately entered and can be researched via the computer data base. (Original copies of these reports are being maintained to complete the narrative data entry and for reference purposes).
- The day-to-day backlog of reports has been kept well under 100, normally running less than 20 reports on any given day/time.
- Citation data entry has been at 100% entered with the exception of special events, i.e. Bike Week and Biketoberfest, and then entry is caught up within two to three working days.
- Entry of crash reports are being routinely completed/entered within 2 to 3 work days of the reports being submitted/approved thru the new IyeTek software program.
- The purging of all the arrest folders both juvenile and adult that has superseded their administrative value has been completed.
- This past year records completed purging the reports that have met the retention schedule from 1988 to 2005.

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

The Fire Department is responsible for providing fire protection, technical rescue, hazardous material response/mitigation and emergency medical services within the city limits of Ormond Beach from four (4) fire station locations. The Department personnel include firefighters many of which are certified as Emergency Medical Technicians (EMT's) and certified as paramedics.

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	4,872,761	5,720,582	5,732,587	12,005	0.21%
Total	4,872,761	5,720,582	5,732,587	12,005	0.21%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	4,304,917	5,224,369	5,283,424	59,055	1.13%
Operating	567,844	496,213	449,163	(47,050)	-9.48%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	4,872,761	5,720,582	5,732,587	12,005	0.21%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Fire Battalion Commander	4.00	4.00	4.00	0.00	0.00%
Captain	12.00	12.00	12.00	0.00	0.00%
Driver Engineer	12.00	12.00	12.00	0.00	0.00%
Lieutenant	0.00	0.00	0.00	0.00	0.00%
Firefighters	21.00	21.00	21.00	0.00	0.00%
Fire Chief	1.00	1.00	1.00	0.00	0.00%
Assistant Fire Chief	0.00	0.00	0.00	0.00	0.00%
Office Assistant II	0.00	0.00	0.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Total	51.00	51.00	51.00	0.00	0.00%

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

Goals:

- Service Efficiency - Continue evaluating the fire-rescue system and opportunities to collaborate with other fire-rescue agencies to improve efficiency and effectiveness. Evaluate “functional consolidation and/or regionalization” proposals along with EMS response needs and capabilities. Continue to explore cost savings opportunities without reducing services.
- Promote Wildfire Risk Reduction Measures - Provide for a safe community in the areas where the wildland and urban interface meet. Continue to educate the citizens as well as evaluate risks and prioritize mitigation efforts.
- Emergency Preparedness Planning - Evaluate risks, develop and update procedures and exercise operational plans to effectively manage the City’s potential emergencies. Continue towards NIMS (National Incident Management System) compliance by ensuring federally mandated courses are completed by City employees.
- Priority Dispatch - Continue dialogue with Volusia County Public Protection to work through areas of concern to ensure efficiency and effectiveness.
- Public Fire Safety & EMS Education - Continue delivering public fire safety and EMS education to our citizens and ensure all residents have working smoke detectors.
- Collective Bargaining Negotiations - Reach an agreement with IAFF Local 3499 which provides for safe and cost efficient services for the firefighting personnel and the citizens of Ormond Beach.
- Apparatus Replacement - Evaluate apparatus needs; type and function for current, as well as, future needs.
- Safety - Implement a firefighter fitness standard to reduce the risk of injuries and cost to the City. Maintain a zero tolerance policy for those who willfully violate safe practices.

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Total number of calls dispatched as building fires (including calls canceled before arrival). The term "Calls" indicates one count per call for service. For the purposes of this survey, there is one "response" per call.	102	146	146	-	0.00%
Number of verified building fire calls responded to (excluding calls canceled before arrival)	61	70	70	-	0.00%
Number of vehicle, trash, brush, and other fire calls responded to (excluding calls canceled before arrival)	100	106	106	-	0.00%
Number of fire alarm and other alarm calls responded to (excluding medical alarms, calls canceled before arrival)	261	260	260	-	0.00%
Number of hazmat calls responded to (excluding calls canceled before arrival)	139	150	150	-	0.00%
Number of non-fire, non-medical, non-hazmat service calls responded to (excluding calls canceled before arrival)	923	1034	1034	-	0.00%
Total number of Non-EMS/Rescue Calls dispatched (including calls canceled before arrival)	1820	1980	1980	-	0.00%
Total Number of EMS and RESCUE calls dispatched (including medical alarms, calls canceled before arrival)	4157	4572	4572	-	0.00%
Number of cardiac arrest calls responded to where resuscitation efforts were used regardless of outcome.	44	48	48	-	0.00%
Number of successful pre-hospital resuscitations involving cardiac arrests	10	11	11	-	0.00%
Number of building fire calls responded to with first unit onscene (turnout + travel) in less than or equal to 5 minutes (NFPA 1710 benchmark). Excluding calls canceled before arrival	9	20	20	-	0.00%
Number of building fire calls responded to with first unit onscene (turnout + travel) in greater than 5 minutes and less than or equal to 9 minutes (NFPA 1710 benchmark). Excluding calls canceled before arrival	24	20	20	-	0.00%
Total number of EMS and RESCUE calls responded to (excluding calls canceled before arrival)	3767	4180	4180	-	0.00%

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

Accomplishments:

- Updated our Countywide Mutual Aid Interlocal Agreement.
- Successfully filed NIMS compliance report with the State.
- Updated City's Peacetime Emergency Plan.
- Applied to FEMA Assistance to Firefighter Grant program for safety upgrades to current firefighting equipment.
- Re-aligned operational & administration duties to function more effectively.
- Instituted Child Babysitting and Safety certification course for our residents.
- Instituted a quarterly Heartsaver CPR certification course for our residents at no charge.
- Certified 77 Police Department members in CPR.
- College degrees received by 4 Fire Personnel. The Fire Department members have 3 Master's, 7 Bachelor's, and 12 Associate's degrees.
- Responded to 6,562 Incidents. 15% increase from previous 12 month total of 5,694 Incidents.
- Fire Analysis Dollar Value Saved was \$17,012,059 (91%) with a Loss of \$1,664,950 (9%).

ROADSIDE AND RIGHT OF WAY MAINTENANCE

The Roadside and Right-of-Way Maintenance program is responsible for the maintenance and repair of City Parks and Properties, 150 + mile network of local roads and related public right of way, including: 1) vegetation and debris maintenance of road shoulders, and sidewalks, 2) right-of-way mowing on a contractual basis, 3) maintenance and grading of 11 miles of unpaved roads and parking lots that are under the maintenance responsibility of the City and 4) mowing at the Business Park, Airport and the closed class III Landfill.

Program costs are offset in part by the Florida Department of Transportation (FDOT) for road shoulder maintenance and mowing rights-of-way on State roads within the City limits of Ormond Beach. Approximately 98 lane miles of roads are maintained in accordance with an agreement between the City and FDOT for State Road 40, US 1, Nova Road, and A1A (10 lane miles added on Nova Rd). Approximately \$99,000 of the \$175,000 FDOT contract amount offsets road maintenance costs with the balance dedicated to drainage maintenance.

In-house city personnel provide the services listed above except for right-of-way mowing which is a contracted operation.

ROADSIDE AND RIGHT OF WAY MAINTENANCE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Right of Way Maintenance	99,000	99,000	130,000	31,000	31.31%
General Fund	1,627,353	1,621,303	1,622,836	1,533	0.09%
Total	1,726,353	1,720,303	1,752,836	32,533	1.89%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	761,145	780,910	834,948	54,038	6.92%
Operating	965,208	939,393	917,888	(21,505)	-2.29%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,726,353	1,720,303	1,752,836	32,533	1.89%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Environmental Systems Mgr.	0.30	0.30	0.30	0.00	0.00%
Streets Supervisor	1.00	1.00	1.00	0.00	0.00%
Maintenance Worker IV	3.00	3.00	3.00	0.00	0.00%
Maintenance Worker II	7.00	7.00	7.00	0.00	0.00%
Office Assistant II	0.50	0.50	0.50	0.00	0.00%
Maintenance Worker III	5.00	5.00	5.00	0.00	0.00%
Total	16.80	16.80	16.80	0.00	0.00%

ROADSIDE AND RIGHT OF WAY MAINTENANCE

Goals:

- Respond to calls for customer service by the end of business daily and within 1 hour for after hour call-outs.
- Respond to non-Public Works related work orders by end of business for scheduling.
- Incur no more than twelve (12) reported deficiencies on FDOT inspections yearly.
- Complete FDOT deficiencies with 14 working days.
- Assist in providing traffic control for special events.
- Assist with emergency management issues as they arise.
- Work to create greater efficiency in all aspects of Street repair.

Accomplishments:

Street Right of Way Maintenance

- 587 miles of shell roads were graded. Projected 400 miles in FY 12/13.
- 5,125 maintenance work orders were completed. Projected 5,200 maintenance w/o in FY 12/13.
- 562 maintenance work orders were completed on FDOT roads. Most of the R/W maintenance was removed from the FDOT MOA. Projected 500 maintenance work orders for FY 12/13.
- 1,930 man-hours were expended assisting other City departments. Projected 2,000 man-hours assisting other departments in FY 12/13.
- 942.5 man-hours working for other departments were for maintenance in City Parks. Projected 900 man-hours in FY 12/13.

Asphalt Maintenance

- 80 asphalt work orders were completed repairing city streets, requiring 77 tons of asphalt. Projected 85 asphalt work orders in FY 12/13, 80 tons of asphalt.
- There were 4 asphalt work orders completed on repairing FDOT roads, requiring 2.9 tons of asphalt.

Concrete Maintenance

- 107 work orders were completed for repairs to City sidewalks, curbs, gutters and catch basin aprons, requiring 70 cubic yards of concrete. Projected 125 concrete work orders, 80 cubic yards of concrete in FY 12/13.
- There were 7 work orders completed on FDOT walks, curbs, and gutters, requiring 21 cubic yards of concrete. Projected 20 concrete work orders, 18 cubic yards of concrete in FY 12/13.

Sign Maintenance

- There were 857 work orders completed for Traffic Sign installation and repair. Projected 900 work orders for Traffic Sign installation and / or repairs FY 12/13.

Urban Forestry

There were 235 trees removed from City R/W's or properties and 8 trees were removed from FDOT R/W's. Projected FY 12/13 to remove 200 trees from City R/W's or properties and remove 5 trees from FDOT R/W's .

BUILDING MAINTENANCE

Building Maintenance is a support service function of City government that provides repair and maintenance services for City buildings and structures, including routine electrical, plumbing, carpentry, air conditioning, painting and miscellaneous repairs. This program is also responsible for overseeing and monitoring service contracts for janitorial, electrical and air conditioning and performs one-time building and minor renovation projects when it is less costly than using an outside contractor.

Direct costs for materials and supplies that cannot be assigned or charged to a department operating budget are charged to the Building Maintenance budget. Otherwise, these costs and HVAC maintenance are charged directly to the department or program where the repair has occurred. All in-house labor costs are charged directly to the Building Maintenance budget regardless of where the work is performed.

In addition, building maintenance personnel are assisting with the maintenance of the Airport Tower and repair of the City's airport runway and taxiway lighting systems. This includes weekly lighting inspections and immediate repair of discrepancies found.

BUILDING MAINTENANCE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	636,159	630,282	611,509	(18,773)	-2.98%
Total	636,159	630,282	611,509	(18,773)	-2.98%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	336,650	336,981	340,043	3,062	0.91%
Operating	299,509	293,301	271,466	(21,835)	-7.44%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	636,159	630,282	611,509	(18,773)	-2.98%

Staffing Summary:

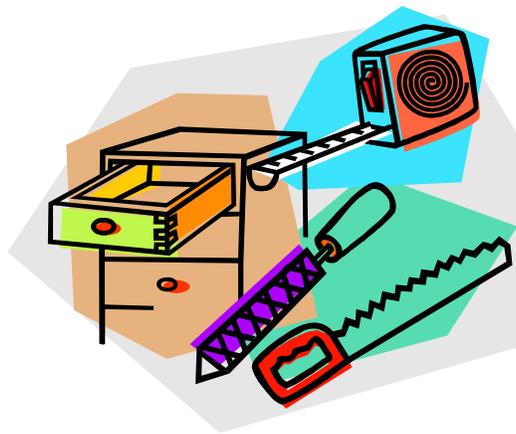
	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Office Assistant II *	0.50	0.50	0.50	0.00	0.00%
Bldg. Mnt. Supervisor	0.00	0.00	0.00	0.00	0.00%
Maintenance Worker II	1.00	1.00	1.00	0.00	0.00%
Tradesworker	5.00	5.00	5.00	0.00	0.00%
Total	6.50	6.50	6.50	0.00	0.00%

* Indicates primary department

BUILDING MAINTENANCE

Goals:

- Continue to receive a composite rating of satisfactory or better on quarterly janitorial service ratings from 90% of respondents.
- Continue to complete 98% of all non-emergency work orders within five working days of request.
- Continue to maintain the appearance of City parks and facilities through regular maintenance.
- Continue to manage the successful completion of projects described in the Facilities Renewal and Replacement Fund.
- Continue to implement energy saving devices and measures to reduce operating costs at city buildings.



Accomplishments:

- Completed 98% of all non-emergency work orders within 5 working days.
- Managed successfully and completed 100% of the Facilities Renewal and Replacement fund projects
- Some major projects completed:
 - Replaced HVAC units due to their life expectancy, upgrading to new energy efficient models at Nova Community Center gym, Ames House, Nova Gymnastics Center and South Ormond Neighborhood Center.
 - Oversight of painting and waterproofing at Ames House
 - Kitchen renovations at Performing Arts Center
 - Oversight of gable end replacements and painting at Senior Center
 - Kitchen renovations at Bailey Riverbridge Gardens Meeting Hall
 - Oversight of roof sealing at Police Department
 - Completion of energy grant lighting retrofit
 - Replacement of glass in bay doors at Fire Station #93

PARKS AND GROUNDS MAINTENANCE

This program is responsible for routine grounds maintenance, mowing and general beautification and upkeep of all City parks and on-site buildings, including grass mowing, flower bed and shrub maintenance, trash collection and maintenance of the medians along A1A and State Road 40.

With the exception of the Memorial Art Gardens, all parks and ground maintenance is performed on a contracted basis.

PARKS AND GROUNDS MAINTENANCE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	1,327,833	1,352,783	1,248,426	(104,357)	-7.71%
Total	1,327,833	1,352,783	1,248,426	(104,357)	-7.71%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	73,407	129,372	88,939	(40,433)	-31.25%
Operating	1,254,426	1,223,411	1,159,487	(63,924)	-5.23%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,327,833	1,352,783	1,248,426	(104,357)	-7.71%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Maintenance Foreman	1.00	1.00	1.00	0.00	100.00%
Maintenance Worker III	2.00	2.00	0.00	-2.00	-100.00%
Part-time Positions:					
Maintenance Worker III	0.00	0.00	2.00	2.00	0.00%
Total	3.00	3.00	3.00	0.00	0.00%

PARKS AND GROUNDS MAINTENANCE

Goals:

- Continue to ensure that all parks and grounds are inspected bi-weekly to ensure safety, accessibility and cleanliness.
- Continue to achieve a contract compliance rate of 90% for major maintenance services.
- Continue to effectively communicate with Facilities Maintenance Supervisor for proper contract monitoring, performance and level of finish.
- Ensure all city irrigation systems are wet tested, timer inspected and calibrated to ensure compliance with St. Johns Water Management District on a monthly basis as per new contract
- Implement playground safety inspection schedule using CPSI qualified staff.
- Continue community partnership through the Memorial Bench Program
- Ensure the smooth transition and successful management of the new mowing and irrigation contract

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Number acres of passive park	532	532	532	-	0.00%
Number of acres of active park	133	137	137	-	0.00%
Number of park acres maintained	62	66	66	-	0.00%
Number of hours of training for all park and recreation employees	572 hrs	572	572	-	0.00%
Number of acres maintained by contractors	71	75	75	-	0.00%
Number of acres of cemeteries, right-of-way and medians maintained	214	214	214	-	0.00%
Number of volunteer hours	38,663	39,000	39,000	-	0.00%
Number of children registered in summer programs	715 enrolled	725	725	-	0.00%
Number of available spaces in summer programs (number of registered that are placed)	935 spaces available (before enrollment took place)	950	950	-	0.00%
Number of children in jurisdiction	3,758	3,900	4,000	100	2.56%

PARKS AND GROUNDS MAINTENANCE

Accomplishments:

- Worked with Engineering to help facilitate the Grounds Maintenance and Mowing RFP
- Some projects completed:
 - Installation of new playground equipment at SONC and Fortunato Parks
 - Removal and replacement of trash receptacles, benches, and picnic tables at Sanchez Park and SONC Park
 - Renovation of gazebo at Cassen Park
 - Removal and replacement of entry door at bathhouse at Cassen Park
 - Timely repairs of irrigation matters
 - Installation of irrigation system at Santa Lucia median
- Continued daily communication with grounds maintenance contractor to improve the appearance of City facilities and contractor maintained areas.
- Direct daily communication worked in assisting with the direction of the performance of the grounds maintenance contractor and has upgraded appearance to the City parks and properties maintained.
- Facilitating the budget items for new park amenities has improved the level of finish in City parks.
- Timely repairs of irrigation matters.
- Installation of reuse irrigation system at the entrance to the Airport Business Park.
- Irrigation installation at labyrinth in Central Park II.
- Removal and replacement of benches and trash receptacles along Streetscape.

ENGINEERING

The Engineering Department is responsible for the following functions:

- ❖ Liaison with consultant engineers for the design and construction management for airport, road, drainage, water and sewer, recreational facility, beautification and other capital improvement projects.
- ❖ Survey and mapping and computer aided design for in-house projects that are not contracted to a consultant engineer.
- ❖ Site plan review and permitting of proposed development applications and inspection of all residential and commercial development projects.

ENGINEERING

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	816,199	882,268	924,618	42,350	4.80%
Total	816,199	882,268	924,618	42,350	4.80%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	769,635	824,088	880,298	56,210	6.82%
Operating	46,564	58,180	44,320	(13,860)	-23.82%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	816,199	882,268	924,618	42,350	4.80%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Public Works Dir/City Engineer	0.00	0.00	0.00	0.00	0.00%
Asst. City Manager	0.20	0.20	0.20	0.00	0.00%
Office Assistant IV	1.00	1.00	1.00	0.00	0.00%
Deputy City Engineer	1.00	1.00	1.00	0.00	0.00%
Civil Engineer	1.00	1.00	1.00	0.00	0.00%
Construction Engineer	1.00	1.00	1.00	0.00	0.00%
Landscape Architect	1.00	1.00	1.00	0.00	0.00%
Chief Engineering Technician	1.00	1.00	1.00	0.00	0.00%
Engineering Technician	0.00	0.00	0.00	0.00	0.00%
Chief GIS Technician	0.00	0.00	0.00	0.00	0.00%
GIS Technician	0.00	0.00	0.00	0.00	0.00%
Engineering Project Coordinator	1.00	1.00	1.00	0.00	0.00%
Engineering Inspector	3.00	3.00	3.00	0.00	0.00%
Part-time Positions:					
Engineering Technician	0.63	0.63	0.63	0.00	0.00%
Total	10.83	10.83	10.83	0.00	0.00%

ENGINEERING

Goals:

- Complete 75% of assigned capital improvement projects within 30 days of the substantial completion date established with the Notice to Proceed.
- Final project costs not to exceed 10% of bid cost for all change orders with the exception of City requested additions to original project scope of work.
- To receive 85% of bids below Engineer's final design cost estimate.

Accomplishments:

- **Alcazar, Buena Vista & Seville Drainage Improvements** – constructed drainage improvements to collect stormwater runoff from the roadway into a new storm drainage system. Also included replacement of old water mains and resurfacing of streets within the project area.
- **Ames Park Seawall Repair** – First phase of a multi-phase project to rehabilitate the existing seawall. Epoxy injection was used to seal cracks in the seawall to eliminate erosion occurring behind the seawall.
- **CDBG Watermain Improvements/Selden Avenue** – reconstruction of the roadway on Selden Avenue from US1 to dead end to include curb and gutter, as well as the installation of new 8" water main.
- **Corrugated Metal Pipe Rehabilitation** – Replaced/repared storm pipe at Oleander Avenue and Harvard Drive, at the intersection of Harvard Drive and A1A, and at Coquina Court, per the City's on-going program to replace old, failing metal storm drain which causes a reduction in stormwater conveyance capacity and roadway undermining.
- **City Hall Landscape Renovations** – Renovated deteriorated landscaping at City Hall, replacing much of which had been in place for 20 years.
- **Downtown Decorative Lighting – Fishing Pier** – Replaced all the decorative poles & fixtures at Cassen and Fortunato Park fishing piers with nautical style LED fixtures and poles specifically designed for the salt air environment.
- **Downtown Parking Improvements - Vining Court** - Addition of street parking in the Vining Court area and the construction of roadway improvements at the east end of Vining Court near SR A1A.
- **Downtown Public Way Signage** – Designed/installed new decorative public way finding signage to clearly identify public parking, public facilities, and other key locations within the Downtown area.

ENGINEERING

- **Downtown Streetscape Lighting Replacement** Replaced incandescent decorative street lights to LED in the downtown corridor & Granada Bridge.
- **Nova Community Park - Gymnastics Center Improvements** - installed an insulated ceiling system.
- **PAC Landscape Renovations** – Renovated deteriorated landscape at the Performing Arts Center.
- **Riviera Park Seawall Repairs** – First phase of a multi-phase project to rehabilitate the existing seawall. Epoxy injection was used to seal cracks in the seawall to eliminate erosion occurring behind the seawall.
- **Sanchez Park Boat Ramp Repairs** – Rebuilt the deck and pilings of the two finger piers on either side of the boat ramp.
- **SONC Improvements** - replaced leaking sections of the roof, installed new flooring, and an insulated ceiling system in the gym
- **SR40 Sidewalk Phase III** – Constructed the third phase of the sidewalk on west SR40, from Old Tomoka Road to the new Airport Road extension.
- **Surveillance Systems - Airport** – Installed security cameras at strategic locations to provide recordable surveillance of the runways, ramp areas, fuel tanks, security gates, and other important infrastructure.
- **Surveillance Systems - Nova Community Park** – Installed security cameras, video encoders/decoders, network devices, and fiber optic cable to provide a security and surveillance system.
- **Tomoka State Park Sidewalk** – Constructed an 8-foot, meandering multi-e trail in Tomoka State Park on the west side of North Beach Street from Inglesa Avenue to the park entrance.
- **Traffic Signal Interconnect** – Installed an interconnect cable to provide communication and coordination between the traffic signals on Granada Blvd from Nova Road to A1A, to allow better performance of the signals.
- **Traffic Signal Maintenance – 2012** – Coordinated with FDOT on the replacement of the traffic signals at SR40/Beach Street, SR40/John Anderson Drive, and SR40/North Halifax Drive.

BUILDING INSPECTIONS AND PERMITTING

Building Inspection

Building Inspections provides the following services: 1) review of all construction plans for residential, commercial and industrial construction, 2) issuance of approximately 3,000 building permits annually and 3) conducts approximately 13,000 building, plumbing, mechanical and electrical inspections for various types of construction within the City limits of Ormond Beach in accordance with the Florida building Code and other State and local laws.

Occupational Licensing

Issues occupational license renewals, new occupational licenses and contractor registrations.

BUILDING INSPECTIONS AND PERMITTING

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Permit Fees	466,967	488,400	-	(488,400)	-100.00%
General Fund	197,326	222,889	755,242	532,353	238.84%
Total	664,293	711,289	755,242	43,953	6.18%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	573,744	642,410	678,718	36,308	5.65%
Operating	90,549	68,879	76,524	7,645	11.10%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	664,293	711,289	755,242	43,953	6.18%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Chief Building Official	1.00	1.00	1.00	0.00	0.00%
Planning Director	0.35	0.35	0.35	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Permit Technician	1.00	1.00	1.00	0.00	0.00%
Plans Examiner	1.00	1.00	1.00	0.00	0.00%
Chief Building Inspector	1.00	1.00	1.00	0.00	0.00%
Building Inspector	2.00	2.00	2.00	0.00	0.00%
Engineering Inspector	1.00	1.00	1.00	0.00	0.00%
Total	8.35	8.35	8.35	0.00	0.00%

BUILDING INSPECTIONS

Goals:

- Maintain established permit review timeframes (examples include: single family residence is 10 to 25 working days, commercial interior build out is 10 to 15 working days, and a reroof is 1 to 3 working days).
- Speed up the delivery of permit requests for mechanical change-outs, roofing, siding, water heaters, minor electrical, windows, and doors.
- Continue providing time sensitive inspection response (next business day) to contractors and homeowners.
- To obtain multi-certifications (including fire inspector) of building inspectors to allow for multiple inspections on a single site visit. (On-going)
- Help facilitate consistent regulatory reviews for building permits by having all city regulatory departments (Engineering, Planning, Fire, Utilities and Building), fully use the Naviline system vs. paper transmittals. Establish time frames for review/approval by all depts.
- Identify and improve development review processes.
- Establish procedures for outstanding and open permit follow-up.
- Work towards a paperless office environment with electronic storage.
- Work towards obtaining Building Inspector and/or plans examiner certifications for permit technicians.
- SPRC inspector to work towards obtaining standard license as Commercial Building Inspector and Fire Safety Inspector.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
All inspections for building construction, residential and commercial. Does not include inspections outsourced by the jurisdictions. Exclude Private Providers.	9602	8,644	9,941	1,297	15.00%
The percentage volume of building inspections completed by target date of requests for inspection being made. Define on-schedule for your jurisdiction.	99%	99%	99%	-	0.00%
Include re-inspections performed by jurisdiction's licensed inspectors only. Exclude outsourced inspections and inspections performed by Private Providers.	1,308	1,113	1,280	167	15.00%
All plans approved during the designated fiscal year regardless of the number of reviews required prior to approval	3,277	3,155	3,629	474	15.02%
All BEMP plan reviews. Exclude Zoning reviews.	100%	100%	100%	-	0.00%
All permits for building construction, residential and commercial.	3,277	3,155	3,629	474	15.02%
Time from electronic date that application for permit is entered into the Permits System to when it is entered as "completed" regardless of when customer picks it up. Count only time when jurisdiction has the plans.	100%	100%	100%	-	0.00%

BUILDING INSPECTIONS

Accomplishments:

- Maintained 99% of inspection requests being completed within 24 hours.
- Obtained multi-certifications of inspectors to allow for multiple inspections on a single site visit.
- Fee schedule has been revised.
- All building inspectors are now certified as fire safety inspectors.
- Three inspectors have a one and two family standard license allowing them to perform multi inspections on one and two-family dwellings. Five inspectors have a commercial building standard license.
- Incorporated fire safety inspection and fire plans review into the building department function.
- Two inspectors now are certified by ICC as a Master Code Professional.
- Set up an inspector at the front counter to issue permits over the counter from 2:30 to 3:30 for mechanical change-outs, minor electrical and plumbing, re-roofing and minor door and window replacements.
- of building inspectors to allow for multiple inspections on a single site visit.

NEIGHBORHOOD IMPROVEMENT

Neighborhood Improvement investigates approximately 5600 cases annually to ensure compliance with City codes and ordinances through inspections, neighborhood sweeps, and citizen complaints and inquiries. More specifically, Neighborhood Improvement enforces the City's Land Development Code requirements regarding land use and development regulations, sign usage, as well as environmental code requirements. This Division also enforces the regulations contained in the Code of Ordinances with regard to water restrictions, solid waste and various other regulations. In addition, Neighborhood Improvement processes approximately 760-tree removal permits, conducts approximately 940 landscape inspections for new residential construction, and approximately 75 landscape maintenance inspections on existing commercial sites.

Neighborhood Improvement also coordinates a "partnering" effort with neighborhood associations, interested citizens and civic organizations to improve the appearance of neighborhoods.

NEIGHBORHOOD IMPROVEMENT

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Tree Removal Permits	9,665	10,000	12,000	2,000	20.00%
Code Violations	56,183	15,000	22,000	7,000	46.67%
General Fund	264,232	313,063	310,187	(2,876)	-0.92%
Total	330,080	338,063	344,187	6,124	1.81%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	285,433	292,509	301,940	9,431	3.22%
Operating	44,647	45,554	42,247	(3,307)	-7.26%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	330,080	338,063	344,187	6,124	1.81%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Neighborhood Improvement Manager	1.00	1.00	1.00	0.00	0.00%
Environmental Enforcement Officer	1.00	1.00	1.00	0.00	0.00%
Neighborhood Improvement Officer	2.00	2.00	2.00	0.00	0.00%
Office Assistant II	0.00	0.00	0.00	0.00	0.00%
Office Assistant III*	1.00	1.00	1.00	0.00	0.00%
Total	5.00	5.00	5.00	0.00	0.00%

*Transferred from Police Administration

NEIGHBORHOOD IMPROVEMENT

Goals:

- Research information for potential code amendment to deal with hazard trees and nuisance invasive plant species. Prepare for City Commission discussion Item.
- Revise the tree removal section of the landscape ordinance.
- Increase code enforcement pursuit against lending institutions for failure to register vacant properties in foreclosure status and keep them maintained.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Number of proactive cases	1,144	904	1,024	120	0
Number of reactive cases/complaints	2,022	2,289	2,155	(134)	(0)
Days from complaint to first inspection	1-2 days	1-2 days	1-2 days	-	-
Total cases brought into compliance	1,579	1,107	1,343	236	0

Accomplishments:

- Code Amendments – NID initiated amendments to the schedule of code enforcement fines, site maintenance and assisted with the creation of a code regarding the use of temporary coverer on structures within the Code of Ordinances. NID has participated with amendments to the Land Development Code (LDC) regarding accessory uses particularly home occupations, use of temporary covers on structures.
- Assisted Public Works in the creation of a damaged sidewalk brochure.
- Continues to configure and implement the new notification system and automating processes within Naviline.
- Continues to resolve 99% of all code enforcement cases before the cases reach the Special Magistrate.
- Continues to enhance task team approach consisting of Police Officers, Community Service Officers, Neighborhood Improvement Officers, Florida Fish and Wildlife Conservation Commission, Volusia County Health Department, Department of Environmental Protection, and other agencies and organizations to coordinate inspection activities.
- Continues to increase public awareness and provide education to Ormond Beach citizens by participation in Neighborhood Watch and Home Owner Association meetings, community service projects and activities such as National Night Out, and Earth Day. Coordinate with the Chamber of Commerce to also educate the commercial industry on common code violations that occur in commercially and industrially zoned properties.

FLEET OPERATIONS

Fleet Operations is a support service of city government that provides a comprehensive array of repair and preventive maintenance services for a fleet of approximately 229 vehicles and 399 pieces of equipment and other non-rolling stock. Fleet Operations also maintains a parts shop and inventory, coordinates all sublet repairs, manages the City's vehicle replacement program, oversees operations of the City's central fueling facility and maintains management and billing information for all vehicles and equipment.

As an "internal service" operation, Fleet Maintenance recovers its labor and overhead through an hourly labor rate billed to user departments and from a 25% surcharge levied on parts and sublet repairs and a 10% surcharge on fuel. The cost of all parts and sublet repairs are charged directly to the user department.

FLEET OPERATIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	1,412,934	1,477,841	1,489,900	12,059	0.82%
Total	1,412,934	1,477,841	1,489,900	12,059	0.82%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	293,520	315,305	328,938	13,633	4.32%
Operating	1,119,414	1,162,536	1,160,962	(1,574)	-0.14%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,412,934	1,477,841	1,489,900	12,059	0.82%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Fleet Operations Manager	1.00	1.00	1.00	0.00	0.00%
Garage Supervisor	1.00	1.00	1.00	0.00	0.00%
Fleet Maintenance Supervisor	1.00	1.00	1.00	0.00	0.00%
Mechanic III	0.00	0.00	0.00	0.00	0.00%
Mechanic II	1.00	1.00	1.00	0.00	0.00%
Mechanic I/Parts Clerk	2.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Courier (part-time)	0.50	0.50	0.50	0.00	0.00%
Total	6.50	5.50	5.50	0.00	0.00%

FLEET OPERATIONS

Goals:

- Achieve a composite rating of satisfactory or better on a semi-annual service evaluation from 90% of respondents.
- Maintain vehicle downtime of no more than 5% for all fire and police vehicles.
- Maintain an average productivity rate for all mechanics of 80% that generates 4608 billed labor hours. (2080 – 80 vacation – 80 holidays = 1920 X 3 mechanics = 5760 X 80% = 4608 hours)
- Maintain an hourly labor rate that is at or below the average private sector labor rate for similar sized operations in the Daytona Beach area (the FY 11-12 hourly labor rate is \$27.43).
- Continue to reduce tire and parts inventories. Identify obsolete parts and provide a cost effective recovery and disposal.
- Upgrade the City fueling station by replacing the dispensers, leak detectors, and all associated piping.
- Enclose oil tank farm to prevent deterioration due to outside environment.
- Achieve ASE Blue Seal of Excellence for 7th consecutive year.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Total hours billed to work orders	3,249	4,000	4,400	400	10.00%
Total hours available for all employees who generate billable hours	4,428	4,800	5,200	400	8.33%
Number of regular and reserve light vehicles (I) on last day of reporting period	82	82	82	-	0.00%
Number of regular and reserve light vehicles (II) on last day of reporting period	17	17	17	-	0.00%
Number of regular and reserve vehicles in police fleet on last day of reporting period	56	56	56	-	0.00%
Number of regular and reserve apparatus in fire fleet on last day of reporting period	12	12	12	-	0.00%
Number of regular and reserve medium-duty vehicles 10,001–19,500 GVW in fleet on last day of reporting period	15	15	15	-	0.00%
Number of regular and reserve heavy-duty vehicles >= 19,501 GVW in fleet on last day of reporting period	20	20	20	-	0.00%
Number of regular and reserve pieces of heavy equipment in heavy equipment fleet on last day of reporting period	7	7	7	-	0.00%
Total fleet maintenance expenditures for police vehicles	144,536	145,000	145,000	-	0.00%
Total fleet maintenance expenditures for fire apparatus	57,718	60,000	60,000	-	0.00%
Total fleet maintenance expenditures for light vehicles (I)	75,000	65,000	65,000	-	0.00%
Total fleet maintenance expenditures for light vehicles (II)	18,924	15,000	15,000	-	0.00%
Total fleet maintenance expenditures for medium duty vehicles	23,817	20,000	20,000	-	0.00%
Total fleet maintenance expenditures for heavy duty vehicles	62,887	50,000	50,000	-	0.00%
Total fleet maintenance expenditures for heavy equipment	10,860	15,000	15,000	-	0.00%
Total miles driven by light vehicles	788,000	788,000	788,000	-	0.00%

FLEET OPERATIONS

Accomplishments:

- Purchased a 45 foot enclosed semi trailer from government surplus. The trailer is used to better facilitate the City surplus operation by taking larger loads which will save the City transportation cost and man hours.
- Achieved ASE Blue Seal of Excellence for 6th consecutive year.
- Achieved a downtime rate of lower than 5% for all emergency vehicles.
- The enclosure for generator #E 054 located at the Sanchez lift station had the interior and exterior refurbished then sealed and painted. As a result this will extend the life of this unit significantly.
- The entire hydraulic in ground lift system in the fleet facility was removed and filled with concrete. This removed obsolete and ineffective equipment and also facilitated a safer and more environmentally friendly work facility.
- Fleet removed and disposed of at public surplus auction two obsolete scroll air compressors. These air compressors at one time were used to facilitate air through the entire facility.

ECONOMIC DEVELOPMENT

The City's Economic Development Department promotes development and redevelopment in Ormond Beach, including the Airport Business Park, downtown, and other areas within the community. In addition, Economic Development works closely with private property owners and City and County officials in the creation and development of a business park in the area along north US1 and Interstate 95. Economic Development also markets the City of Ormond Beach to prospective businesses and visitors.

ECONOMIC DEVELOPMENT

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	212,425	230,282	233,706	3,424	1.49%
Total	212,425	230,282	233,706	3,424	1.49%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	140,703	144,860	154,025	9,165	6.33%
Operating	18,264	31,964	26,223	(5,741)	-17.96%
Capital	-	-	-	-	0.00%
Charges for Service	53,458	53,458	53,458	-	-100.00%
Total	212,425	230,282	233,706	3,424	1.49%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Economic Development Dir.*	1.00	1.00	1.00	0.00	0.00%
Total	1.00	1.00	1.00	0.00	0.00%

* A portion of the ED Director previously charged to Fund 108

ECONOMIC DEVELOPMENT

Goals:

- Retain industrial businesses through visitation program and assist with incentives and expansion projects.
- Collaborate with economic development partners to market & attract out-of-state businesses/visitors to the City.
- Work with Tomoka Holdings to complete following:
 - Land use regulations and design standards.
 - Infrastructure for Commerce Park.
 - Promote, market, and recruit businesses to Commerce Park.
- Develop/Implement Main Street economic development initiatives.
- Assist local businesses with city permitting related issues.
- Manage City's Business Park Municipal Airport including:
 - Market and sell remaining lots in Airport Business Park.
 - Lease remaining parcels at SE Quadrant.
 - Complete construction of Airport Improvement Projects.
 - Analyze feasibility of establishing an Unmanned Aerial Vehicle test site at the Airport.
 - Manage noise abatement program.
- Work with hospital management/realtors to facilitate reuse of Florida Hospital-Memorial Division property.
- Work with Ormond Beach business leaders to identify recruitment business referrals.
- Update City's Economic Development marketing packet and web page
- Prepare strategies for the formation of public/private partnerships to provide investment in the construction of new industrial buildings in the City.

ECONOMIC DEVELOPMENT

Accomplishments:

- Worked with businesses throughout the City to retain and expand their operations and employment base.
- Worked closely with Team Volusia EDC and Volusia County Economic Development Department on business recruitment prospects to the City.
- Instrumental in business expansion related projects i.e. Energizer, Pace Analytical, Emergency Communications Network, and other small businesses in the City.
- Worked with City staff and Tomoka Holdings on zoning regulatory approvals and final design standards for the Ormond Crossings Planned Development project.
- Provided leadership and consultation to the Ormond Beach Chamber of Commerce, Main Street Inc., and Team Volusia organizations to improve the business climate in the City.
- Prepared and received City Commission approval of the City's three-year Strategic Economic Development Plan.
- Worked with Florida Hospital officials and real estate brokers for the reuse options for Florida Hospital properties on Sterthaus Avenue.
- Worked with manufacturing companies located at the Airport Business Park on their expansion plans.

THE CASEMENTS

The Casements is the flagship community enrichment center on the peninsula serving nearly one third of the city's population. Programs in environmental education such as urban homeowner's landscape conservation, organic gardening, safe boating, manatee and wildlife protection classes and the arts take place at The Casements, in Central Park or as outreach experiences. Youth-at-Risk programs through story-telling, computer enrichment classes, arts and literacy education at Osceola School and the Casements raise confidence and self-esteem to benefit youth, serve families and enhance community values.

As a historic facility, the former home of John D. Rockefeller, Sr., a Great Floridian is on the National Register for Historic Places and is an echo-tourism destination for visitors in Ormond Beach. It serves as an important landmark and symbol of historic preservation for the community within an urban park setting of leisure service facilities.

THE CASEMENTS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Casement Fees	131,214	120,000	134,000	33,000	27.50%
General Fund	146,399	156,901	144,269	(12,632)	-8.05%
Total	277,613	276,901	278,269	1,368	0.49%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	115,464	119,813	123,230	3,417	2.85%
Operating	162,149	157,088	155,039	(2,049)	-1.30%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	277,613	276,901	278,269	1,368	0.49%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Cultural Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Custodian (1)	0.50	0.50	0.50	0.00	0.00%
Program Specialist (1)	0.50	0.50	0.50	0.00	0.00%
Special Events Tech (1)	0.50	0.50	0.50	0.00	0.00%
Office Assistant I (1)	0.75	0.75	0.75	0.00	0.00%
Seasonal:					
Summer Counselors (3)	0.45	0.45	0.45	0.00	0.00%
Total	3.70	3.70	3.70	0.00	0.00%

THE CASEMENTS

Goals:

- Revamp patron and participant surveys.
- Develop and sustain community cultural events with local civic organizations including, Seafood & Blues Festival, Celtic Festival, Native American Festival, National Multiple Sclerosis Fun Walk & King of the Grill Festival.
- Increase revenue with facility rentals/programs and special events.
- Partner with Volusia County ECO RANGERS to offer an educational and historical program for their young participants and their parents.
- Continue to offer monthly free “Movies on the Halifax” in Rockefeller Gardens and seek to expand partnerships and sponsors to defray the cost of movie permits.
- Expand opportunities for a variety of monthly gallery exhibits.
- Increase volunteer opportunities with assistance in programs and special events.
- Assist The Casements Guild in providing a successful fundraising event during the holiday season.
- Create new opportunities for local Boy Scout groups to visit the Historical Boy Scout Museum.

Expand on the Rockefeller Revisited program offered in October.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Attendance/Participants:					
Special Events	57,360	60,000	65,000	5,000	8.33%
Tours	6,972	8,000	8,000	-	0.00%
Programs/Classes	136	200	225	25	12.50%
# Rentals:					
Rentals/Groups - Casements	170	150	150	-	0.00%
Rentals/Groups - Riverbridge	215	200	200	-	0.00%
Efficiency/Effectiveness:					
Overall "satisfied/very satisfied" %	90	90	90	-	0.00%

THE CASEMENTS

Accomplishments:

- The Casements is the only beachside community center that offers various fitness, cooking, art, informative and educational opportunities for both the young and old.
- Partnered with Jimmy Sawgrass to present the annual Native American Festival.
- Partnered with The Casements Guild to offer monthly free movie nights to the community.
- Offered a “Camp Expo” opportunity at the movie night to showcase all Leisure Services summer program offerings.
- Partnered with The Casements Guild to offer a holiday showcase with decorations inside the historic home as well as outside to kick off the holiday season. These decorations are kept up throughout the month of December for many other holiday events to enjoy.
- Celebrated and acknowledged members of The Casements Guild at their annual volunteer luncheon for the dedicated service to the City of Ormond Beach for 33 years.
- Worked with a local caterer to sponsor the cost of the annual volunteer luncheon, in an effort to minimize cost and continue this worthwhile event.
- Developed several new rental opportunities in Rockefeller Gardens for both private and public events.
- Provided a “Spaghetti Dinner” before one of the monthly movie nights.
- Worked with Ormond Memorial Art Museum and the Ormond Beach Historical Society to collaborate with planning the ECHO RANGERS program for Ormond Beach.
- Worked with Volusia County ECO Ranger programs to offer educational opportunities for their members and families.
- Partnered with Ormond Memorial Art Museum and Ormond Beach Historical Society to offer the 22nd annual Starry, Starry, Night.
- Offered a new program with Ormond Historical Society called “Rockefeller Revisited” which was a Halloween alternative program for all ages.
- Partnered with Ormond Beach Mainstreet to offer the weekly Farmers’ Market, Celtic Festival and Seafood/Riverfest events.
- Partnered with Ormond Beach Chamber of Commerce to offer their Leadership Training site visit and tour.
- Worked with I AM Ormond Beach Reunion Board to offer meetings and luncheon for their membership.
- Worked with Ormond Beach MainStreet to offer a “Lunch & Learn” program to the community.
- Worked with the National MS Foundation to offer a fund raising walk.
- Obtained a generous donation from the Boy Scout Administration with a video presentation of Scouting stories for the Historical Boy Scout Museum.
- Obtained a donation from The Casements Guild to enhance the security cameras for the second and third floors.

PERFORMING ARTS CENTER

The Ormond Beach Performing Arts Center (OBPAC) consists of an auditorium, rehearsal room, studio and music rooms for City-sponsored groups, professional theater and musical productions. The Center has a seating capacity for 627 people and is built in a fan-shaped, stadium-style configuration.

The Center is also used for youth dance classes, recitals, senior shows, music events and children's theater. Additional uses include voice and piano lessons, acting classes, additional dance classes and a children's choir, among other various cultural arts classes and activities seminars and workshops.

PERFORMING ARTS CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Tickets/Concessions	168,078	180,000	181,000	1,000	0.56%
General Fund	183,675	199,185	215,842	16,657	8.36%
Total	351,753	379,185	396,842	17,657	4.66%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	107,844	101,880	107,823	5,943	5.83%
Operating	243,909	277,305	289,019	11,714	4.22%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	351,753	379,185	396,842	17,657	4.66%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
P.A.C. Supervisor	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Custodian (2)	0.75	0.75	0.75	0.00	0.00%
Theatrical Services Tech (1)	0.50	0.75	0.75	0.00	0.00%
Box Office Attendant (2)	1.00	1.00	1.00	0.00	0.00%
Total	3.25	3.50	3.50	0.00	0.00%

PERFORMING ARTS CENTER

Goals:

- Revamp patron and participant surveys.
- Achieve a 90% or better satisfaction rating from show producers, classes and instructors.
- Continue to seek business partnerships to generate grants/donations.
- Achieve 80% or better of return contracts/rentals.
- Continue to produce a children's summer theatre/production camp through partnership with local theatre/children's arts group.
- Produce a summer dance camp through local partnerships.
- Increase rental/facility revenue by partnering with local producer to bring in national performers.
- Work with internal show groups to improve ticket sales.
- Partner with local show group to host children's Broadway Workshop.
- Implement an online ticket sales platform.
- Increase day-to-day volunteerism with internal show groups.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Rentals	89	150	160	10	6.67%
Shows/Rentals Attendance	44,134	50,000	52,000	2,000	4.00%
New Contracts	16	14	20	6	42.86%
Not for Profit Shows	38	35	40	5	14.29%
For Profit Shows	19	25	30	5	20.00%
Efficiency/Effectiveness:					
Returning Contracts	35	48	50	2	4.17%
Customer Satisfaction %	90%	90%	90%	-	0.00%

PERFORMING ARTS CENTER

Accomplishments:

- The Performing Arts Center has continued to expand its' services to local businesses by incorporating business meetings and training sessions in addition to facility rentals.
- The internal show groups of the Performing Arts Center presented: CMT presents "Joust" and "Once Upon A Mattress", Miss Debby's Dance Recital, CMT presents "Disney on Broadway", Amazing World of Illusions VII, CMT presents "Dig It", and "Aladdin Jr.", Senior Show Club Follies,.
- The Performing Arts Center continues to serve in an emergency capacity for the Hurricane/emergencies as a shelter and food distribution site for emergency crews and City Employees.
- The PAC continues to create new relationships with community based not-for-profit service organizations and faith based groups, hosting successful fundraising events.
- The PAC staff continues to network with other area theatre professionals through various events and conferences.
- The PAC implemented (2) Children's Summer Camp Productions. These were designed to incorporate summer camps, church groups, day cares and various parks and recreation agencies to generate revenue.
- The PAC partnered with CMT to present Camp Broadway, a one day theatrical workshop for children taught by professional Broadway actors.
- The PAC has increased its volunteer base and now has over 220 total volunteers who donate approximately 3,000 hours annually.

PERFORMING ARTS CENTER

Accomplishments:

- The Performing Arts Center hosted an amazing amount of local and national performances including but not limited to: The Miss Florida High School Scholarship Pageant, Southern Cross Naturals Bodybuilding Competition, Hits of the Brits, Motown and 'Mo, Stars From the Platters, Theatreworks USA "Yellow Brick Road", Florida State Naturals Bodybuilding Competition, Kopy Kats Musical Revue, Daytona Beach Concert Band, Give Cite Christian Rock Concert, Miss Volusia County USA Pageant, Nat "King" Cole Big Band and Christmas Sing-A-Long, South Beach Dance Holiday Showcase, Mia Bella Academy of Dance Holiday Recital, Legends of Doo Wop, Senior Theatre Workshop presents "Oklahoma", Triumphant Quartet, Beatles Review, Tribute To Elvis, Give Cite Cinema For The Season, The Long Run Tribute To The Eagles, Simply Streisand Back To Broadway, Shining Stars Pageant, Ernie Haase and Signature Sound, Stars From The Coasters, Drifters, and Temptations, Indian Cultural Society Drama, Drinkin', Swingin', Singin', Salute To Sinatra, Davis, and Martin, Legends of Doo Wop and Sonny Geraci, Magic Show Featuring Illusionist David DaVinci, Triumphant Quartet, "Big Band Salute to Nat Louis Armstrong, Billie Holiday, Duke Ellington, and Ella Fitzgerald", South Beach Dance Competition Team Fundraiser for Halifax Urban Ministries, Shining Stars Pageant, "Buzz The Bellhop, Last Chance", North East Florida Jazz Festival, Miss Daytona Beach Scholarship Pageant, Miss Florida US Pageant, Kinetic Expressions Dance Academy presents "Alice In Wonderland", Community Foundation of East Central Florida presents "From Outa Nowhere Band", Ormond MainStreet Celtic Concert with Mairtin de Cogain Project and Frank McGuire and Scott Macdonald, Center Stage Dance and Performing Arts Recital , Vietnam Veterans of America presents "Palm Coast Swing Band and Knights To Remember", VSA Annual Talent Night, Dancing Dogs Spring Show, Pine Trail Elementary presents "The Jungle Book", South Beach Dance Annual Dance Showcase, CMT Dance Camp Recital, Volusia Academy of Ballet Recital, Big Band America "Broadway and Holly wood Revisited,

SENIOR CENTER

The Senior Center program coordinates the activities of a multi-purpose center that includes programs in the area of health, arts, languages, nutrition, theater, personal finance and technology and music for persons over 55 years of age. The Center also offers classes and activities for physically and mentally challenged citizens and those with other special needs.

In addition, the Center hosts the Ormond Senior Games and maintains the Mainland Council on Aging Senior Congregate Dining and Meals on Wheels programs.

SENIOR CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Senior Center	14,718	10,000	10,000	-	0.00%
General Fund	77,757	86,994	96,634	9,640	11.08%
Total	92,475	96,994	106,634	9,640	9.94%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	21,128	19,002	19,002	-	0.00%
Operating	71,347	77,992	87,632	9,640	12.36%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	92,475	96,994	106,634	9,640	9.94%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Part-time Positions:</u>					
Custodian (1)	0.50	0.50	0.50	0.00	0.00%
Center Leader (1)	0.50	0.50	0.50	0.00	0.00%
Total	1.00	1.00	1.00	0.00	0.00%

SENIOR CENTER

Goals:

- Monitor the management agreement with Council on Aging to ensure terms of the contract are met.
- Continue to expand evening and weekend rentals to further increase revenue.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Sr. Center will be operated by Council on Aging weekdays. Facility will be rented thru City evenings & weekends.					
Attendance/Participants:					
Facility Rentals	70	80	80	-	0.00%
Efficiency/Effectiveness:					
Customer Satisfaction %	90%	90%	90%	-	0.00%

Accomplishments:

- Continued to expand rentals and usage to include: Dance Classes, Concerts, Sunday Church Service, Homeowners Association meetings, Seminars and Sports Association Meetings.
- Successfully renewed Council on Aging Lease Agreement.
- Continued partnerships with long time facility rentals Tomoka Duplicate Bridge and Granada Squares Dancers.

COMMUNITY EVENTS

Community Events coordinates and produces community and City-sponsored holiday and cultural events such as the Fireworks on the Halifax & Independence Day Celebration, Santa Land, Holiday Parade, Art in the Park and the Birthplace of Speed Celebration. This division also coordinates various celebrations, dedications, remembrances, groundbreaking, historical celebrations and various other official City events. Assistance is also provided to other City departments, boards and committees, outside agencies and community service clubs with the presentation of their event schedules.

COMMUNITY EVENTS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Sponsorship	24,529	11,500	12,000	500	4.35%
General Fund	150,333	161,472	179,824	18,352	11.37%
Total	174,862	172,972	191,824	18,852	10.90%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	81,449	76,633	84,967	8,334	10.88%
Operating	93,413	96,339	106,857	10,518	10.92%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	174,862	172,972	191,824	18,852	10.90%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Full-time Positions:</u>					
Community Events Coordinator	1.00	1.00	1.00	0.00	0.00%
<u>Part-time Positions:</u>					
Community Events Technician (1)	0.50	0.50	0.50	0.00	0.00%
Community Events Leader (1)	0.50	0.75	0.75	0.00	0.00%
Total	2.00	2.25	2.25	0.00	0.00%

COMMUNITY EVENTS

Goals:

- Revamp patron and participant surveys.
- Continue the development of the popular Art in the Park event to encompass additional components for children.
- Assist in the development of possible future Community Events
- Assist in the coordination & management of major co-sponsored events at Rockefeller Gardens and other venues.
- Execute all (50) events with precision performance and outstanding presentation.
- Assist with improving the Senior Games events with the cooperation and support of the Senior Games Board.
- Restructure current programs to encompass more community involvement.
- Continue to increase sponsorships for all annual community events.
- Continue the encouragement of all event advisory boards to solicit new members and funding.
- Continue to develop new partnerships for the annual Hippy Hop Night Event.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Community Events					
Workload:					
Events Total	64	65	68	3	4.62%
Non-annual events	31	30	30	-	0.00%
Efficiency/Effectiveness:					
Customer Satisfaction % - Events	90%	90%	90%	-	0.00%

COMMUNITY EVENTS

Accomplishments

- Continued agreement with Lamar Sign Company to post our event flyers on their electronic billboard signs in Ormond Beach and Daytona Beach. This service is an in-kind contribution saving the City \$1,200 per quarter in marketing and advertising.
- Staff continued development of the Art in the Park event, which was very well received this year due to the greater quality of the art and craft vendors, expanded entertainment, and event logistics. The Art in the Park event is a partnership endeavor with the Ormond Memorial Art Museum. Community Events taking the lead on most event tasks including: event logistics, set-up, soliciting sponsorships, vendor application process, increasing revenue streams and marketing the event.
- Staff implemented a new “Children’s Craft Zone” for the Art in the Park event. The Craft Zone was open to all children attending the weekend event. About 300 children had an opportunity to make a special Mother’s Day gift, get a portrait done by caricature artist and participate in coloring a monster mural.
- Staff generated more revenue in this year’s Art in the Park than in the previous (9) years.
- The Community Events staff with the Memorial Day Committee held the third Memorial Day Remembrance Service at Rockefeller Gardens. With the support of local businesses, civic organizations and sponsors, we provided the community with a memorable ceremony. This year, due to tropical storm Beryl, the service had to be moved inside the Casements.
- Presented a successful Ground Breaking event for Ormond Beach’s Andy Romano Beachfront Park held on Memorial Day.
- The July 4th Independence Day Celebration was restructured with avenues to solicit additional sponsorship opportunities at various levels of contributions with local businesses and gained more sponsors and donations. This in turn provided us with a huge turnout of support, nearing \$13,000 in sponsorship.
- Hosted one of largest July 4th celebration in several years. New bands and more advertising assisted with this achievement.
- Continued redevelopment and reduction of staffing needs for the July 4th Independence Day Celebration. Utilized volunteers from Campus Outreach, enabling the Coordinator to continue to reduce staffing.
- Assisted with the planning for the 2011 Employee Appreciation Day festivities and luncheon at Nova Community Center.
- Developed some very meaningful dedication events and receptions for the: New Fire Chief, OBPD Accreditations, State of the City, WW2 Recognitions, Andy Romano Beach Front Park, Tomoka Trail, Magic Forest Playground and Arbor Day Celebration.
- Staff continued to assist Home for the Holidays Parade Board to increase sponsorships, attendance and overall presentation of the Home for the Holidays Parade. All three objectives were met and exceeded.
- Redeveloped the 6th annual Holiday Concert at the Casements to include a dessert social and moving the concert back to a more cozy setting on the north lawn of the Casements.

COMMUNITY EVENTS

Accomplishments

- Continued agreement with Lamar Assisted with community health fairs: Ormond Beach Presbyterian Church and City Employee
- Continued with community partnerships with many non-profits and civic groups including: Kiwanis Club, Lions Club, Project ROMP, Boy & Girl Scouts, O.B. Historic Trust, O.B. Historic Society, The Casements Guild, Ormond Main Street, Ormond Beach Chamber of Commerce, American Legion Post 267, Disabled American Veterans, United Way, and Habitat for Humanity.
- Analyze annual events to include more revenue producing components within each event: photo sales, beverage concession sales, snack concession sales, admission fees and event t-shirts sales (on-going).
- Increase volunteer and community service worker participation for: IDC, AITP, Memorial Day and other large events.
- Internal assistance to various boards and committees including: City Health Fair, National Night Out, Memorial Day, Veterans Day, Home for the Holidays Parade, and Senior Games.
- Assisted with many cross-department events: Earth Day, National Night Out, and City Health Fair.
- Assisted with the Ormond Beach Main Street organization's events: River Fest and Celtic Fest.
- Assisted with the monthly "walk with the manager" program.
- Assisted with several inter-departmental events including Movie on the Halifax, American Indian Festival and Camp Expo.
- Produced and organized a successful Veteran's Day Celebration for over (100) local veterans.
- Assisted The Senior Games Board with the 2011 Senior Games Olympics, which had over (300) participants, playing in (24) games/activities.
- Staff assisted with sponsorships and fundraising for Senior Games. Also helped the SG board establish a 501C3 status.
- Presented another successful Summer Sounds concert series.

LEISURE SERVICES ADMINISTRATION/REGISTRATION

Leisure Services Administration provides the executive leadership and guidance necessary to carry out the mission, goals and policies for recreational, cultural, senior center, special events, special populations, and athletic field's maintenance programs. Registration and processing for enrollment in youth and adult recreation programs, contractual instructor classes, gymnastics, summer camp programs, tennis programs, field and park rentals, and recreation center activities held at Nova Community Center, South Ormond Neighborhood Center, Ormond Beach Gymnastics Center and Performing Arts Center

LEISURE SERVICES ADMINISTRATION

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Summer Playground	25,767	28,000	25,000	(3,000)	-10.71%
Sports-Parent Sponsored	55,311	75,000	75,000	-	0.00%
Recreation Cards	46,385	40,000	4,000	(36,000)	-90.00%
Bldg. Rental Fees	16,933	15,000	17,000	2,000	13.33%
General Fund	432,082	492,097	556,236	64,139	13.03%
Total	576,478	650,097	677,236	27,139	4.17%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	370,746	420,938	443,250	22,312	5.30%
Operating	146,282	169,709	174,536	4,827	2.84%
Capital	-	-	-	-	0.00%
Contributions and Transfers	59,450	59,450	59,450	-	0.00%
Total	576,478	650,097	677,236	27,139	4.17%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Leisure Services Director	1.00	1.00	1.00	0.00	0.00%
Recreation Manager	1.00	1.00	1.00	0.00	0.00%
Recreation Program Specialist	0.00	1.00	1.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Office Assistant II	1.00	1.00	1.00	0.00	0.00%
Office Assistant III	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Office Assistant I	0.50	0.63	0.63	0.00	0.00%
Total	5.50	6.63	6.63	0.00	0.00%

LEISURE SERVICES ADMINISTRATION/REGISTRATION

Goals:

- Continue to implement green initiatives when feasible.
- Continue exploring marketing opportunities.
- Continue to explore methods of site amenity replacement at low or no cost.
- Continue to promote “Adopt-A-Park” program to involve more local residents in park and facility beautification.
- Continue to nurture and increase community partnerships, not only as a cost reduction for the City but also to involve the community in City’s endeavors.
- Achieve all City Commission goals for Leisure Services for FY 2012-13 by the end of the fiscal year.
- Continue to develop and implement the use of volunteers.
- Continue to encourage youth sports associations to perform their own registrations.
- Develop and implement an organizational plan for the Ormond Beach’s Andy Romano Beachfront Park
- Ensure the smooth transition and successful management of the new mowing and irrigation contract
- Continue to assist the Project ROMP Committee in the finalization of the renovation of the Magic Forest playground at Nova Community Park
- Explore and pursue grant opportunities for the construction of an Environmental Learning Center in Central Park.
- Continue working with Joyce Ebbets in developing an appropriate environmental narrative to be used in the Environmental Learning Center
- Continue to pursue making our dog-friendly parks waste-free by providing dog waste disposal stations
- Re-vamp customer satisfaction surveys for programming to assure that more than 90% of the participants receive the desired program benefits throughout the Department.
- Continue to retain Ormond Beach’s Playful City designation and Ormond Beach’s Tree City USA designation.
- Continue to seek the NRPA Gold Medal award for the department.
- Continue to recognize war veterans.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
# of Field/Facility Rentals	213	186	190	4	2.15%
# of Registrations	3,715	3,750	3,800	50	1.33%
# of Online Registrations	74	720	1,000		
Efficiency/Effectiveness:					
Achieve City Commission Goals	100%	100%	100%	-	0.00%
Customer Satisfaction %	90%	90%	90%	-	0.00%

LEISURE SERVICES ADMINISTRATION/REGISTRATION

Accomplishments:

- Community Partnerships: Several programs, projects and events were completed through new and ongoing community partnerships this year:
 - Soccer goals and nets were purchased by the soccer association to partner with the City to replace outdated goals and nets
 - Optimist Park's ongoing renovation continues to be accomplished through community organizations and citizens working with Leisure Services staff.
 - Volusia County co-sponsor Ormond Beach Centennial Birthplace of Speed event.
 - Partnered with Ormond Beach Youth Baseball Association to redo the restroom for Nova fields and the restroom floors at the Ormond Beach Sports Complex
 - Partnered with Main Street Association to put on Riverfest and the Seafood Festival
 - Partnered with Kiwanis Club to hold a Youth Fishing Derby
 - Partnered with Disney to put on park clean up days
 - Partnered with community to renovate Bailey Riverbridge Gardens
 - Partnered with Cobb Family to provide public art at the Rockefeller Gardens
 - Partnered with the Pop Warner Association in an effort to make the Ormond Beach Middle School's football field more playable
 - Partnered with Economy Electric and Hall Construction for the installation costs of the press box at the Ormond Beach Sports Complex
 - Partner with YMCA for service delivery
- Evaluated and implemented green methods when feasible
 - Changed out lights from T-12 to T-8 when needed
 - Reduced the use of sports lights by altering schedules of City programs when possible
 - Installing motion sensors in offices and hallways when possible
 - Installing hand dryers in restrooms when possible
 - Installing programmable thermostats when possible
 - Installing park amenities made from recycled materials
- Explore innovative opportunities for marketing including free advertising for department through partnership with Lamar Outdoor Signs and working with local parent magazine for advertising
- The Kiwanis Club has joined the Adopt-A-Park program by committing to do a Central Park Clean Up on a quarterly basis.
- The use of volunteers by the department increased during the past year.
 - Park clean up a major focus for the additional use of volunteers.
 - The Campus Outreach volunteers worked in all areas of park clean up and maintenance during the summer. This program is in its third year and has proven to be a great success
- Implemented online background check for City run programming

GYMNASTICS

The Gymnastics program provides United States Gymnastics Association (USGA) level instruction for classes beginning at the developmental stage through skill Level 7 for boys and girls ages three (3) to seventeen (17).

In all instances, students are placed in the appropriate class based on skill and ability rather than by age for programmatic and safety reasons.

GYMNASTICS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Gymnastics Fees	35,039	30,000	35,000	5,000	16.67%
General Fund	64,413	78,276	74,107	(4,169)	-5.33%
Total	99,452	108,276	109,107	831	0.77%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	75,244	81,507	83,583	2,076	2.55%
Operating	24,208	26,769	25,524	(1,245)	-4.65%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	99,452	108,276	109,107	831	0.77%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Gymnastics Instructor	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Assistant Gymnastics Instructor (1)	0.75	0.75	0.75	0.00	0.00%
Recreation Leaders (2)	0.50	0.50	0.50	0.00	0.00%
Total	2.25	2.25	2.25	0.00	0.00%

GYMNASTICS

Goals:

- Revamp participant surveys.
- Hold at least (4) gymnastic shows/open houses in the Gymnastic center.
- Host “Movie Nights” & “Gymnastics Events” with an anti-tobacco drug and anti-alcohol theme in conjunction with the city youth at risk programs throughout the year.
- Continue offering the Cheer program.
- Increase attendance by 10%
- Develop a successful “Open Gym” program at the Center.
- To get more kids of all ages interested in the sport of gymnastics to promote a more healthy life style
- To maintain a safe learning environment for the students.
- Promoting the program throughout the local schools, colleges and social clubs.
- To promote the program by using the internet to get the program out to more potential students.
- Continue to restructure classes to be more cost effective.
- Promote lifetime health activities as well as prevention and/or elimination of obesity in young children and teenagers through exercise and fitness, with motivational skills to stay healthy.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Workload:</u>					
Total Attendance	5,101	5,000	5,100	100	2.00%
Implement new classes	1	4	4	-	0.00%
State Competitions Attended	2	3	3	-	0.00%
<u>Efficiency/Effectiveness:</u>					
Customer Satisfaction %	90%	90%	90%	-	0.00%

Accomplishments:

- (25) Gymnasts competed in the spring and fall state meets this year. Several gymnasts took 1st, 2nd, and 3rd place in individual awards.
- Level 7 gymnast participated in National meet in Savannah, Ga. and placed 4th on Beam and 4th on Floor and 6th overall.
- Staff attended at least two (2) AAU or USGA coaching clinics per year.
- Partnered with the Special Olympics for the last 7 years to help them compete in the sport of gymnastics.
- A new Cheer program for the center was started with (25) students enrolled.
- Cheerleading Team went to (2) competitions placing 1st and 2nd respectively.
- Hosted a summer gymnastics clinic, teaching various skills from cartwheels to back handsprings.
- Attended USAG Congress and Training Seminars.

CITY SPONORED SPORTS

City-Sponsored Sports coordinates and schedules an array of activities for City sponsored sports, parent run sports, local high schools, colleges, and outside rentals. Games and practices take place at Ormond Beach Sports Complex, Nova Community Park, Nova Community Center and South Ormond Neighborhood Center Gymnasiums.

Youth sports programs include flag football, cheerleading, volleyball, a basketball training league, girl's basketball leagues, softball sports camps, and golf clinics.

Adult sports consist of men and women's softball, coed softball, church leagues, senior softball, coed volleyball, men's basketball and various softball tournaments.

Parent Run Sports The City acts as the facilitator by providing top-notch athletic facilities for children to play baseball, softball, basketball, and soccer. In addition to providing facilities, the Athletic Supervisor schedules all games, practices, and offers NYSCA Coaching clinics for all sports.

Outside user groups also use City facilities such as Seabreeze High School, Father Lopez High School, ERAU, BCC, and local churches. The Athletic Supervisor provides assistance to groups renting fields for tournaments.

CITY SPONSORED SPORTS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Fees	36,593	40,000	40,000	-	0.00%
General Fund	280,307	258,342	264,803	6,461	2.50%
Total	316,900	298,342	304,803	6,461	2.17%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	108,965	110,518	115,188	4,670	4.23%
Operating	207,935	187,824	189,615	1,791	0.95%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	316,900	298,342	304,803	6,461	2.17%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Athletics Supervisor	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Recreation Leader (1)	0.50	0.50	0.50	0.00	0.00%
Athletic Coordinator (2)	1.00	1.00	1.00	0.00	0.00%
Total	2.50	2.50	2.50	0.00	0.00%

CITY SPONSORED SPORTS

Goals:

- Revamp participant and coaches surveys.
- Achieve a customer service rating of higher than 90%
- Continue to hold Summer Youth Sports Camps for children in baseball, soccer, softball, golf, and volleyball.
- Continue to hold yearly officiating clinics to focus on handling of coaches/parents, as well as on-field play.
- Continue to promote lifetime health activities as well as prevention and/or elimination of obesity.
- Continue to work closely with the Athletic Field Maintenance Department, to ensure seamless preparation for daily activities.
- Continue to work hand-in-hand with the Associations (Baseball/Softball, Soccer, and Basketball) in better utilization of fields through scheduling.
- Continue to eliminate/decrease light costs at the Sports and Nova complexes, especially during Daylight Savings Time.
- Continue use of volunteers for varied tasks and responsibilities.
- Design a list of requests to associations to help keep playing fields/courts/dugouts in “top notch” condition before and after play.
- Work with Nova Coordinator to develop alternative teen summer program.
- Develop a winter coed kickball league.
- Increase rentals through partnership with CVB Sports Committee and Central Florida Sports Commission.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload: Attendance					
City Sponsored Sports Participants	28,968	22,000	28,000	6,000	27.27%
City Sponsored Sports Spectators	24,840	20,000	27,000	7,000	35.00%
Contractual User Groups Participants	150,316	140,000	154,000	14,000	10.00%
Contractual User Groups Spectators	191,385	150,000	200,000	50,000	33.33%
Efficiency/Effectiveness:					
Customer Satisfaction	90%	90%	90%	-	0.00%

CITY SPONSORED SPORTS

Accomplishments:

- Continued the reduction of electricity for utilizing overhead field lights at the Ormond Beach Sports Complex and the Nova Community Complex.
- Revised fee schedule by increasing fees during current budget period.
- Increased outside rentals with additional Adult Soccer Leagues, Youth Sports Tournaments, and Men's Softball Tournaments.
- Increased High School Athletic Rentals.
- Added USSSA Baseball Tournaments for additional rentals.
- Hosted Rugby Tournament Rentals.
- Hosted MEAC/NCAA Tournament Championships through Bethune Cookman University.
- Hosted a successful Girls Basketball Season.
- Hosted a successful Soccer season.
- Continued to host College Baseball Jamboree in Spring.
- Added Youth Football League Pride Football to annual program.
- Aided in the sportsvolusia.com project by providing pertinent information for design.
- Became a member of Convention and Visitors Bureau Sports Committee.

NOVA COMMUNITY CENTER

The Nova Community Center is a totally air-conditioned facility, which includes a gymnasium, family game room, fitness room, restrooms, classroom, and multi-purpose activity room. There are ongoing classes and activities for both children and adults throughout the year.

Outdoor facilities located at the Nova Community Park include a basketball court, tennis & racquetball courts, a jogging trail, playground, skateboard court, baseball fields, and wide sidewalks.

NOVA COMMUNITY CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Fees	25,600	14,500	23,000	8,500	58.62%
General Fund	193,683	222,044	227,104	5,060	2.28%
Total	219,283	236,544	250,104	13,560	5.73%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	164,168	175,622	160,435	(15,187)	-8.65%
Operating	55,115	60,922	89,669	28,747	47.19%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	219,283	236,544	250,104	13,560	5.73%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Recreation Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Seasonal Positions:					
Summer Counselors*	3.00	3.00	3.00	0.00	0.00%
Part-time Positions:					
Center Leader (1)	0.75	0.75	0.75	0.00	0.00%
Recreation Leaders (3)	2.00	2.00	2.00	0.00	0.00%
Total	6.75	6.75	6.75	0.00	0.00%

*Transferred from Community
Events

NOVA COMMUNITY CENTER

Goals:

- Revamp participant surveys.
- Receive a 90% “satisfactory or better” rating for services and support.
- Continue to increase daily volunteerism by 5%.
- Maintain existing rentals for Nova Community Center and increase rental programming by 5%.
- Expand daytime usage of center through new innovative programs.
- Work with Athletics Supervisor to develop alternative teen summer program.

SPECIAL POPULATIONS

- Revamp participant surveys.
- Receive a 90% “satisfactory or better” rating for services and support provided to various agencies and citizens.
- Increase daily volunteerism by 5%.
- Maintain existing programs and events for special populations while increasing participant numbers by 5%.
- Develop an inclusive sports program with an existing City of Ormond Beach Athletics program for special needs participants
- Work with Soccer Association to develop TOPS Soccer Program for Fall.
- Continue to offer Camp T Rec for those special needs participants who need more individualized care.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Total Visits (inside only) Attendance	35,000	30,000	35,000	5,000	16.67%
Special Populations					
Workload:					
Special Needs Division Programs/Events	14	20	20	-	0.00%
Special Needs Division Community Partners	4	6	6	-	0.00%
Efficiency/Effectiveness:					
Customer Satisfaction %	90%	90%	90%	-	0.00%

NOVA COMMUNITY CENTER

Accomplishments:

- Started a new pickleball program and average 8-10 participants attending on a weekly basis.
- Began offering open play ping pong which has 5-8 players throughout the week.
- Increased rental programming with Jazzercise being offered 6 days a week.
- Continued FIT Gyms Monthly rentals.
- Expanded exercise room usage.
- Revamped lobby area to be more customer-centric.
- Added open play volleyball nights.

SPECIAL POPULATIONS

Accomplishments:

- Challenger sports programs for children with special needs increased by 3-4 participants.
- Had successful season of Special Needs Sports including but not limited: Soccer, Volleyball, Baseball and Basketball.
- Programming and event participation for partnership programs with Special Populations Activity and Recreation Council increased by 5% from previous year.
- Camp T-Rec was successfully planned and executed for those with special needs who need more individualized care
- Partnered with SPARC to host (6) annual dance/functions.

SOUTH ORMOND NEIGHBORHOOD CENTER

The South Ormond Neighborhood Center is an air-conditioned facility with an indoor gymnasium, weight and game room, full service kitchen, concession stand, small theatrical stage for special events, multi purpose room, and computer and learning center. Recreational programs include arts and crafts, ceramics, dances, tutoring classes, teen programs, young ladies club, boys and girls club, progressive young men's club, chess club, sports and occasional field trips.

SOUTH ORMOND NEIGHBORHOOD CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Fees	3,431	2,800	4,000	1,200	42.86%
General Fund	198,255	178,590	184,212	5,622	3.15%
Total	201,686	181,390	188,212	6,822	3.76%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	107,125	107,843	111,826	3,983	3.69%
Operating	94,561	73,547	76,386	2,839	3.86%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	201,686	181,390	188,212	6,822	3.76%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Recreation Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Seasonal Positions:					
Summer Counselors (3)	0.45	0.45	0.45	0.00	0.00%
Part-time Positions:					
Center Leader (1)	0.50	0.50	0.50	0.00	0.00%
Recreation Leaders (2)	1.00	1.00	1.00	0.00	0.00%
Total	2.95	2.95	2.95	0.00	0.00%

SOUTH ORMOND NEIGHBORHOOD CENTER

Goals:

- Revamp participant surveys.
- Achieve a higher than 90% rating from the Customer Satisfaction Survey.
- Partner with Ormond Beach YMCA to expand programming opportunities.
- Continue to promote lifetime health activities as well as prevention and/or elimination of obesity.
- Continue to promote diversity and fellowship through varied youth programming.
- Hold two (2) Neighborhood Festivals.
- Hold one (1) intergenerational events

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Total Visits/Attendance	52,000	100,000	100,000	-	0.00%
Efficiency/Effectiveness:					
Customer Satisfaction %	90%	90%	90%	-	0.00%

Accomplishments:

- Continuing to form a partnership with the Ormond Beach YMCA to provide opportunities for under privileged children at the YMCA and to aid in cross utilization of facilities.
- Won state youth basketball championship (AAU)
- Hosted successful Boys Youth Basketball Season.
- Sent (4) youth boys teams to basketball tournaments across the state as part of our South Ormond Sports Club. This program is considered as one of the crime prevention programs at the center by keeping the youth focused on positive activity and off the streets.
- Through volunteer and community support sent out thirty-five (35) food baskets to needy families in the area. This was a renewal of feed the needy program the City of Ormond Beach did in the 70's and 80's.
- Continue the partnership with the Ormond Beach PAL in providing Arts & Crafts programs and additional funding to promote healthy life styles programs.
- Promoted fellowship and diversity through varying programming and park activities. Staff hosted tutoring programming, mentoring, social groups, and a safe place for all children.
- Increased usage of the splash park to included area public and private schools on end of the year field trips.
- Hosted a successful Martin Luther King JR. breakfast for the community spearheaded by a newly developed community based group The Helping Hands.

ATHLETIC FIELDS MAINTENANCE

Athletic Fields Maintenance is responsible for turf maintenance and related athletic field repairs at the Nova Community Park, Ormond Beach Sports Complex and the South Ormond Neighborhood Center. Additional responsibilities include general maintenance and clean up of various hard courts and playgrounds. Current maintenance responsibilities include the following: 9 playgrounds, 4 major league baseball fields, 9 softball fields, 11 youth baseball fields, 8 soccer fields, 4 football fields, 10 tennis courts, 3-1/2 basketball courts, 8 handball/racquetball courts and the skateboard and shuffleboard courts.

ATHLETIC FIELDS MAINTENANCE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Fees	42,535	32,000	40,000	8,000	25.00%
General Fund	788,583	838,055	830,393	(7,662)	-0.91%
Total	831,118	870,055	870,393	338	0.04%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	463,030	483,550	498,677	15,127	3.13%
Operating	368,088	386,505	371,716	(14,789)	-3.83%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	831,118	870,055	870,393	338	0.04%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Athletic Field Maint Supervisor	1.00	1.00	1.00	0.00	0.00%
Maintenance Worker III	2.00	2.00	2.00	0.00	0.00%
Maintenance Worker II	7.00	7.00	7.00	0.00	0.00%
Total	10.00	10.00	10.00	0.00	0.00%

ATHLETIC FIELDS MAINTENANCE

Goals:

- Achieve a customer satisfaction rating of “satisfactory or better” from 90% of surveyed participants regarding facility maintenance.
- Continue to maintain turf PH range 6.0 – 6.5 within University of Florida’s turf soil standards.
- Continue annual roto-tilling of clay infields at Nova Community Park fields and Ormond Beach Sports Complex.
- Continue to work with Public Works on mutual projects.
- Continue to track true costs to City for tournaments.
- Continue to obtain staff re-certification and licensure from State of Florida.
- Increase use of volunteers.
- Continue to work with the sports associations in an effort to better manage practices and games to reduce wear on athletics fields.
- Continue to establish a preventive maintenance program by partnering with Fleet to train one ball field maintenance employee to perform a daily maintenance program with each machine.
- Install replacement scoreboard on Field #7 at Ormond Beach Sports Complex.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Field Prep. For League Games	2,000	2,000	2,000	-	0.00%
Field Prep. For Tournaments	416	410	410	-	0.00%
Efficiency/Effectiveness:					
Customer satisfaction	90%	90%	90%	-	0.00%

Accomplishments:

- Installation of new scoreboard on Field #3 at Nova Community Park.
- Employees earned Chemical Spill Response training recertification.
- Employees earned CEU credits towards Pesticide Applicators License.
- Utilization of volunteers to reduce overtime and enhance the beautification of athletic fields.
- Installation of safety netting at Nova Field #1.
- Due to the increased usage, increased the amount of hours dedicated to the maintenance of South Ormond Neighborhood Center.
- All customer comments relating to condition of the fields and sports facilities have been favorable.

CONTRIBUTIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	174,903	25,578	15,997	(9,581)	-37.46%
Total	174,903	25,578	15,997	(9,581)	-37.46%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	174,903	25,578	15,997	(9,581)	-37.46%
Contingency	-	-	-	-	0.00%
Total	174,903	25,578	15,997	(9,581)	-37.46%

TRANSFERS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
General Fund	1,551,700	952,134	534,662	(417,472)	-43.85%
Total	1,551,700	952,134	534,662	(417,472)	-43.85%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Contingency-Vacancy Savings	-	(972,858)	(942,999)	29,859	0.00%
Transfers	1,551,700	1,924,992	1,477,661	(447,331)	-23.24%
Total	1,551,700	952,134	534,662	(417,472)	-43.85%

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DOWNTOWN REDEVELOPMENT TRUST FUND

Used to account for tax increment proceeds received by the City within a specific district authorized by state statute. These revenues are transferred to its Debt Service Fund in accordance with the 1994 Tax Increment Bond Resolution.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental Revenue	627,154	651,100	1,374,409	723,309	111.09%
Miscellaneous Revenue	14,359	2,500	17,500	15,000	600.00%
Transfers	291,352	254,129	293,361	39,232	15.44%
Use of Fund Balance	-	1,762,990	1,011,807	(751,183)	-42.61%
Total	932,865	2,670,719	2,697,077	26,358	0.99%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	26,102	27,776	1,674	6.41%
Operating	81,399	164,617	332,301	167,684	101.86%
Capital	1,109,922	2,030,000	1,987,000	(43,000)	-2.12%
Contributions and Transfers	114,922	350,000	350,000	-	0.00%
Contingency	-	100,000	-	(100,000)	0.00%
Total	1,306,243	2,670,719	2,697,077	26,358	0.99%

STORMWATER DRAINAGE UTILITY FUND

Stormwater Maintenance is responsible for maintaining the drainage systems along City-maintained roads in an effort to reduce flooding and impacts to water quality of receiving streams associated with stormwater runoff. The program responds to public concerns and needs by investigating and resolving complaints of localized flooding. Routine inspections of facilities are scheduled to ensure that all swales, ditches, drains, creeks, rivers, water retention areas and drainage structures are functioning as intended.

In accordance with a formal agreement with FDOT, the City also maintains drainage ways along US 1, SR 40, A1A and Nova Road. .

Maintenance operations are supported through a monthly stormwater utility fee of \$8.00 per "equivalent residential unit" which is charged to all residential and commercial units within the City limits of Ormond Beach. The balance of all revenue generated by the fee that is not applied to maintenance operations is dedicated to the ten-year stormwater improvements program approved in FY 96-97.

STORMWATER DRAINAGE UTILITY FUND

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental	310,728	1,500,000	-	(1,500,000)	-100.00%
Charges for Service	2,603,381	2,575,000	2,575,000	-	0.00%
Miscellaneous	12,216	130,000	-	(130,000)	-100.00%
Bond Proceeds	-	995,000	-	(995,000)	-100.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	2,926,325	5,200,000	2,575,000	(2,625,000)	-50.48%

Expenditures:

	Actual	Budget	Budget	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	421,934	440,372	454,267	13,895	3.16%
Operating	323,662	542,432	504,093	(38,339)	-7.07%
Capital	1,209,155	3,031,300	250,000	(2,781,300)	-91.75%
Contributions and Transfers	317,908	285,542	259,929	(25,613)	-8.97%
Contingency	-	900,354	1,106,711	206,357	22.92%
Total	2,272,659	5,200,000	2,575,000	(2,625,000)	-50.48%

Staffing Summary:

	Actual FY 2009-10	Budget FY 2010-11	Budget FY 2011-12	Change FY 2010-11 to FY 2011-12	% Change FY 2010-11 to FY 2011-12
Full-time Positions:					
Environmental System Mgr.	0.20	0.20	0.20	0.00	0.00%
Office Manager	0.50	0.50	0.50	0.00	0.00%
Office Assistant III	0.00	0.00	0.00	0.00	0.00%
System Mnt. Supervisor	1.00	1.00	1.00	0.00	0.00%
Maintenance Worker IV	2.00	2.00	2.00	0.00	0.00%
Maintenance Worker III	1.00	1.00	1.00	0.00	0.00%
Maintenance Worker II	4.00	4.00	4.00	0.00	0.00%
Total	8.70	8.70	8.70	0.00	0.00%

STORMWATER DRAINAGE UTILITY FUND

Goals:

- Receive less than twelve (12) maintenance-related complaints annually.
- Perform 3,668 catch basin inspections annually.
- Perform 175 outfall inspections annually.
- Maintain 9 million square feet (sf.) of ditches within the City and 24 million sf. in the FDOT contract area.
- Clean a minimum of 68,000 linear feet of storm sewer annually.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Linear Ft. of lines cleaned (City)	58,000	60,000	61,000	3,000	5.17%
Sq footage of ditch maintenance (City)	9,000,250	9,010,000	9,025,000	24,750	0.27%
Sq footage of ditch maintenance (FDOT)	24,000,000	24,000,000	24,000,000	-	0.00%
Pump station inspections	144	144	144	-	0.00%
Outfall inspections	125	125	125	-	0.00%
Catch basin inspections	2,668	2,700	2,725	57	2.14%
Miles of street sweeping	5,304	5,409	5,410	106	2.00%
Efficiency/Effectiveness:					
Street Sweeper Uptime	98	92	90	(8)	-7.82%
Maintenance Related Inquiries	50	12	12	(38)	-76.00%

Accomplishments:

- Received less than 12 maintenance related complaints during FY 11-12.
- Performed more than 3360 catch basin inspections in FY 10-11.
- Performed 350 outfall inspections in FY 11-12
- Maintained more than 9.0 million sq. ft. of ditches and 24 million sq. ft. of ditches within the FDOT MOA in FY 11-12

MUNICIPAL AIRPORT FUND

The Municipal Airport is located on 1,164 acres of land that was granted to the City in 1959 by the Federal Government. The Airport facility includes two (2) active runways and six (6) taxiways that are fully lighted. Aviation management and other flight support services are provided through private operations including two (2) full service Fixed Based Operators, an automated weather observation system and ten (10) specialty FBOs that include an aircraft paint shop, maintenance facilities, aircraft sales and flight instructors. In addition, there are two (2) non-precision instrument approaches and an FAA Vortac facility.

There are approximately 140 aircraft based at the airport including three (3) flight schools that are based at the airport and two (2) other flight schools that use the airport extensively for training.

MUNICIPAL AIRPORT FUND

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental	194,503	92,625	-	(92,625)	-100.00%
Miscellaneous	195,908	187,608	196,920	9,312	4.96%
Transfers	394,278	61,800	61,800	-	0.00%
Total	784,689	342,033	258,720	(83,313)	-24.36%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	59,024	89,900	96,591	6,691	7.44%
Operating	84,495	79,184	79,782	598	0.76%
Capital	330,960	95,000	-	(95,000)	-100.00%
Contributions and Transfers	62,836	12,285	12,368	83	0.68%
Contingency	-	65,664	69,979	4,315	100.00%
Total	537,315	342,033	258,720	(83,313)	-24.36%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Full-time Positions:</u>					
Airport Manager	0.00	0.00	1.00	1.00	100.00%
Economic Development Director	0.10	0.10	0.00	-0.10	-100.00%
<u>Part-time Positions:</u>					
Airport Manager	0.63	0.85	0.00	-0.85	-100.00%
Total	0.73	0.95	1.00	0.05	5.26%

LOCAL LAW ENFORCEMENT TRUST FUND

This fund accounts for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Fines and Forfeits	34,588	15,000	15,000	-	0.00%
Miscellaneous	605	-	-	-	100.00%
Total	35,193	15,000	15,000	-	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	15,000	15,000	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	15,000	15,000	-	0.00%

ECONOMIC DEVELOPMENT FUND

This fund accounts for the City's proceeds of land sales and development costs associated with the City's airport business park.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental	-	-	-	-	0.00%
Miscellaneous	884	-	-	-	0.00%
Use of Fund Balance	-	35,000	45,000	10,000	28.57%
Total	884	35,000	45,000	10,000	28.57%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	5,000	35,000	45,000	10,000	28.57%
Capital	48,648	-	-	-	100.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	53,648	35,000	45,000	10,000	28.57%

FEDERAL LAW ENFORCEMENT TRUST FUND

Used to account for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Fines and Forfeits	-	-	-	-	0.00%
Miscellaneous	462	-	-	-	100.00%
Use of Fund Balance	-	35,000	-	(35,000)	100.00%
Total	462	35,000	-	(35,000)	-100.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	6,400	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	65,000	35,000	-	(35,000)	-100.00%
Contingency	-	-	-	-	0.00%
Total	71,400	35,000	-	(35,000)	-100.00%

PENSION CONTRIBUTION PASS THROUGH

Used to account for State contributions to the Police and Fire pension funds.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental	586,320	623,681	623,681	-	0.00%
Total	586,320	623,681	623,681	-	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers- Police	284,887	284,027	284,027	-	0.00%
Contributions and Transfers-Fire	301,433	339,654	339,654	-	0.00%
Total	586,320	623,681	623,681	-	0.00%

RECREATIONAL FACILITY FEE FUND

This fund accounts for impact fees assessed against users of recreation and cultural facilities within the City. Use of these funds is limited to expansion of those facilities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Miscellaneous (Impact Fees)	45,201	30,400	32,550	2,150	7.07%
Use of Fund Balance	-	-	-	-	0.00%
Total	45,201	30,400	32,550	2,150	7.07%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	15,658	-	19,125	19,125	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	13,425	13,425	0.00%
Contingency	-	30,400	-	(30,400)	-100.00%
Total	15,658	30,400	32,550	2,150	7.07%

GRANT FUND

This fund accounts for proceeds of federal and state financial assistance and related capital expenditures.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental	622,811	40,000	89,601	49,601	124.00%
Miscellaneous	1,620	-	-	-	0.00%
Transfers	330,000	40,000	-	(40,000)	-100.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	954,431	80,000	89,601	9,601	12.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	58,905	-	-	-	0.00%
Capital	582,801	80,000	69,101	(10,899)	-13.62%
Contributions and Transfers	-	-	20,500	20,500	0.00%
Contingency	15,180	-	-	-	100.00%
Total	656,886	80,000	89,601	9,601	12.00%

FACILITIES RENEWAL AND REPLACEMENT

This fund accounts for dedicated tax revenues and corresponding facilities maintenance expenditures.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Property Taxes	314,588	293,906	288,929	(4,977)	-1.69%
Miscellaneous	8,345	-	-	-	0.00%
Transfers	-	200,000	200,000	-	0.00%
Use of Fund Balance	-	44	70,321	70,277	0.00%
Total	322,933	493,950	559,250	65,300	13.22%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	232,228	443,950	559,250	115,300	25.97%
Capital	32,027	50,000	-	(50,000)	-100.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	264,255	493,950	559,250	65,300	13.22%

FINANCING DEBT SERVICE FUND

This fund records principal and interest payments on various capital lease and notes payable obligations. Revenue sources include interest on investments and transfers from the General Fund.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Miscellaneous	-	-	-	-	0.00%
Transfers	384,628	213,429	114,029	(99,400)	-46.57%
Use of Fund Balance	-	-	-	-	0.00%
Total	384,628	213,429	114,029	(99,400)	-46.57%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	176,491	213,429	114,029	(99,400)	0.00%
Contingency	-	-	-	-	0.00%
Total	176,491	213,429	114,029	(99,400)	-46.57%

2002 GENERAL OBLIGATION DEBT SERVICE FUND

This fund records principal and interest payments on Series 2002 General Obligation Bonds. Revenues include ad valorem property taxes and interest on investments.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Property Taxes	281,214	275,532	273,922	(1,610)	-0.58%
Miscellaneous	165	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	281,379	275,532	273,922	(1,610)	-0.58%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	273,205	274,142	273,530	(612)	-0.22%
Contingency	-	1,390	392	(998)	-71.80%
Total	273,205	275,532	273,922	(1,610)	-0.58%

2003 GENERAL OBLIGATION DEBT SERVICE FUND

This fund records principal and interest payments on Series 2003 General Obligation Bonds. The proceeds of this debt issue were utilized to construction Fire Station #92. Revenues include ad valorem property taxes and interest on investments.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Property Taxes	117,211	113,118	114,719	1,601	1.42%
Miscellaneous	47	-	-	-	0.00%
Transfer	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	117,258	113,118	114,719	1,601	1.42%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	114,534	112,074	114,570	2,496	2.23%
Contingency	-	1,044	149	(895)	-85.73%
Total	114,534	113,118	114,719	1,601	1.42%

2004 REVENUE BONDS

This fund records principal and interest payments on Series 2004 Revenue Bonds. The proceeds of this bond issue were used to construct Fire Station #91.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Transfers	156,424	158,000	158,000	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	156,424	158,000	158,000	-	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	156,401	157,059	157,236	177	0.11%
Contingency	-	941	764	(177)	0.00%
Total	156,401	158,000	158,000	-	0.00%

2010 GENERAL OBLIGATION BONDS

This fund records principal and interest payments on Series 2010 General Obligation Bonds. The proceeds of this bond issue is for a beachfront park.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Transfers	92,000	-	-	-	0.00%
Property Taxes	-	345,070	344,158	(912)	0.00%
Total	-	345,070	344,158	(912)	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	91,918	344,500	343,720	(780)	0.00%
Contingency and Transfers	-	570	438	(132)	0.00%
Total	91,918	345,070	344,158	(912)	0.00%

DEBT SERVICE SUMMARY

DEBT SERVICE REQUIREMENTS TO MATURITY

Amounts in thousands

Fiscal Year Ending	2002 A & 2002 B General Obligation Refunding Bonds			2003 General Obligation Bonds Fire Station #92		
	Principal	Interest	Total	Principal	Interest	Total
2013	202	72	274	80	35	115
2014	211	63	274	80	32	112
2015	220	53	273	85	29	114
2016	228	43	271	90	26	116
2017	237	33	270	90	23	113
2018	250	23	273	95	20	115
2019	263	12	275	95	17	112
2020	0	0	0	100	14	114
2021	0	0	0	105	11	116
2022	0	0	0	105	7	112
2023	0	0	0	110	4	114
2024	0	0	0	0	0	0
2025	0	0	0	0	0	0
2026	0	0	0	0	0	0
2027	0	0	0	0	0	0
2028	0	0	0	0	0	0
2029	0	0	0	0	0	0
2030	0	0	0	0	0	0
Total	1,611	299	1,910	1,035	218	1,253

Fiscal Year Ending	2004 Revenue Bonds Fire Station #91			2010 General Obligation Bonds Beachfront Park		
	Principal	Interest	Total	Principal	Interest	Total
2013	101	56	157	205	139	344
2014	104	52	156	215	133	348
2015	108	49	157	220	127	347
2016	112	45	157	225	120	345
2017	117	40	157	230	114	344
2018	121	36	157	240	107	347
2019	126	31	157	245	100	345
2020	130	26	156	255	93	348
2021	135	22	157	260	86	346
2022	140	16	156	270	78	348
2023	146	11	157	275	70	345
2024	151	6	157	285	62	347

The Charter of the City of Ormond Beach does not provide a debt limit. No additional debt is anticipated in the next five years relative to any governmental fund.

CAPITAL IMPROVEMENT FUND

This fund is used to account for capital asset acquisitions and construction from general government resources and intergovernmental grants.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Property Taxes	365,533	341,502	335,719	(5,783)	-1.69%
Intergovernmental	(127,658)	-	225,000	225,000	0.00%
Miscellaneous	13,042	-	1,000	1,000	0.00%
Transfers	-	1,099,000	920,000	(179,000)	0.00%
Use of Fund Balance	-	280,009	746,997	466,988	166.78%
Total	250,917	1,720,511	2,228,716	508,205	29.54%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	403,064	1,514,877	2,213,818	698,941	46.14%
Contributions and Transfers	45,709	55,634	14,898	(40,736)	-73.22%
Contingency	-	150,000	-	(150,000)	0.00%
Total	448,773	1,720,511	2,228,716	508,205	29.54%

EQUIPMENT RENEWAL AND REPLACEMENT FUND

This fund accounts for replacement of existing capital assets provided by general government resources.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Intergovernmental	-	-	-	-	0.00%
Miscellaneous	50,882	-	-	-	0.00%
Transfers	48,000	48,000	48,000	-	0.00%
Lease Financing	-	-	-	-	0.00%
Use of Fund Balance	-	518,000	441,000	(77,000)	-14.86%
Total	98,882	566,000	489,000	(77,000)	-13.60%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	477,535	566,000	489,000	(77,000)	-13.60%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	477,535	566,000	489,000	(77,000)	-13.60%

TRANSPORTATION IMPROVEMENTS FUND

This fund is used to account for transportation related capital infrastructure acquisition and construction from general government resources.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Property Taxes	840,695	788,430	775,077	(13,353)	-1.69%
Other Taxes	1,117,044	1,083,000	1,139,000	56,000	5.17%
Intergovernmental	85,740	50,000	531,429	481,429	962.86%
Miscellaneous	13,990	-	-	-	0.00%
Bond Proceeds	-	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Use of Fund Balance	-	28,605	-	(28,605)	0.00%
Total	2,057,469	1,950,035	2,445,506	495,471	25.41%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	79,963	83,801	3,838	4.80%
Capital	1,286,072	1,205,000	1,273,980	68,980	5.72%
Contributions and Transfers	665,673	665,072	659,182	(5,890)	-0.89%
Contingency	-	-	428,543	428,543	0.00%
Total	1,951,745	1,950,035	2,445,506	495,471	25.41%

RECREATION IMPACT FEE FUND

This fund accounts for impact fees assessed and collected against new construction activities. Use of funds is restricted for expansion of existing recreational facilities or construction of new recreational facilities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Miscellaneous (Impact Fees)	115,983	-	40,000	40,000	0.00%
Transfers	-	-	-	-	0.00%
Use of Fund Balance	-	-	210,000	210,000	0.00%
Total	115,983	-	250,000	250,000	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	250,000	250,000	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	250,000	250,000	0.00%

LOCAL ROADS IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion of existing local roadway links or construction of new local roadways.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Miscellaneous	27,693	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	27,693	-	-	-	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	0.00%

STORMWATER DRAINAGE IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion of existing stormwater management facilities or construction of new stormwater management facilities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Miscellaneous (Impact Fees)	9,487	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	9,487	-	-	-	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	0.00%

BEACHFRONT PARK CONSTRUCTION

This fund accounts for construction costs associated with the City's beachfront park.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Transfers	2,753,021	-	-	-	-100.00%
Intergovernmental	5,000,000	-	-	-	-100.00%
Miscellaneous	-	-	-	-	0.00%
Use of Fund Balance	-	2,700,000	-	(2,700,000)	0.00%
Total	7,753,021	2,700,000	-	(2,700,000)	0.00%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	713	-	-	-	0.00%
Capital	5,709,857	2,700,000	-	(2,700,000)	0.00%
Contributions and Transfers	27,154	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	5,737,724	2,700,000	-	(2,700,000)	0.00%



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ENTERPRISE AND INTERNAL SERVICE FUNDS

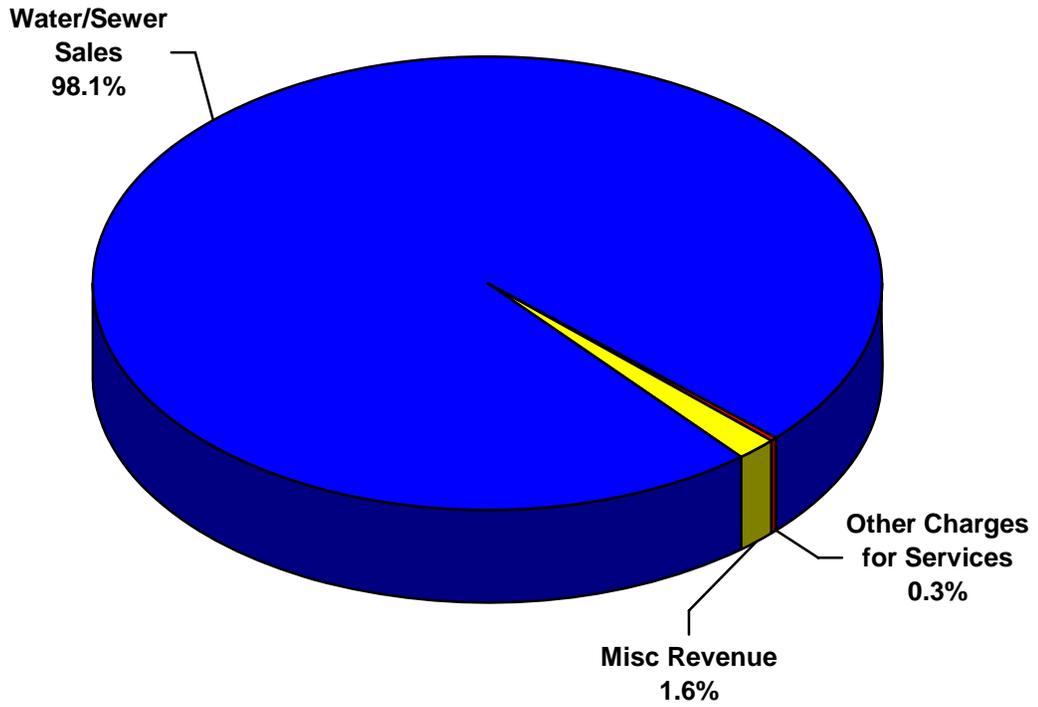
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WATER AND SEWER SUMMARY

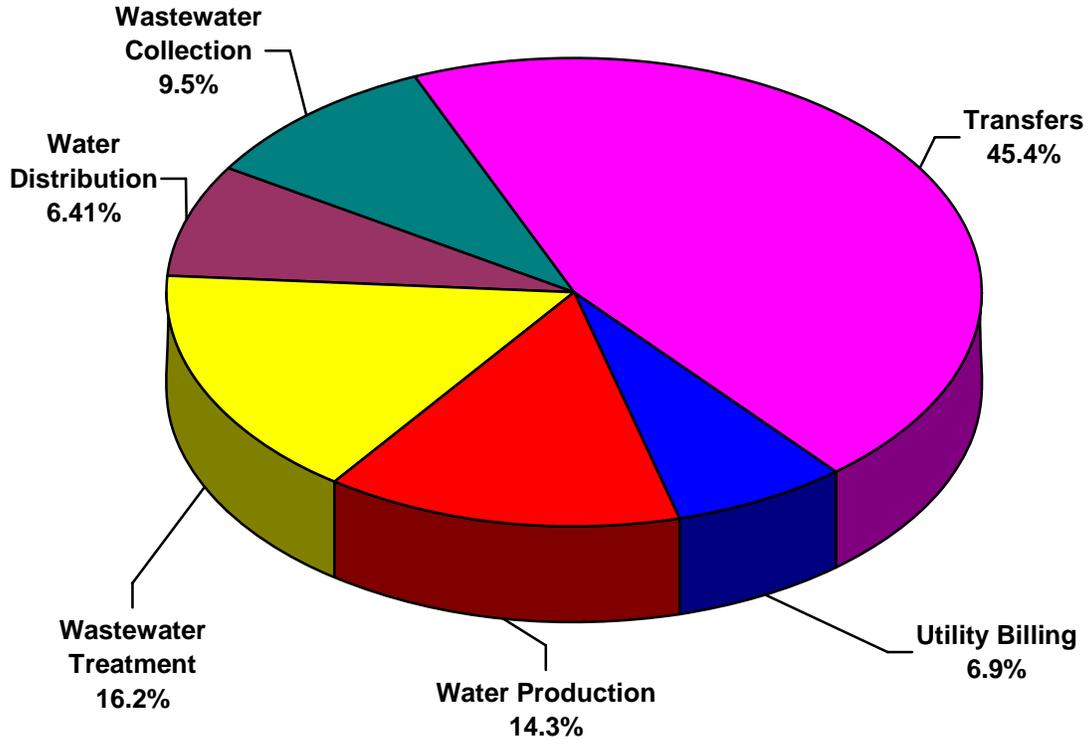
Description	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Revenues					
Water/Sewer Sales	17,191,494	16,632,000	16,669,000	37,000	0.22%
Intergovernmental	4,423	-	-	-	0.00%
Misc Revenue	90,848	75,000	45,000	(30,000)	-40.00%
Transfers In	296,029	232,028	277,873	45,845	19.76%
Use of Retained Earnings	-	-	-	-	0.00%
Total Net Revenues	17,582,794	16,939,028	16,991,873	52,845	0.31%

Expenditures					
Utility Billing	1,230,351	1,169,680	1,172,438	2,758	0.24%
Water Production	5,464,015	2,427,549	2,423,991	(3,558)	-0.15%
Wastewater Treatment	5,487,819	2,782,775	2,750,933	(31,842)	-1.14%
Water Distribution	1,174,810	1,270,233	1,313,882	43,649	3.44%
Wastewater Collection	1,504,373	1,545,136	1,614,264	69,128	4.47%
Non-Departmental	7,627,101	7,743,655	7,716,365	(27,290)	-0.35%
Total Net Expenditures	22,488,469	16,939,028	16,991,873	52,845	0.31%

WATER & WASTEWATER FUND REVENUES



WATER & WASTEWATER FUND EXPENDITURES



UTILITY BILLING AND CUSTOMER SERVICE

Utility Billing and Customer Service administers the City's utility billing system, which includes meter reading, billing and collection, and customer service support. This program produces approximately 263,000 bills annually for water and wastewater service, stormwater utility, solid waste collection and recycling and performs approximately 256,000 meter readings per year.

UTILITY BILLING AND CUSTOMER SERVICE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Water & Wastewater	1,230,351	1,169,680	1,172,438	2,758	0.24%
Total	1,230,351	1,169,680	1,172,438	2,758	0.24%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	603,147	617,028	653,619	36,591	5.93%
Operating	627,204	552,652	518,819	(33,833)	-6.12%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,230,351	1,169,680	1,172,438	2,758	0.24%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Budget Director	0.00	0.00	0.00	0.00	0.00%
Finance Director	0.35	0.35	0.35	0.00	0.00%
Accounting Manager	0.00	0.00	0.00	0.00	0.00%
Accounting Clerk II	2.00	3.00	2.00	-1.00	-33.33%
Accounting Technician	2.00	2.00	2.00	0.00	0.00%
Senior Accountant	0.00	0.00	1.00	1.00	100.00%
Customer Serv. Supervisor /Acct.	1.00	1.00	1.00	0.00	0.00%
Meter Reader Supervisor	1.00	1.00	1.00	0.00	0.00%
Meter Reader	5.00	4.00	4.00	0.00	0.00%
Part-time Positions:					
Account Clerk II	0.00	0.00	0.50	0.50	0.00%
Total	11.35	11.35	11.85	0.50	4.41%

UTILITY BILLING AND CUSTOMER SERVICE

Goals:

- Maintain generation of 90% of all utility bills within forty-eight hours of the meter read date.
- Maintain the active participation rate for bank drafting utility account payments at 20% of the customer base.
- Increase the active participation rate for customers using the Internet account charge and consumption inquiry.
- Increase the active participation rate for customers paying by Internet credit card method.
- Complete 98% of utility work orders within three business days of request.
- Continue working with the utilities distribution program staff replacing commercial meters with radio read meters.

Performance Measures:

	Actual FY 2010-11	Estimate FY 2011-12	Projection FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Workload:					
Number of utility bills	252,600	252,000	252,000	-	0.00%
Customers participating in bank drafting	3,780	3,900	3,900	-	0.00%
Number of work orders - initial reads	3,800	3,800	3,800	-	0.00%
Number of work orders - final reads	4,030	4,200	4,200	-	0.00%
Number of work orders - re-reads	1,600	1,600	1,600	-	0.00%
Number of work orders - delinquent cut-offs & restores	3,800	4,200	4,200	-	0.00%
Efficiency/Effectiveness:					
% customers using bank draft payment	20%	20%	20%	-	0.00%

Accomplishments:

- Maintained generation of 90% of all utility bills within forty-eight hours of the meter read date.
- Maintained the active participation rate for bank drafting utility account payments.
- Maintained the active participation rate for customers using the Internet account charge and consumption inquiry at 12% of the customer base.
- Completed 98% of utility work orders within three business days of request.

WATER PRODUCTION

The City's Water Production section is responsible for providing a reliable source for safe drinking water to approximately 49,000 customers contained within the City's 57-square mile service area which includes the incorporated city limits and adjacent unincorporated areas.

The Water Production program is responsible for licensed operation and maintenance of all equipment associated with the City's twelve (12) million gallons per day (mgd) Water Treatment Facility. The treatment facility includes an 8 mgd lime softening process and a 4 mgd low pressure reverse osmosis (LPRO) process. Water is blended from both treatment processes prior to distribution. The LPRO concentrate serves as an irrigation source water source as it is blended with reclaimed water for public access irrigation.

The water production section operates and maintains five (5) wellfields that withdraw groundwater from the Upper Floridan aquifer through 38 existing wells to meet current and future water demands. The five wellfields, starting in the west and continuing easterly toward the city, include the Rima Ridge, Hudson, Breakaway Trails, State Road 40, and Division Avenue wellfields. Additionally, two elevated storage tanks & 2 ground storage tanks (total storage @ 4.7 mg) and five booster pumping stations are contained within the distribution system to further assist the delivery of finished water to customers.

The program also maintains the water system in conformance with the requirements of the Safe Drinking Water Act, the regulations of the Florida Department of Environmental Protection, Florida Department of Health (DOH) and the Consumptive Use Permit conditions issued by the St. Johns River Water Management District.

WATER PRODUCTION

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Water & Wastewater	5,464,015	2,427,549	2,423,991	(3,558)	-0.15%
Total	5,464,015	2,427,549	2,423,991	(3,558)	-0.15%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	1,102,684	989,854	1,053,451	63,597	6.42%
Operating	4,361,331	1,437,695	1,370,540	(67,155)	-4.67%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	5,464,015	2,427,549	2,423,991	(3,558)	-0.15%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Full-time Positions:</u>					
Asst. City Manager	0.05	0.05	0.05	0.00	0.00%
Utilities Manager *	0.25	0.25	0.25	0.00	0.00%
Utilities Engineering Manager *	0.25	0.25	0.25	0.00	0.00%
Office Assistant II	1.00	1.00	1.00	0.00	0.00%
Chief Treatment Plant Oper. "A"	1.00	1.00	1.00	0.00	0.00%
Supervisor of Equipment Mnt.	1.00	1.00	1.00	0.00	0.00%
Utility Mnt. Foremen	1.00	1.00	1.00	0.00	0.00%
Lead WTP Operator	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator	6.00	6.00	6.00	0.00	0.00%
Plant/Pump Mechanic	1.00	1.00	1.00	0.00	0.00%
Utility Electrician *	0.25	0.25	0.25	0.00	0.00%
Enviro. Regulatory Compl. Coord.	0.00	1.00	1.00	0.00	100.00%
Sludge Hauling Tech	1.00	1.00	1.00	0.00	0.00%
<u>Part-time Positions:</u>					
Treatment Plant Operator (1)	0.50	0.50	0.50	0.00	0.00%
PT Compliance Tech	0.50	0.00	0.00	0.00	-100.00%
Total	14.80	15.30	15.30	0.00	0.00%
* Indicates primary department					

WATER PRODUCTION

Goals:

- Maintain compliant and reliable water production activities meeting customer use demands and regulatory standards to include 4 log Removal Disinfection Certification Status for 12 MGD Water Treatment Facility. Current water plant average day production is 5.4 Million Gallons per Day (MGD) with 6.64 MGD max day demand during recent 12 month period.
- Maintain accurate records and submit regulatory reports on schedule. Revise and improve current distribution system monitoring and sampling program to promote better understanding of system operating conditions.
- Continue to perform Corrosion Control Study in distribution system for lead and copper parameters in accordance with EPA and FDEP requirements. Continue associated corrosion inhibitor selection study for determining most effective product for corrosion protection of water distribution system and minimizing customer water quality complaints. Perform quarterly sampling for Stage II Disinfection By-products.
- Enhance record keeping and tracking practices for water loss prevention and audit purposes. Continue to assess well field, in-plant and distribution system operations for identifying all groundwater and finished water use. Maintain accurate database for recording well pumping, water distribution system flushing, leak detection, main break and fire hydrant flushing activities for quantifying intermittent water use. Complete testing and analysis of older residential meter sample set for determining updated basis of meter replacement activities.
- Promptly and efficiently address recommendations made during periodic Florida Dept. of Health (FDEP/ FDOH) inspections.
- Continue LPRO and lime softening treatment processes and high service pumping facility improvements for promoting plant operational reliability.
- Continue improvements for SCADA/ RTU systems for in-plant and remote wellfields and storage tanks and booster pumping stations, to include pumping control upgrades to raw water irrigation system and storage in Breakaway Trails – Hunter’s Ridge areas. Expand coverage (increase number) of remote distribution system pressure detection devices.
- Rehabilitate the aerator housings at the water plant.
- Re-pipe portions of the raw water lines from Division Avenue wells to plant for optimizing treatment of raw water of lesser quality (chlorides) by LPRO.
- Continue assessment of minimizing or eliminating current sulfuric acid feed associated with LPRO Membrane Process for reducing chemical costs and improving corrosion control and operator safety.
- Perform water storage tanks inspection and evaluation and prepare scope of work for upcoming 5 year period tank maintenance needs.
- Upgrade auxiliary generator capability at four older Rima Ridge Wells.

WATER PRODUCTION

Performance Measures:

	Actual	Estimate	Projection	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Volume of water (in MG) processed during reporting period	2,131	2,150	2,175	25	1.16%
Volume of wastewater (in MG) processed during reporting period	1,664	1,700	1,700	-	0.00%
Volume of Reclaimed Water (in MG) distributed during reporting period	1,021	1,050	1,200	150	14.29%
Total number of sewer overflows	1	5	5	-	0.00%
Total miles of pipe in sewage collection/transmission system	268	270	272	2	0.74%
Total number of sewer pipe failures	76	50	50	-	0.00%
Total volume of raw sewage collected for treatment (MGD AADF) from retail customers	4	4	4	-	0.00%
Total number of manhole failures in collection system	60	50	50	-	0.00%
Total number of lift station failures in collection system	1	2	2	-	0.00%
Total miles distribution system piping	360	362	364	2	0.55%
Total number of leaks in distribution system	220	250	250	-	0.00%
Total number of pipeline breaks in distribution system	46	50	50	-	0.00%
Total miles reclaimed water system piping	52	55	58	3	5.45%
Total number of leaks in reclaimed water system	25	25	25	-	0.00%
Total number of pipeline breaks in reclaimed water system	25	25	25	-	0.00%
Total number of active customer accounts	21,138	21,150	21,150	-	0.00%
Sum of all qualified formal training hours completed by all employees	600	1,000	1,000	-	0.00%
Total number of full-time equivalents (FTEs) worked by employees	56	56	56	-	0.00%
Number of calendar days utility was in full compliance with all drinking water quality and treatment technique requirements contained in National Primary Drinking Water Regulations	365	365	365	-	0.00%
Number of calendar days utility was in full compliance with all drinking water quality and treatment technique requirements contained in National Secondary Drinking Water Regulations	365	365	365	-	0.00%
Total number of standard non-compliance days	15	5	5	-	0.00%
Total water treatment plant effluent flow distributed to distribution system	2,000	2,100	2,100	-	0.00%

WATER PRODUCTION

Accomplishments:

- Obtained approval from SJRWMD for the City's 5 Year Compliance Report per Consumptive Use Permit (CUP) requirements and authorization of future year groundwater withdrawal allocations. Next compliance report due to the District in 2019 as District revised report submittal requirements for ten (10) year renewal periods.
- Executed for approval a \$1.3 Million Minimum Flows and Levels Prevention Strategy Cost-Share Agreement with SJRWMD for financial support of the Western Ormond Beach Reclaimed Water Transmission Project embedded in the City's Airport Road Force Main and Reuse Main Project currently underway.
- Completed 2011 Annual Water Quality "Consumer Confidence" Report. Performed annual Lead & Copper water quality compliance monitoring and testing with results indicating no violations or action levels exceeded.
- Completed preparation of bid specifications for 2012-13 annual collective bid advertisement by the City of Palm Coast.
- Completed tri-annual sampling and reporting for primary and secondary drinking water standards.
- Completed compliant semi-annual EN-50 Groundwater Withdrawal Reports along with other groundwater conditions sampling, monitoring and reporting to SJ River Water Management District.
- Replaced High Service Pump/ Motor No. 4.
- Assisted completion of three (3) new large water production wells in the Rima Ridge Wellfield.

WASTEWATER TREATMENT

The City's Wastewater Treatment section is responsible for the compliant operation and maintenance of an advanced domestic wastewater treatment facility having an annual average day capacity of 6.0 million gallons per day (mgd). (The City's treatment facility is currently under construction to expand the annual average day treatment capacity to 8.0 mgd.) The treatment process utilized at the City's WWTP consists of influent pumping with odor control, primary screening, five-stage Bardenpho™ (fermentation, first anoxic, aeration, second anoxic, and re-aeration), clarification, media filtration, and disinfection. The wastewater section is also responsible for the reliable operation of over eighty (80) remote lift stations contained within the sanitary sewer service area.

The wastewater treatment facility serves as the source of water for the City's public access reclaimed water system. The reclaimed water system generally consists of two reclaimed water storage tanks (one with a capacity of 3.0 million gallons and one with a capacity of 4.0 million gallons, one high service pump station with a total installed pumping capacity rated at 9800 gpm (14.1 mgd) at 85 psi. This program produces approximately 840 million gallons of reuse water annually, providing an available alternative water source for irrigation needs for 2,345 reuse customers in addition to two golf courses. Treated effluent not reused for irrigation is discharged to the City's permitted surface water discharge, the Halifax River. De-watered residuals (or biosolids) are transported from the wastewater treatment facility and treated to Class AA residual standards by a State-licensed contractor.

Competent, State-licensed operators are responsible for operating the plant in conformance with the requirements of the Clean Water Act, the operating permit and NPDES (National Pollution Discharge Elimination System) permit issued by the Florida Department of Environmental Protection (DEP) and the Environmental Protection Agency (EPA).

WASTEWATER TREATMENT

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Water & Wastewater	5,487,819	2,782,775	2,750,933	(31,842)	-1.14%
Total	5,487,819	2,782,775	2,750,933	(31,842)	-1.14%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	857,120	1,008,409	1,041,480	33,071	3.28%
Operating	4,630,699	1,774,366	1,709,453	(64,913)	-3.66%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	5,487,819	2,782,775	2,750,933	(31,842)	-1.14%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
<u>Full-time Positions:</u>					
Asst. City Manager	0.05	0.05	0.05	0.00	0.00%
Utilities Manager	0.25	0.25	0.25	0.00	0.00%
Utilities Engineering Manager	0.25	0.25	0.25	0.00	0.00%
Office Assistant II	0.00	0.00	0.00	0.00	0.00%
Utility Mnt. Foreman	1.00	1.00	1.00	0.00	0.00%
Plant/Pump Mechanic	2.00	2.00	2.00	0.00	0.00%
Treatment Plant Operator Trainee	1.00	1.00	1.00	0.00	0.00%
Chief Treatment Plant Operator	1.00	1.00	1.00	0.00	0.00%
Lead Operator	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator	5.00	5.00	5.00	0.00	0.00%
Utility Electrician	0.25	0.25	0.25	0.00	0.00%
Maintenance Worker II	2.00	2.00	2.00	0.00	0.00%
<u>Part-time Positions:</u>					
Treatment Plant Operator (1)	1.00	1.00	1.00	0.00	0.00%
Total	14.80	14.80	14.80	0.00	0.00%

WASTEWATER TREATMENT

Goals:

- Maintain reliable WWTP operations and provide continued support to Engineering Division, Consultant and Contractor team during construction phase activities for WWTP Expansion/ Phase-2 Rehabilitation Project activities underway.
- Accurately monitor and report operation parameters for reuse and surface water discharges and Class AA residuals sludge disposal in accordance with regulatory conditions contained in the City's 5 Year FDEP Operating Permit for existing 6 MGD plant and Construction Permit for 8 MGD Plant Expansion to include Consent Order Conditions issued in April 2012 for modified nitrogen limits during construction period.
- Continue to optimize expansion of reuse disposal to further reduce surface water discharge and to promote conservation of potable and raw water sources used for irrigation. Provide necessary in-house support for continued forward movement of Airport Road FM and Reuse Main Conversion Project.
- Obtain operating permit modification to allow reclaimed water disposal at Breakaway Trails, Hunter's Ridge and Riverbend Golf Course.
- Provide in-house support as needed for the reuse water main extension to Memorial Gardens.
- Complete update of City's current Sewer Use Ordinance to include current Plan of Study and Local Limits Evaluation for Industrial Pretreatment Program in accordance with FDEP requirements.
- Complete the annual reporting requirements for following topics and activities: Capacity Analysis, Reuse, Pretreatment DMR, Primary and Secondary Drinking Water Standards, Summary of Water Quality and Residuals.
- Refurbish the sludge conveyor belt system.
- Optimize use of LPRO concentrate (WTP) in blended reuse product.
- Complete phase 1 Construction activities and negotiate project closeout.
- Connect the dewatering pump station force main to the influent structure piping allowing bypassed flows to be screened and measured and obtain FDEP approval for this project to be included as a P2 Pollution Prevention Project to alleviate consent order penalties.
- Clean the sludge holding tanks.

WASTEWATER TREATMENT

Accomplishments:

- Completed the Annual Capacity Analysis and Annual Reuse Reports and all monthly Discharge Monitoring Reports. Plant processed approximately 1,427 million gallons of influent flow (3.91 MGD annual avg. day) and produced 936 million gallons of reuse product (2.57 MGD annual avg. day) during annual period.
- Completed the Plan of Study and Local Limits Evaluation for Industrial Pretreatment Program and Updates to Sewer Use Ordinance. Prepared draft ordinance and awaiting final comments from FDEP. Upon FDEP and City Commission acceptance of ordinance modifications, staff will modify and re-issue all current Industrial User Permits.
- Negotiated effective Consent Order with FDEP within appropriate timelines to obtain additional flexibility for discharge standards during construction period and allowed penalties to be applied to beneficial pollution prevention project.
- Designed, obtained bids and awarded the project under a change order to the Wastewater Plant Expansion Project to connect the dewatering pump station force main to the influent structure piping allowing bypassed flows to be screened and measured.
- Completed the Annual Capacity Analysis and Annual Reuse Reports.
- Obtained bids for rehabilitating the sludge conveyor system. Parts were ordered under a separate purchase agreement.
- Obtained modification of current operating permit to allow the relocation of the conductivity sampling location to the reuse storage tank to minimize likelihood of exceeding conductivity limits during low plant flow periods for optimizing use of LPRO concentrate in reuse blend. Presently, mixing concentrate with plant flows can cause spikes in conductivity levels due to dilution and inhibits reclaimed water production during the midnight and early morning periods.
- Maintain reliable WWTP operations and provided continued support to Engineering Division, Consultant and Contractor team during construction phase activities for WWTP Expansion/ Phase-2 Rehabilitation Project activities underway.
- Accurately monitored and reported operation parameters in accordance with 5 Year FDEP Operating Permit for existing 6 MGD plant and Construction Permit for 8 MGD Plant Expansion.
- Completed Industrial User permitting, sampling and inspection activities.

WATER DISTRIBUTION

The Water Distribution Section is responsible for reliable operation of the water distribution system delivering an average day water demand of over 6 million gallons per day to approximately 26,700 service account locations within the City's 57-square mile water service area.

State-licensed operators and experienced technicians operate and maintain over 400 miles of potable and 25 miles of raw water mains comprised of several material types to include nearly 2000 fire hydrants and thousands of various sized valves and miscellaneous appurtenances.

In addition, this section is responsible for the installation of all new water meters, testing, calibration and/or replacement of existing water meters, enforcement of the cross connection control program and backflow prevention device maintenance. The water distribution crews also self-perform leak detection reconnaissance of the distribution system and respond to all customer requests for assistance and perform any repairs necessary to maintain system service reliability.

WATER DISTRIBUTION

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Water & Wastewater	1,174,810	1,270,233	1,313,882	43,649	3.44%
Total	1,174,810	1,270,233	1,313,882	43,649	3.44%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personnel Services	666,680	712,844	733,819	20,975	2.94%
Operating	508,130	557,389	580,063	22,674	4.07%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,174,810	1,270,233	1,313,882	43,649	3.44%

Staffing Summary:

	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Full-time Positions:					
PW Director/City Engineer	0.00	0.00	0.00	0.00	0.00%
Asst. City Manager	0.05	0.05	0.05	0.00	0.00%
Utilities Manager	0.25	0.25	0.25	0.00	0.00%
Utilities Engineering Manager	0.25	0.25	0.25	0.00	0.00%
Supervisor of Water Distribution	1.00	1.00	1.00	0.00	0.00%
Office Assistant II *	0.00	0.00	0.00	0.00	0.00%
Utility Mapping/Locate Tech. *	0.50	0.50	0.50	0.00	0.00%
System Maintenance Foreman	2.00	2.00	2.00	0.00	0.00%
Maintenance Worker II	0.00	0.00	0.00	0.00	0.00%
Maintenance Worker III	2.00	2.00	2.00	0.00	0.00%
Maintenance Worker IV	5.00	5.00	5.00	0.00	0.00%
Utility Electrician	0.25	0.25	0.25	0.00	0.00%
Water Quality Control Tech	1.00	1.00	1.00	0.00	0.00%
Total	12.30	12.30	12.30	0.00	0.00%
* Indicates primary department					

WATER DISTRIBUTION

Goals:

- Maintain reliable water distribution system operations for meeting customers use and quality demands.
- Continue to search for sources of unaccounted for water with emphasis on leak detection program, frequent large meter testing and maintenance of accurate flushing record database to detect all usage throughout City's distribution system. Perform leak detection with in-house personnel for 5 of 40 distribution system grid areas annually.
- Ensure main breaks and service interruptions are repaired in a timely manner and noticed in accordance with pertinent Florida Dept. of Health Regulations.
- Test and inspect all City owned backflow preventers on an annual basis.
- Complete 100% of all service work orders prepared for fire hydrants as identified by Utilities and Fire Department inspections.
- Continue implementation of updating and enhancing the City's Cross Connection Control Program as requested by VCHD. Ongoing activities include maintenance of backflow device database and hazard surveys performed for all commercial user accounts.
- Modify for efficiencies and continue to improve current distribution system monitoring, sampling and flushing programs to promote better understanding of system operating conditions and improve water quality.
- Support relocation activities associated with roadway projects including Hand Avenue and Tymber Creek Road.
- Continue to assist scope of work and eventual construction related activities for 2-inch Galvanized Water Main Replacement Project.
- Relocate water mains along Oceanshore Boulevard to avoid conflicts with proposed left turn lane addition and roadway widening at Lynnhurst Drive.
- Install backflow prevention devices in Breakaway Trails and Hunter's Ridge subdivisions to support reuse service area expansion and permit conditions.

WATER DISTRIBUTION

Accomplishments:

- Inspected and repaired when warranted all city owned backflow prevention devices (BFPD). Initiated installation of BFPD on city owned irrigation systems lacking protection.
- Installed new or exchanged approximately 300 meters.
- Exercised and maintained water distribution main valves in approximately 4 grid areas.
- Serviced approximately 265 County fire hydrants and all City fire hydrants where work orders were prepared.
- Completed final year of three year fire hydrant replacement program. Assisted contractor with customer notification, issuance and rescission of Precautionary Boil Water Notices for forty (40) hydrant replacements.
- Responded to and performed repairs on approximately 50 main breaks and 153 service laterals and prepared the necessary Precautionary Boil Water Notices.
- Tested and repaired 100% of all meters within City sized 3" and larger. Initiated testing of 2" water meters on the high water user list.
- Replaced approximately 10 non-operable isolation valves of various sizes throughout distribution system.
- Flushed water mains for Cl2 residual and overall water quality maintenance from US1 to west City Limits.
- Supported upgrade of water distribution system associated with the Arroyo Parkway, Buena Vista Ave. and Alcazar Ave. Project. Performed all distribution system shutdowns for new connections and connected 150 new water services to homes in the project area.
- Installed three (3) new automatic flushing devices at strategic locations within the distribution system to improve water quality - flushing efficiency.

WASTEWATER COLLECTION AND REUSE DISTRIBUTION

The City's wastewater collection system section is responsible for maintaining reliable operating characteristics throughout the City's wastewater customer service area for:

- 182 miles of gravity sewer main
- 54 miles of force mains
- 24 miles of reuse water mains
- 23 miles of low-pressure sewer mains

The Wastewater Collections program services and maintains over 1,600 Pretreatment Effluent Pumping (PEP) systems serving the low pressure sewer collection needs at the Hunter's Ridge and Breakaway Trails development areas.

The wastewater collection and reuse distribution program performs various preventative maintenance functions to include televising sewer mains for determination of repair needs and identifying inflow-infiltration areas of concern, root control, and periodic pigging of force mains due to main pressure fluctuations affecting operational reliability.

This program also provides round the clock piping and manhole repair activities and response to customer requests for assistance in the event of a sewer backup or reuse irrigation service interruption.

WASTEWATER COLLECTION AND REUSE DISTRIBUTION

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12	FY 2011-12
				to FY 2012-13	to FY 2012-13
Water & Wastewater	1,504,373	1,545,136	1,614,264	69,128	4.47%
Total	1,504,373	1,545,136	1,614,264	69,128	4.47%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12	FY 2011-12
				to FY 2012-13	to FY 2012-13
Personal Services	677,276	767,713	813,466	45,753	5.96%
Operating	827,097	777,423	800,798	23,375	3.01%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,504,373	1,545,136	1,614,264	69,128	4.47%

Staffing Summary:

	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12	FY 2011-12
				to FY 2012-13	to FY 2012-13
Full-time Positions:					
PW Director/City Engineer	0.00	0.00	0.00	0.00	0.00%
Asst. City Manager	0.05	0.05	0.05	0.00	0.00%
Utilities Manager	0.25	0.25	0.25	0.00	0.00%
Utilities Engineering Manager	0.25	0.25	0.25	0.00	0.00%
Office Assistant II	0.00	0.00	0.00	0.00	0.00%
Utility Mapping/Locate Tech	0.50	0.50	0.50	0.00	0.00%
Utilities Maintenance Foreman	0.00	0.00	0.00	0.00	0.00%
System Mnt. Foremen	2.00	2.00	2.00	0.00	0.00%
Supervisor of Collection/Reuse	1.00	1.00	1.00	0.00	0.00%
Plant/Pump Mechanic	2.00	2.00	2.00	0.00	0.00%
Maintenance Worker II	3.00	3.00	3.00	0.00	0.00%
Maintenance Worker III	1.00	1.00	1.00	0.00	0.00%
Maintenance Worker IV	2.00	2.00	2.00	0.00	0.00%
Utility Electrician	0.25	0.25	0.25	0.00	0.00%
Total	12.30	12.30	12.30	0.00	0.00%

WASTEWATER COLLECTION AND REUSE DISTRIBUTION

Goals:

- Maintain reliable wastewater collection system (gravity and force main) and reuse storage and distribution operations for customers.
- Clean and televise approximately 35,000 feet of gravity sewer main.
- Prioritize and correct known defects or deteriorated portions of sewer mains to ensure the integrity of the system and reduce inflow and infiltration.
- Implement improvements to the recently upgraded lift station SCADA system to promote reliability and efficiency.
- Rehabilitation of 50 PEP Systems in Hunter's Ridge and Breakaway Trails Areas.
- Perform repairs to manholes identified in the smoke test study for 6M Sewer Service Area as potential contributors to inflow and infiltration.
- Support Wastewater Plant Upgrade Projects as necessary.
- Rehabilitate lift stations 4M1, Towne Square, 9M and Wal-Mart.
- Perform root control services on 34,000 feet of gravity sanitary sewer.
- Prepare a contract for force main pigging services.
- Prepare bid specifications for lining sewer main piping and obtain a contract for these services.
- Prepare RFP or bid specifications for upgrades to PEP System components.

Accomplishments:

- Successfully operated 7 MGD Reuse Storage and Pumping Facility Project for annual period delivering reuse product to over 1100 residential and 2 golf course customers having demand of 930 Million Gallons.
- Completed rehabilitation of 50 PEP System units in Hunter's Ridge and Breakaway Trails areas.
- Completed monthly and annual scheduled preventative maintenance service calls for 85 sewage lift stations throughout the collection system
- Completed repairs to all known sewer main breaks and sewer service lateral trouble calls.
- Completed a variety of well and plant pump/ motor replacements and repaired approximately 25 pump/ motors at various lift stations throughout the sanitary sewer collection system.
- Completed Transfer Station lift station design, bid and award. Construction is currently underway for station upgrades.
- Performed root control services on 34,000 feet of gravity sanitary sewer.
- Prepared specifications and obtained bids for replacing Septic Tank Effluent Pumps under a 3 year contract.

WATER AND WASTEWATER TRANSFERS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Water & Wastewater	7,627,101	7,743,655	7,716,365	(27,290)	-0.35%
Total	7,627,101	7,743,655	7,716,365	(27,290)	-0.35%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	86,076	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Debt Service	-	-	-	-	0.00%
Contributions and Transfers	7,541,025	7,743,655	7,716,365	(27,290)	-0.35%
Total	7,627,101	7,743,655	7,716,365	(27,290)	-0.35%

WATER AND WASTEWATER VEHICLE AND EQUIPMENT REPLACEMENT FUND

This fund accounts for replacement of existing vehicles and equipment for the benefit of Water and Wastewater.

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Miscellaneous	19,791	-	-	-	0.00%
Transfer	115,000	115,000	115,000	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	134,791	115,000	115,000	-	0.00%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	60,000	112,000	52,000	86.67%
Contributions and Transfers	-	55,000	-	(55,000)	0.00%
Contingency	-	-	3,000	3,000	0.00%
Total	-	115,000	115,000	-	0.00%

WATER AND WASTEWATER RENEWAL AND REPLACEMENT FUND

This fund accounts for replacement of existing capital assets for the benefit of Water and Wastewater.

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Bond Proceeds	-	2,650,000	-	(2,650,000)	0.00%
Charges for Services	47,208	-	-	-	0.00%
Miscellaneous	32,596	-	-	-	0.00%
Transfers	1,700,000	1,150,000	1,150,000	-	0.00%
Use of Retained Earnings	-	540,615	202,081	(338,534)	-62.62%
Total	1,779,804	4,340,615	1,352,081	(2,988,534)	-68.85%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	270,115	283,081	12,966	4.80%
Capital	-	4,070,500	1,069,000	(3,001,500)	-73.74%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	4,340,615	1,352,081	(2,988,534)	-68.85%

WATER AND WASTEWATER CONSOLIDATED DEBT SERVICE FUND

Used to account for principal and interest payments resulting from the issue of revenue bonds and debt financing.

Revenue and Expenditure Summaries:

<u>Revenues:</u>					
				Change	% Change
	Actual	Budget	Budget	FY 2011-12	FY 2011-12
	FY 2010-11	FY 2011-12	FY 2012-13	to FY 2012-13	to FY 2012-13
Transfer	3,991,332	4,633,247	4,278,685	(354,562)	-7.65%
Total	3,991,332	4,633,247	4,278,685	(354,562)	-7.65%
<u>Expenditures:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	to FY 2012-13	to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	3,488,911	4,633,247	4,278,685	(354,562)	-7.65%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	3,488,911	4,633,247	4,278,685	(354,562)	-7.65%

DEBT SERVICE SUMMARY

WATER AND SEWER REVENUE BONDS AND SRF LOAN FOR WWW			
FY Ending			
	Principal	Interest	Total
2013	2,713	1,486	4,199
2014	2,902	1,379	4,281
2015	3,014	1,268	4,282
2016	3,129	1,152	4,281
2017	3,073	1,033	4,106
2018	3,187	922	4,109
2019	3,297	807	4,104
2020	3,415	688	4,103
2021	3,541	565	4,106
2023	3,670	437	4,107
2024	2,544	305	2,849
2025	2,630	220	2,850
2026	2,721	132	2,853
2027	538	41	579
2028	556	23	579
2029	313	5	318
Total	40,930	10,463	51,393

The City anticipated borrowing approximately \$7 million through the State Revolving Fund in the next two years for forcemain and reclaimed water improvements.

WEST ORMOND REUSE IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of West Ormond irrigation facilities.

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Intergovernmental	-	-	-	-	0.00%
Miscellaneous (Impact Fees)	3,311	10,000	-	(10,000)	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	3,311	10,000	-	(10,000)	-100.00%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	10,000	-	(10,000)	-100.00%
Total	-	10,000	-	(10,000)	-100.00%

WATER SYSTEM IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of water facilities.

Revenue and Expenditure Summaries:

<u>Revenues:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Intergovernmental	-	-	-	-	0.00%
Miscellaneous (Impact Fees)	225,120	200,000	150,000	(50,000)	-25.00%
Transfers	-	-	-	-	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	225,120	200,000	150,000	(50,000)	-25.00%
<u>Expenditures:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	300,000	-	-	-	0.00%
Contingency	-	200,000	150,000	(50,000)	0.00%
Total	300,000	200,000	150,000	(50,000)	-25.00%

WASTEWATER SYSTEM IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of wastewater facilities.

Revenue and Expenditure Summaries:

<u>Revenues:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Intergovernmental	-	-	-	-	0.00%
Miscellaneous (Impact Fees)	196,693	200,000	150,000	(50,000)	-25.00%
Transfers	-	-	-	-	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	196,693	200,000	150,000	(50,000)	-25.00%
<u>Expenditures:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	200,000	150,000	(50,000)	0.00%
Total	-	200,000	150,000	(50,000)	-25.00%

WASTEWATER SYSTEM IMPROVEMENTS

This fund accounts for expenditures associated with the expansion of the wastewater treatment plant and wastewater system improvements.

Revenue and Expenditure Summaries:

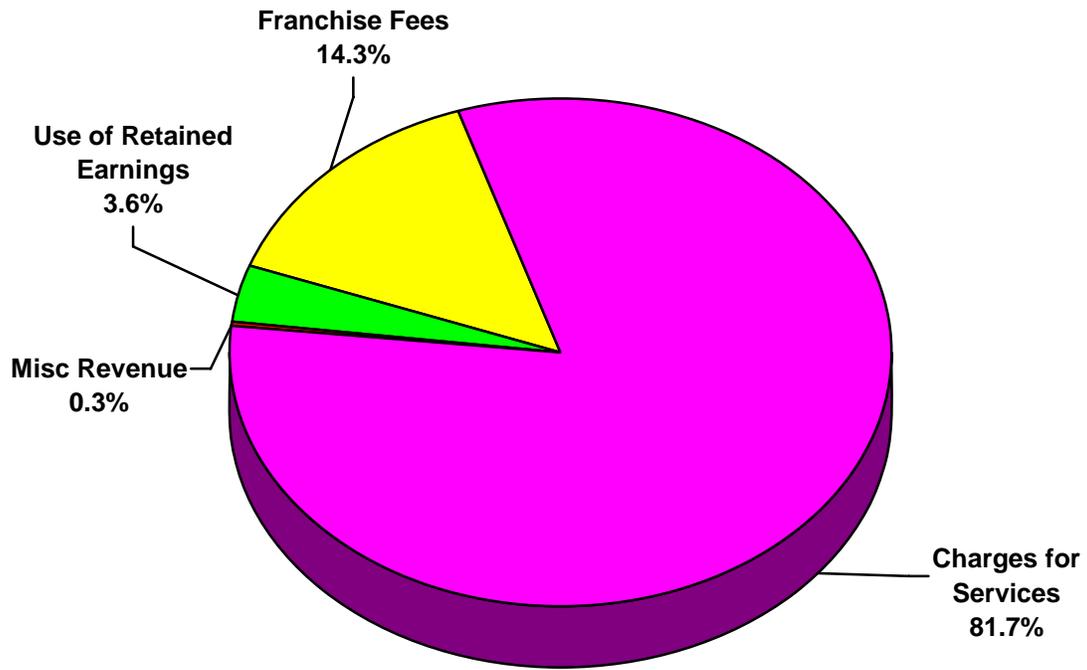
<u>Revenues:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Miscellaneous	28,375	-	-	-	0.00%
Bond Proceeds	-	3,420,000	-	(3,420,000)	0.00%
Transfer	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	28,375	3,420,000	-	(3,420,000)	0.00%
<u>Expenditures:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	3,420,000	-	(3,420,000)	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	-	3,420,000	-	(3,420,000)	0.00%

SOLID WASTE FUND SUMMARY

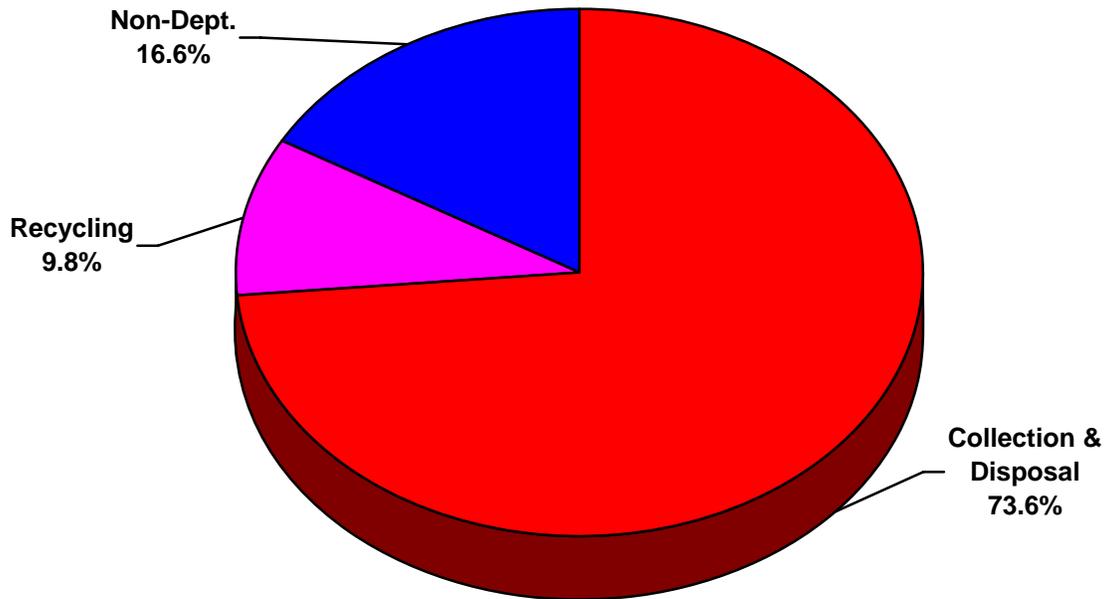
Description	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Revenues					
Franchise Fees	840,275	825,417	891,460	66,043	0.00%
Intergovernmental	880	-	-	-	0.00%
Other Charges for Services	5,143,307	5,095,000	5,081,000	(14,000)	-0.27%
Misc. Revenue	27,747	15,200	19,000	3,800	25.00%
Transfers In	-	-	-	-	0.00%
Use of Retained Earnings	-	205,340	226,345	21,005	10.23%
Total Net Revenues	6,012,209	6,140,957	6,217,805	76,848	1.25%

Expenditures					
Collection & Disposal	4,910,651	4,527,119	4,574,114	46,995	1.04%
Recycling	609,544	609,720	609,125	(595)	-0.10%
Non-Departmental	1,006,796	1,004,118	1,034,566	30,448	3.03%
Total Net Expenditures	6,526,991	6,140,957	6,217,805	76,848	1.25%

SOLID WASTE FUND REVENUES



SOLID WASTE FUND EXPENDITURES



SOLID WASTE COLLECTION AND DISPOSAL

Through an exclusive franchise with a private contractor, the Collection and Disposal program provides for curbside collection of Class I residential solid waste twice per week and yard once per week. The contractor also collects solid waste from all commercial businesses a minimum of three (3) days per week to a maximum of six (6) days per week.

The contractor disposes of all Class I solid waste at the Volusia County solid waste facility at a current disposal rate of \$34 per ton. Residential customers pay a monthly fee of \$11.75 to cover the costs of collection and disposal. Commercial customers are presently charged \$4.65 per cubic yard of solid waste disposed in two, four, six and eight cubic yard containers.

Approximately 27,462 tons of solid waste consisting of residential (14,693 tons) and commercial (12,769 tons) is collected annually (excludes 8,304 tons of yard waste).

SOLID WASTE COLLECTION AND DISPOSAL

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Solid Waste	4,395,869	4,527,119	4,574,114	46,995	1.04%
Total	4,395,869	4,527,119	4,574,114	46,995	1.04%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personnel Services	136,979	123,485	117,692	(5,793)	-4.69%
Operating	4,773,672	4,403,634	4,456,422	52,788	1.20%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	4,910,651	4,527,119	4,574,114	46,995	1.04%

Staffing Summary:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Full-time Positions:					
Environmental System Mgr. *	0.40	0.40	0.40	0.00	0.00%
Office Manager *	0.25	0.25	0.25	0.00	0.00%
Maintenance Worker III	1.00	1.00	1.00	0.00	0.00%
Total	1.65	1.65	1.65	0.00	0.00%
* Indicates primary department					

SOLID WASTE COLLECTION AND DISPOSAL

Goals:

Collection and Disposal:

- Complete 98% of daily residential and commercial collections no later than 7:00 p.m. each day.
- Achieve an on-time daily collection rate of at least 90% (collections time variance of no more than four (4) hours from original time).

Recycling:

- Achieve a monthly participation rate for residential customers of 80%.
- Divert a total of 32% from all solid waste (includes C/D, yard waste tires, etc.) generated within the City from being disposed at the Class I portion of the Volusia County Landfill (includes commercial recycling).
- Maintain the amount of recyclables collected per residential unit at an average of eight (8.2) pounds.

Accomplishments:

Collection and Disposal

- Completed 100% of solid waste collections on time (residential/commercial)
- Achieved a 100% on-time daily collection rate.
- Received compliments for excellence in service provided
- Completed re-routing of all solid waste, yard waste and recycling customers within the City.

Recycling:

- Achieved a monthly participation rate of 92%.
- Achieved a diversion rate of 32.88%
- Maintained 15 recyclable items collected curbside.
- Maintained a 100% compliance with daily recycling bin delivery.
- Maintained an average 9.13 pounds per household of recyclables collected curbside.
- Successfully promoted recycling programs to the community.

SOLID WASTE RECYCLING

The Recycling program provides curbside collection of fourteen (14) different recyclable products for all residential customers on a once per week basis through a private contractor. The program was initiated on a citywide basis on July 1, 1991 in order to meet the requirements of the 1988 Solid Waste Management Act, which requires cities and counties in the State of Florida to reduce the amount of solid waste disposed at landfills by 30%. Approximately 3,513 tons of recyclable materials are collected annually.

In addition, the program provides educational classes and materials through publications, trade shows and in-school presentations.

SOLID WASTE RECYCLING

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12	FY 2011-12
				to FY 2012-13	to FY 2012-13
Solid Waste	609,544	609,720	609,125	(595)	-0.10%
Total	609,544	609,720	609,125	(595)	-0.10%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12	FY 2011-12
				to FY 2012-13	to FY 2012-13
Personal Services	33,442	26,245	25,650	(595)	-2.27%
Operating	576,102	583,475	583,475	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	609,544	609,720	609,125	(595)	-0.10%

Staffing Summary:

	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12	FY 2011-12
				to FY 2012-13	to FY 2012-13
Full-time Positions:					
Environmental System Mgr.	0.10	0.10	0.10	0.00	0.00%
Office Manager	0.25	0.25	0.25	0.00	0.00%
Office Assistant III	0.00	0.00	0.00	0.00	0.00%
Total	0.35	0.35	0.35	0.00	0.00%

SOLID WASTE TRANSFERS

Revenue and Expenditure Summaries:

Revenues:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Solid Waste	1,006,796	1,004,118	1,034,566	30,448	3.03%
Total	1,006,796	1,004,118	1,034,566	30,448	3.03%
Expenditures:					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Debt Service	-	-	-	-	0.00%
Contributions and Transfers	1,006,796	1,004,118	1,034,566	30,448	3.03%
Contingency	-	-	-	-	0.00%
Total	1,006,796	1,004,118	1,034,566	30,448	3.03%

WORKERS COMPENSATION FUND

This fund is used to account for expenditures associated with providing workers compensation coverage to employees.

Revenue and Expenditure Summaries:

<u>Revenues:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Internal Service Charges	743,668	893,668	779,112	(114,556)	-12.82%
Miscellaneous	560,713	-	-	-	0.00%
Total	1,304,381	893,668	779,112	(114,556)	-12.82%
<u>Expenditures:</u>					
	Actual	Budget	Budget	Change	% Change
	FY 2010-11	FY 2011-12	FY 2012-13	FY 2011-12 to FY 2012-13	FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	989,132	845,000	705,000	(140,000)	-16.57%
Capital	-	-	-	-	0.00%
Contributions and Transfers	48,668	48,668	74,112	25,444	52.28%
Total	1,037,800	893,668	779,112	(114,556)	-12.82%

GENERAL LIABILITY INSURANCE FUND

This fund is used to account for expenditures associated with providing general liability coverage to employees.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Internal Service Charges	766,853	616,853	661,853	45,000	7.30%
Miscellaneous	45,232	20,000	20,000	-	0.00%
Total	812,085	636,853	681,853	45,000	7.07%

Expenditures:

	Actual FY 2010-11	Budget FY 2011-12	Budget FY 2012-13	Change FY 2011-12 to FY 2012-13	% Change FY 2011-12 to FY 2012-13
Personal Services	-	-	-	-	0.00%
Operating	573,656	599,000	644,000	45,000	7.51%
Capital	-	-	-	-	0.00%
Contributions and Transfers	37,853	37,853	37,853	-	0.00%
Total	611,509	636,853	681,853	45,000	7.07%

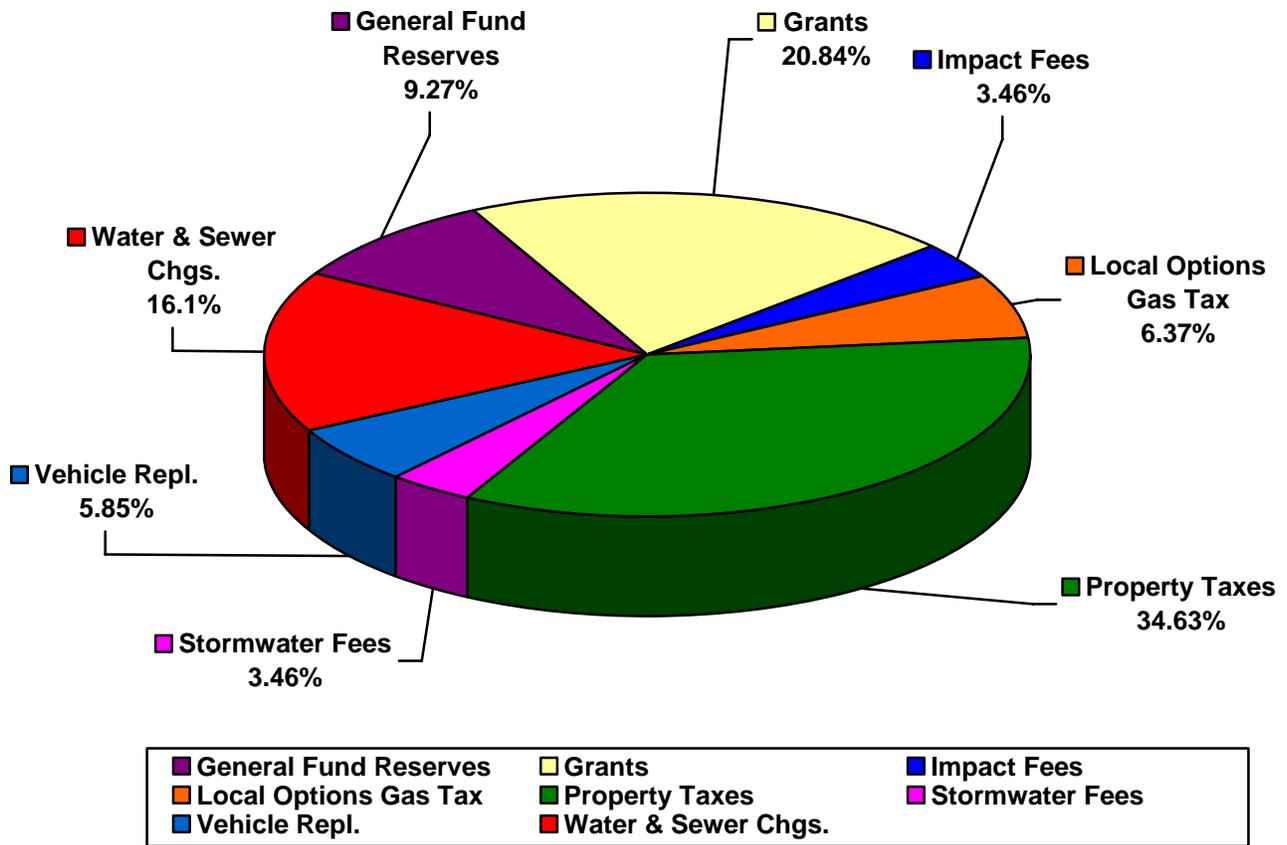


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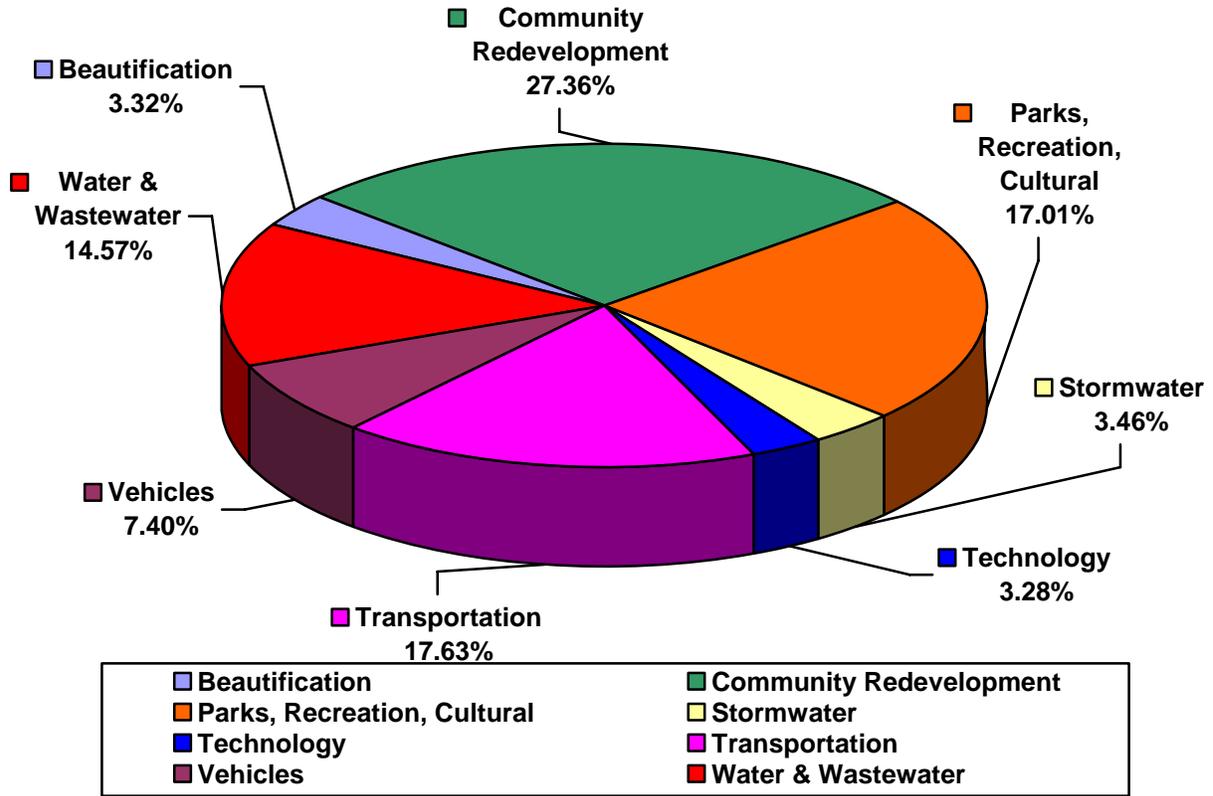
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CIP REVENUES BY SOURCE



Category	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Airport Funds	-	58,900	127,734	-	-	186,634
Bond Proceeds	-	1,975,000	1,210,000	3,700,000	-	6,885,000
General Fund Reserves	670,000	-	28,800	605,000	411,000	1,714,800
Grants	1,560,530	2,144,100	4,014,916	5,071,500	1,919,000	14,710,046
Land Sales	-	-	-	-	195,000	195,000
Local Option Gas Tax	460,000	450,000	450,000	450,000	450,000	2,260,000
Property Taxes	2,462,551	1,687,000	1,718,250	1,103,500	1,413,000	8,384,301
Public/Private Partnership	-	75,000	-	-	-	75,000
User Fees	1,665,000	2,193,000	2,204,000	1,821,000	1,215,500	9,098,500
Vehicle Replacement Fund	489,000	804,500	681,000	429,000	335,500	2,739,000
Total	7,307,081	9,387,500	10,434,700	13,180,000	5,939,000	46,248,281

CIP EXPENDITURES BY CATEGORY



Category	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Airport & Airpark	-	503,000	2,751,700	310,000	2,250,000	5,814,700
Beautification	240,000	575,000	75,000	75,000	-	965,000
Community Redevelopment	1,977,000	775,000	2,058,000	800,000	800,000	6,410,000
Facility Renewal & Replacement	-	25,000	70,000	-	38,000	133,000
Facility Construction & Renovation	25,000	132,000	-	545,000	225,000	927,000
Parks, Recreation, Cultural	1,650,101	1,125,000	255,000	175,000	550,000	3,755,101
Stormwater	250,000	1,150,000	950,000	6,650,000	250,000	9,250,000
Technology	237,000	-	-	-	-	237,000
Transportation	1,273,980	605,000	605,000	525,000	525,000	3,533,980
Vehicles	601,000	1,179,500	987,000	1,067,000	836,000	4,670,500
Water & Wastewater	1,053,000	3,318,000	2,683,000	3,033,000	465,000	10,552,000
Total	7,307,081	9,387,500	10,434,700	13,180,000	5,939,000	46,248,281

Note: No significant changes in operating revenue or expenditures are anticipated as a result of capital expenditures.



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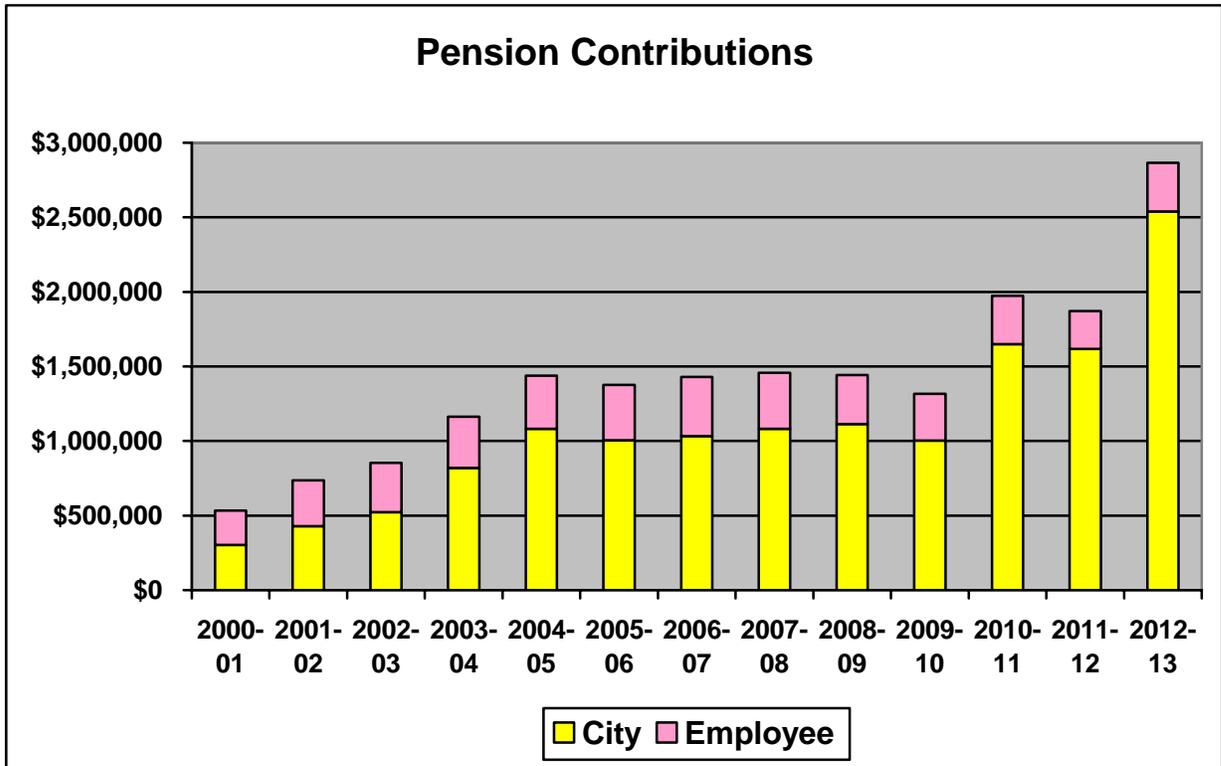
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General Employees Pension

Fiscal Year	City Contribution	Employee Deduction	Total Contributions	Multiplier	Unfunded Liability	Funded Ratio
2000-01	\$ 302,928	\$230,241	\$ 533,169	2.50%	\$ 2,988,587	88.61%
2001-02	\$ 428,781	\$306,644	\$ 735,425	2.50%	\$ 3,027,701	88.65%
2002-03	\$ 522,354	\$330,846	\$ 853,200	2.50%	\$ 2,997,490	89.03%
2003-04	\$ 819,508	\$343,468	\$ 1,162,976	2.50%	\$ 5,269,189	82.72%
2004-05	\$ 1,081,150	\$357,350	\$ 1,438,500	2.50%	\$ 5,840,354	82.18%
2005-06	\$ 1,005,794	\$370,425	\$ 1,376,219	2.50%	\$ 5,401,421	84.60%
2006-07	\$ 1,033,367	\$395,651	\$ 1,429,018	2.50%	\$ 6,235,380	83.88%
2007-08	\$ 1,082,311	\$374,522	\$ 1,456,833	2.50%	\$ 7,138,222	81.77%
2008-09	\$ 1,113,527	\$329,380	\$ 1,442,907	2.50%	\$ 9,600,133	76.59%
2009-10	\$ 1,001,811	\$ 315,531	\$ 1,317,342	2.50%	\$12,595,182	70.80%
2010-11	\$ 1,649,904	\$ 323,511	\$ 1,973,415	2.50%	\$15,132,399	65.98%
2011-12*	\$ 1,616,823	\$ 253,620	\$ 1,870,443	2.50%	NA	NA
2012-13*	\$ 2,538,964	\$ 326,555	\$ 2,865,519	2.50%	NA	NA

*Budgeted amount

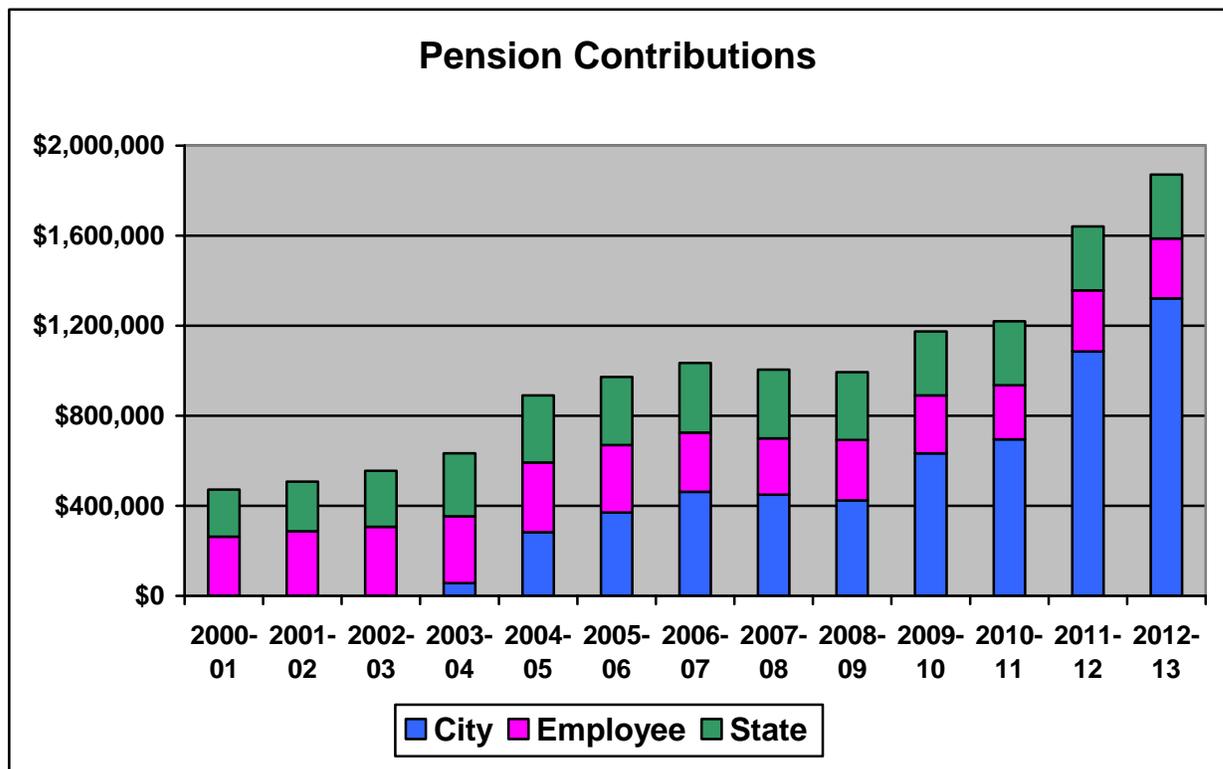


Police Pension

Fiscal Year	City Contribution	Employee Deduction	State Contributions	Total Contributions	Multiplier	Unfunded Liability	Funded Ratio
2000-01	\$ -	\$ 262,232	\$ 209,644	\$ 471,876	3.22%	\$ 1,339,835	92.40%
2001-02	\$ -	\$ 287,146	\$ 220,651	\$ 507,797	3.3%**	\$ 1,224,900	93.23%
2002-03	\$ -	\$ 306,908	\$ 249,004	\$ 555,912	3.3%	\$ 2,496,642	87.52%
2003-04	\$ 56,193	\$ 297,315	\$ 279,394	\$ 632,902	3.3%	\$ 3,385,163	84.14%
2004-05	\$ 283,264	\$ 309,149	\$ 298,410	\$ 890,823	3.3%	\$ 4,053,991	82.43%
2005-06	\$ 369,943	\$ 299,795	\$ 302,091	\$ 971,829	3.3%	\$ 3,494,285	85.59%
2006-07	\$ 461,639	\$ 263,215	\$ 309,399	\$ 1,034,253	3.3%	\$ 3,061,101	88.02%
2007-08	\$ 449,049	\$ 250,256	\$ 306,085	\$ 1,005,390	3.3%	\$ 4,431,700	83.14%
2008-09	\$ 424,132	\$ 268,084	\$ 301,225	\$ 993,441	3.3%	\$ 5,391,905	80.07%
2009-10	\$ 632,566	\$ 257,606	\$ 284,027	\$ 1,174,199	3.3%	\$ 9,829,354	68.50%
2010-11	\$ 695,743	\$ 239,828	\$ 284,887	\$ 1,220,458	3.3%	\$ 12,336,302	62.13%
2011-12*	\$ 1,084,998	\$ 272,005	\$ 284,027	\$ 1,641,030	3.3%	NA	NA
2012-13*	\$ 1,321,872	\$ 264,963	\$ 284,027	\$ 1,870,862	3.3%	NA	NA

*Budgeted Amount

**Multiplier increased from 3.22% to 3.30% for all years of service



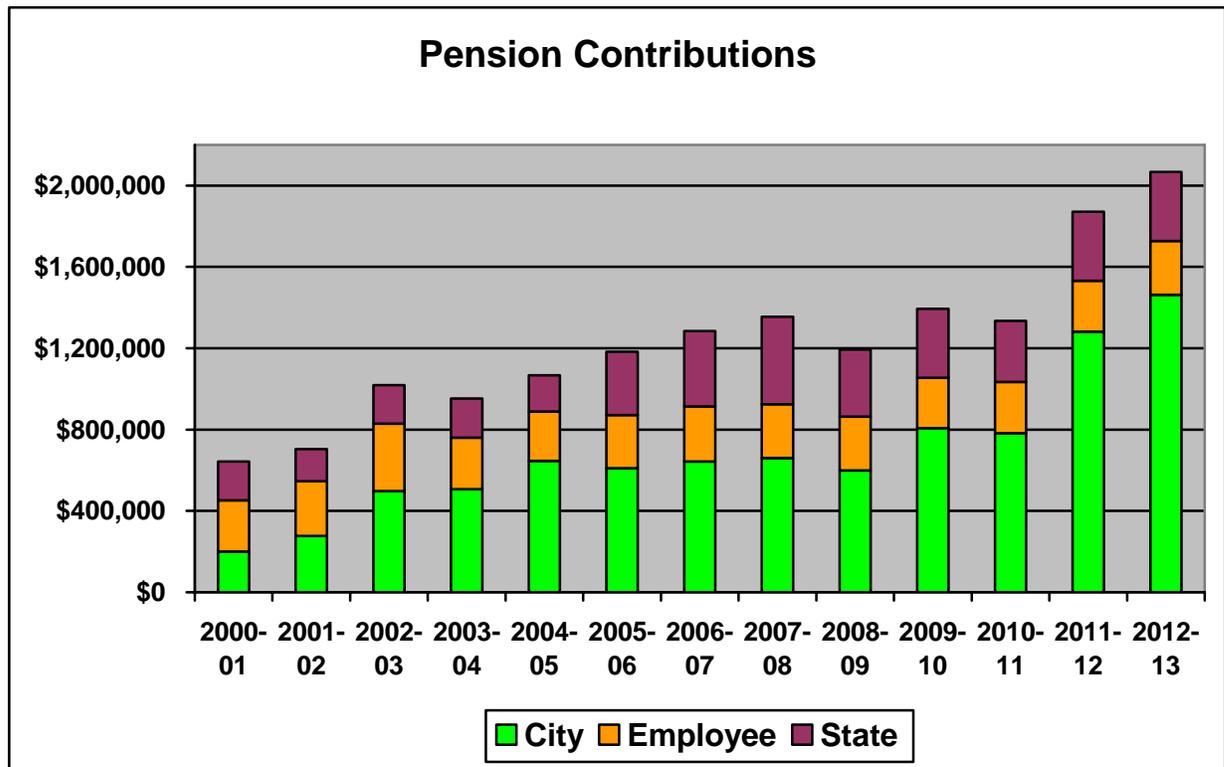
Fire Pension

Fiscal Year	City Contribution	Employee Deduction	State Contributions	Total Contributions	Multiplier	Unfunded Liability	Funded Ratio
2000-01	\$ 200,606	\$ 250,889	\$ 190,841	\$ 642,336	2.92%	\$ 363,973	96.63%
2001-02	\$ 277,652	\$ 267,791	\$ 157,932	\$ 703,375	2.97%**	\$ 454,506	96.11%
2002-03	\$ 497,665	\$ 331,314	\$ 189,817	\$ 1,018,796	2.97%	\$ 2,740,372	81.97%
2003-04	\$ 507,530	\$ 253,277	\$ 192,621	\$ 953,428	2.97%	\$ 5,754,375	69.12%
2004-05	\$ 646,214	\$ 243,063	\$ 178,434	\$ 1,067,711	2.97%	\$ 5,996,025	69.34%
2005-06	\$ 610,483	\$ 261,603	\$ 311,579	\$ 1,183,665	2.97%	\$ 5,890,852	71.72%
2006-07	\$ 643,552	\$ 270,270	\$ 370,088	\$ 1,283,910	2.97%	\$ 6,247,958	72.52%
2007-08	\$ 660,616	\$ 264,354	\$ 429,931	\$ 1,354,901	2.97%	\$ 6,873,074	71.12%
2008-09	\$ 599,222	\$ 265,033	\$ 329,394	\$ 1,193,649	3.37%***	\$ 7,432,935	69.96%
2009-10	\$ 806,778	\$ 247,672	\$ 339,653	\$ 1,394,103	3.31%	\$ 10,748,016	61.59%
2010-11	\$ 782,954	\$ 251,006	\$ 301,433	\$ 1,335,393	3.31%	\$ 12,187,977	57.97%
2011-12*	\$ 1,281,270	\$ 250,000	\$ 339,652	\$ 1,870,922	3.3%	NA	NA
2012-13*	\$ 1,462,586	\$ 264,963	\$ 339,652	\$ 2,067,201	3.3%	NA	NA

*Budgeted Amount

**Benefit increase from 2.92% to 2.97% for all years of service

***Benefit increase from 2.97% to 3.37% for all years of service



**CITY OF ORMOND BEACH, FLORIDA
PRINCIPAL PROPERTY TAXPAYERS
CURRENT FISCAL YEAR AND TEN YEARS AGO**

Name	Type of Business	2012			2003		
		Taxable Assessed Value (in Thousands)	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value (in Thousands)	Rank	Percentage of Total City Taxable Assessed Value
Florida Power & Light	Power Company	\$ 29,474	1	1.19%	\$ 19,466	4	0.70%
Royal Floridian by Spinnaker	Resort	18,359	2	0.74%	23,632	3	0.85%
Cove II Condo Association	Resort	18,044	3	0.73%	-		0.00%
Homac Manufacturing Inc.	Manufacturing	16,059	4	0.65%	-		0.00%
Playtex Manufacturing Inc.	Manufacturing	15,007	5	0.61%	-		0.00%
Bermuda Estates	Resort	12,995	6	0.52%	-		0.00%
Florida Production Engineering Inc	Engineering Arm	12,434	7	0.50%	18,170	5	0.65%
J-7 Land Partners, LLP	Development Corp.	12,040	8	0.49%	-		0.00%
Wal-Mart Stores Inc.	Shopping Center	10,700	9	0.43%	10,986	10	0.40%
Bell South Telecommunications	Telecommunication s	10,643	10	0.43%	17,877	6	0.64%
Agua Sun Investments	Resort				52,073	1	1.86%
Casa Del Mar Joint Venture	Resort				24,698	2	0.88%
Island One, Inc.	Resort				14,463	7	0.52%
Developers Diversified	Shopping Center				13,292	8	0.48%
Oceans East Club Association	Resort				13,555	9	0.49%
		\$ 155,755		6.29%	\$ 208,212		7.47%

Source: Volusia County Property Appraiser

**CITY OF ORMOND BEACH, FLORIDA
DEMOGRAPHIC AND ECONOMIC STATISTICS**

Fiscal Year	Population	Personal Income (In thousands)	Per Capita Personal Income	Deltona-Daytona Beach-Ormond Beach MSA		
				Labor Force	Employment	Unemployment Rate
2001	36,943	848,359	22,964	218,160	209,507	4.00%
2002	37,603	895,591	23,817	223,729	211,857	5.30%
2003	38,325	924,514	24,123	229,454	217,644	5.10%
2004	39,009	944,018	24,200	233,281	222,526	4.60%
2005	39,683	1,003,543	25,289	245,929	237,338	3.50%
2006	40,595	1,072,033	26,408	250,058	241,689	3.30%
2007	40,925	1,190,877	29,099	253,675	242,696	4.30%
2008	41,000	1,242,997	30,317	257,170	238,741	7.20%
2009	40,656	1,231,958	30,302	254,058	224,313	11.70%
2010	40,625	1,251,981	30,818	255,679	223,689	12.50%
2011	38,137	1,252,000	32,829	256,095	228,169	10.90%

Sources: Florida Agency for Workforce Innovation, Labor Market Statistics Center, Local Area Unemployment Statistics Program, in cooperation with U.S. Department of Labor, Bureau of Labor Statistics.

**CITY OF ORMOND BEACH, FLORIDA
PRINCIPAL EMPLOYERS**

Fiscal Year 2011		
Employer	Number of Employees	Percent of Total Employment
Embry Riddle Aeronautical University	1,176	0.47
U.S Government	1,422	0.57
Daytona State College	1,797	0.71
State of Florida	2,361	0.94
Publix Supermarkets Incorporated	2,486	0.99
Walmart	3,160	1.26
County of Volusia	3,280	1.30
Halifax Community Health	3,957	1.57
Florida Hospital - All Divisions	4,248	1.69
Volusia County School Board	8,211	3.26
Total	32,098	12.76

Estimated total workforce

251,540

**CITY OF ORMOND BEACH, FLORIDA
OPERATING INDICATORS BY FUNCTION/PROGRAM**

	2011	2010	2009	2008	2007
Police					
Number of traffic citations issued	7,925	11,900	10,367	8,118	10,851
Number of offense reports	6,791	7,500	7,693	8,391	8,760
Number of calls for service	64,325	61,500	61,478	55,932	63,589
Fire					
Emergency fire responses	1,820	1,700	1,748	1,856	1,935
Emergency rescue responses (ALS/BLS)	4,157	3,792	3,848	3,875	3,667
Education classroom presentations	154	70	70	71	80
Education (not included in reporting entity)					
Kindergarten-Grade 5 students	3,323	2,891	2,917	2,960	3,100
Grades 6-8 students	1,108	912	924	935	970
Airport					
Fixed based operator	11	12	12	12	12
Flight School	3	2	2	2	3
Based aircraft	169	N/A	N/A	N/A	N/A
Total 12 hour, operations	133,183	145,000	145,000	145,000	145,818
Water treatment plants					
Jefferson Street Plant:					
Design capacity	12.00 MGD	12.00 MGD	12.00 MGD	12.00 MGD	8.00 MGD
Current production rate	5.54 MGD	5.20 MGD	5.20 MGD	6.90 MGD	6.90 MGD
Number of water utility connections	21,138	21,055	21,048	22,036	22,036
Number of active water utility customers (units)	27,838	27,655	27,662	27,951	28,417
Solid waste system					
Number of solid waste disposal customers	16,246	16,176	16,637	16,229	16,196
Number of active participating recycling program (units)	16,893	16,837	16,450	16,855	16,972
Water pollution control plants					
Orchard Street Plant:					
Design capacity	6.00 MGD	6.00 MGD	6.00 MGD	6.00 MGD	6.00 MGD
Current treatment rate	4.50 MGD	4.70 MGD	4.70 MGD	4.10 MGD	4.10 MGD
Number of collection system connections	15,811	15,713	15,657	15,669	15,606
Number of collecting system units	20,803	20,614	20,571	20,650	20,642
Number of effluent reuse connections	2,437	2,432	2,378	2,348	2,327

Sources: City of Ormond Beach Police Department, City of Ormond Beach Fire Department, School Board

Cost Allocation Plan FY 2012-13

Allocation of General Fund Costs to Other Funds through interfund transfer

	General Fund Administration Budget (Commission, City Manager, Legal, Support Services) Allocation based on % of agenda items	General Fund Finance and Human Resources Budget Allocation based on # of employees	General Fund Neighborhood Improvement Budget Allocated based on estimated watering violation responses 4.0%	General Fund Police Department Budget Allocated based on estimated cost to secure assets 0.5%	General Fund Fire Department Budget Allocated based on estimated time spent on flow testing & hydrant maintenance 2.0%	General Fund Planning Department Budget Allocated based on estimated cost of development review 15.0%	Total General Fund Costs Allocated to Other Funds
Amount to be allocated	\$ 1,489,781	\$ 1,785,492	\$ 336,682	\$ 7,851,561	\$ 5,711,904	\$ 604,257	
Allocation of costs to:							
Stormwater	4.0% 59,591	2.2% 39,350	NA	NA	NA	NA	98,941
Airport	0.5% 7,449	0.3% 4,919	NA	NA	NA	NA	12,368
General Capital Improvements	1.0% 14,898	0.0% -	NA	NA	NA	NA	14,898
Transportation	8.0% 119,182	0.0% -	NA	NA	NA	NA	119,182
Water/Wastewater Operating	15.0% 223,467	17.6% 314,797	13,467	39,258	114,238	90,639	795,866
Solid Waste	1.0% 14,898	0.6% 9,837	NA	NA	NA	NA	24,735

Allocation of Engineering Costs to Other Funds through department charge

	General Fund Engineering Budget Allocation based on average CIP budget
Amount to be allocated	\$ 924,618
Planning	2.00% 18,492
Streets	2.00% 18,492
Parks	2.00% 18,492
Building	2.00% 18,492
Leisure Services	2.00% 18,492
	<u>92,462</u>
Allocation of costs to:	
Downtown Redevelopment	19.47% 162,039
Stormwater	25.33% 210,810
Airport	0.79% 6,607
General Capital Improvements	10.31% 85,818
Transportation	10.07% 83,801
Water/Wastewater R&R	34.02% 283,081
	<u>832,156</u>
	<u>11,965,800</u> 924,618

Allocation of Water/Wastewater Utility Billing Costs to Other Funds through interfund transfer

	Water/Wastewater Utility Billing Costs (Excluding Meter Reading Costs) Allocation based on Fund Revenues to Total Revenue
Amount to be allocated	\$ 873,434
Allocation of costs to:	
Stormwater	10.70% 93,459
Solid Waste	21.11% 184,414

Cost Allocation for Utility Billing Services

Budget 401-0304	1,172,438.00	
Less: Meter Reading Personnel Co:	(260,976.00)	
Less: Vehicle Costs	(27,828.00)	
Less: Equipment Repairs	(8,700.00)	
Less: Uniforms/Clothing	(1,500.00)	
Total to Allocate	<u>873,434.00</u>	
Stormwater Revenue	2,575,000.00	10.70%
Solid Waste Revenue	5,081,000.00	21.11%
Water/Sewer Revenue	<u>16,409,000.00</u>	68.19%
	<u>24,065,000.00</u>	

Transfer from Stormwater to Water/	93,459.07
Transfer from Solid Waste to Water/	184,413.80

GLOSSARY

Accounting Basis: Method used to determine when revenues and expenses (with associated assets and liabilities) are recognized in the accounts of a firm, and reported in its financial statements. In accrual basis accounting, for example, revenues are recognized when earned and expenses are recognized when incurred, whether or not any cash is received or paid. In cash basis accounting, however, revenues and expenses are recognized only when cash is received or paid, irrespective of the timing of actual sales or purchases.

Accrual: A basis of accounting in which revenues are recognized when they are measurable and earned and expenditures are recorded when incurred.

Appropriation: Authorization by the City Commission that allows expenditures to be made on behalf of the City against governmental resources.

Audit: An examination of internal controls and financial statements.

Balance Sheet: A statement which presents the financial position of an entity as of a specified date.

Budget: A financial plan or proposed revenues and expenditures for a specified period of time (usually one year).

Budgetary Accounting: Used by governments where a formal budget is adopted through an extensive approval process as an expression of public policy. The budget is a statement of financial intent indicating how the government plans to raise revenue and expend its resources.

Budget Calendar: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budgets.

Budget Deficit: A budget in which expenditures exceed the projected funds available.

CAFR: (comprehensive annual financial report) a standard accounting requirement followed by local and state governments to show how tax money is spent. The report serves several purposes which also help explain various aspects of government activity for taxpayers.

Capital Expenditures: Expenditures for items which exceed \$25,000 in value and have a useful life of 1 year or more.

Capital Projects: Have long range returns, useful life spans, are relatively expensive, and have physical presence such as buildings, roads, sewage systems, water systems, etc.

CIP: (capital improvement project) New or continued and approved capital projects for the maintenance or improvement of city assets.

Committed: Fund balance classification that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority.

Debt Service: The City's obligation to pay principal and interest according to a predetermined schedule.

Debt Service Fund: The funds created to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department: A major organizational unit that indicates management responsibility for a group of related operations.

DEP: (Florida Department of Environmental Protection) Florida agency devoted to environmental management and stewardship. Florida's environmental priorities include achieving regulatory certainty, consistency and protection, and achieving the highest water quality.

Depreciation: The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary-type funds, such as enterprise and internal service funds. It is not used in any other fund. Depreciation is a non-cash expense and while it is recorded in the annual financial statements, it is not budgeted.

Encumbrances: Commitments against an appropriation.

EPA: (Environmental Protection Agency) an independent federal agency, created in 1970, that sets and enforces rules and standards that protect the environment and control pollution.

Enterprise Fund: The funds established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Estimated Revenues: Projections of funds to be received during the fiscal year.

FAA: (Federal Aviation Administration) is a component of the U.S. Department of Transportation that sets standards for the air-worthiness of all civilian aircraft, inspects and licenses them and regulates civilian and military air traffic control centers.

FDOT: (Florida Department of Transportation) a decentralized agency charged with the establishment, maintenance, and regulation of public transportation in the state of Florida.

Franchise Fees: Fees levied on a corporation in return for granting privilege, sanctioning a monopoly, or permitting the use of public property, usually subject to regulation.

Fund Balance: The amount by which assets exceed liabilities.

GIS: (geographic information system) allows the city's users to produce maps from the existing GIS with integrated information from the data base of the primary mini-computer application.

Impact Fees: A connection's contribution toward its equitable share of the cost of capital improvements required to serve new customers.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenues: Revenues received from another government.

Internal Service Funds: The funds established for the financing of goods or services provided by one department to other departments within the City on a cost reimbursement basis. Examples are the Data Processing Fund and the Insurance Fund.

LAN: (local area network) a computer network covering a small local area, such as a home or office.

Levy: Imposed taxes, special assessments, or service charges.

MGD: (million gallons per day) a measurement standard for city owned water treatment pumps.

Modified Accrual Method: Method under which revenues are recognized in the period they become available and measurable, and expenditures are recognized in the period the associated liability is incurred. Most government accounting follows this method.

NPDES: (national pollution discharge elimination system) A national program under Section 402 of the Clean Water Act for regulation of discharges of

pollutants from point sources to waters of the United States. Discharges are illegal unless authorized by an NPDES permit.

OBPAC: (Ormond Beach Performing Arts Center) consists of an auditorium, rehearsal room, studio and music rooms for city sponsored groups, professional theater and musical productions.

Operating Expenditures: Ongoing expenditures that are not wages, benefits or capital in nature.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Personal Property: Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars, and similar possessions that are taxable under State law.

Real Property: Land and the buildings and other structures attached to it that are taxable under state law.

Reserved: Indicates that a portion of fund balance is restricted for a specific purpose.

Roll back tax rate: The tax rate that generates the same amount of revenue as the prior year exclusive of gains from new construction.

SOH: (save our homes) an amendment to the Florida Constitution that mandates that the assessed value of your Homestead property can increase by no more than 3% above last years assessed value (or the consumer price index, whichever is less).

Special Revenue Fund: Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

State Revenue Sharing: Allocations to municipalities from a trust fund primarily supported by State cigarette and motor fuel taxes.

Taxable Value: Assessed value of property minus any exceptions, which may be applicable.

Tax Base: The total property valuations on which each taxing agency levies its tax rates.

Tentative Millage: The tax rate adopted at the first public hearing of a taxing agency. Under State law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Truth in Millage: State law establishing mandatory procedures, including advertising requirements and the holding of public hearings, for adoption of budgets and tax rates.

Unassigned: Fund balance classification that has not been assigned to other fund balance classifications.

Utility Tax: Municipal charges levied by the City in each and every purchase of a public service within the corporate limits of the City. Public service is electricity, gas, fuel oil, water, and telephone service.

WAN: (wide area network) a large, integrated computer network with multiple access points and users. An example would be the World Wide Web.